



Children, Youth, and Their Families Oversight and Advisory Committee



Pre-Meeting Packet

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Children and Youth Fund Oversight and Advisory Committee

Meeting Agenda



Members: Jada Curry (Vice Chair), Julie Roberts-Phung, Michelle Li, Mollie Matull (OAC Chair), Tina Burgelman, Winnie Chen, Yamini Oseguera-Bhatnagar

Date and Time: Monday, November 8, 3:00 PM – 5:00 PM

Zoom Meeting Link: [Click to Join](#) or join by Telephone; Dial +1-408-638-0968;

Webinar ID: 879 0378 8362

Passcode: 624801

I. Call to Order and Roll Call

Action required

II. Adoption of the Agenda

Action required

III. General Public Comments

This item allows members of the public to comment generally on matters within the OAC's purview that are not on the agenda.

IV. Approval of the Minutes

Action required

V. Resolution Making Findings to Allow Teleconferenced Meetings Under CA Government Code Section 54953(e)

Action required

VI. Annual Data and Evaluation Highlights

Discussion only

VII. Children & Family Recovery Plan: Access and Navigation Discussion

Discussion only

VIII. Report of the OAC Chair

Discussion only

IX. Report of the DCYF Director

Discussion only

X. Report of the Service Provider Working Group

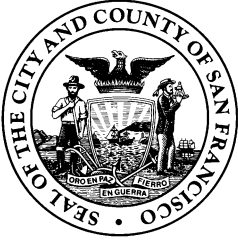
Discussion only

XI. Action Items & Member Feedback

Discussion only

XII. Adjournment

Action required



Children and Youth Fund Oversight and Advisory Committee

Meeting Agenda



Providing Public Comment

Instructions:

- Wait for Public Comment to be announced (by Item # or for General Public Comment)
- When the Clerk calls Public Comment,
 - From your screen: Select “RAISE HAND” and wait to be introduced.
 - From your phone: Press *9 to raise your hand on the phone and wait to be introduced.
- Please wait until it is your turn to speak.
- When it is time for you to speak, you will be brought into the conversation by the Zoom Administrator.
- You will have the standard 2 minutes to provide your comments.
- Once your 2 minutes have ended, you will be moved out of the speaker line and back to listening as an attendee (unless you disconnect).
- If you wish to speak on other items on the Agenda or for other comment periods, please listen for the Clerk's next prompt and follow the same set of instructions.

Best Practices:

- Call from a Quiet location.
- Speak slowly and clearly.
- Turn down any televisions or radios around you.
- Address the Oversight and Advisory Committee as a whole. Do not address individual Members.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact: Sunshine Ordinance Task Force Administrator
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City’s website at www.sfgov.org. Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Emily Davis at 415-554-8991 or Emily.Davis@dcyf.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, Filipino (Tagalog), and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide assistive listening devices and meeting materials in alternative formats (braille or large print). Minutes may be translated after they have been adopted by the Commission. For all these requests, please contact Emily Davis, Community Engagement Associate at least 72 hours before the meeting at 415-554-8991. Late requests will be honored if possible. The hearing room is wheelchair accessible

In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

LOBBYIST ORDINANCE

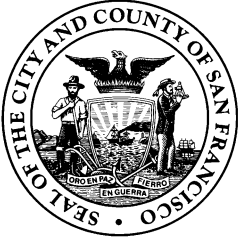
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: www.sfgov.org/ethics.

CHINESE

如對會議有任何疑問，請致電415-557-9942查詢。當會議進行時，嚴禁使用手機及任何發聲電子裝置。會議主席可以命令任何使用手機或其他發出聲音裝置的人等離開會議場所。

了解你在陽光政策下的權益

1390 Market Street, Suite 900 • San Francisco, CA 94102 • Tel 415.554.8990 • Fax 415.554.8965 • TTY 415.934.4847 • www.dcyf.org



Children and Youth Fund Oversight and Advisory Committee

Meeting Agenda



政府的職責是為公眾服務，並在具透明度的情況下作出決策。市及縣政府的委員會、市參事會、議會和其他機構的存在是為處理民眾的事務。本政策保證一切政務討論都在民眾面前進行，而市政府的運作也公開讓民眾審查。如果你需要知道你在陽光政策 (San Francisco Administrative Code Chapter 67) 下擁有的權利，或是需要舉報違反本條例的情況，請聯絡：

陽光政策 專責小組行政官

地址：City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
電話號碼:415-554-7724；傳真號碼415-554-5163
電子郵件: SOTF@sfgov.org

陽光政策的文件可以通過陽光政策專責小組秘書、三藩市公共圖書館、以及市政府網頁www.sfgov.org等途徑索取。民眾也可以到網頁http://www.sfbos.org/sunshine閱覽有關的解釋文件，或根據以上提供的地址和電話向委員會秘書索取。

語言服務

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或非律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電415-557-9942或電郵至Brandon.Shou@dcyf.org向委員會秘書Brandon Shou提出。逾期提出的請求，若可能的話，亦會被考慮接納。

便利參與會議的相關規定

根據《美國殘疾人士法案》(Americans with Disabilities Act)與「語言服務條例」(Language Access Ordinance)，中文、西班牙文、菲律賓文和/或美國手語傳譯員，須應要求，提供傳譯服務。另外，我們會盡一切努力予以提供輔助性聽力儀器及不同格式(點字印製或特大字體)的會議資料。翻譯版本的會議記錄可在委員會通過後予以提供。如有這些方面的請求，請在會議前七十二(72)小時致電415-557-9942與Brandon Shou聯絡。逾期所提出的請求，若可能的話，亦會接納。聽證室設有輪椅通道。

為了讓市政府更好照顧有嚴重過敏、因環境產生不適、或對多種化學物質敏感的病患者，以及有相關殘疾的人士，出席公眾會議時，請注意其他與會者可能會對不同的化學成分產品產生過敏。請協助市政府照顧這些個別人士的需要。

遊說者法令

依據「三藩市遊說者法令」(SF Campaign & Governmental Conduct Code 2.100)能影響或欲影響本地立法或行政的人士或團體可能需要註冊，並報告其遊說行為。如需更多有關遊說者法令的資訊，請聯絡位於Van Ness街25號220室的三藩市道德委員會，電話號碼:415-252-3100，傳真號碼415-252-3112，網址：www.sfgov.org/ethics。

SPANISH

Para preguntas acerca de la reunión, por favor contactar el 415-934-4840. El timbrado de y el uso de teléfonos celulares, localizadores de personas, y artículos electrónicos que producen sonidos similares, están prohibidos en esta reunión. Por favor tome en cuenta que el Presidente podría ordenar el retiro de la sala de la reunión a cualquier persona(s) responsable del timbrado o el uso de un teléfono celular, localizador de personas, u otros artículos electrónicos que producen sonidos similares.

CONOZCA SUS DERECHOS BAJO LA ORDENANZA SUNSHINE

El deber del Gobierno es servir al público, alcanzando sus decisiones a completa vista del público. Comisiones, juntas, concilios, y otras agencias de la Ciudad y Condado, existen para conducir negocios de la gente. Esta ordenanza asegura que las deliberaciones se lleven a cabo ante la gente y que las operaciones de la ciudad estén abiertas para revisión de la gente. Para obtener información sobre sus derechos bajo la Ordenanza Sunshine (capítulo 67 del Código Administrativo de San Francisco) o para reportar una violación de la ordenanza, por favor póngase en contacto con:

Administrador del Grupo de Trabajo de la Ordenanza Sunshine (Sunshine Ordinance Task Force Administrator)

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Oficina); 415-554-5163 (Fax);
Correo electrónico: SOTF@sfgov.org

Copias de la Ordenanza Sunshine pueden ser obtenidas del Secretario del grupo de Trabajo de la Ordenanza Sunshine, la Biblioteca Pública de San Francisco y en la página web del internet de la ciudad en www.sfgov.org. Copias de documentos explicativos están disponibles al público por Internet en <http://www.sfbos.org/sunshine>; o, pidiéndolas al Secretario de la Comisión en la dirección o número telefónico mencionados arriba.

ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con Prishni Murillo al 415-934-4840, o Prishni.Murillo@dcyf.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

POLITICA DE ACCESO A LA REUNIÓN

De acuerdo con la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance) intérpretes de chino, español, filipino (tagalo) y lenguaje de señas estarán disponibles de ser requeridos. En adición, se hará todo el esfuerzo posible para proveer un sistema mejoramiento de sonido y materiales de la reunión en formatos alternativos. Las minutas podrán ser traducidas luego de ser aprobadas por la Comisión. Para solicitar estos servicios, favor contactar a Prishni Murillo, por lo menos 72 horas antes de la reunión al 415-934-4840. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencia es accesible a silla de ruedas.

ORDENANZA DE CABILDEO

Individuos y entidades que influyen o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de cabildeo. Para más información acerca de la Ordenanza de Cabildeo, por favor contactar la Comisión de Ética: 25 de la avenida Van Ness, Suite 220, San Francisco, CA 94102, 415-252-3100, FAX 415-252-3112, sitio web: www.sfgov.org/ethics.

FILIPINO

Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag lang sa 415-554-8991. Ang pagtunog at paggamit ng mga cell phone, mga pager at kagamitang may tunog ay ipinagbabawal sa pulong. Paalala po na maaaring palabasin ng Tagapangulo ang sinumang may-ari o responsable sa ngayong tunog na mula sa cell-phone, pager o iba pang gamit na lumilikha ng ingay.

ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE



Children and Youth Fund Oversight and Advisory Committee

Meeting Agenda



Tungkulin ng Pamahalaan na paglinkuran ang publiko, maabot ito sa patas at madaling maunawaan na paraan. Ang mga komisyon, board, kapulungan at iba pang mga ahensya ng Lungsod at County ay mananatili upang maglingkod sa pamayanan. Tinitiyak ng ordinansa na ang desisyon o pagpapasya ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napagkaisahan ay bukas sa pagsusuri ng publiko. Para sa impormasyon ukol sa inyong karapatan sa ilalim ng Sunshine Ordinance (Kapitulo 67 sa San Francisco Administrative Code) o para mag-----report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force .

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Opisina); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Ang mga kopya ng Sunshine Ordinance ay makukuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa www.sfgov.org. Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makukuha online sa <http://www.sfbos.org/sunshine> o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.
PAG-ACCESS SA WIKA

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission Emily Davis sa 415-554-8991, o Emily.Davis@dcyf.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.
PATAKARAN PARA SA PAG-ACCESS NG MGA MITING

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga tagapagsalin wika sa salitang Tsino, Espanyol, Filipino o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng gamit upang lalong pabutihin ang inyong pakikinig at maibahagi ang mga kaganapan ng miting sa iba't ibang anyo (braille o malalaking print). Ang mga kaganapan ng miting ay maaaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Sa mga ganitong uri ng kahilingan, tumawag po lamang kay Emily Davis sa 415-554-8991. Magbigay po lamang ng hindi bababa sa 72 oras na abiso bago ng miting. Kung maari, ang mga late na hiling ay posibleng tanggapin. Ang silid ng pagpupulungan ay accessible sa mga naka wheelchair.

LOBBYIST ORDINANCE

Ayon sa San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100], ang mga indibidwal o mga entity na nag-iimpluensiya o sumusubok na mag-impluensiya sa mga lokal na pambatasan o administrative na aksyon ay maaaring kailangan mag-register o mag-report ng aktibidad ng lobbying. Para sa karagdagan na impormasyon tungkol sa Lobbyist Ordinance, tumawag lamang po sa San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: www.sfgov.org/ethics.



Children and Youth Fund Oversight and Advisory Committee



Meeting Agenda

Members: Jada Curry (Vice Chair), Julie Roberts-Phung, Michelle Li, Mollie Matull (OAC Chair), Tina Burgelman, Winnie Chen, Yamini Oseguera-Bhatnagar

Date and Time: Monday, October 4, 2021, 3:00 PM – 5:00 PM
Zoom Meeting Link: [Click to Join](#) or join by Telephone; Dial +1-408-638-0968;
Webinar ID: 856 5614 5916
Passcode: 538258

I. Call to Order and Roll Call

- A. Absent: Tina Burgelman, Michelle Li

II. Adoption of the Agenda

- A. Chair Mollie Matull proposed to amend agenda:
- Move Report of the OAC Chair to Item III. Member Winnie Chen made motion to approve. Seconded by Member Julie Roberts-Phung. Motion passed without objection.
 - Combine Items VI-VIII into one as Item VI: Presentation on CNA, SF RISE, and the Children & Family Recovery Plan. Member Yamini Oseguera-Bhatnagar made motion to approve. Seconded by Member Chen. Motion passed without objection.

III. Report of the OAC Chair

- A. Chair Matull provided brief update on the status of the governance work.
B. No member and public comment.

IV. General Public Comments

- A. No public comment.

V. Approval of the Minutes

- A. Minutes approved unanimously.

VI. Resolution Making Findings to Allow Teleconferenced Meetings Under CA Government Code Section 54953(e)

- A. Director Maria Su introduced the resolution.
- The motion passed unanimously without objection.
- B. Member Comments and Questions
- Member Julie Roberts-Phung supportive of continuing remote OAC Meetings and a hybrid model for the indefinite future. Director Su agreed and will discuss with staff. DCYF Office currently does not have the technology for teleconference public meetings. The Twitter Nest does but is not currently open.
 - Member Winnie Chen asked clarifying question regarding the timeline of the resolution. Director Su explained the requirements.
- C. No public comment.

VII. Presentation on CNA, SF RISE, and the Children & Family Recovery Plan

- A. Director Su announced the departure of DCYF Data & Evaluation Manager Sarah Duffy and introduced DCYF Ryan Sapinoso, Jasmine Dawson, and Abigail Stewart-Kahn to present.
- Question from Slide 23: What opportunities can you share for accessing DCYF's priority populations?
- B. Member Comments and Questions
- Vice Chair Jada Curry for TAY: reaching them at school, City College, in between classes.
 - Member Roberts-Phung asked a clarifying question on inclusion of Native Americans, LGBTQ and Trans populations in data. Ryan Sapinoso clarified that the graphic on the slide for "Concentrated Need" is outdated and does not include the aforementioned groups. Member Roberts-Phung asked another clarifying question on Summer Together data. Director Su stated that the Summer Together data collected includes students who have historically been included.



Children and Youth Fund Oversight and Advisory Committee



Meeting Agenda

DCYF will be sharing and finalizing the Summer Together Evaluation. Approximately 25,000 children were served in summer programs.

- Member Roberts-Phung requested updated language clarifying ELL student loss due to gentrification in the SF RISE report. The member asked if DCYF is working with the same consultants from past reports. Jasmine Dawson stated that Clarity Consultants is the consultant. Director Su responded that the SF RISE Working Group, which includes various SFUSD leaders, selected Clarity Consultants in an inclusive process. Furthermore, DCYF has weekly conversations with SFUSD leadership to ensure alignment.
- Member Chen thanked Director Su and DCYF team on process for selecting consultant.
- Chair Matull asked for clarity on how the CNA, SF RISE and C&F Recovery Plan interconnect. When will the draft CNA be developed? Ryan Sapinosa stated that the draft will be developed between March through May 2022 and will move to OAC approval in June 2022 (end of FY 2021-2022).
- Vice Chair Curry asked if the Recovery Plan that will also ensure more preparedness for future emergencies. Abigail Stewart-Kahn shared that there has been similar feedback at the working group.

C. No public comment.

VIII. Report of the DCYF Director

A. Director Su shared her report.

- Announced staff transitions and promotions at DCYF: Departure of Denise Payton and addition of Heidi Burbage as DCYF's Chief Financial Officer; Promotion of Jasmine Dawson, Deputy Director of City Partnerships
- Board of Supervisors Youth, Young Adult, and Families Committee: Meets the 2nd Friday of the month at 10:00am
- Encouraged OAC Members to share vacancies with their networks.

B. Member Comments and Questions

- Member Roberts-Phung asked for clarity regarding OCOF. Director Su acknowledged that OCOF has not met in a year and a half due to the pandemic and shared additional updates on OCOF.

C. No Public Comment.

IX. Report of the Service Provider Working Group

A. The Tri-Chairs shared their report.

- SPWG Tri-Chair Kian Alavi shared a copy of the SPWG Memo (https://drive.google.com/file/d/1pN-SM7_zg3WYRfdvialM787VgXYRSm/view). The Tri-Chair thanked DCYF Wally Abrazaldo for speaking with the working group.
- SPWG Tri-Chair Frederique Clermont thanked DCYF Sarah Duffy for her work and presentations at the SPWG. The Tri-Chairs will reconnect with DCYF regarding wage equity. Tri-Chair Clermont shared that Supervisor Haney held a budget hearing on wage equity recently.
- SPWG Tri-Chair Madison Holland shared that SPWG has been working with Carol Hill on SF RISE. Additionally, Tri-Chair Holland reported on city-wide staffing issues and concerns.

B. Member Comment and Questions

- Chair Matull asked Director Su to follow-up on SPWG Memo concerns and report back to the committee.
- Member Roberts-Phung asked when SPWG can share dollar amounts regarding wage equity. Tri-Chair Holland replied that their Advocacy Memo will be available in February which will include the dollar amount.

X. Action Items & Member Feedback

- A. Roll Call vote for all action items as outlined in the Resolution. Committee must review and vote on Resolution at each meeting for the next meeting.
- B. DCYF to consider hybrid committee meetings for the future.
- C. Director Su to examine the concerns from the SPWG memo and report back at next committee meeting.

XI. Adjournment

A. Meeting adjourned at 5:01pm.



DENNIS J. HERRERA
City Attorney

JON GIVNER
Deputy City Attorney

Direct Dial: (415) 554-4694
Email: jon.givner@sfcityatt.org

MEMORANDUM

TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
Angela Calvillo, Clerk of the Board of Supervisors

FROM: Jon Givner, Deputy City Attorney
Anne Pearson, Deputy City Attorney
Bradley Russi, Deputy City Attorney
Paul Zarefsky, Deputy City Attorney

DATE: September 28, 2021

RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

Over the past 18 months, the City Attorney's Office has issued a series of public memoranda summarizing the evolving laws that apply to meetings of policy bodies during the ongoing COVID-19 pandemic. Based on recently enacted State legislation and other developments, in this memorandum we update and supersede our memorandum of June 5, 2020 on the same subject, which itself updated and superseded earlier memoranda dated March 13, 2020, March 24, 2020, and April 10, 2020. We will continue to update this memorandum as appropriate to address other significant changes in the law around public meetings while the pandemic continues.

On February 25, 2020, Mayor London N. Breed declared the existence of a local emergency relating to COVID-19. Since that declaration, the County Health Officer has issued a number of public health orders relating to COVID-19, the Governor and State Health Officer have issued overlay state orders, and the Mayor and Governor have issued emergency orders suspending select laws applicable to boards, commissions, and other policy bodies, including advisory bodies (collectively, "policy bodies"). As background, we summarize those orders in a brief chronology, in subsection A below.

Then, in subsection B of this memorandum, we address and update a number of legal questions that have arisen regarding policy body meetings during the emergency. The main change since our June 5, 2020 memorandum is that the Legislature recently enacted AB 361, a bill that facilitates the ability of policy bodies to meet remotely during a state of emergency. Most notably, beginning on October 1, 2021, policy bodies must make specific findings at least once every 30 days to continue holding remote meetings without complying with restrictions in State law that would otherwise apply. In this memorandum, we summarize AB 361 at the end of subsection A, and discuss that new requirement in Question 1 in subsection B.

In this memorandum, we do not address the laws and rules that will apply when policy bodies return to in-person meetings. We will issue additional public guidance at that time.

MEMORANDUM

TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
Angela Calvillo, Clerk of the Board of Supervisors

DATE: September 28, 2021

PAGE: 2

RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

A. Chronology of Orders and Recommendations of the Mayor, Governor, County Health Officer, and State Legislation, Relating to Public Meetings

The Mayor, the Governor, and the County Health Officer have issued the following emergency orders that specifically relate to meetings of policy bodies:

- On March 11, 2020, the Mayor supplemented her initial declaration of local emergency with an order to suspend select provisions of local law, including sections of the City Charter that prohibit teleconferencing by members of policy bodies, and extended deadlines in local law by which policy bodies must act. This order will remain in place until the Mayor or the Board of Supervisors terminates it.
- On March 12, 2020, the Governor issued an executive order suspending provisions of the Brown Act to allow members of policy bodies to participate in public meetings remotely and without noticing their remote locations, but requiring that there be a physical meeting place for members of the public. On March 18, 2020, the Governor issued another executive order superseding the previous order and authorizing policy bodies to meet by teleconference without having a physical meeting place for members of the public. The Governor superseded that order with a similar executive order on June 11, 2021 (the “Brown Act Suspension Order”). As stated in executive orders dated June 11, 2021 and September 20, 2021, the Brown Act Suspension Order will terminate on October 1, 2021.
- On March 16, 2020, the County Health Officer ordered City residents to stay safe in their homes except for certain essential needs and services, and prohibited all public and private meetings and travel, with certain exceptions. The Health Officer modified and extended the order several times, and replaced it on June 11, 2021 with a new Safer Return Together order. The Health Officer’s current order does not specify an end date.
- On March 17, 2020, the Mayor issued another supplemental order prohibiting all City policy bodies from holding public meetings without prior authorization from the Board of Supervisors, the Mayor, or the Mayor’s designee. This order applied to all policy bodies other than the Board of Supervisors and its committees. The Mayor twice extended that order on April 1 and 30, 2020, and replaced it with subsequent orders on May 29, June 20, and July 31, 2020, as summarized below.
- On March 21, 2020, the Governor issued another executive order, suspending provisions of the Brown Act to allow a majority of members of a policy body to simultaneously receive briefings from local, state, or federal officials concerning information relevant to the COVID-19 emergency outside of a meeting of the policy body and to ask questions of such officials, so long as the members of the policy body do not discuss the COVID-19 emergency among themselves or take any action (the “Private Briefing Order”). In a subsequent executive order on June 11, 2021, the Governor announced that the Private Briefing Order will terminate on September 30, 2021.
- On March 23, 2020, the Mayor issued another supplemental order suspending several provisions of local law regarding policy body meetings, including, among others: (1) the requirement for policy bodies to provide more than 24 hours’ notice of special meetings; (2) the requirement for policy bodies to post their agendas and other information at the Main

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TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
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Library; (3) any requirement to televise meetings if televising is not reasonably feasible; (4) the requirement to provide a physical location for members of the public to attend or make public comment when all members of the policy body are teleconferencing from remote locations; (5) the requirement that each member of the public be provided an equal amount of time for public comment; and (6) other requirements that would impede policy bodies' compliance with the Governor's executive orders. The supplemental order also waived all requirements in the Sunshine Ordinance regarding gatherings of passive meeting bodies.

- On May 29, 2020, the Mayor issued another supplemental order allowing policy bodies to meet without prior approval starting June 1, with three conditions. First, the meetings must occur by teleconference or other electronic means without providing a physical meeting place, in compliance with all applicable laws regarding public attendance and comment. Second, policy body meetings must prioritize any urgent action items necessary for public health, safety, and essential government functions. Third, before scheduling a meeting, a policy body that is not established in the Charter must confer with the department that provides administrative and clerical support to the body, to ensure that the meeting will not unreasonably require the time of staff who are otherwise responding to the COVID-19 pandemic.
- On June 20, 2020, the Mayor issued another order allowing a narrow exception to the prohibition on in-person meetings. The June 20 order allows policy body members to meet in-person without members of the public to consider a personnel-related item with advance permission from the Mayor. Finally, on July 31, 2020, the Mayor extended the prohibition on in-person meetings, and the narrow exception. The Mayor's July 31, 2020 order will remain in place until the Mayor or the Board of Supervisors terminates it. The Mayor's order does not apply to meetings of the Board of Supervisors and its committees.

On September 16, 2021, the Governor signed AB 361, a bill amending State law to allow policy bodies under certain circumstances to meet remotely without complying with the Brown Act's normal rules regarding teleconferencing. The bill authorizes modified Brown Act teleconferencing rules to allow remote meetings without providing a physical meeting place for members of the public to attend when the Governor has proclaimed a state of emergency and either (1) state or local officials have imposed or recommended measures to promote social distancing, or (2) meeting in person would present imminent risks to the health or safety of attendees. The bill requires each policy body to make two findings at least once every 30 days to allow the body to continue meeting remotely without complying with the Brown Act's teleconferencing rules: (1) that the policy body has considered the circumstances of the state of emergency, and (2) that one of the following circumstances exists: (a) the state of emergency continues to directly impact the ability of members to meet safely in person, or (b) state or local officials continue to impose or recommend measures to promote social distancing. AB 361 technically took effect on September 16, but the Governor subsequently issued an executive order that suspended AB 361 until October 1, 2021. AB 361 will remain in effect until January 1, 2024.

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B. Questions and Answers Regarding Policy Body Meetings during the Emergency

The orders and legislation described above have changed or suspended a number of rules that normally apply to policy body meetings. In this section of the memorandum we answer questions arising from the orders and legislation.

1. May policy bodies hold remote meetings during the emergency?

Yes. Under the Mayor's July 31, 2020 order, policy bodies may meet remotely without advance approval from the Mayor or the Board of Supervisors. But beginning on October 1, 2021, policy bodies must regularly adopt findings to continue holding remote meetings. Under normal circumstances, the Brown Act imposes special requirements for remote (teleconferenced) meetings—including requirements to provide special notice to the public and to allow members of the public to attend each teleconference location and observe each policy body member at the location calling into the meeting. AB 361 suspends those requirements if the Governor has proclaimed a state of emergency, provided that the policy body makes certain findings. Specifically, to invoke AB 361's provisions, so long as the Governor's emergency proclamation remains in effect, a policy body must make two findings at least once every 30 days:

- (1) it has considered (or reconsidered) the circumstances of the state of emergency; and either
- (2a) the state of emergency continues to directly impact the ability of policy body members to meet safely in person, or
- (2b) state or local officials continue to impose or recommend measures to promote social distancing.

Each policy body should adopt finding 1 and either finding 2a or 2b (or it could adopt both 2a and 2b) at its first meeting after September 30, 2021 and again every 30 days thereafter as long as the body continues to meet remotely. Policy bodies that meet less frequently than every 30 days should adopt the findings at the start of every meeting. If a policy body has subcommittees, the policy body may adopt findings governing the body and its subcommittees, so the subcommittees do not need to separately adopt findings.

A sample motion adopting findings is attached at the end of this memorandum. Policy bodies may modify the sample motion in consultation with the City Attorney's Office before adopting it. The City's Health Officer has confirmed the accuracy of the finding regarding social distancing recommendations.

Additionally, under the Mayor's orders, before scheduling a meeting, a policy body that is not established in the Charter must confer with the department that provides administrative support to the body, to ensure that the meeting will not unreasonably require the time of staff who are otherwise deployed or participating in the City's response to the COVID-19 pandemic.

2. May policy bodies hold meetings in-person at a physical meeting space?

No. With two exceptions described below, the Mayor's July 31, 2020 emergency order prohibits policy bodies from meeting in person, so policy body meetings must occur by teleconference or other electronic means (whether audio, video, or both) such as Zoom, Cisco

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WebEx, or Microsoft Teams without providing a physical meeting place. The Mayor's emergency orders and AB 361 temporarily suspend laws that would otherwise require members of policy bodies to attend meetings in person and provide a physical space for members of the public to attend.

The first exception: Under the Mayor's July 31, 2020 order, policy bodies may meet in person for the limited purpose of considering a personnel-related item, with advance permission from the Mayor. Members of the public cannot attend such a meeting in person.

The second exception: The Mayor's orders do not prohibit the Board of Supervisors or its committees from holding meetings in person at City Hall or another meeting space. The Board of Supervisors has held in-person meetings without members of the public on-site since July 2021 in compliance with local and State health orders.

3. Should policy body meeting agendas provide special information regarding public access to remote meetings?

When policy bodies hold remote meetings, they must ensure that the public is able to observe or listen and to offer public comment telephonically or through other electronic means. The policy body must disclose on any required meeting notice, and on the meeting agenda, the means by which the public may observe or listen and offer public comment in the meeting. The agenda should prominently provide precise information explaining how members of the public can offer public comment during the meeting. And as with any meeting, the policy body must have a process for a member of the public to request a reasonable modification or accommodation under the Americans with Disabilities Act to observe or listen and offer public comment in the meeting, and that process must be disclosed on meeting notices and agendas.

4. Where must notice and agendas of meetings of policy bodies be posted?

A policy body must post the notice and agenda for a meeting on the policy body's website. Also, the policy body must post the notice and agenda at the Main Library and in City Hall outside Room 244, the office for the Board of Supervisors. These notice requirements were infeasible during the first year of the pandemic when City Hall and the Main Library were largely closed, but the requirements apply now that both buildings are accessible to the public.

5. When must notice and agendas of policy body meetings be posted?

Under the Mayor's March 23, 2020 order, policy bodies must post a notice and agenda at least 72 hours before any regular meeting and at least 24 hours before any special meeting. And policy bodies are not required to post a special meeting notice 15 days in advance of holding a meeting at a location other than the building where the policy body holds regular meetings, including when a policy body meets by teleconference without providing a physical meeting place.

6. Can members of the public provide public comment by telephone, video call, email, or similar means?

As discussed above, policy bodies holding remote meetings must offer a means to allow the public to provide public comment telephonically or through other electronic means in real

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time. Policy bodies may allow members of the public to comment by telephone, Zoom, Cisco WebEx, Microsoft Teams, or similar electronic means. Policy bodies should take steps to ensure that members of the public providing remote public comment have an opportunity to access the meeting and be recognized. For example, the policy body should pause briefly before closing public comment to ensure that no remaining commenters are seeking to speak on an item. Policy bodies also may, but are not required to, allow members of the public to send email messages for the clerk or chairperson to read aloud during the meeting; but the opportunity for members of the public to submit written comments cannot replace their opportunity to provide comment in real time.

7. Must a policy body allow all members of the public the same amount of time to speak during public comment?

No. Under the Mayor's March 23, 2020 order, policy bodies are not required to provide equal time for members of the public to speak during public comment, provided that any departure from the equal time rule is not designed to favor or discriminate against a particular viewpoint. Suspension of the equal time rule gives policy bodies greater flexibility in managing periods for public comment in the face of challenges that may be presented by telephonic or other electronic means of public comment, or if the emergency presents a need to shorten meetings. But to our knowledge, no policy body has needed to depart from the equal time rule during the pandemic. If a policy body is interested in departing from the equal time rule, the chairperson should first confer with the City Attorney's Office.

8. May a policy body continue to meet if technical challenges disrupt public comment?

Remote meetings sometimes present unique challenges caused by malfunctioning technology. If a policy body discovers during a meeting that members of the public generally are not able to provide comment in the manner described in the agenda, then the body should consult with the City Attorney's Office immediately. The policy body cannot take any action on an agenda item until public comment on that item is complete; and even a discussion item may not be concluded without an opportunity for public comment.

While the staff attempts to correct the technical problem hindering public comment, the policy body may recess the meeting temporarily, may continue to discuss the agenda item (assuming the public is still able to observe or listen to the meeting), or may move on and discuss another agenda item, returning later in the meeting to the item that was interrupted. In no case may an agenda item be completed if there has not been an opportunity for public comment. If the staff cannot correct the problem, then the policy body should take no action on any outstanding items as to which there has not been an opportunity for public comment, and should recess the meeting to a later time or date and allow public comment when the meeting resumes.

9. Must a policy body televise meetings at which members are teleconferencing or videoconferencing from remote locations?

No. Under the Mayor's March 23, 2020 order, policy body meetings need not be televised if the chairperson of the body has determined that televising the meeting is not

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reasonably feasible. Before making that decision, the chairperson must consult with the Mayor's office or the staff of SFGovTV.

10. Must a policy body holding a remote meeting act by roll call votes?

Yes. Under the Brown Act, policy bodies must take a roll call vote on every action during a remote meeting. Policy bodies may not approve actions "without objection" or "same house same call."

11. May a policy body receive a briefing regarding the emergency outside a meeting?

No, beginning October 1, 2021. The Governor's March 23, 2020 Private Briefing Order allowed policy bodies to receive briefings from local, state, or federal officials concerning information relevant to the COVID-19 emergency without compliance with the Brown Act. But that order terminates on September 30, 2021.

12. Do legal deadlines for action by the policy body apply during the emergency?

State and local laws impose various deadlines on policy bodies. For example, many policy bodies are required to hold hearings on appeals within a specific number of days from the date of the notice of appeal. In her March 11, 2020 order, the Mayor suspended deadlines imposed by City law during the emergency and for 14 days following the termination of the emergency, if the policy body is unable to meet and take the required action due to the emergency. But as remote meetings have become commonplace and policy bodies have become familiar with the technology for video meetings, policy bodies have not needed to invoke this rule. And deadlines imposed by state law are still in effect. Policy bodies that are bound by legal deadlines under City law should consult in advance with the City Attorney's Office if they believe the Mayor's order may have waived those deadlines.

13. May there be remote gatherings of passive meeting bodies during the emergency?

Yes. In this memorandum, we discuss rules that apply to the City's policy bodies during the emergency. The Sunshine Ordinance also normally requires limited public notice and public access to gatherings of "passive meeting bodies" that are not policy bodies, such as, for example, gatherings of advisory committees or other multimember bodies created by the initiative of a member of a policy body, the Mayor, the City Administrator, a department head, or an elective officer. But the Mayor's March 23, 2020 order suspended the notice and access rules that normally apply to gatherings of passive meeting bodies. Under the Mayor's order, these gatherings may occur, but public notice and attendance rules do not apply. Even though these gatherings are legally permissible under the Mayor's order, members generally should not meet in person for the same reasons reflected in the Mayor's order prohibiting in-person meetings of policy bodies.

**RESOLUTION MAKING FINDINGS TO ALLOW TELECONFERENCED
MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION
54953(e)**

WHEREAS, California Government Code Section 54953(e) empowers local policy bodies to convene by teleconferencing technology during a proclaimed state of emergency under the State Emergency Services Act so long as certain conditions are met; and

WHEREAS, In March, 2020, the Governor of the State of California proclaimed a state of emergency in California in connection with the Coronavirus Disease 2019 (“COVID-19”) pandemic, and that state of emergency remains in effect; and

WHEREAS, In February 25, 2020, the Mayor of the City and County of San Francisco (the “City”) declared a local emergency, and on March 6, 2020 the City’s Health Officer declared a local health emergency, and both those declarations also remain in effect; and

WHEREAS, On March 11 and March 23, 2020, the Mayor issued emergency orders suspending select provisions of local law, including sections of the City Charter, that restrict teleconferencing by members of policy bodies; those orders remain in effect, so City law currently allows policy bodies to meet remotely if they comply with restrictions in State law regarding teleconference meetings; and

WHEREAS, On September 16, 2021, the Governor signed AB 361, a bill that amends the Brown Act to allow local policy bodies to continue to meet by teleconferencing during a state of emergency without complying with restrictions in State law that would otherwise apply, provided that the policy bodies make certain findings at least once every 30 days; and

WHEREAS, While federal, State, and local health officials emphasize the critical importance of vaccination and consistent mask-wearing to prevent the spread of COVID-19, the City’s Health Officer has issued at least one order (Health Officer Order No. C19-07y, available online at www.sfdph.org/healthorders) and one directive (Health Officer Directive No. 2020-33i, available online at www.sfdph.org/directives) that continue to recommend measures to promote physical distancing and other social distancing measures, such as masking, in certain contexts; and

WHEREAS, The California Department of Industrial Relations Division of Occupational Safety and Health (“Cal/OSHA”) has promulgated Section 3205 of Title 8 of the California Code of Regulations, which requires most employers in California, including in the City, to train and instruct employees about measures that can decrease the spread of COVID-19, including physical distancing and other social distancing measures; and

WHEREAS, Without limiting any requirements under applicable federal, state, or local pandemic-related rules, orders, or directives, the City’s Department of Public Health, in coordination with the City’s Health Officer, has advised that for group gatherings indoors, such as meetings of boards and commissions, people can increase safety and greatly reduce risks to the health and safety of attendees from COVID-19 by maximizing ventilation, wearing well-fitting masks (as required by Health Officer Order No. C19-07), using physical distancing where the vaccination status of attendees is not known, and considering holding the meeting remotely if feasible, especially for long meetings, with any attendees with unknown vaccination status and where ventilation may not be optimal; and

WHEREAS, On July 31, 2020, the Mayor issued an emergency order that, with limited exceptions, prohibited policy bodies other than the Board of Supervisors and its committees from meeting in person under any circumstances, so as to ensure the safety of policy body members, City staff, and the public; and

WHEREAS, [DCYF’s Oversight & Advisory Committee (OAC)] has met remotely during the COVID-19 pandemic and can continue to do so in a manner that allows public participation and transparency while minimizing health risks to members, staff, and the public that would be present with in-person meetings while this emergency continues; now, therefore, be it

RESOLVED, That [DCYF’s Oversight & Advisory Committee] finds as follows:

1. As described above, the State of California and the City remain in a state of emergency due to the COVID-19 pandemic. At this meeting, DCYF’s Oversight & Advisory Committee] has considered the circumstances of the state of emergency.
2. As described above, State and City officials continue to recommend measures to promote physical distancing and other social distancing measures, in some settings.

3. As described above, because of the COVID-19 pandemic, conducting meetings of this body in person would present imminent risks to the safety of attendees, and the state of emergency continues to directly impact the ability of members to meet safely in person; and, be it

FURTHER RESOLVED, That for at least the next 30 days meetings of [DCYF's Oversight & Advisory Committee] will continue to occur exclusively by teleconferencing technology (and not by any in-person meetings or any other meetings with public access to the places where any policy body member is present for the meeting). Such meetings of [DCYF's Oversight & Advisory Committee] that occur by teleconferencing technology will provide an opportunity for members of the public to address this body and will otherwise occur in a manner that protects the statutory and constitutional rights of parties and the members of the public attending the meeting via teleconferencing; and, be it

FURTHER RESOLVED, That the clerk/staff of [DCYF's Oversight & Advisory Committee] is directed to place a resolution substantially similar to this resolution on the agenda of a future meeting of [DCYF's Oversight & Advisory Committee] within the next 30 days. If [DCYF's Oversight & Advisory Committee] does not meet within the next 30 days, the clerk/staff is directed to place a such resolution on the agenda of the next meeting of [DCYF's Oversight & Advisory Committee].



Annual Data & Evaluation Highlights

Oversight & Advisory Committee
11/8/2021



Why collect data?



Accountability



**Continuous
Improvement**



Impact

How do we collect data?

CMS

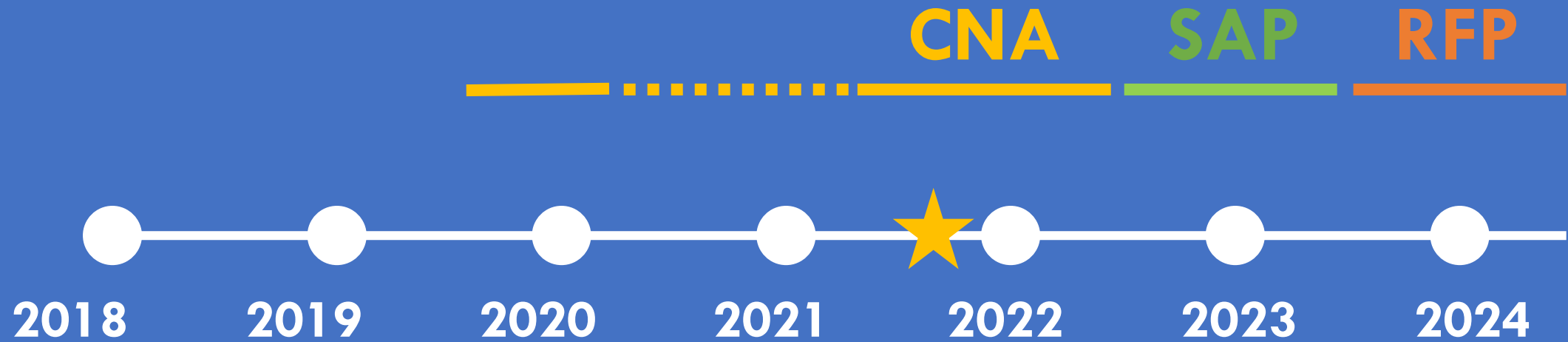
Surveys

Site Visits

Interviews

Evaluators

2018-2024 Funding Cycle



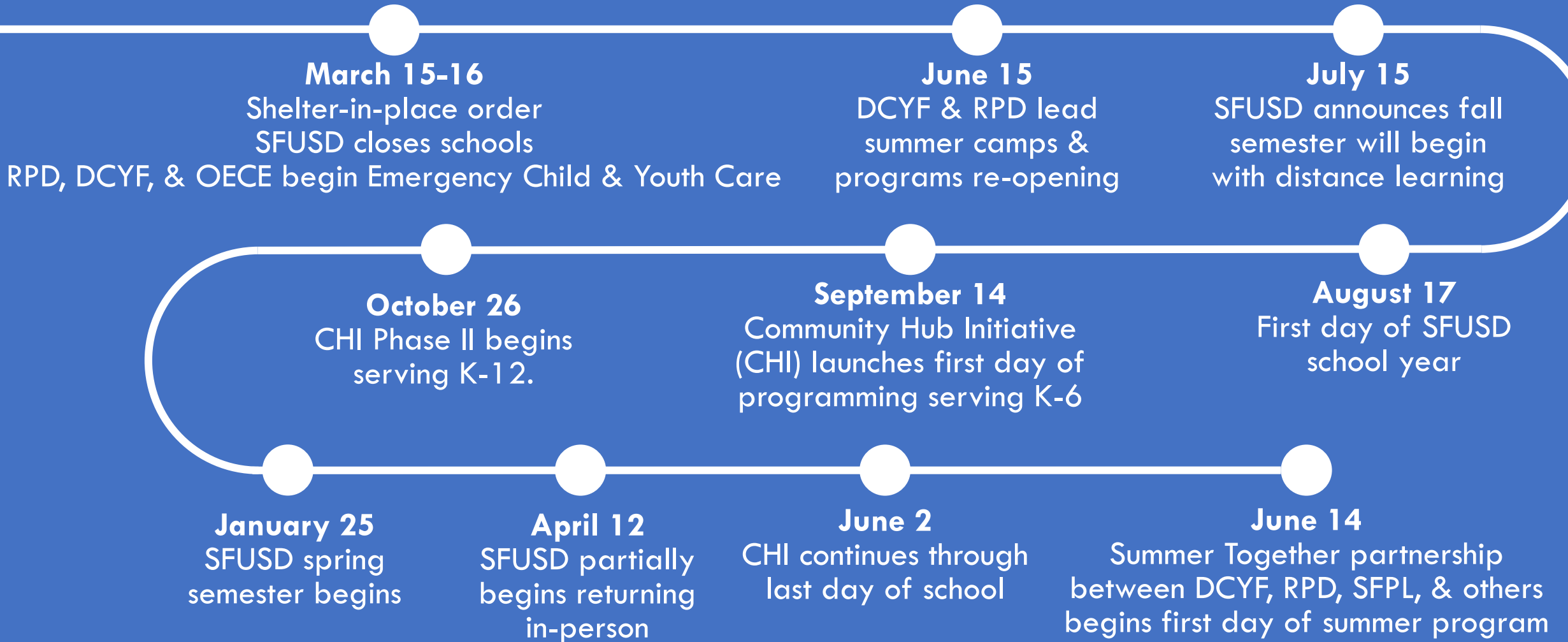
FY 2020-2021

\$115M+

invested in grants to 175+ CBOs,
technical assistance and capacity
building, and youth meals/snacks



Our COVID-19 Response

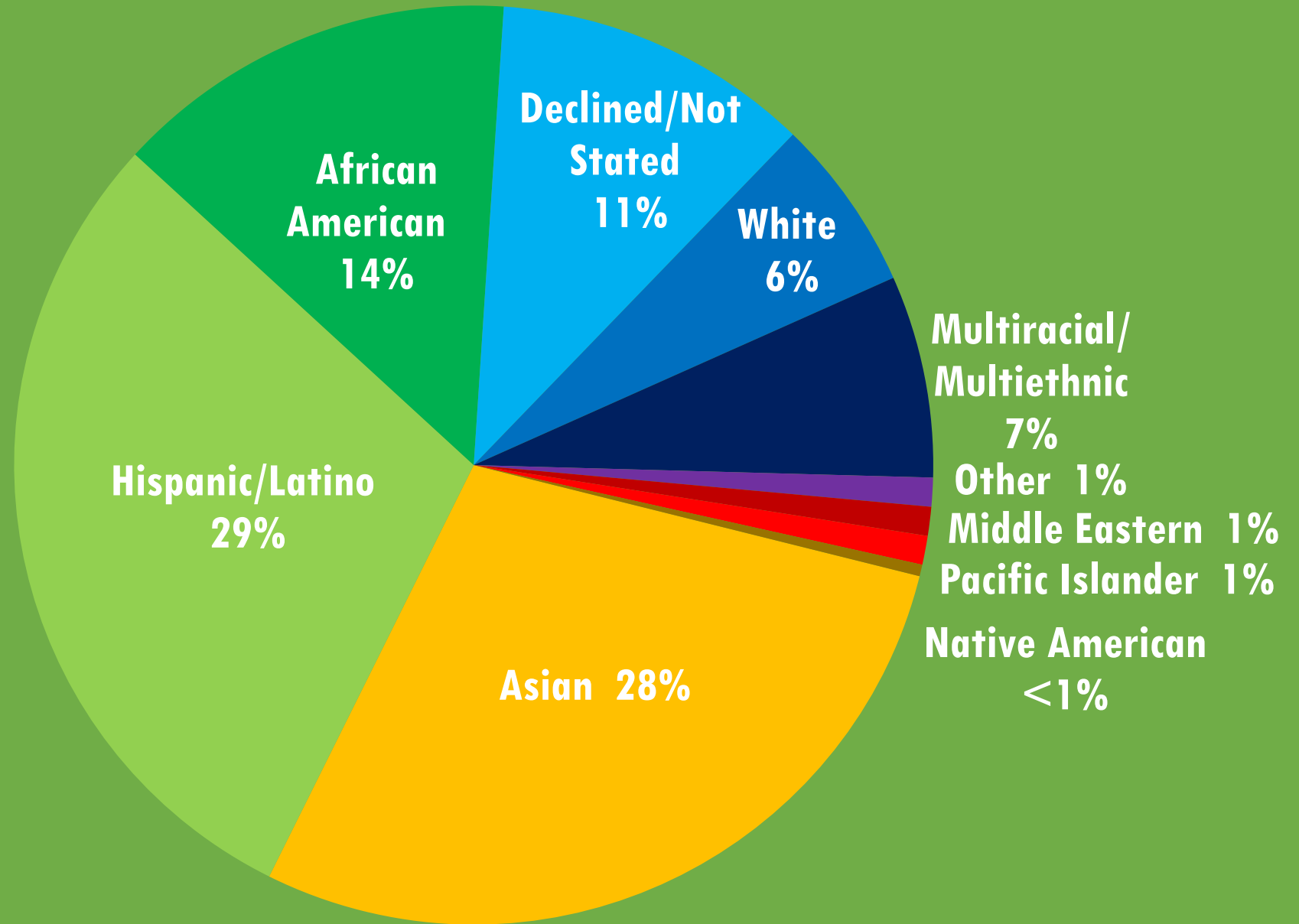


COVID-19 Impact on Data Collection

- Implemented new and adapted existing systems to track new services and initiatives
- Simplified reporting requirements and paused youth surveys and site visit efforts
- Shifted evaluations to understand programming and services provided during the pandemic



FY 2020-2021



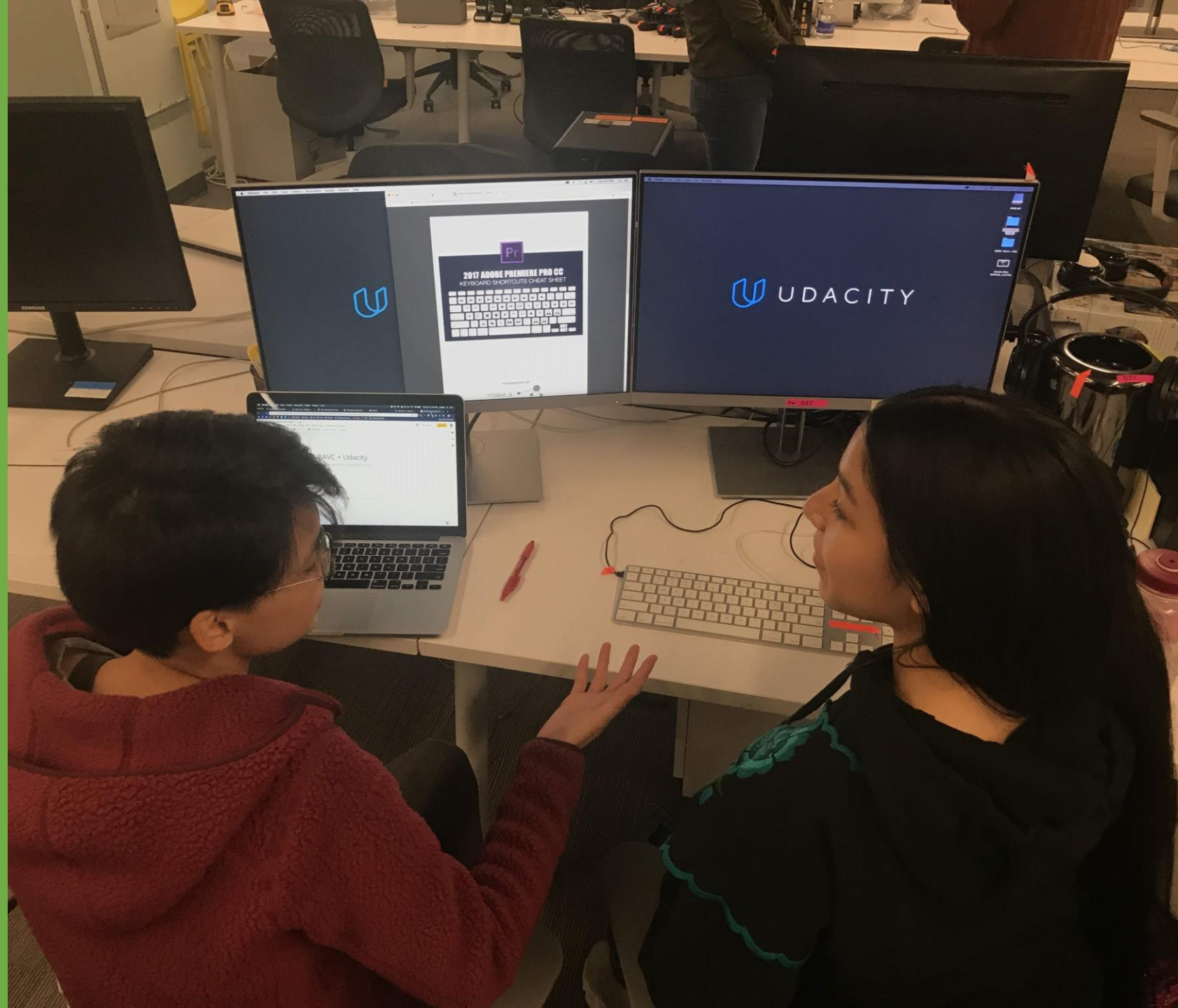
28K

youth served by DCYF-funded programs in FY 2020-2021

FY 2020-2021

70%

of youth participated in
virtual/remote programming
offered by grantees



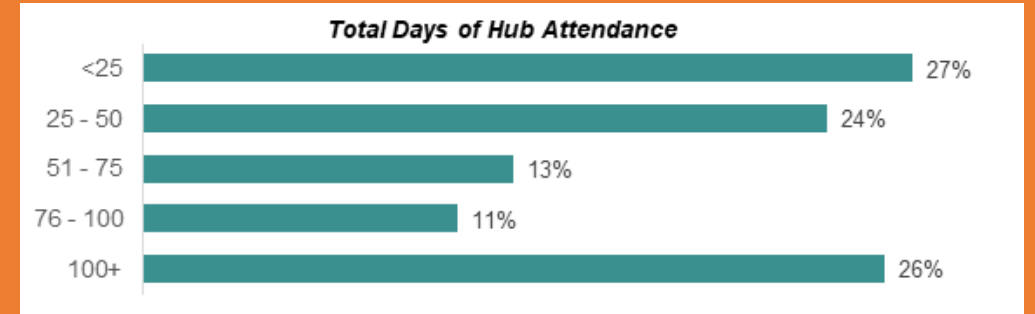
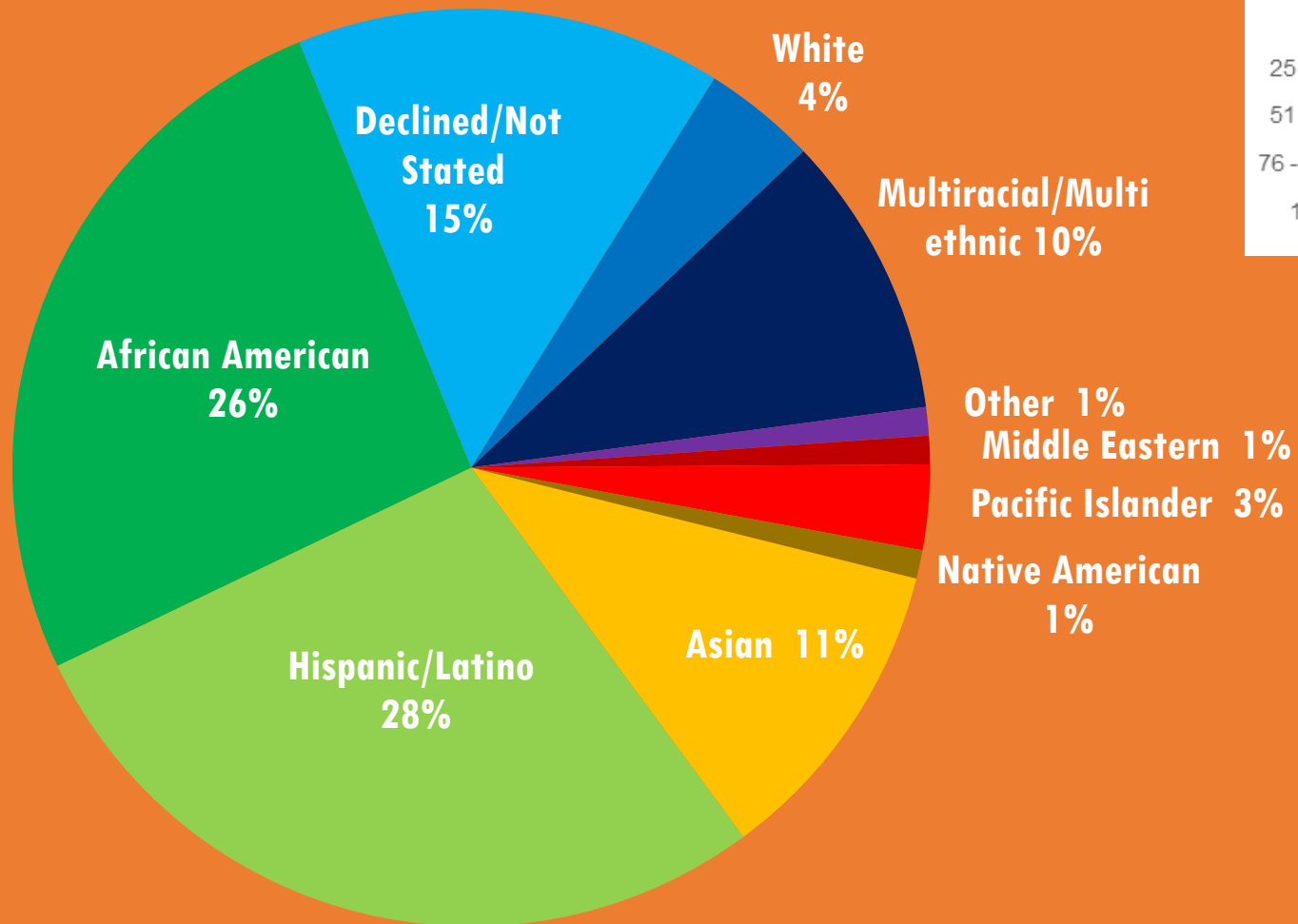
FY 2020-2021

2750

of San Francisco's most vulnerable children & youth served by the **Community Hub Initiative** to support their distance learning



FY 2020-2021 Community Hub Initiative

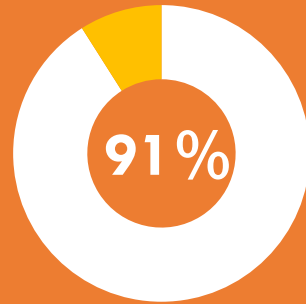


- Nearly one-third of youth unenrolled after SFUSD schools reopened for in-person learning in April
- K-6, English Learner, and Asian students attended Hubs at higher rates compared to other student groups

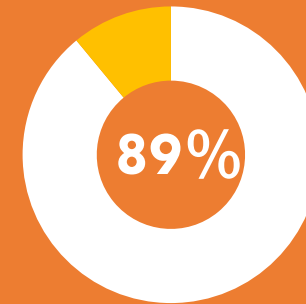
FY 2020-2021 Community Hub Initiative

92%

of 650 Hub parents surveyed were satisfied with the initiative



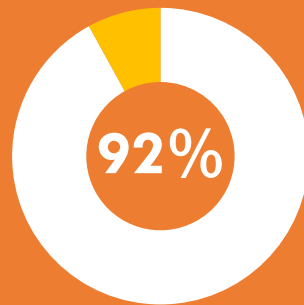
felt their child is doing better emotionally because of the program



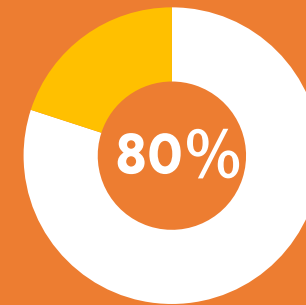
said that the Hub helped children with their schoolwork and that their children attended more distance learning

91%

of 106 6-12th grade students surveyed would recommend their Hub to a friend



felt that staff cared about them



agreed that they attended distance learning more since coming to the Hub

FY 2020-2021

DCYF grantees not offering Community Hubs pivoted to address community needs

Social Connection	76%
Wellness & Trauma	72%
Education	68%
Basic Needs	57%
Economic Stability	46%

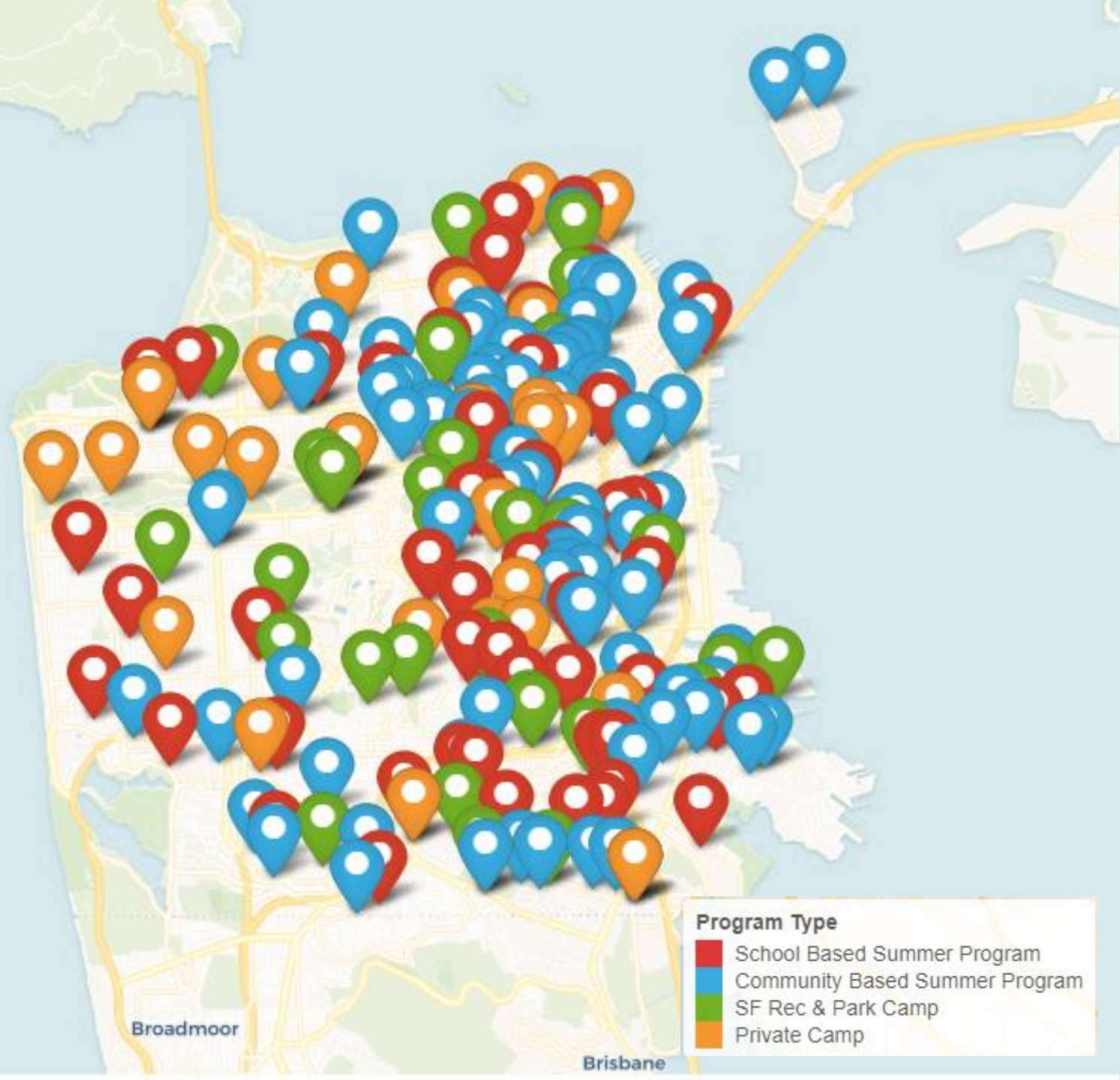


FY 2020 - 2021

Summer Together

210 Programs:

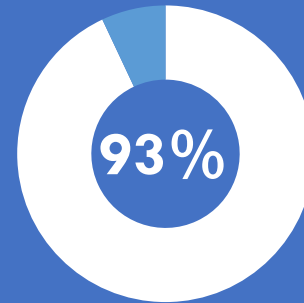
- 54 School Based
- 86 Community Based
- 37 Rec & Park
- 33 Private



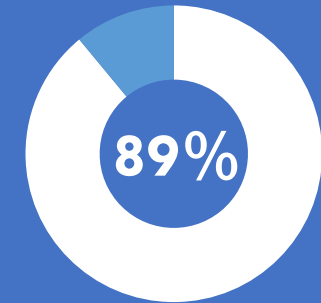
FY 2020-2021 Technical Assistance and Capacity Building

210

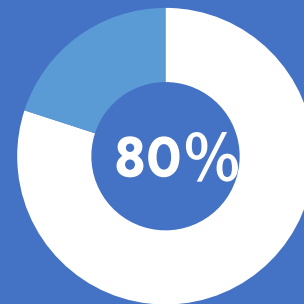
workshops provided to staff from
60+ CBOs by 9 providers



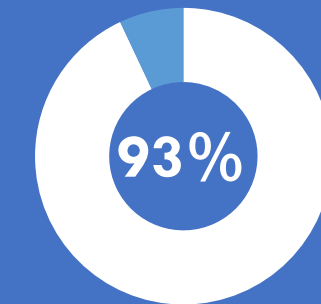
felt the workshop was
relevant to their work



felt the workshop had
high quality facilitation



felt the workshop
benefited their work



plan to use what they
learned at their job

FY 2020-2021

440K+

meals and snacks provided to youth participants in Summer 2020 programs and Community Hub sites



Looking ahead

- Happy with efforts to quickly adapt our systems to tell the story of our work and the work of our grantees during the pandemic
- Resuming youth surveys, site visits, and other data collection and reporting activities in FY2021-2022
- Expect reverberations of the pandemic in our data going forward



What trends are you seeing or hearing about that may impact the work of our grantees and reverberate in the data we collect going forward?

Additional reports will be posted on our website soon:

<https://www.dcyf.org/data-and-reports>



Making San Francisco



a great place to grow up





Item VII. Children & Family Recovery Plan

Oversight & Advisory Committee
11/8/2021



Children & Family Recovery Plan

- Focused on whole child/family
- May 2021 – December 2021
- Create a high-level, city-wide strategy for whole community to work towards, raise funds for and advocate with local, state, federal partners
- Set priorities for City's next budget cycle

Children & Family Recovery Plan Goals and Process

Create a 3-5-year, City-wide strategy for children and family covid-19 recovery to align resources, steer implementation and coordinate advocacy efforts.

Capitalize on collaborative and barrier-busting approach of COVID response to bring together multi-sector partners and collective strategy.

Leverage relationships between children, family and youth serving organizations across the City.

Who we've been talking with

- Focus groups with impacted communities
- Surveys
- Door knocking
- Stakeholder engagements (like this one and dozens of others)
- Youth Participatory Action Research (YPAR)
- Parents and young people on planning Task Forces





All children and families with special population focus

- Children with Disabilities
- Disengaged children, youth, transitional aged youth (TAY), particularly those whose engagement in school and systems decreased during the pandemic
- African American, Hispanic/Latino, and Pacific Islander children, youth and families; Low-income Asian American children, youth and families
- Newcomer immigrants
- English Learners
- Foster youth and their families
- LGBTQQ youth
- Teen-parents
- Children of incarcerated parents
- Young people who are justice-system involved
- Young people and families experiencing homelessness
- TAYA
- Prenatal Population

Needs of Children & Families to Recover from Pandemic

Health (access and catch up)

Mental health

Unfinished Learning (academic and social emotional learning)

New/Expanded Learning (e.g., Civic engagement and digital citizenship)

Childcare

Concrete/Material Needs (e.g., housing, food security, financial stability, etc.)

Recovery from racial injustice; dual pandemic

Family Support and Safety

Access and Navigation

System Change/System Creation

Access and Navigation | System Change/Creation

Data for Children and Families Recovery Plan

Community Input Sources for Access & Navigation, System Change/Creation

Source	Population	
<p>Summer Together Parent/Caregiver Survey (1,402 respondents)</p> <p>Focus Groups (3 parent groups, 5 youth groups)</p>	<ul style="list-style-type: none"> Primarily parents/caregivers of children ages 5+ / Youth were in middle or high school Residents of public housing, RVs, and SROs Families experiencing homelessness Children and youth in foster care system 	<ul style="list-style-type: none"> English language learners Low-Income families, with a focus on historically impacted communities including people who identify as African American, Latinx, Native American, Pacific Islander, and/or Asian
<p>Backpack Giveaway Surveys (135 parent respondents, 95 youth respondents)</p>	<ul style="list-style-type: none"> Western Addition and Bayview Parents/caregivers of children ages 0-5 and up, Youth and TAY 	
<p>CNA Priority Population Focus Groups (8 groups)</p>	<ul style="list-style-type: none"> Families experiencing homelessness (English and Spanish) TAY experiencing homelessness Parents of children with disabilities (2 groups) 	<ul style="list-style-type: none"> Families in SROs LGBTQ and TAY Justice-involved youth
<p>CFCI – Youth Engagement Sessions and Parent Interviews (200+ youth)</p>	<ul style="list-style-type: none"> Balboa High School Presidio Middle School, Aptos Middle School, MLK Jr. Middle School Community Hubs in TL, Mission, Chinatown, BVHP, Outer Mission (6–12-year old's) 	<ul style="list-style-type: none"> Two interviews with Parents of Children with Disabilities – who were not connected with supports
<p>Summer Together YPAR Survey (44 respondents)</p>	<ul style="list-style-type: none"> 15–17-year old's 	
<p>MOHCD Surveys (512 Parent & Youth respondents)</p>	<ul style="list-style-type: none"> HOPE SF, RAD, and SRO residents 	
<p>CNA Events: Intercept Interviews & Surveys</p>	<ul style="list-style-type: none"> CityKids Fair attendees (hosted by Children’s Council), parents of children ages 0-5 Dancing Feathers Powwow attendees (Native American families and youth) 	

Coding Approach

- A total of 275 statements were categorized with either “Access and Navigation” or “System Change/Creation”
- Use of tags was challenging since there was such an abundance of sub-themes within each category
- Instead, we were able to review each quote individually under the two broad buckets and organize sub-themes

Barriers to Access and Navigation

Lack of
centralized
resources and
services

Legal, language,
and bureaucratic
hurdles

Mistrust in the
system

Lack of centralized resources and services

Main Findings

- Families and youth cannot easily find information on available resources and services
- Multi-system families are especially stressed
- Individual social networks, public events and CBOs are common ways families/youth find out about resources they can access, and without those connections (“who you know”), families/youth do not get access to the needed services
- There is a desire for case managers or navigators to help families figure out the system

“I don’t know why it has to be so hard.. We are working off of three different systems.. Here we are two educated people.. I don’t even know where to start. If there was a case manager to help us fill things out it would be a lot easier than me feeling defeated every step of the way.”

-Parent of a Child with Disability, CNA Focus Group

“Lack of advice for what’s readily available. You don’t find out until you go to jail and lose your kids (too late). There is a lack of advertisement for readily available services. It’s challenging because you don’t find out until it’s too late.”

-Dancing Feathers Powwow Intercept Interviewee

“There is not anyone to go to. So difficult to find services. The City is very slow despite being small. It’s about who you know and not what you know. There’s such a lack of information, especially in job market. Resource centers could be schools, in public spaces, at parks.”

-Justice-involved youth, CNA Focus Group

“It’s not easy to find resources. You have to go to different places to get the information you need.”

-CityKids Fair Intercept Interviewee

Legal, language, and bureaucratic hurdles

Main Findings

- Enrollment processes for school and other programming are unclear and confusing
- The navigation of paperwork/legal system for single moms, undocumented persons and non-English speaking justice-involved families can be challenging
- Individuals with mental health issues may also struggle with paperwork to apply for benefits
- Language and translation supports need to be more broadly available

“The registration for the afterschool program was a huge confusion and a mess. Clear communications and clarity of registration are important to parents.”

-Parent, ST Parent Caregiver Survey

“I need more help with my SSI paperwork and other paperwork. I struggle with mental health issues. It makes understanding paperwork requirement difficult for me.”

-Parent, MOHCD Survey

“Growing up in the city as a youth, being Latino, a migrant, and low-income, was very hard. Being on probation was really hard too, especially with parents that only spoke Spanish and couldn’t understand everything that was happening in the courts. The difficulties makes you learn and get stronger.”

-Justice-involved youth, CNA Focus Group

Mistrust in the system

Main Findings

- Families express mistrust and unhappiness with the actions (or inactions) of school district and government
- This was exacerbated by COVID
- Desire for consistent communication and transparency
- Stigma among communities in seeking help from government entities or seeking certain types of services (e.g. mental health)

“Last year was hard. People felt abandoned by the government. Very hard to have faith in a lot of things. At such a young age you don’t want to be pessimistic, but you can’t help it sometimes.”

-LGBTQ and TAY, CNA Focus Group

“SFUSD abandoned kids during COVID I would like to see them centering children’s needs instead of the needs of their admin/teachers/staff. We need to see concrete steps to try to repair with the parent/caregiver communities.”

-Parent, ST Parent Caregiver Survey

“Expectations that families will file lawsuits to get services they need.”

-Parent of Child with a Disability, CNA Focus Group

“Miscommunication or wrong assumptions that are heard within the community. For example, community tells you not to talk to police, but the police in the end will help you get a job. Prejudice is a challenge. If there was a person in every community that gives you information that is reliable and beneficial, that is important.”

-Justice-involved youth, CNA Focus Group

Access and navigation issues identified

The Task Force has been focused on discussing issues specific to each need categories. Access and navigation have been reoccurring barriers throughout each of the discussions:

Access and Navigation Issue	Needs Category
Families are unaware of what is available	<ul style="list-style-type: none">• Childcare• Unfinished Learning• New and Expanded Learning• Health• Mental Health• Concrete Needs• Family Support
If families are aware, they have difficulty navigating complex systems	<ul style="list-style-type: none">• Childcare• Health• Mental Health• Family Supports

Root Problems

1. Lack of coordination and standardization of information

2. Mechanisms for getting information to families are not effective

3. Families don't have enough support to navigate City systems

Problem 1 : Lack of coordination and standardization of information

- Information is siloed so service providers and families are not aware of everything that is available.
- The level or quality of information is not always sufficient for families to make decisions

The Task Force identified two solutions to address this problem:

- Task Force has recommended that the City create a central hub of information to find and apply for childcare and support. Task Force has recommended broadly to improve and standardize information

Problem 2 : Mechanisms for getting information to families are not effective

- Lack of coordinated outreach
- Stigmatization of receiving government services

The Task Force identified three solutions to address this problem:

**Coordinating
and
Standardizing
Communication**

**Awareness
Campaigns**

**Survey to
Understand
Barriers**

Problem 3 : Families don't have enough support to navigate systems

- City systems can be overly complex for families
- And/or they don't have the capacity to navigate the complex legal and bureaucratic hurdles, particularly if there are language barriers
- Lack of trust in government

The Task Force has identified two solutions to address this problem:

**Simplifying
systems and
forms**

**Develop
Navigator
Program**

Discussion Prompts

1. Did the community voice data resonate? What would you highlight or adjust?
2. Where do you see the issues/barriers around families getting the access they need to services?
3. Are there any solutions, approaches, or models that the Task Force has not identified that could address those issues/barriers around families getting access they need to services? Which of the approaches already identified would you highlight?