

Children and Youth Fund Oversight and Advisory Committee

Retreat Agenda



Members: Andre Torrey, Aaron Yen, Jada Curry (Chair), Lesly Simmons (Vice Chair), Skylar Dang, Ryan Galvez

Date & Time: Thursday, April 25, 2024, 5:00 – 7:00PM

In-Person Meeting Location: DCYF Office – Mint Conference Room,
1390 Market Street, Suite 900, San Francisco, CA 94102

Public Comment: Public comment for this meeting is available in-person. If you have any questions or would like to make an ADA request, please email oac@dcyf.org.

I. Call to Order and Roll Call (2 mins)

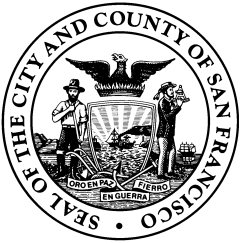
II. General Public Comments (5 mins)

This item allows members of the public to comment generally on matters within the OAC's purview that are not on the agenda.

III. OAC Retreat

Discussion only

IV. Adjournment



Children and Youth Fund Oversight and Advisory Committee

Policies & Translations



KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact:

Sunshine Ordinance Task Force Administrator
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and/or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Emily Davis at 415-987-5959 or Emily.Davis@dcyf.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, Filipino (Tagalog), and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide assistive listening devices and meeting materials in alternative formats (braille or large print). Minutes may be translated after they have been adopted by the Commission. For all these requests, please contact Emily Davis, Community Engagement Associate at least 72 hours before the meeting at 415-987-5959. Late requests will be honored if possible. The hearing room is wheelchair accessible. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: www.sfgov.org/ethics.



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CHINESE

如對會議有任何疑問，請致電415-557-9942查詢。當會議進行時，嚴禁使用手機及任何發聲電子裝置。會議主席可以命令任何使用手機或其他發出聲音裝置的人等離開會議場所。

了解你在陽光政策下的權益

政府的職責是為公眾服務，並在具透明度的情況下作出決策。市及縣政府的委員會，市參事會，議會和其他機構的存在是為處理民眾的事務。本政策保證一切政務討論都在民眾面前進行，而市政府的運作也公開讓民眾審查。如果你需要知道你在陽光政策 (San Francisco Administrative Code Chapter 67) 下擁有的權利，或是需要舉報違反本條例的情況，請聯絡：

陽光政策 專責小組行政官

地址：City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
電話號碼:415-554-7724 ; 傳真號碼415- 554-5163
電子郵件: SOTF@sfgov.org

陽光政策的文件可以通過陽光政策專責小組秘書、三藩市公共圖書館、以及市政府網頁www.sfgov.org等途徑索取。民眾也可以到網頁<http://www.sfbos.org/sunshine>閱覽有關的解釋文件，或根據以上提供的地址和電話向委員會秘書索取。

語言服務

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或菲律賓語（泰加洛語）傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電415-557-9942或電郵至Brandon.Shou@dcyf.org 向委員會秘書Brandon Shou提出。逾期提出的請求，若可能的話，亦會被考慮接納。

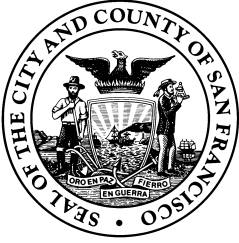
利便參與會議的相關規定

根據《美國殘疾人士法案》(Americans with Disabilities Act) 與「語言服務條例」(Language Access Ordinance)，中文、西班牙文、菲律賓文和/或美國手語傳譯員，須應要求，提供傳譯服務。另外，我們會盡一切努力予以提供輔助性聽力儀器及不同格式（點字印製或特大字體）的會議資料。翻譯版本的會議記錄可在委員會通過後予以提供。如有這些方面的請求，請在會議前七十二（72）小時致電628-652-7108與Brandon Shou 聯絡。逾期所提出的請求，若可能的話，亦會接納。聽證室設有輪椅通道。

為了讓市政府更好照顧有嚴重過敏、因環境產生不適、或對多種化學物質敏感的病患者，以及有相關殘疾的人士，出席公眾會議時，請注意其他與會者可能會對不同的化學成分產品產生過敏。請協助市政府關顧這些個別人士的需要。

遊說者法令

依據「三藩市遊說者法令」(SF Campaign & Governmental Conduct Code 2.100) 能影響或欲影響本地立法或行政的人士或團體可能需要註冊，並報告其遊說行為。如需更多有關遊說者法令的資訊，請聯絡位於 Van Ness 街25號 220室的三藩市道德委員會，電話號碼:415- 252-3100，傳真號碼 415-252-3112，網址: www.sfgov.org/ethics。



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SPANISH

Para preguntas acerca de la reunión, por favor contactar el 415-934-4840. El timbrado de y el uso de teléfonos celulares, localizadores de personas, y artículos electrónicos que producen sonidos similares, están prohibidos en esta reunión. Por favor tome en cuenta que el Presidente podría ordenar el retiro de la sala de la reunión a cualquier persona(s) responsable del timbrado o el uso de un teléfono celular, localizador de personas, u otros artículos electrónicos que producen sonidos similares.

CONOZCA SUS DERECHOS BAJO LA ORDENANZA SUNSHINE

El deber del Gobierno es servir al público, alcanzando sus decisiones a completa vista del público. Comisiones, juntas, concilios, y otras agencias de la Ciudad y Condado, existen para conducir negocios de la gente. Esta ordenanza asegura que las deliberaciones se lleven a cabo ante la gente y que las operaciones de la ciudad estén abiertas para revisión de la gente. Para obtener información sobre sus derechos bajo la Ordenanza Sunshine (capítulo 67 del Código Administrativo de San Francisco) o para reportar una violación de la ordenanza, por favor póngase en contacto con:

Administrador del Grupo de Trabajo de la Ordenanza Sunshine (Sunshine Ordinance Task Force Administrator)
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Oficina); 415-554-5163 (Fax);
Correo electrónico: SOTF@sfgov.org

Copias de la Ordenanza Sunshine pueden ser obtenidas del Secretario del grupo de Trabajo de la Ordenanza Sunshine, la Biblioteca Pública de San Francisco y en la página web del internet de la ciudad en www.sfgov.org. Copias de documentos explicativos están disponibles al público por Internet en <http://www.sfbos.org/sunshine>; o, pidiéndolas al Secretario de la Comisión en la dirección o número telefónico mencionados arriba.

ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas “Language Access Ordinance” (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con Prishni Murillo al 628-652-7139, o Prishni.Murillo@dcyf.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

POLITICA DE ACCESO A LA REUNIÓN

De acuerdo con la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance) intérpretes de chino, español, filipino (tagalo) y lenguaje de señas estarán disponibles de ser requeridos. En adición, se hará todo el esfuerzo posible para proveer un sistema mejoramiento de sonido y materiales de la reunión en formatos alternativos. Las minutas podrán ser traducidas luego de ser aprobadas por la Comisión. Para solicitar estos servicios, favor contactar a Prishni Murillo, por lo menos 72 horas antes de la reunión al 415-934-4840. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencia es accesible a silla de ruedas.

ORDENANZA DE CABILDEO

Individuos y entidades que influyen o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de cabildeo. Para más información acerca de la Ordenanza de Cabildeo, por favor contactar la Comisión de Ética: 25 de la avenida Van Ness, Suite 220, San Francisco, CA 94102, 415-252-3100, FAX 415-252-3112, sitio web: www.sfgov.org/ethics.



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FILIPINO

Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag lang sa 415-554-8991. Ang pagtunog at paggamit ng mga cell phone, mga pager at kagamitang may tunog ay ipinagbabawal sa pulong. Paalala po na maaaring palabasin ng Tagapangulo ang sinumang may-ari o responsible sa ingay o tunog na mula sa cell-phone, pager o iba pang gamit na lumilikha ng ingay.

ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE

Tungkulin ng Pamahalaan na paglinkuran ang publiko, maabot ito sa patas at madaling maunawaan na paraan. Ang mga komisyon, board, kapulungan at iba pang mga ahensya ng Lungsod at County ay mananatili upang maglingkod sa pamayanan. Tinitiyak ng ordinansa na ang desisyon o pagpapasya ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napagkaisahan ay bukas sa pagsusuri ng publiko. Para sa impormasyon ukol sa inyong karapatan sa ilalim ng Sunshine Ordinance (Kapitulo 67 sa San Francisco Administrative Code) o para mag-----report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force .

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Opisina); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Ang mga kopya ng Sunshine Ordinance ay makukuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa www.sfgov.org. Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makukuha online sa <http://www.sfbos.org/sunshine> o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.

PAG-ACCESS SA WIKA

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission Emily Davis sa 415-987-5959, o Emily.Davis@dcyf.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

PATAKARAN PARA SA PAG-ACCESS NG MGA MITING

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga tagapagsalin wika sa salitang Tsino, Espanyol, Filipino o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng gamit upang lalong pabutihin ang inyong pakikinig at maibahagi ang mga kaganapan ng miting sa iba't ibang anyo (braille o malalaking print). Ang mga kaganapan ng miting ay maaaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Sa mga ganitong uri ng kahilingan, tumawag po lamang kay Emily Davis sa 415-554-8991. Magbigay po lamang ng hindi bababa sa 72 oras na abiso bago ng miting. Kung maaari, ang mga late na hiling ay posibleng tanggapin. Ang silid ng pagpupulungan ay accessible sa mga naka wheelchair.

LOBBYIST ORDINANCE

Ayon sa San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100], ang mga indibidwal o mga entity na nag iimpluensiya o sumusubok na mag impluensiya sa mga lokal na pambatasan o administrative na aksyon ay maaaring kailangan mag-register o mag-report ng aktibidad ng lobbying. Para sa karagdagan na impormasyon tungkol sa Lobbyist Ordinance, tumawag lamang po sa San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: www.sfgov.org/ethics.

DCYF's Land Acknowledgement Statement

The San Francisco Department of Children, Youth, and Their Families (DCYF) acknowledges that it carries out its work on the unceded ancestral homeland of the Ramaytush Ohlone, the original inhabitants and stewards of the San Francisco Peninsula. As the government agency that stewards the Children and Youth Fund, we accept the responsibility that comes with resources derived from property taxes upon unceded and colonized land. We recognize the history and legacy of the Ramaytush Ohlone as integral to how we strive to make San Francisco a great place for life to thrive and children to grow up.

www.dcyf.org/land-acknowledgement



Retreat Agenda

I. DCYF 101

- History
- Pillar 1: Engagement with SF's Communities
- Pillar 2: Strategic Funding
- Pillar 3: Quality Services
- Pillar 4: Collaborative Partnerships

II. Review Onboarding and Orientation

III. Committee Questions and Feedback



DCYF 101

History of DCYF

Read the [San Francisco Administrative Code Chapter X: Sec. 16.108. Children and Youth Fund.](#)

1991

San Francisco voters approved the creation of the Children's Fund – dedicating property tax revenues, or \$.025 for every \$100, to fund services for children, youth, and their families. DCYF was created to administer the fund.

2000

The Children's Fund is reauthorized – the allocation is increased to \$.03 for every \$100 that the City collects from property tax revenue.

2014

The Fund is reauthorized for 25 years and renamed the Children & Youth Fund – funding is expanded to include services for Transitional-Aged Youth and increased the revenue to \$.04 per \$100 of assessed property tax.



Our Four Pillars

DCYF meets the needs of the young people and their families through:

1. **Engagement with San Francisco's Communities:** We prioritize the voices of children, youth, transitional-aged youth, and families
2. **Strategic Funding:** We target funding to address needs and disparities and work with partners to maximize resources
3. **Quality Services:** We support best practices, technical assistance and capacity building that builds the strength and quality of CBO and City partners
4. **Collaborative Partnerships:** We foster partnerships with CBOs and City agencies to coordinate services and increase our impact

Our Commitment to Equity

DCYF is committed to the equitable distribution of resources to support services and coordination that addresses the needs and disparities affecting our communities. This principle is both fundamental to our strategic planning and mandated in the SF City Charter.

To ensure that our staff can contribute to our role as an equitable funder we must be willing to examine our own organizational practices, provide opportunities for our staff to learn how to understand and apply equity and create spaces for critical conversations about topics that affect our work. Our approaches include:

Racial Equity Action Plan: required by the SF Office of Racial Equity, [DCYF's Racial Equity Action Plan](#) addresses disparities in our human resources and department culture.

Equity Committee: a group of DCYF staff who implement required Equity All Staff meetings that promote learning and staff connection.

Equity Professional Development: required training for DCYF staff on equity topics.

Racial Equity Champions: a council of DCYF staff who provide feedback and expertise to inform DCYF's racial equity efforts.

Additional Information:

- www.dcyf.org/equity
- [2023 Progress Report \(May 2023\)](#)
- [Phase 1 Racial Equity Action Plan \(Dec 2020\)](#)

Operations and Budget

- DCYF support functions include fiscal (budget, accounting), operations and contracting. All of the staff on these teams support our programmatic work.
- DCYF's budget includes an operating budget of \$226.2M. The sources include General Fund and Children and Youth Fund, as well as external grants and the Student Success Fund (Prop G, new in FY24).
- In addition, DCYF's budget includes \$104.9M for SFUSD and \$16.9M for Free City College.
- Our contracting team is currently supporting the development of grant agreements for FY25-FY29.



PILLAR

1

**Engagement with
San Francisco's Communities**



Engaging with our communities

DCYF engages with our grantees and the public through various forums, initiatives, and events:

- **Community Needs Assessment & other Data Collection**
- **Advisory Committees**
- **Seasonal Campaigns and Events** (National Summer Learning Week, Lights on Afterschool, Youth Advocacy Day, Summer Resource Fair, Summer Learning Conference)
- **Newsletters & Social Media** (Grantee Newsletter, General DCYF Newsletter, Facebook, Instagram, Threads, Twitter, LinkedIn, Medium Blog)
- **Our415 Coordinated Communications Initiative**

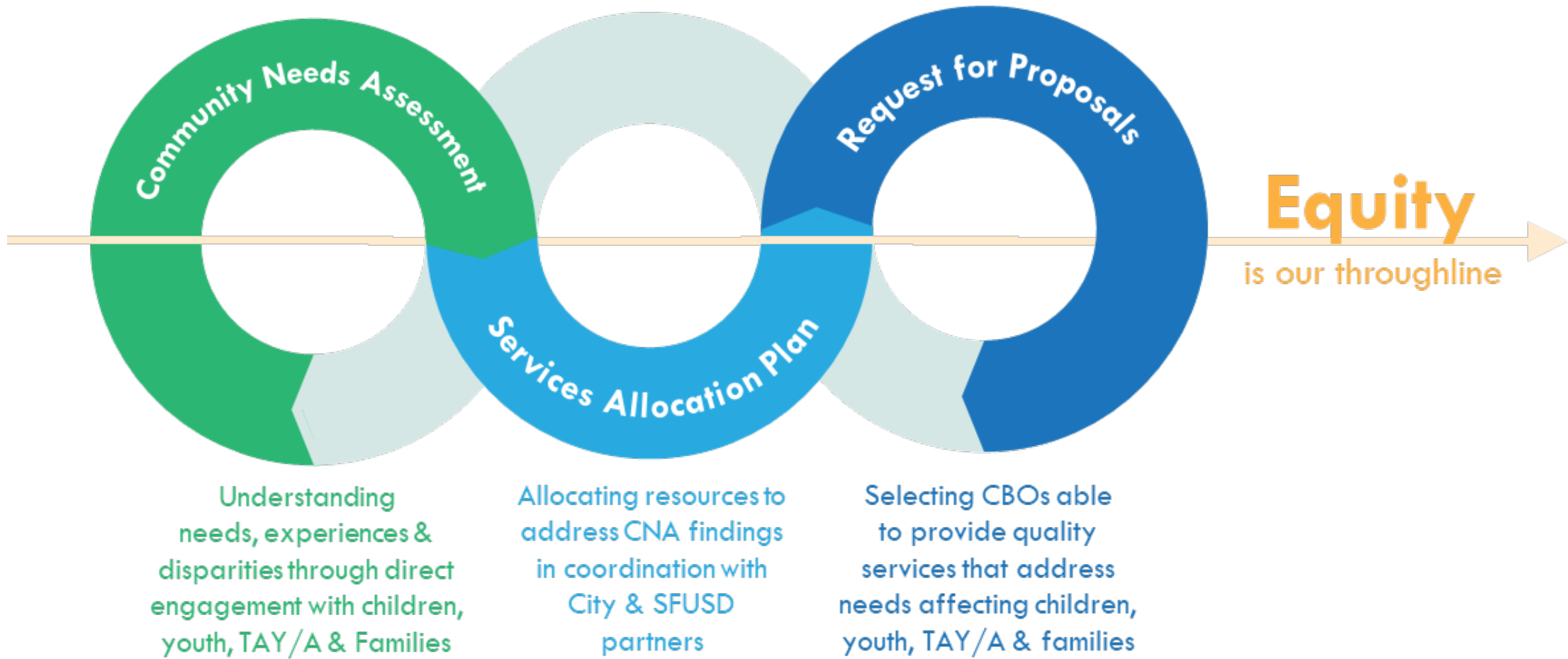
PILLAR

2

Strategic Funding

Our Planning Cycle

DCYF operates according to a 5-year funding cycle that includes 3 major phases:



Our Formula

We believe that the formula for achieving better outcomes for the City's children, youth, TAY and families involves combining intentional funding to address the needs and disparities with ongoing coordination with City agencies, SFUSD and CCSF.



Funding Cycle: Result Areas



CHILDREN & YOUTH ARE SUPPORTED BY NURTURING FAMILIES & COMMUNITIES

CHILDREN & YOUTH ARE PHYSICALLY & EMOTIONALLY HEALTHY

CHILDREN & YOUTH ARE READY TO LEARN & SUCCEED IN SCHOOL

YOUTH ARE READY FOR COLLEGE, WORK & PRODUCTIVE ADULTHOOD

Funding Cycle: Result Areas and Service Areas

Our results are supported by 12 service areas, or groupings of similar service delivery approaches related to a target population or type of programming:

Service Area	Description
Early Care & Education (ECE)	Provides access to high quality ECE settings that help prepare children for success in school by supporting physical well-being and motor development, social emotional learning, communication and language usage.
Educational Supports	Opportunities that help children and youth who are struggling academically get back on track with their education and achieve individualized goals.
Emotional Well-Being	Aims to address behavioral and mental health needs and the impact of trauma on children, youth, TAY and their families
Enrichment & Skill Building (E&S)	Project and curriculum-based programming that provides opportunities for children, youth and disconnected TAY to learn specialized skills, build positive personal identities, improve their leadership abilities, and gain exposure to career options.
Evaluation	Data collection and evaluation efforts designed to promote program quality, support continual improvement, measure progress toward our results and better understand how our services impact the lives of children, youth, TAY and their families.
Family Empowerment	Support services, training, access to basic needs and opportunities to build community with other parents and caregivers as well as connection to collaborative networks of culturally based providers
Justice Services	Programs for justice system-involved youth and disconnected TAY/TAYA intended to prevent further engagement in the justice system and reduce recidivism
Outreach & Access	Includes outreach throughout the City, targeted communication and promotion, coordination of partners to centralize information, digital tools that promote connection to services and resources that help meet basic nutrition needs.
Out of School Time (OST)	Comprehensive afterschool and summer programs in school and community settings
Technical Assistance & Capacity Building (TA/CB)	Includes DCYF's holistic approach to TA/CB to promote the quality of programs while strengthening the youth development field
Youth Empowerment	Contains the Youth Empowerment Allocation (YEA), DCYF's charter mandated 3% set aside for youth-initiated projects
Youth Workforce Development (YWD)	Includes a continuum of developmentally appropriate career exposure and work-based learning opportunities for youth and disconnected TAY/TAYA

PILLAR

3

Quality Services

Evaluating Programs and Identifying Needs

DCYF is committed to improving program quality and driving better outcomes for program participants.

DCYF provides technical assistance and capacity building through:

- Training workshops and cohorts
- Hybrid learning conferences

DCYF evaluates youth programs:

- Program Quality Assessment Tool
- Assessments conducted by DCYF staff
- Provides grantee trainings on PQA Methods



Summer Learning Conference

- Serves as a citywide platform to address needs and provide support to SF youth development workforce
- Includes community performances; relevant guest speakers; and kiosks offering wellness kits, stress-relieving massages, and more

Support during COVID-19: Since its inception in 2022 to provide vital support in the wake of the COVID-19 pandemic, the first Summer Learning Conference was held virtually and saw 200 youth development workers participate. The virtual conference addressed burnout and compassion fatigue among direct service providers, and provided workshops on brain development, trauma, and anxiety.





Citywide capacity building system that supports and strengthens youth and young adult programs and services.

Partnering Departments:

- Department of Homelessness and Supportive Housing
- SF Juvenile Probation Department
- SF Adult Probation Department
- SF Health Network Community
- Behavioral Health Services
- Human Services Agency
- SF Office of Economic and Workforce Development,
- SF Mayor's Office of Housing and Community Development

PILLAR

4

Collaborative Partnerships

Nutrition Program: Summer and Afterschool Meals

- DCYF has been providing free meals for young people 18 and younger for more than 20 years!
- Meets young people's basic nutrition needs and helps establish healthy relationship with food
- Sponsored by the US Department of Agriculture (USDA):
 - Summer Food Service Program (SFSP) Grant
 - Child and Adult Food Care Program At-Risk (CACFP) Grant
- Administered locally at sites in every SF neighborhood
- Summer meals include free breakfast, lunch, and afternoon snacks every Monday through Friday
- Afterschool meals provides free snacks and suppers
- Sites/agencies can apply to participate in the program



Student Success Fund

- Approved by San Francisco voters in November 2022 to provide resources for SFUSD
- Provides grants to individual schools for programs to improve academic achievement and social/emotional wellness using the community schools framework
 - Student Success Grants
 - Technical Assistance Grants
- Funds may not be used to pay for school's or district's core staffing
- Student Success Fund Advisory Council oversees the fund



School Crisis Support Initiative (SCSCI)

In September 2021, after schools reopened after the being closed during COVID-19, SFUSD and City Leadership began working to better understand the uptick in violence both on campus and citywide.

San Francisco's homicide rate skyrocketed between 2019 and 2021, increasing by 40% according to San Francisco Police Department crime data.

And on school campuses youth were involved in many conflicts which stemmed from grief, mental health, and the deep impacts of poverty and racism.

SCSCI Multidisciplinary Team

SFUSD Administrators and Site Staff

- Determines high-risk students in need of targeted interventions
- Documents and tracks incidents. Shares SFUSD practices and protocols

National Institute for Criminal Justice Reform (NICJR)

- Provides technical assistance on violence prevention, guides coordination, provides training and coaching

Department of Children, Youth & Their Families (DCYF)

- Organizes city funded supports
- Hosts/facilitates connection between schools, community, and city support services

Community Based Organization Partners

- Fosters culture of safety on campus, builds relationships in neighborhoods, works with community
- Alternative de-escalation to law enforcement
- Knowledgeable of best practices for T-10s
- Youth programming, support services, and resources to high-risk students/families

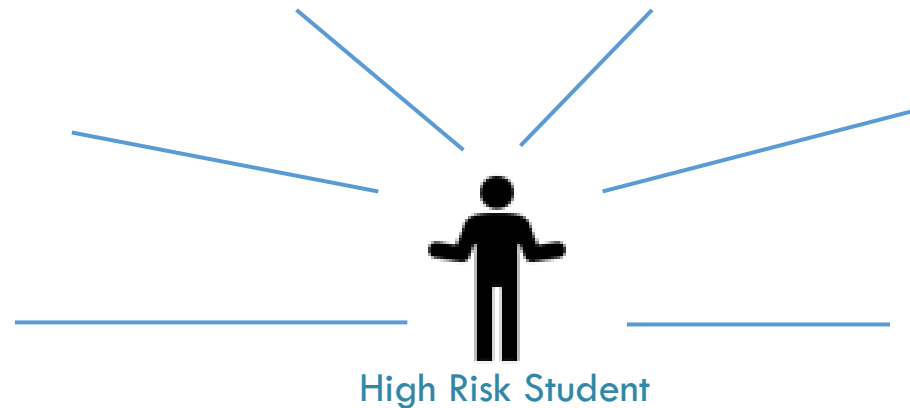
Juvenile Probation Department

- Provides information on the status of detained youth
- Regularly supports coordination efforts around release, relocation, and service connections

UCSF Wraparound Project

- Works with victims at hospital bedside
- Provides programming, support services and resources to high-risk students and mirrors VI services and support

Establishing trusting relationships, daily communication and coordination and training and refining the model



Neighborhoods/
Community



Family

Citywide Coordination Implementation Strategies

1. School Violence Interrupter Hiring & SFUSD Infrastructure

- Increased school violence interrupters staff and school site coverage
- Hiring school-based manager and coordinator staff to support intervention and coordination, data tracking, and monitoring

2. City coordination and policy development

- Quarterly department citywide youth violence briefings to share data/trends and inform policies/protocols
- Coordinating services with several city departments

3. Training and capacity building

- Joint trainings with SFUSD, CBOs, and City staff (DPH, JPD, REC, MTA, NICJR, ROCA, E4E)

4. Public awareness and social media

- Spring 2024 SFUSD Unity Semester campus wide events
- Launching CBO/youth-led activities that promote positive use social media
- Studying SCSi for quality improvement with UCSF WAP researchers – interviews with youth, parents, staff to share views on conflicts and system responses

Other DCYF initiatives

- **Beacon Community Schools:**

- Student-centered, grounded in partnership and focused on needs of students, families, and school community
- Programs seamlessly embedded in schools; provide youth development activities; meets afterschool care needs of working parents and caregivers

- **Mayor's Youth Employment and Education Program (MYEEP)**

- Citywide collaborative youth employment program for 9th and 10th graders with no previous work experience
- Provides work readiness training; youth leadership development; work-based learning opportunities in non-profit, government, and private sectors

- **Collaboratives:**

- Supports agencies that address crises within disenfranchised racial/ethnic communities
- Utilizes collective expertise, services, and resources offered by CBOs to provide coordinated and culturally competent community-based network of services for young people and their families
- Lessens disparities for young people and their families in education, health and wellness, family support, workforce development, and violence prevention

OAC Onboarding and Orientation

Onboarding Process

- Welcome Email from OAC Secretary
- Introductory Meeting with DCYF Director
- Introductory Meeting with OAC Chair and Vice Chair
- OAC Orientation with OAC Secretary
- Review and check-in on Assuming Office Required Filings and Trainings with OAC Secretary



About the OAC

Mission of the OAC

The Oversight and Advisory Committee (OAC) is DCYF's advisory body. We provide a forum for community members and service providers to discuss decisions regarding the Children and Youth Fund. We also give advice to the department.

As outlined in Proposition C:

There shall be a Children, Youth, and Their Families Oversight & Advisory Committee (OAC) to review the governance and policies of the Department of Children, Youth, and Their Families (DCYF), to monitor and participate in the administration of the Children and Youth Fund, and to take steps to ensure that the Fund is administered in a manner accountable to the community and supports DCYF's citywide results.

History and Legislation

- Formerly known as the DCYF Citizens' Advisory Committee
- Was established in 2014 after the reauthorization of the Children and Youth Fund
- First meeting of the OAC was held in October 2015
- The OAC is an official advisory body to the City and County of San Francisco.



Duties and Functions

The OAC shall:

1. Develop **recommendations for DCYF regarding outcomes** for children and youth services, the evaluation of services, common data systems, processes for making funding decisions, program improvement and capacity-building of service providers, community engagement in planning and evaluating services, leveraging dollars of the Children & Youth Fund (the Fund) and the use of the Fund as a catalyst for innovation.
2. Promote **transparency for the Fund** and its processes.
3. Review and **approve the planning process** for the Children and Youth Fund Community Needs Assessment (CNA) and the final CNA, the Services and Allocation Plan (SAP), and the annual Data Evaluation Report.
4. Review and **approve DCYF's overall annual budget**, review best practices developed or identified by DCYF for the grant-making process. These practices shall be designed to promote transparency and accountability.
5. Participate in the **evaluation of the DCYF Director** and assist in recruitment when the position is vacant and may recommend candidates to the Mayor for appointment.
6. Establish and maintain a **Service Provider Working Group** as provided in Charter Section 16.108-1 and Administrative Code Section 2A.234.
7. Confer with the DCYF Director at least once a year on **DCYF's effectiveness and impact**.

OAC Bylaws

Members are expected to read and familiarize themselves with [Bylaws](#).

Contents Overview:

I. Article I: Name, Purpose, and Membership

- Section 1. Name
- Section 2. Authority and Purpose
- Section 3. Membership

II. Article II: OAC Officer and Liaison Positions

- Section 1. OAC Officers
- Section 2. OAC Terms of Office
- Section 3. Election of OAC Officers
- Section 4. Duties of Chair
- Section 5. Duties of Vice Chair

III. Article III: Meetings

- Section 1. Regular Meetings

- Section 2. Special Meetings
- Section 3. Notice of Meetings
- Section 4. Cancellation of Meetings
- Section 5. Conduct of Meetings
- Section 6. Setting of Agendas
- Section 7. Quorum
- Section 8. Voting and Abstention
- Section 9. Order of Business
- Section 10. Public Comments

IV. Article V: Committees

- Section 1. Standing Subcommittees
- Section 2. Special or Ad Hoc Subcommittees
- Section 3. Executive Committee
- Section 4. Conduct of All Subcommittee Meetings

V. Article VI: Attendance

- Section 1. Attendance

VI. Article VII: Adoption and Amendments of Bylaws

- Section 1. Adoption
- Section 2. Amendment

VII. Article VIII: Service Provider Working Group

- Section 1. Name
- Section 2. SPWG Authority & Purpose
- Section 3. SPWG Membership
- Section 4. SPWG Officers
- Section 5. SPWG Meetings

OAC Officers

Chair: The Chair shall preside at all meetings of the OAC. The Chair, working with the member of the OAC and DCYF Staff, shall oversee the preparation and distribution of the agenda for the meetings. The Chair shall preserve order and decorum and shall decide all questions of order consistent with Robert's Rules of Order. In addition, the Chair shall appoint all subcommittees and their chairs (if applicable).

Vice Chair: If the Chair cannot attend, the Vice Chair shall preside at meetings and perform the duties of the Chair.

Election of Officers: The Chair and Vice Chair elections will take place at the beginning of the fiscal year when their terms have ended or if an officer resigns. The Committee will solicit nominations and provide interested members the opportunity to share a statement to the full committee before voting.

Who can become an officer? Any OAC Member interested in becoming the OAC Chair or Vice Chair may announce to the Committee their desire to nominate themselves.

Seats & Descriptions

Visit dcyf.org/oacmembers for more info.

Seat	Description	Appointing Authority	Term Length
1	A youth 19 years or younger at time of appointment.	Mayor	3 years
2	A youth 19 years or younger at time of appointment.	Mayor	2 years
3	A parent or guardian of a youth under the age of 18 and enrolled in the SF Unified School District at time of appointment. Shall have demonstrated commitment to improving access to and quality of services for children, youth, and families.	Mayor	3 years
4	A person with expertise or substantial experience working in services and programs for children ages 5 and younger.	Mayor	2 years
5	A person with expertise or substantial experience working in the field of children and youth services in communities that are low-income or underserved.	Mayor	3 years
6	A person who has demonstrated commitment to improving access and quality of services for children, youth, and families in communities that are low-income or underserved.	Mayor	2 years
7	A person who is a Disconnected Transitional-Aged Youth as that term is used in Charter Section 16.108, 18 through 24 years of age at time of appointment, and who is familiar with issues and challenges faced by Disconnected Transitional-Aged Youth and with services, programs, and systems for them.	Board of Supervisors	3 years
8	A parent or guardian of a child, which child is enrolled in kindergarten through 8 th grade at time of appointment. Shall be from a low-income community or has expertise or substantial experience working to promote the interests of communities of color and shall have demonstrated a commitment to improving access and quality of services for children, youth, and families.	Board of Supervisors	2 years
9	A parent or guardian of a child, which child, at the time of appointment, is under the age of 5 years and enrolled in a publicly-subsidized or City-funded program. This OAC member shall have demonstrated a commitment to improving access and quality of services for children, youth, and families.	Board of Supervisors	3 years
10	A person with expertise or substantial experience working in the field of children and youth services in communities that are low-income or underserved.	Board of Supervisors	2 years
11	A person who has demonstrated commitment to improving access to and quality of services for children, youth, and families.	Board of Supervisors	3 years

OAC Vacancies & Recruitment

How do I know which seats are open? All OAC seat vacancies are posted on the DCYF website at dcyf.org/oac and on the [SF311 Boards & Commissions Database](#).

Can I share these vacancies with my network? Yes! Please share widely.

How to apply:

Seats Appointed by the Mayor:
sfmayor.org/mayoral-appointments

Seats Appointed by the Board of Supervisors:
sfbos.org/vacancy_application.

**All applicants must be residents of San Francisco unless otherwise stated.*

**Members may not serve more than two consecutive terms.*

Resignations and Leaving Office

OAC Members who wish to resign before or when their term ends should email the Committee Secretary at OAC@dcyf.org with a **dated and signed resignation letter**.

Once a resignation letter has been submitted to the Committee Secretary, the resigning OAC Member is required to **file one last Form 700**. See Chapter 7: Required Annual Filings & Trainings for detailed information.



OAC Meetings

The OAC is required to meet at least **6 times** each calendar year. At the beginning of the calendar year, the Committee Secretary will share the meeting schedule and post on dcyf.org/oacmeetings. Any changes to the meeting dates, times or location will be communicated.

All OAC meetings are:

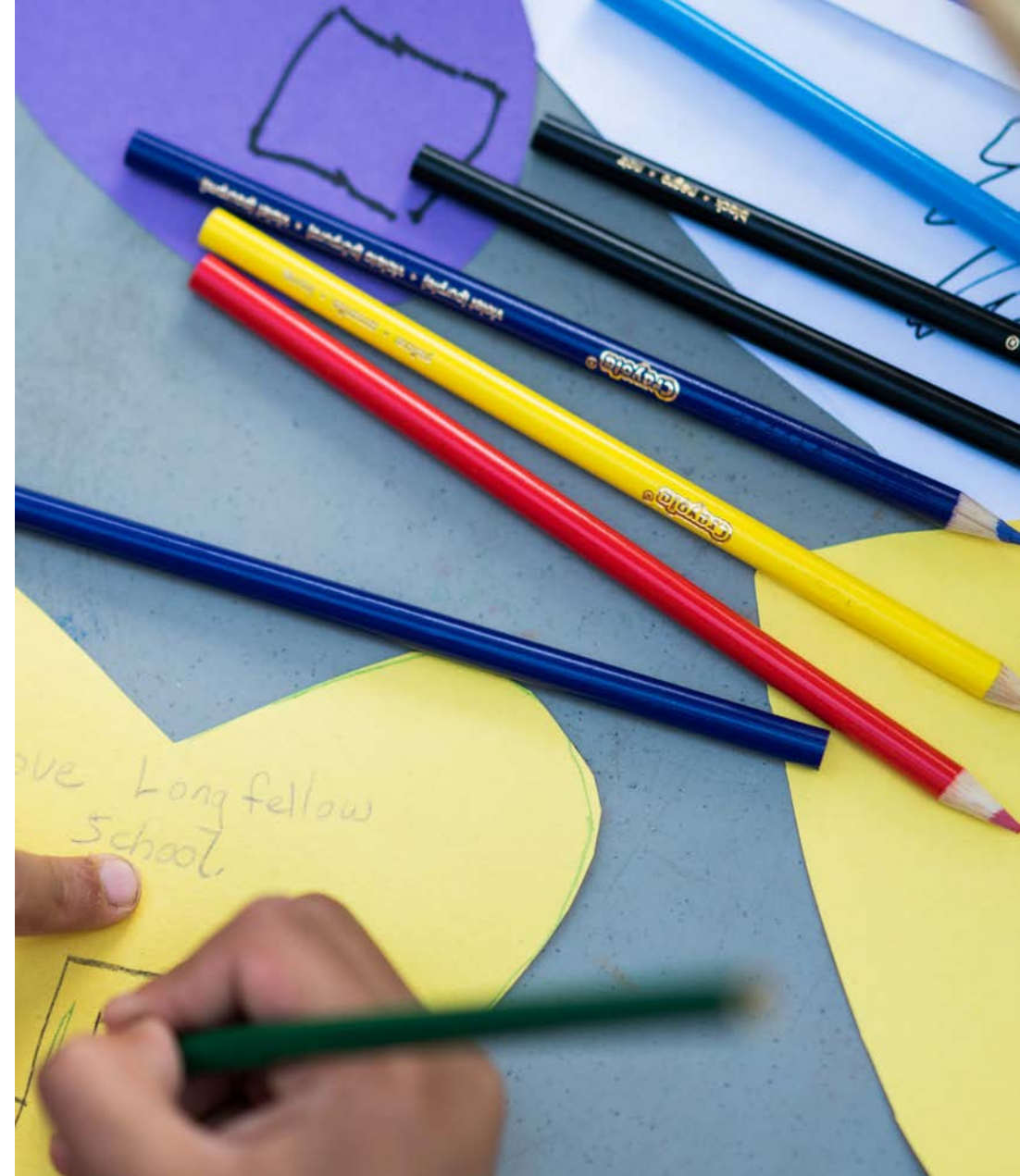
- Open to the public
- In-person at the DCYF Office, Mint Conference Room unless otherwise noted
- Take place the 2nd Monday of every other month from 5:00-7:00PM, unless otherwise indicated
- Remote participation can be provided to Committee Members and members of the public who require ADA accommodation. See Chapter 8: Accessibility for more.

Meeting Materials

All OAC Meeting Materials are posted in accordance with the Brown Act, which requires at least **72 hours** before the meeting date.

Agendas are typically sent out by the Committee Secretary at least two weeks prior to the meeting, with the meeting packet and other materials shared one week prior.

Visit dcyf.org/oacmeetings to view all dates and materials.



Parliamentary Procedures: Robert's Rules of Order


What is parliamentary procedure? It is a set of rules for conduct at meetings that allows everyone to be heard and to make decisions without confusion.

Agendas / Order of Business: Robert's Rules of Order follows a fixed order of business. See template and sample.

Agenda Template:


- I. Call to Order & Roll Call
- II. Approval of the Minutes
- III. General Public Comment
- IV. New or Unfinished Business
- V. Report of OAC Chair
- VI. Report of the Service Provider Working Group
- VII. Report of the DCYF Director
- VIII. Review of Action Items
- IX. Adjournment

Sample 



**Children and Youth Fund Oversight
and Advisory Committee**

Meeting Agenda



Members: Andre Torrey, Aaron Yen, Jada Curry (Chair), Jon Henry, Lesly Simmons, Mollie Matull (Vice Chair), Skylar Dang, Ryan Galvez

Date & Time: Monday, April 10, 5:00 – 7:00PM
In-Person Meeting Location: DCYF Office – Mint Conference Room,
1390 Market Street, Suite 900, San Francisco, CA 94102

Remote Access to Information and Participation for the Public:
Remote public participation is available upon request for individuals who cannot attend in person due to disability. Please make a request to participate remotely no later than one (1) hour prior to the start of the meeting to help ensure availability of the meeting link. Captions can be enabled if participating remotely. To receive access to the meeting to provide remote public comment due to a disability accommodation, visit <https://www.dcyf.org/oac-remote-participation>.

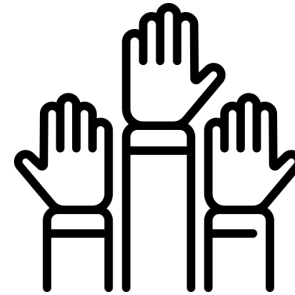
Public Comment will be heard in the following order: 1) members of the public attending in-person, and 2) members of the public attending remotely. Please contact the OAC Secretary at oac@dcyf.org with any questions.

- I. Call to Order and Roll Call (2 mins)
- II. General Public Comments (5 mins)
This item allows members of the public to comment generally on matters within the OAC's purview that are not on the agenda.
- III. Approval of the February 2023 Minutes (5 mins)
Action required
- IV. Preview of the Services Allocation Plan (SAP) (45 mins)
Discussion only
- V. Report of the Service Provider Working Group (10 mins)
Discussion only
- VI. Report of the OAC Chair (10 mins)
Discussion only
- VII. Report of the DCYF Director (10 mins)
Discussion only
- VIII. Action Items (5 mins)
Discussion only
- IX. Adjournment

Parliamentary Procedures: Robert's Rules of Order - Voting & Committee Discussion

Motions for Voting: When voting on action items, the following must take place:

1. Chair asks the committee for a **motion to approve**.
2. Members who wish to make a motion to approve state, **"I make a motion to approve"** and must state their name for the record.
3. Chair then asks for a **second motion**.
4. Members who wish to second may state **"Seconded."**
5. Chair must then ask for a **Roll Call Vote**. The Committee may not do "same house, same call."
6. The Committee Secretary calls on each member for their vote.
7. Members may state **aye** for yes, **nay** for no, or may **abstain**.



Order of Discussion: The OAC receives public comment ahead of committee member discussion on all agenda items.

Public Comment must be heard on **all items**, except for Call to Order and Adjournment.

The OAC is not required to but may choose to answer questions from the public. The Committee may also choose to address public comments by issuing a memo in response or at a future meeting.

Attendance & Quorum

Members are expected to attend OAC Meetings regularly.

If a member misses 3 or more regular meetings in any 12-month period, the Chair or the Committee Secretary may notify the appointing authority of the seat the member occupies, and request action be taken to replace that member.

What is quorum?

Quorum is the number of members in attendance that is needed to take action on business. Quorum is typically a majority (half + one).

What happens if there is no quorum at a meeting?

The Committee cannot vote on action items listed on the agenda. The Chair can choose to continue as an informational meeting and/or wait until quorum is met or reschedule the meeting for another date when a majority of the members can attend.

Service Provider Working Group (SPWG)

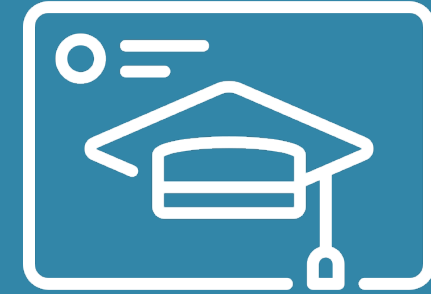
Purpose as stated in the charter:

To advise the OAC on funding priorities, policy development, the planning cycle, evaluation design and plans, and any other issues of concern related to the Children and Youth Fund or the responsibilities of DCYF or other departments receiving monies from the fund.

Membership as stated in the charter: SPWG shall have at least 10 members and shall be persons actively providing services to children, youth, and their families.

SPWG may include:

- Service providers currently receiving DCYF funding
- Service providers who have never received DCYF funding but currently provide services for children and youth
- Service providers who have received DCYF funding in the past and who currently provide services for children and youth



Required Annual Filings & Trainings

Annual Form 700 Filing

What is it? Form 700 or State of Economic Interests provides necessary info to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their own personal finances.

What does it do? These public filings help officials and employees monitor financial interests, identify when those interests might conflict with their government actions, and take steps to avoid these conflicts.

Who files? All persons occupying positions designated in the City's [conflict of interest code](#), persons occupying designated positions in an acting or interim basis, and certain consultants who contract with departments.

Annual Form 700 Filing

When do you file? Form 700 filings are required when you assume office, annually, and when you leave office. Filings are due no later than **30 days** after assuming office.

How and where to file: Complete your Form 700 filing in electronic format using the [Ethics Commission's NetFile e-filing system](#). View the [Form 700 E-Filer User Guide](#) for help.

Need help? Submit a request straight to the Ethics Commission through the [Form 700 Portal](#).

Annual Form 700 Filing

When do you file?

1. Assuming Office

Due Date	No later than thirty (30) days after assuming the office or position.
Period Covered	Twelve (12) months prior to the date the person assumed the office or position through their start date (i.e., 12-month look back).
What's Reported	Based on requirements of the filer's disclosure category: <ul style="list-style-type: none">• Reportable investments and interests held on the date the person assumed the office or position; and• Income (including loans, gifts, and travel payments) received during the 12 months prior to the date the person assumed the office or position.
Assuming Office Filing Exceptions	<ul style="list-style-type: none">• If a person leaves one designated position and assumes another designated position within 30 days within the City and County of San Francisco (e.g., a transfer), they have not assumed or left office and are not required to file an assuming office Form 700 statement for their new position. Note: The next annual statement of economic interest that the person files will disclose interests made reportable by their original position/disclosure category that were held or received at any time during the period from the opening date of the statement to the transfer date as well as interests made reportable by their new position/disclosure category that were held or received at any time during the period from the date of the transfer through closing date of the statement.• If a deadline falls on a weekend or holiday, the statement is due on the following business day.

Annual Form 700 Filing

When do you file?

2. Annually

Important: The period covered must be specified if the period covered differs from January 1 through December 31 (for example, the person assumed office between October 1 and December 31 and skipped the first annual deadline, or the person is combining their leaving office and annual statements).

Due Date	No later than April 1st each year.
Period Covered	January 1st – December 31st of the previous calendar year.*
What's Reported	Based on the filer's disclosure category: <ul style="list-style-type: none">• Reportable investments and interests held during the previous 12-month calendar year (Jan 1 – Dec 31); and• Income (including loans, gifts, and travel payment) received during the previous 12-month calendar year (Jan 1 – Dec 31)
Annual Filing Exceptions	<ul style="list-style-type: none">• If a person assumes the position between October 1 and December 31 and files their assuming office statement within 30 days of their start date, they may skip their first annual filing. Example: Mary Jo assumed office on October 15, 2022 and filed an assuming office statement on November 1, 2022. Mary Jo is not required to file an annual statement until April 1, 2024. Mary Jo's annual statement due by April 1, 2024 will cover the period from October 15, 2022 to December 31, 2023.• If a person assumes the position between January 1 and March 31, they did not serve during the prior year and therefore are not required to file an annual statement until the following year.• If a person leaves the position before the April 1st annual filing deadline, they may file a <i>combined</i> annual and leaving office statement to satisfy the leaving office and annual requirements. The combined statement must be filed by the April 1 deadline or within 30 days of leaving office, whichever is earlier.• If a deadline falls on a weekend or holiday, the statement is due on the following business day.

Annual Form 700 Filing

When do you file?

2. Leaving Office

Important: The period covered must be specified if the period covered differs from January 1 through December 31 (for example, the person assumed office between October 1 and December 31 and skipped the first annual deadline, or the person is leaving the job before April 1st deadline and is combining their leaving office and annual statements). The reporting period can cover parts of two calendar years.

Due Date	No later than thirty (30) days after leaving the office or position.
Period Covered	Generally, the period covered is January 1 through the date the person left the office or position.*
What's Reported	Based on the requirements of the filer's disclosure category: <ul style="list-style-type: none">• Reportable investments and interests held; and• Income (including loans, gifts, and travel payments) received during the <u>period covered</u>.• Generally, the <u>period covered</u> is January 1 through the date the person left the office or position.
Leaving Office Filing Exceptions	<ul style="list-style-type: none">• If a person leaves one designated position and assumes another designated position within 30 days within the City and County of San Francisco (e.g., transfer), they have not assumed or left office and are not required to file a leaving office Form 700 statement for their former position. Note: The next annual statement of economic interest that the person files will disclose interests made reportable by the person's original position/disclosure category that were held or received at any time during the period from the opening date of the statement to the transfer date, as well as, interests made reportable by the person's new position/disclosure category that were held or received at any time during the period from the date of the transfer through closing date of the statement.• If the person leaves the position before the April 1st annual deadline, they may file a <i>combined</i> annual and leaving office statement to satisfy both requirements. The combined statement must be filed by April 1st or within 30 days of leaving office, whichever is earlier.• If a deadline falls on a weekend or holiday, the statement is due on the following business day.

The Sunshine Ordinance

What is it?

- ensures easy access to public records
- strengthens open meeting laws
- adopted by voters in November 1999

What are the open meeting requirements?

Meetings that are open to the public are posted in a public posting area, at or near the place of the meeting, 72 hours in advance. All open meetings are subject to the requirement that the public is entitled to comment on each item on the agenda.

Who does this apply to? The Sunshine Ordinance applies to all agencies and boards and commissions created by the City Charter or by Ordinance or Resolution passed by the Board of Supervisors. The Ordinance does NOT apply to the SF Health Authority, SF Housing Authority, Redevelopment Agency, Transportation Authority, Community College District and SFUSD. These agencies are only subject to the CA Public Records Act and the Brown Act.

Need more info?

View the FAQs by [clicking here](#).

Want a copy of the Sunshine Ordinance? Call 415-554-7724 or by visiting the [Code Library](#) website.

Annual Ethics & Sunshine Training

Who completes the training? Elected officials, department heads, board members, and commissioners (City Officials) must complete the Ethics Training and Sunshine Ordinance Training.

How do I complete the training? You must complete the training using the Ethics Commission's e-filing system, [NetFile](#). After viewing both training videos in NetFile, you will be prompted to file the Ethics and Sunshine Training Declaration Form electronically in the system.

When do I file? You must file within 30 days of **assuming office** and then **annually** by April 1. Those who assume office between October 1 and March 31 and timely complete the assuming office training requirements, are not required to file on April 1 immediately following assumption of office.

Need more info? View the FAQs by [clicking here](#).

Want a copy of the Sunshine Ordinance? Call 415-554-7724 or by visiting the [Code Library](#) website.

Ethics Resources

- [Ethics Commission Form 700 Support Portal](#)
- [NetFile Form 700 E-Filer User Guide \(For Filers\)](#)
- [SF City Attorney's Good Government Guide](#)
- [Conflict of Interest Laws](#)
- [Behested Payments](#)
- [Recusal Procedures for Commission and Board Members](#)
- [Gifts and Travel – City Officers](#)
- [Department Filing Officer Directory](#)
- [SF Campaign & Governmental Conduct Code Section 3.1-1.03\(a\)\(1\) and \(b\)\(1\)](#)
- [California Government Code Section 53235 \(AB 1234\)](#)
- [San Francisco Administrative Code Section 67.33.](#)
- [DCYF Statement of Incompatible Activities](#)





Accessibility

Best practices during meetings

One person speaks at a time. Speak only when called upon and in an orderly fashion. This helps people who are deaf or hard of hearing to keep track of who is speaking, people who are blind and low vision who can't see non-verbal cues, and people attending remotely. This also allows for a clear recording of the meeting for the purpose of the minutes.

Speakers should state their name each time they speak. Always remember to state your name and speak clearly. This helps communication providers, people who are blind or who have low vision, note takers or meeting recordings, and other attendees know who is speaking.

Presenters should describe image and graphics on any slide. This benefits people who are blind or have low vision, as well as people attending remotely.

Call from a quiet location.



Language Access Ordinance

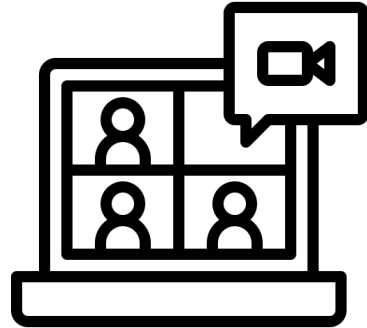
Language Access Ordinance: [Chapter 91 of the San Francisco Administrative Code](#), interpreters and translations in Chinese, Spanish, and/or Filipino Tagalog will be available upon request. Meeting minutes may be translated, if requested, after they have been adopted by the Committee.

Assistance in additional languages may be honored whenever possible. To make a request, contact Emily Davis at 415-987-5959 or Emily.Davis@dcyf.org at least 48 hours in advance. Late requests will be honored if possible.

Translation Services: Translations can be available in Chinese, Spanish, and/or Filipino Tagalog upon request.

More information is available at Office of Civic Engagement and Immigrant Affairs:
<https://www.sf.gov/resource/2021/language-access-and-rights>

ADA Accommodations and Remote Participation



Important: Remote participation for members of the public are available upon request ONLY for individuals who cannot attend in person due to disability.

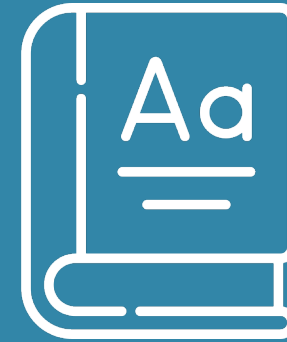
Requests to participate remotely must be made no later than one (1) hour prior to the start of the meeting to help ensure availability of the meeting link.

ADA Accommodation: Committee Members are required to attend all meetings IN PERSON to participate in any way.

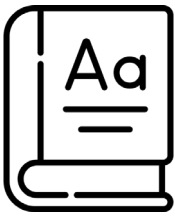
The only exception is for an ADA Accommodation. Committee Members who would like to request an accommodation should reach out to the Committee Secretary and the SF Department of Human Resources (DHR).

Instructions for Remote Public Comment: For members of the public joining remotely due to disability, they can join the meeting via Zoom or on their phone.

Learn more at <https://www.sf.gov/resource/2022/resources-and-guidance-people-disabilities>.



More Resources



Commonly Used Acronyms

AMI	Area Median Income	HSA	Human Services Agency	SFPL	San Francisco Public Library
APD	Adult Probation Department	HSB	Department of Homelessness & Supportive Housing	SF RISE	Students & Families Recovery with Inclusive & Successful Enrichment
BIPOC	Black, Indigenous, & People of Color	HUD	U.S. Department of Housing & Urban Development	SFUSD	San Francisco Unified School District
BOS	Board of Supervisors	IEP	Individualized Education Program	SPED	Special Education
CAT	City Attorney's Office	JJCC	Juvenile Justice Coordinating Council	SPWG	Service Providers Working Group
CBO	Community-based Organizations	JPD	Juvenile Probation Department	SRO	Single Room Occupancy Unit
CDC	Center for Disease Control & Prevention	LEP	Limited English Proficiency	STEM	Science, Technology, Engineering and Math
CDE	California Department of Education	LGBTQQ	Lesbian, gay, bisexual, transgender, queer and questioning	SVIP	Street Violence Intervention Program
CHI	Community Hubs Initiative	MOHCD	Mayor's Office of Housing & Community Development	TA/CB	Technical Assistance & Capacity Building
CMS	Contract Management System	OAC	DCYF's Oversight & Advisory Committee	TAY	Transitional Aged Youth (18-24 years old)
CNA	Community Needs Assessment	OEWD	Office of Economic & Workforce Development	YWD	Youth Workforce Development
CODB	Cost of Doing Business	ORE	Office of Racial Equity	YAD	Youth Advocacy Day
CON	Controller's Office	OST	Out of School Time	YPQA	Youth Program Quality Assessment
DCYF	Department of Children, Youth, & Their Families	RFQ	Request for Qualifications		
DEC	Department of Early Childhood	RPD	Recreation & Parks Department		
DPH	Department of Public Health	RFP	Request for Proposals		
ELL	English Language Learner	SAP	Services Allocation Plan		
ELS	Enrichment, Leadership, and Skill Building	SEL	Social & Emotional Learning		
FCC	Free City College or "Free City"	SES	Socioeconomic Status		
FPL	Federal Poverty Level	SFPD	San Francisco Police Department		
FY	Fiscal Year				



Contacts

OAC Committee Secretary	Name: Rebecca Corteza (she/her) Email: OAC@dcyf.org
DCYF Director	Name: Dr. Maria Su (she/her) Email: Maria.Su@dcyf.org
General DCYF Contact	Email: info@dcyf.org Phone: 628-652-7100
DCYF Executive Assistant	Name: Rebecca Corteza (she/her) Email: Rebecca.Corteza@dcyf.org Phone: 628-652-7140
SPWG	Email: info@spwg.org
Board of Supervisors Appointments	Email: BOS-Appointments@sfgov.org
Mayor's Office	Email: MayorLondonBreed@sfgov.org Phone: 415-554-6141
Mayor's Office Appointments	Email: Mayor.Appointments@sfgov.org
SF 311	From within San Francisco: Call 3-1-1 or 415-701-2311 From outside San Francisco: Call 415-701-2311
Ethics Commission	Email: Ethics.Commission@sfgov.org Phone: 415-252-3100



Thank you!



www.dcyf.org