



Children, Youth, and Their Families Oversight and Advisory Committee



Pre-Meeting Packet

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Children and Youth Fund Oversight and Advisory Committee

Meeting Agenda



Members: Jada Curry (Vice Chair), Jennifer Salerno, Julie Roberts-Phung, Michelle Li, Mollie Matull (OAC Chair), Yamini Oseguera-Bhatnagar

Date and Time: Monday, January 10, 3:00 PM – 5:00 PM
Zoom Meeting Link: [Click to Join](#) or join by Telephone; Dial +1-408-638-0968;
Webinar ID: 842 9617 3281
Passcode: 569771

I. Call to Order and Roll Call

Action required

II. Adoption of the Agenda

Action required

III. General Public Comments

This item allows members of the public to comment generally on matters within the OAC's purview that are not on the agenda.

IV. Approval of the Minutes

Action required

V. Resolution Making Findings to Allow Teleconferenced Meetings Under CA Government Code Section 54953(e)

Action required

VI. DCYF Budget Update

Discussion only

VII. Report of the OAC Chair

a. Notice of OAC Elections

Discussion only

VIII. Report of the DCYF Director

a. Mayor's Proposed Charter Amendment to Establish an SF Children's Agency

Discussion only

IX. Report of the Service Provider Working Group

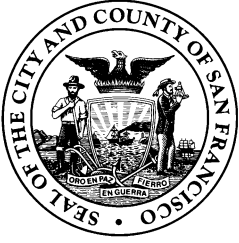
Discussion only

X. Action Items & Member Feedback

Discussion only

XI. Adjournment

Action required



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Providing Public Comment

Instructions:

- Wait for Public Comment to be announced (by Item # or for General Public Comment)
- When the Clerk calls Public Comment,
 - From your screen: Select “RAISE HAND” and wait to be introduced.
 - From your phone: Press *9 to raise your hand on the phone and wait to be introduced.
- Please wait until it is your turn to speak.
- When it is time for you to speak, you will be brought into the conversation by the Zoom Administrator.
- You will have the standard 2 minutes to provide your comments.
- Once your 2 minutes have ended, you will be moved out of the speaker line and back to listening as an attendee (unless you disconnect).
- If you wish to speak on other items on the Agenda or for other comment periods, please listen for the Clerk's next prompt and follow the same set of instructions.

Best Practices:

- Call from a Quiet location.
- Speak slowly and clearly.
- Turn down any televisions or radios around you.
- Address the Oversight and Advisory Committee as a whole. Do not address individual Members.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact: Sunshine Ordinance Task Force Administrator
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Emily Davis at 415-554-8991 or Emily.Davis@dcyf.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, Filipino (Tagalog), and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide assistive listening devices and meeting materials in alternative formats (braille or large print). Minutes may be translated after they have been adopted by the Commission. For all these requests, please contact Emily Davis, Community Engagement Associate at least 72 hours before the meeting at 415-554-8991. Late requests will be honored if possible. The hearing room is wheelchair accessible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: www.sfgov.org/ethics.

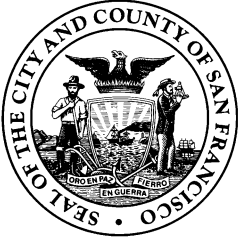
CHINESE

如對會議有任何疑問，請致電415-557-9942查詢。當會議進行時，嚴禁使用手機及任何發聲電子裝置。會議主席可以命令任何使用手機或其他發出聲音裝置的人等離開會議場所。

了解你在陽光政策下的權益

政府的職責是為公眾服務，並在具透明度的情況下作出決策。市及縣政府的委員會，市參事會，議會和其他機構的存在是為處理民眾的事務。本政策保證一切政務討論都在民眾面前進行，而市政府的運作也

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公開讓民眾審查。如果你需要知道你在陽光政策 (San Francisco Administrative Code Chapter 67) 下擁有的權利，或是需要舉報違反本條例的情況，請聯絡：

陽光政策 專責小組行政官

地址：City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

電話號碼:415-554-7724；傳真號碼415-554-5163

電子郵件: SOTF@sfgov.org

陽光政策的文件可以通過陽光政策專責小組秘書、三藩市公共圖書館、以及市政府網頁www.sfgov.org等途徑索取。民眾也可以到網頁http://www.sfbos.org/sunshine閱覽有關的解釋文件，或根據以上提供的地址和電話向委員會秘書索取。

語言服務

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或非律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電415-557-9942或電郵至Brandon.Shou@dcyf.org向委員會秘書Brandon Shou提出。逾期提出的請求，若可能的話，亦會被考慮接納。

利便參與會議的相關規定

根據《美國殘疾人士法案》(Americans with Disabilities Act) 與「語言服務條例」(Language Access Ordinance)，中文、西班牙文、菲律賓文和/或美國手語傳譯員，須應要求，提供傳譯服務。另外，我們會盡一切努力予以提供輔助性聽力儀器及不同格式(點字印製或特大字體)的會議資料。翻譯版本的會議記錄可在委員會通過後予以提供。如有這些方面的請求，請在會議前七十二(72)小時致電415-557-9942與Brandon Shou 聯絡。逾期所提出的請求，若可能的話，亦會接納。聽證室設有輪椅通道。

為了讓市政府更好照顧有嚴重過敏、因環境產生不適、或對多種化學物質敏感的病患者、以及有相關殘疾的人士、出席公眾會議時，請注意其他與會者可能會對不同的化學成分產品產生過敏。請協助市政府照顧這些個別人士的需要。

遊說者法令

依據「三藩市遊說者法令」(SF Campaign & Governmental Conduct Code 2.100) 能影響或欲影響本地立法或行政的人士或團體可能需要註冊，並報告其遊說行為。如需更多有關遊說者法令的資訊，請聯絡位於 Van Ness 街25號 220室的三藩市道德委員會，電話號碼:415-252-3100，傳真號碼 415-252-3112，網址：www.sfgov.org/ethics。

SPANISH

Para preguntas acerca de la reunión, por favor contactar el 415-934-4840. El timbrado de y el uso de teléfonos celulares, localizadores de personas, y artículos electrónicos que producen sonidos similares, están prohibidos en esta reunión. Por favor tome en cuenta que el Presidente podría ordenar el retiro de la sala de la reunión a cualquier persona(s) responsable del timbrado o el uso de un teléfono celular, localizador de personas, u otros artículos electrónicos que producen sonidos similares.

CONOZCA SUS DERECHOS BAJO LA ORDENANZA SUNSHINE

El deber del Gobierno es servir al público, alcanzando sus decisiones a completa vista del público. Comisiones, juntas, concilios, y otras agencias de la Ciudad y Condado, existen para conducir negocios de la gente. Esta ordenanza asegura que las deliberaciones se lleven a cabo ante la gente y que las operaciones de la ciudad estén abiertas para revisión de la gente. Para obtener información sobre sus derechos bajo la Ordenanza Sunshine (capítulo 67 del Código Administrativo de San Francisco) o para reportar una violación de la ordenanza, por favor póngase en contacto con:

Administrador del Grupo de Trabajo de la Ordenanza Sunshine (Sunshine Ordinance Task Force Administrator)

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

415-554-7724 (Oficina); 415-554-5163 (Fax);

Correo electrónico: SOTF@sfgov.org

Copias de la Ordenanza Sunshine pueden ser obtenidas del Secretario del grupo de Trabajo de la Ordenanza Sunshine, la Biblioteca Pública de San Francisco y en la página web del internet de la ciudad en www.sfgov.org. Copias de documentos explicativos están disponibles al público por Internet en <http://www.sfbos.org/sunshine>; o, pidiéndolas al Secretario de la Comisión en la dirección o número telefónico mencionados arriba.

ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas “Language Access Ordinance” (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con Prishni Murillo al 415-934-4840, o Prishni.Murillo@dcyf.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

POLITICA DE ACCESO A LA REUNIÓN

De acuerdo con la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance) intérpretes de chino, español, filipino (tagalo) y lenguaje de señas estarán disponibles de ser requeridos. En adición, se hará todo el esfuerzo posible para proveer un sistema mejoramiento de sonido y materiales de la reunión en formatos alternativos. Las minutas podrán ser traducidas luego de ser aprobadas por la Comisión. Para solicitar estos servicios, favor contactar a Prishni Murillo, por lo menos 72 horas antes de la reunión al 415-934-4840. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencia es accesible a silla de ruedas.

ORDENANZA DE CABILDEO

Individuos y entidades que influyen o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de cabildeo. Para más información acerca de la Ordenanza de Cabildeo, por favor contactar la Comisión de Ética: 25 de la avenida Van Ness, Suite 220, San Francisco, CA 94102, 415-252-3100, FAX 415-252-3112, sitio web: www.sfgov.org/ethics.

FILIPINO

Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag lang sa 415-554-8991. Ang pagtunog at paggamit ng mga cell phone, mga pager at kagamitang may tunog ay ipinagbabawal sa pulong. Paalala po na maaaring palabasin ng Tagapangulo ang sinumang may-ari o responsable sa ingay o tunog na mula sa cell-phone, pager o iba pang gamit na lumilikha ng ingay.

ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE

Tungkulin ng Pamahalaan na paglingkuran ang publiko, maabot ito sa patas at madaling maunawaan na paraan. Ang mga komisyon, board, kapulungan at iba pang mga ahensya ng Lungsod at County ay mananatili upang maglingkod sa pamayanan. Tinitiyak ng ordinansa na ang desisyon o pagpapasya ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napagkaisahan ay bukas sa pagsusuri ng publiko. Para sa



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impormasyon ukol sa inyong karapatan sa ilalim ng Sunshine Ordinance (Kapitulo 67 sa San Francisco Administrative Code) o para mag-----report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force .
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Opisina); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

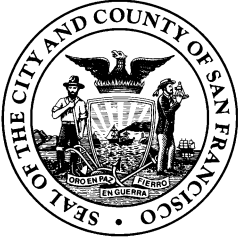
Ang mga kopya ng Sunshine Ordinance ay makukuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa www.sfgov.org. Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makukuha online sa <http://www.sfbos.org/sunshine> o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.
PAG-ACCESS SA WIKA

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission Emily Davis sa 415-554-8991, o Emily.Davis@dcyf.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.
PATAKARAN PARA SA PAG-ACCESS NG MGA MITING

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga tagapagsalin wika sa salitang Tsino, Espanyol, Filipino o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng gamit upang lalong pabutihin ang inyong pakikinig at maibahagi ang mga kaganapan ng miting sa iba't ibang anyo (braille o malalaking print). Ang mga kaganapan ng miting ay maaaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Sa mga ganitong uri ng kahilingan, tumawag po lamang kay Emily Davis sa 415-554-8991. Magbigay po lamang ng hindi bababa sa 72 oras na abiso bago ng miting. Kung maari, ang mga late na hiling ay posibleng tanggapin. Ang silid ng pagpupulungan ay accessible sa mga naka wheelchair.

LOBBYIST ORDINANCE

Ayon sa San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100], ang mga indibidwal o mga entity na nag iimpluensiya o sumusubok na mag impluensiya sa mga lokal na pambatasan o administrative na aksyon ay maaaring kailangan mag-register o mag-report ng aktibidad ng lobbying. Para sa karagdagan na impormasyon tungkol sa Lobbyist Ordinance, tumawag lamang po sa San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: www.sfgov.org/ethics.



Children and Youth Fund Oversight and Advisory Committee

Meeting Minutes



Members: Jada Curry (Vice Chair), Julie Roberts-Phung, Michelle Li, Mollie Matull (OAC Chair), Tina Burgelman, Winnie Chen, Yamini Oseguera-Bhatnagar

Date and Time: Monday, November 8, 3:00 PM – 5:00 PM

Zoom Meeting Link: [Click to Join](#) or join by Telephone; Dial +1-408-638-0968; Webinar ID: 879 0378 8362; Passcode: 624801

I. Call to Order and Roll Call

- A. Called to order at 3:05pm.
- B. Present: Mollie Matull, Jada Curry, Julie Roberts-Phung, Yamini Oseguera-Bhatnagar
- C. Absent: Michelle Li, Tina Burgelman

II. Adoption of the Agenda

- A. Agenda adopted unanimously.

III. General Public Comments

- A. No public comment.

IV. Approval of the Minutes

- A. Minutes approved unanimously.

V. Resolution Making Findings to Allow Teleconferenced Meetings Under CA Government Code Section 54953(e)

- A. Resolution approved unanimously.

VI. Annual Data and Evaluation Highlights

- A. DCYF Data & Evaluation Manager Wally Abrazaldo shared the presentation.
- B. Member Questions & Comments
 - Member Julie Roberts-Phung asked for clarity regarding reason for shifts in demographic data and requested an assessment of existing wages, hazard pay and funding. Mr. Abrazaldo responded that it may be addressed in the CHI evaluation. Director Su stated that the total number is not yet available. SPWG Tri-Chair Frederique Clermont stated that SPWG will reach out to Mr. Abrazaldo to discuss.
 - Member Yamini Oseguera-Bhatnagar asked how DCYF will pivot back as the pandemic ends and students return to school. How can CBOs and frontline staff can provide feedback? Director Su stated that DCYF has begun receiving feedback.
 - Chair Mollie Matull asked what for key thoughts and learnings. Director Su shared that the City is very resilient with amazing non-profit providers. The true heroes are development professionals. The data proves DCYF is funding the right agencies to provide services.
 - SPWG Tri-Chair Madison Holland shared concern that CBOs are short-staffed, thus affecting programs, data, and mental health.
 - Member Winnie Chen asked if there is a way to help reduce the stress on CBOs. Director Su shared that DCYF is surveying to after-school providers to understand needs. DCYF will share resources soon.
- C. No public comment.

VII. Children & Family Recovery Plan: Access and Navigation Discussion

- A. DCYF Special Advisor Abigail Stewart-Kahn, Jay Liao, and Veronica Chew shared the presentation.
- B. Member Questions & Comments



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- Member Roberts-Phung share disagreement in root causes and requested more opportunities to integrate targeted universalism. Text messaging and language translations have been powerful in providing awareness and creating effective communication.
- Vice Chair Curry suggested utilizing community members in awareness campaigns.
- Member Oseguera-Bhatnagar shared that mistrust in the system is profound and is not addressed as much as it should be. What can a community do to resolve mistrust?
- SPWG Tri-Chair Clermont shared concern over government language used in communication materials, lack of laymen's terms for public.

C. Public Comment

- How much is being translated? The City should standardize and prioritize translation of documents. How often is the City utilizing the networks that the community utilizes? There should be a visual of the relationship of agencies and committees to understand.

VIII. Report of the OAC Chair

- A. Chair Matull shared update on OAC government work, and will report back in January with Vice Chair Curry.
- B. No comments.

IX. Report of the DCYF Director

- A. Director Su shared her report.
 - Starting November 1, 2021, all City offices back to in-person parttime.
 - All City Departments will receive budget instructions in early December 2021.
 - All Policy & Advisory Bodies to be vaccinated. Instructions forthcoming.
 - Vaccinations officially approved for children aged 5-11. DCYF worked closely with SFUSD and DPH on vaccination sites: Malcom X Elementary, McCoppin Elementary, Sunset Elementary, Balboa HS, Chinatown Hospital, Glide, Healthright 360.
- B. Member Questions & Comments
 - Chair Matull asked for details communicated to parents regarding exposures. Director Su stated that developing a standard script regarding COVID-19 and exposures shared across the board will be helpful and will discuss with SFUSD.
 - Member Roberts-Phung shared that SFUSD is required to designate a CBO. Director Su shared that DPH convened Town Hall last week regarding vaccines for children. DCYF and DPH are in communication regarding in-language town hall events.
- C. No public comment.

X. Report of the Service Provider Working Group

- A. SPWG Tri-Chairs Frederique Clermont and Madison Holland shared their report.
 - SPWG received lengthy feedback from group regarding systems coordination, navigation access, and SF RISE Case Study.
 - SPWG to include OAC Membership Vacancies in their newsletter.

XI. Action Items & Member Feedback

- A. Tentative OAC Meeting in December pending Budget Instructions.
- B. Applicants interested in joining OAC, please reach out to Dori Caminong at dori.caminong@dcyf.org.

XII. Adjournment

- A. Meeting adjourned at 5:02pm.

**RESOLUTION MAKING FINDINGS TO ALLOW TELECONFERENCED
MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION
54953(e)**

WHEREAS, California Government Code Section 54953(e) empowers local policy bodies to convene by teleconferencing technology during a proclaimed state of emergency under the State Emergency Services Act so long as certain conditions are met; and

WHEREAS, In March, 2020, the Governor of the State of California proclaimed a state of emergency in California in connection with the Coronavirus Disease 2019 (“COVID-19”) pandemic, and that state of emergency remains in effect; and

WHEREAS, In February 25, 2020, the Mayor of the City and County of San Francisco (the “City”) declared a local emergency, and on March 6, 2020 the City’s Health Officer declared a local health emergency, and both those declarations also remain in effect; and

WHEREAS, On March 11 and March 23, 2020, the Mayor issued emergency orders suspending select provisions of local law, including sections of the City Charter, that restrict teleconferencing by members of policy bodies; those orders remain in effect, so City law currently allows policy bodies to meet remotely if they comply with restrictions in State law regarding teleconference meetings; and

WHEREAS, On September 16, 2021, the Governor signed AB 361, a bill that amends the Brown Act to allow local policy bodies to continue to meet by teleconferencing during a state of emergency without complying with restrictions in State law that would otherwise apply, provided that the policy bodies make certain findings at least once every 30 days; and

WHEREAS, While federal, State, and local health officials emphasize the critical importance of vaccination and consistent mask-wearing to prevent the spread of COVID-19, the City’s Health Officer has issued at least one order (Health Officer Order No. C19-07y, available online at www.sfdph.org/healthorders) and one directive (Health Officer Directive No. 2020-33i, available online at www.sfdph.org/directives) that continue to recommend measures to promote physical distancing and other social distancing measures, such as masking, in certain contexts; and

WHEREAS, The California Department of Industrial Relations Division of Occupational Safety and Health (“Cal/OSHA”) has promulgated Section 3205 of Title 8 of the California Code of Regulations, which requires most employers in California, including in the City, to train and instruct employees about measures that can decrease the spread of COVID-19, including physical distancing and other social distancing measures; and

WHEREAS, Without limiting any requirements under applicable federal, state, or local pandemic-related rules, orders, or directives, the City’s Department of Public Health, in coordination with the City’s Health Officer, has advised that for group gatherings indoors, such as meetings of boards and commissions, people can increase safety and greatly reduce risks to the health and safety of attendees from COVID-19 by maximizing ventilation, wearing well-fitting masks (as required by Health Officer Order No. C19-07), using physical distancing where the vaccination status of attendees is not known, and considering holding the meeting remotely if feasible, especially for long meetings, with any attendees with unknown vaccination status and where ventilation may not be optimal; and

WHEREAS, On July 31, 2020, the Mayor issued an emergency order that, with limited exceptions, prohibited policy bodies other than the Board of Supervisors and its committees from meeting in person under any circumstances, so as to ensure the safety of policy body members, City staff, and the public; and

WHEREAS, [DCYF’s Oversight & Advisory Committee (OAC)] has met remotely during the COVID-19 pandemic and can continue to do so in a manner that allows public participation and transparency while minimizing health risks to members, staff, and the public that would be present with in-person meetings while this emergency continues; now, therefore, be it

RESOLVED, That [DCYF’s Oversight & Advisory Committee] finds as follows:

1. As described above, the State of California and the City remain in a state of emergency due to the COVID-19 pandemic. At this meeting, DCYF’s Oversight & Advisory Committee] has considered the circumstances of the state of emergency.
2. As described above, State and City officials continue to recommend measures to promote physical distancing and other social distancing measures, in some settings.

3. As described above, because of the COVID-19 pandemic, conducting meetings of this body in person would present imminent risks to the safety of attendees, and the state of emergency continues to directly impact the ability of members to meet safely in person; and, be it

FURTHER RESOLVED, That for at least the next 30 days meetings of [DCYF's Oversight & Advisory Committee] will continue to occur exclusively by teleconferencing technology (and not by any in-person meetings or any other meetings with public access to the places where any policy body member is present for the meeting). Such meetings of [DCYF's Oversight & Advisory Committee] that occur by teleconferencing technology will provide an opportunity for members of the public to address this body and will otherwise occur in a manner that protects the statutory and constitutional rights of parties and the members of the public attending the meeting via teleconferencing; and, be it

FURTHER RESOLVED, That the clerk/staff of [DCYF's Oversight & Advisory Committee] is directed to place a resolution substantially similar to this resolution on the agenda of a future meeting of [DCYF's Oversight & Advisory Committee] within the next 30 days. If [DCYF's Oversight & Advisory Committee] does not meet within the next 30 days, the clerk/staff is directed to place a such resolution on the agenda of the next meeting of [DCYF's Oversight & Advisory Committee].



DENNIS J. HERRERA
City Attorney

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Deputy City Attorney

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MEMORANDUM

TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
Angela Calvillo, Clerk of the Board of Supervisors

FROM: Jon Givner, Deputy City Attorney
Anne Pearson, Deputy City Attorney
Bradley Russi, Deputy City Attorney
Paul Zarefsky, Deputy City Attorney

DATE: September 28, 2021

RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

Over the past 18 months, the City Attorney's Office has issued a series of public memoranda summarizing the evolving laws that apply to meetings of policy bodies during the ongoing COVID-19 pandemic. Based on recently enacted State legislation and other developments, in this memorandum we update and supersede our memorandum of June 5, 2020 on the same subject, which itself updated and superseded earlier memoranda dated March 13, 2020, March 24, 2020, and April 10, 2020. We will continue to update this memorandum as appropriate to address other significant changes in the law around public meetings while the pandemic continues.

On February 25, 2020, Mayor London N. Breed declared the existence of a local emergency relating to COVID-19. Since that declaration, the County Health Officer has issued a number of public health orders relating to COVID-19, the Governor and State Health Officer have issued overlay state orders, and the Mayor and Governor have issued emergency orders suspending select laws applicable to boards, commissions, and other policy bodies, including advisory bodies (collectively, "policy bodies"). As background, we summarize those orders in a brief chronology, in subsection A below.

Then, in subsection B of this memorandum, we address and update a number of legal questions that have arisen regarding policy body meetings during the emergency. The main change since our June 5, 2020 memorandum is that the Legislature recently enacted AB 361, a bill that facilitates the ability of policy bodies to meet remotely during a state of emergency. Most notably, beginning on October 1, 2021, policy bodies must make specific findings at least once every 30 days to continue holding remote meetings without complying with restrictions in State law that would otherwise apply. In this memorandum, we summarize AB 361 at the end of subsection A, and discuss that new requirement in Question 1 in subsection B.

In this memorandum, we do not address the laws and rules that will apply when policy bodies return to in-person meetings. We will issue additional public guidance at that time.

MEMORANDUM

TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
Angela Calvillo, Clerk of the Board of Supervisors

DATE: September 28, 2021

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RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

A. Chronology of Orders and Recommendations of the Mayor, Governor, County Health Officer, and State Legislation, Relating to Public Meetings

The Mayor, the Governor, and the County Health Officer have issued the following emergency orders that specifically relate to meetings of policy bodies:

- On March 11, 2020, the Mayor supplemented her initial declaration of local emergency with an order to suspend select provisions of local law, including sections of the City Charter that prohibit teleconferencing by members of policy bodies, and extended deadlines in local law by which policy bodies must act. This order will remain in place until the Mayor or the Board of Supervisors terminates it.
- On March 12, 2020, the Governor issued an executive order suspending provisions of the Brown Act to allow members of policy bodies to participate in public meetings remotely and without noticing their remote locations, but requiring that there be a physical meeting place for members of the public. On March 18, 2020, the Governor issued another executive order superseding the previous order and authorizing policy bodies to meet by teleconference without having a physical meeting place for members of the public. The Governor superseded that order with a similar executive order on June 11, 2021 (the “Brown Act Suspension Order”). As stated in executive orders dated June 11, 2021 and September 20, 2021, the Brown Act Suspension Order will terminate on October 1, 2021.
- On March 16, 2020, the County Health Officer ordered City residents to stay safe in their homes except for certain essential needs and services, and prohibited all public and private meetings and travel, with certain exceptions. The Health Officer modified and extended the order several times, and replaced it on June 11, 2021 with a new Safer Return Together order. The Health Officer’s current order does not specify an end date.
- On March 17, 2020, the Mayor issued another supplemental order prohibiting all City policy bodies from holding public meetings without prior authorization from the Board of Supervisors, the Mayor, or the Mayor’s designee. This order applied to all policy bodies other than the Board of Supervisors and its committees. The Mayor twice extended that order on April 1 and 30, 2020, and replaced it with subsequent orders on May 29, June 20, and July 31, 2020, as summarized below.
- On March 21, 2020, the Governor issued another executive order, suspending provisions of the Brown Act to allow a majority of members of a policy body to simultaneously receive briefings from local, state, or federal officials concerning information relevant to the COVID-19 emergency outside of a meeting of the policy body and to ask questions of such officials, so long as the members of the policy body do not discuss the COVID-19 emergency among themselves or take any action (the “Private Briefing Order”). In a subsequent executive order on June 11, 2021, the Governor announced that the Private Briefing Order will terminate on September 30, 2021.
- On March 23, 2020, the Mayor issued another supplemental order suspending several provisions of local law regarding policy body meetings, including, among others: (1) the requirement for policy bodies to provide more than 24 hours’ notice of special meetings; (2) the requirement for policy bodies to post their agendas and other information at the Main

MEMORANDUM

TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
Angela Calvillo, Clerk of the Board of Supervisors

DATE: September 28, 2021

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RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

Library; (3) any requirement to televise meetings if televising is not reasonably feasible; (4) the requirement to provide a physical location for members of the public to attend or make public comment when all members of the policy body are teleconferencing from remote locations; (5) the requirement that each member of the public be provided an equal amount of time for public comment; and (6) other requirements that would impede policy bodies' compliance with the Governor's executive orders. The supplemental order also waived all requirements in the Sunshine Ordinance regarding gatherings of passive meeting bodies.

- On May 29, 2020, the Mayor issued another supplemental order allowing policy bodies to meet without prior approval starting June 1, with three conditions. First, the meetings must occur by teleconference or other electronic means without providing a physical meeting place, in compliance with all applicable laws regarding public attendance and comment. Second, policy body meetings must prioritize any urgent action items necessary for public health, safety, and essential government functions. Third, before scheduling a meeting, a policy body that is not established in the Charter must confer with the department that provides administrative and clerical support to the body, to ensure that the meeting will not unreasonably require the time of staff who are otherwise responding to the COVID-19 pandemic.
- On June 20, 2020, the Mayor issued another order allowing a narrow exception to the prohibition on in-person meetings. The June 20 order allows policy body members to meet in-person without members of the public to consider a personnel-related item with advance permission from the Mayor. Finally, on July 31, 2020, the Mayor extended the prohibition on in-person meetings, and the narrow exception. The Mayor's July 31, 2020 order will remain in place until the Mayor or the Board of Supervisors terminates it. The Mayor's order does not apply to meetings of the Board of Supervisors and its committees.

On September 16, 2021, the Governor signed AB 361, a bill amending State law to allow policy bodies under certain circumstances to meet remotely without complying with the Brown Act's normal rules regarding teleconferencing. The bill authorizes modified Brown Act teleconferencing rules to allow remote meetings without providing a physical meeting place for members of the public to attend when the Governor has proclaimed a state of emergency and either (1) state or local officials have imposed or recommended measures to promote social distancing, or (2) meeting in person would present imminent risks to the health or safety of attendees. The bill requires each policy body to make two findings at least once every 30 days to allow the body to continue meeting remotely without complying with the Brown Act's teleconferencing rules: (1) that the policy body has considered the circumstances of the state of emergency, and (2) that one of the following circumstances exists: (a) the state of emergency continues to directly impact the ability of members to meet safely in person, or (b) state or local officials continue to impose or recommend measures to promote social distancing. AB 361 technically took effect on September 16, but the Governor subsequently issued an executive order that suspended AB 361 until October 1, 2021. AB 361 will remain in effect until January 1, 2024.

MEMORANDUM

TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
Angela Calvillo, Clerk of the Board of Supervisors

DATE: September 28, 2021

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RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

B. Questions and Answers Regarding Policy Body Meetings during the Emergency

The orders and legislation described above have changed or suspended a number of rules that normally apply to policy body meetings. In this section of the memorandum we answer questions arising from the orders and legislation.

1. May policy bodies hold remote meetings during the emergency?

Yes. Under the Mayor's July 31, 2020 order, policy bodies may meet remotely without advance approval from the Mayor or the Board of Supervisors. But beginning on October 1, 2021, policy bodies must regularly adopt findings to continue holding remote meetings. Under normal circumstances, the Brown Act imposes special requirements for remote (teleconferenced) meetings—including requirements to provide special notice to the public and to allow members of the public to attend each teleconference location and observe each policy body member at the location calling into the meeting. AB 361 suspends those requirements if the Governor has proclaimed a state of emergency, provided that the policy body makes certain findings. Specifically, to invoke AB 361's provisions, so long as the Governor's emergency proclamation remains in effect, a policy body must make two findings at least once every 30 days:

- (1) it has considered (or reconsidered) the circumstances of the state of emergency; and either
- (2a) the state of emergency continues to directly impact the ability of policy body members to meet safely in person, or
- (2b) state or local officials continue to impose or recommend measures to promote social distancing.

Each policy body should adopt finding 1 and either finding 2a or 2b (or it could adopt both 2a and 2b) at its first meeting after September 30, 2021 and again every 30 days thereafter as long as the body continues to meet remotely. Policy bodies that meet less frequently than every 30 days should adopt the findings at the start of every meeting. If a policy body has subcommittees, the policy body may adopt findings governing the body and its subcommittees, so the subcommittees do not need to separately adopt findings.

A sample motion adopting findings is attached at the end of this memorandum. Policy bodies may modify the sample motion in consultation with the City Attorney's Office before adopting it. The City's Health Officer has confirmed the accuracy of the finding regarding social distancing recommendations.

Additionally, under the Mayor's orders, before scheduling a meeting, a policy body that is not established in the Charter must confer with the department that provides administrative support to the body, to ensure that the meeting will not unreasonably require the time of staff who are otherwise deployed or participating in the City's response to the COVID-19 pandemic.

2. May policy bodies hold meetings in-person at a physical meeting space?

No. With two exceptions described below, the Mayor's July 31, 2020 emergency order prohibits policy bodies from meeting in person, so policy body meetings must occur by teleconference or other electronic means (whether audio, video, or both) such as Zoom, Cisco

MEMORANDUM

TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
Angela Calvillo, Clerk of the Board of Supervisors

DATE: September 28, 2021

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RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

WebEx, or Microsoft Teams without providing a physical meeting place. The Mayor's emergency orders and AB 361 temporarily suspend laws that would otherwise require members of policy bodies to attend meetings in person and provide a physical space for members of the public to attend.

The first exception: Under the Mayor's July 31, 2020 order, policy bodies may meet in person for the limited purpose of considering a personnel-related item, with advance permission from the Mayor. Members of the public cannot attend such a meeting in person.

The second exception: The Mayor's orders do not prohibit the Board of Supervisors or its committees from holding meetings in person at City Hall or another meeting space. The Board of Supervisors has held in-person meetings without members of the public on-site since July 2021 in compliance with local and State health orders.

3. Should policy body meeting agendas provide special information regarding public access to remote meetings?

When policy bodies hold remote meetings, they must ensure that the public is able to observe or listen and to offer public comment telephonically or through other electronic means. The policy body must disclose on any required meeting notice, and on the meeting agenda, the means by which the public may observe or listen and offer public comment in the meeting. The agenda should prominently provide precise information explaining how members of the public can offer public comment during the meeting. And as with any meeting, the policy body must have a process for a member of the public to request a reasonable modification or accommodation under the Americans with Disabilities Act to observe or listen and offer public comment in the meeting, and that process must be disclosed on meeting notices and agendas.

4. Where must notice and agendas of meetings of policy bodies be posted?

A policy body must post the notice and agenda for a meeting on the policy body's website. Also, the policy body must post the notice and agenda at the Main Library and in City Hall outside Room 244, the office for the Board of Supervisors. These notice requirements were infeasible during the first year of the pandemic when City Hall and the Main Library were largely closed, but the requirements apply now that both buildings are accessible to the public.

5. When must notice and agendas of policy body meetings be posted?

Under the Mayor's March 23, 2020 order, policy bodies must post a notice and agenda at least 72 hours before any regular meeting and at least 24 hours before any special meeting. And policy bodies are not required to post a special meeting notice 15 days in advance of holding a meeting at a location other than the building where the policy body holds regular meetings, including when a policy body meets by teleconference without providing a physical meeting place.

6. Can members of the public provide public comment by telephone, video call, email, or similar means?

As discussed above, policy bodies holding remote meetings must offer a means to allow the public to provide public comment telephonically or through other electronic means in real

MEMORANDUM

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Angela Calvillo, Clerk of the Board of Supervisors

DATE: September 28, 2021

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RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

time. Policy bodies may allow members of the public to comment by telephone, Zoom, Cisco WebEx, Microsoft Teams, or similar electronic means. Policy bodies should take steps to ensure that members of the public providing remote public comment have an opportunity to access the meeting and be recognized. For example, the policy body should pause briefly before closing public comment to ensure that no remaining commenters are seeking to speak on an item. Policy bodies also may, but are not required to, allow members of the public to send email messages for the clerk or chairperson to read aloud during the meeting; but the opportunity for members of the public to submit written comments cannot replace their opportunity to provide comment in real time.

7. Must a policy body allow all members of the public the same amount of time to speak during public comment?

No. Under the Mayor's March 23, 2020 order, policy bodies are not required to provide equal time for members of the public to speak during public comment, provided that any departure from the equal time rule is not designed to favor or discriminate against a particular viewpoint. Suspension of the equal time rule gives policy bodies greater flexibility in managing periods for public comment in the face of challenges that may be presented by telephonic or other electronic means of public comment, or if the emergency presents a need to shorten meetings. But to our knowledge, no policy body has needed to depart from the equal time rule during the pandemic. If a policy body is interested in departing from the equal time rule, the chairperson should first confer with the City Attorney's Office.

8. May a policy body continue to meet if technical challenges disrupt public comment?

Remote meetings sometimes present unique challenges caused by malfunctioning technology. If a policy body discovers during a meeting that members of the public generally are not able to provide comment in the manner described in the agenda, then the body should consult with the City Attorney's Office immediately. The policy body cannot take any action on an agenda item until public comment on that item is complete; and even a discussion item may not be concluded without an opportunity for public comment.

While the staff attempts to correct the technical problem hindering public comment, the policy body may recess the meeting temporarily, may continue to discuss the agenda item (assuming the public is still able to observe or listen to the meeting), or may move on and discuss another agenda item, returning later in the meeting to the item that was interrupted. In no case may an agenda item be completed if there has not been an opportunity for public comment. If the staff cannot correct the problem, then the policy body should take no action on any outstanding items as to which there has not been an opportunity for public comment, and should recess the meeting to a later time or date and allow public comment when the meeting resumes.

9. Must a policy body televise meetings at which members are teleconferencing or videoconferencing from remote locations?

No. Under the Mayor's March 23, 2020 order, policy body meetings need not be televised if the chairperson of the body has determined that televising the meeting is not

MEMORANDUM

TO: Honorable London N. Breed, Mayor
Honorable Members, Board of Supervisors
Carmen Chu, City Administrator
Angela Calvillo, Clerk of the Board of Supervisors

DATE: September 28, 2021

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RE: Updated Advice Regarding Meetings of Policy Bodies during COVID-19 Emergency

reasonably feasible. Before making that decision, the chairperson must consult with the Mayor's office or the staff of SFGovTV.

10. Must a policy body holding a remote meeting act by roll call votes?

Yes. Under the Brown Act, policy bodies must take a roll call vote on every action during a remote meeting. Policy bodies may not approve actions "without objection" or "same house same call."

11. May a policy body receive a briefing regarding the emergency outside a meeting?

No, beginning October 1, 2021. The Governor's March 23, 2020 Private Briefing Order allowed policy bodies to receive briefings from local, state, or federal officials concerning information relevant to the COVID-19 emergency without compliance with the Brown Act. But that order terminates on September 30, 2021.

12. Do legal deadlines for action by the policy body apply during the emergency?

State and local laws impose various deadlines on policy bodies. For example, many policy bodies are required to hold hearings on appeals within a specific number of days from the date of the notice of appeal. In her March 11, 2020 order, the Mayor suspended deadlines imposed by City law during the emergency and for 14 days following the termination of the emergency, if the policy body is unable to meet and take the required action due to the emergency. But as remote meetings have become commonplace and policy bodies have become familiar with the technology for video meetings, policy bodies have not needed to invoke this rule. And deadlines imposed by state law are still in effect. Policy bodies that are bound by legal deadlines under City law should consult in advance with the City Attorney's Office if they believe the Mayor's order may have waived those deadlines.

13. May there be remote gatherings of passive meeting bodies during the emergency?

Yes. In this memorandum, we discuss rules that apply to the City's policy bodies during the emergency. The Sunshine Ordinance also normally requires limited public notice and public access to gatherings of "passive meeting bodies" that are not policy bodies, such as, for example, gatherings of advisory committees or other multimember bodies created by the initiative of a member of a policy body, the Mayor, the City Administrator, a department head, or an elective officer. But the Mayor's March 23, 2020 order suspended the notice and access rules that normally apply to gatherings of passive meeting bodies. Under the Mayor's order, these gatherings may occur, but public notice and attendance rules do not apply. Even though these gatherings are legally permissible under the Mayor's order, members generally should not meet in person for the same reasons reflected in the Mayor's order prohibiting in-person meetings of policy bodies.

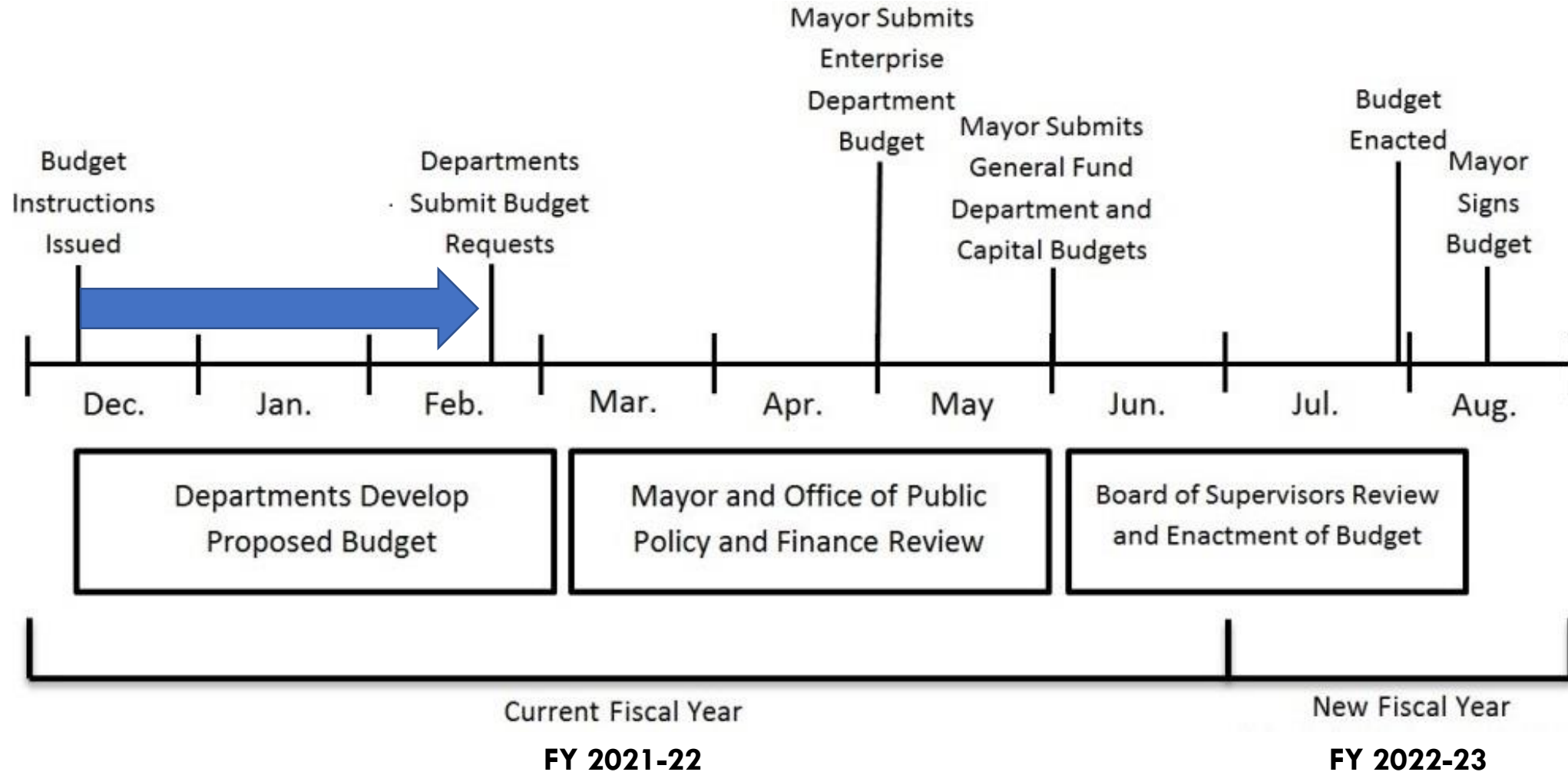


Oversight Advisory Committee FY 2022-23 & 2023-24 Budget

January 10, 2022

San Francisco Department of Children, Youth & Their Families

Budget Timeline (FY 2022-23 & FY2023-24)



Key Dates

Dec 15	Mayor's Budget Outlook & Instructions issued
Dec 13-17	New budget system trainings
Dec 20	Budget system estimated opening to departments
January 14	COIT and Capital budget requests due
Early Feb	Controller's 6-Month Report
February 22	Budget submissions due
May	Controller's 9-Month Report Governor's May Revise
May 1	May 1 Department budgets introduced
June 1	Mayor proposes balanced budget to Board of Supervisors
June	Budget and Finance Committee hearings
July	Budget considered at Board of Supervisors



City's Fiscal Outlook



Joint Report – Assumptions

- Revenue – strength in property and real property transfer tax, weakness in business, other local taxes
- Federal disaster relief and prior year fund balance spread over longer period
- Salary & Benefits – assumes CPI on open contracts; assumes 7.2% rate of return on pension investments; accelerated pay-down of SFERS and CalPERS liability
- Citywide & Departmental Costs – CPI on non-personnel, Capital Plan funding, and other updates



City's Fiscal Outlook (continued)



Joint Report – Financial Forecast

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
<i>SOURCES Increase / (Decrease)</i>	40.1	323.4	522.5	710.9
Uses				
Baselines & Reserves	(112.9)	(202.7)	(271.2)	(318.9)
Salaries & Benefits	(57.8)	(81.7)	(140.6)	(266.3)
Citywide Operating Budget Costs	132.9	58.4	(75.2)	(161.0)
Departmental Costs	24.0	(15.5)	(74.1)	(113.6)
<i>USES Decrease / (Increase)</i>	<u>(13.9)</u>	<u>(241.5)</u>	<u>(561.1)</u>	<u>(859.8)</u>
Projected Cumulative Projected Surplus/(Shortfall)	<u>26.2</u>	<u>81.9</u>	<u>(38.6)</u>	<u>(148.9)</u>
Two-year Surplus/(Shortfall)	108.1			

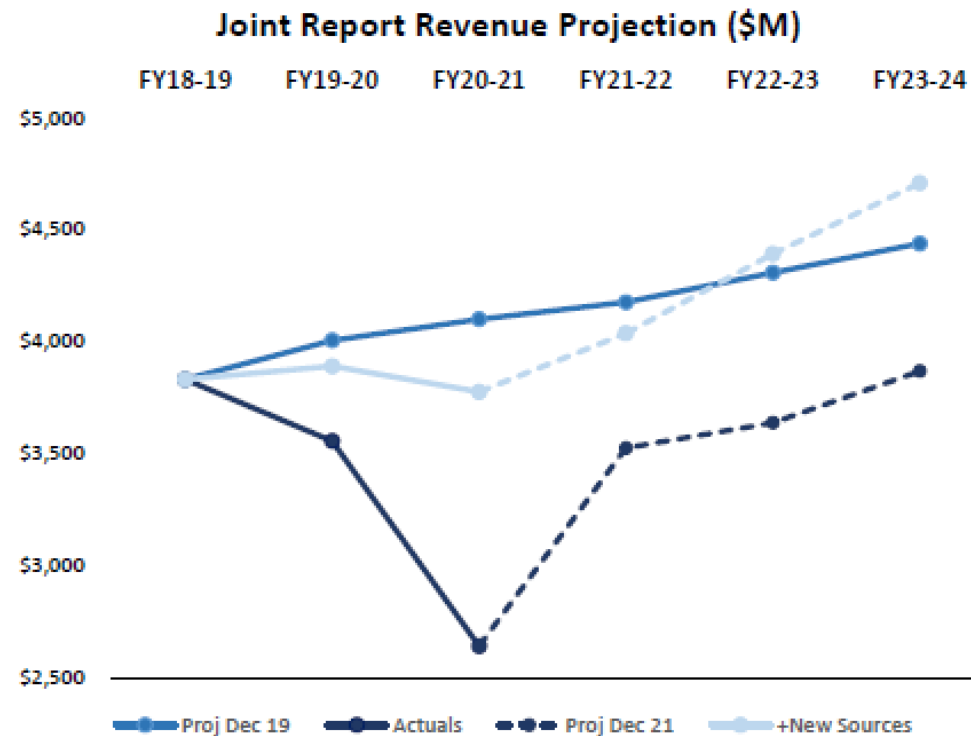


City's Fiscal Outlook (continued)



Joint Report – Revenue

- Property, business, and other local taxes have improved, but not to pre-pandemic levels
- New sources including excess ERAF, federal relief, and other new taxes were not known pre-pandemic, and drive improved forecast



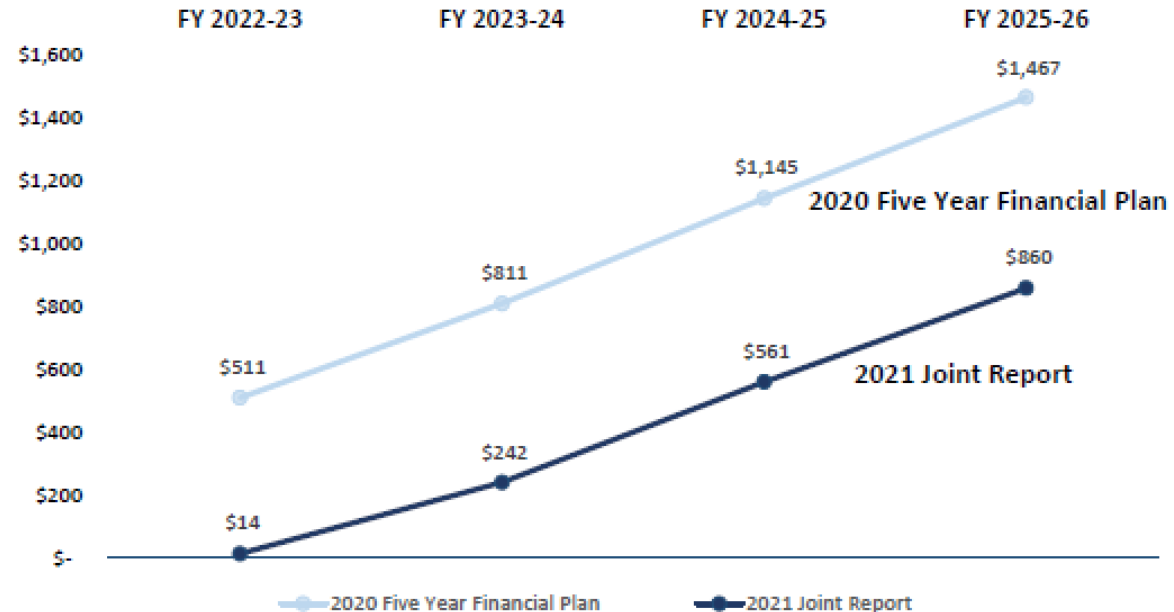
City's Fiscal Outlook (continued)



Joint Report – Expenditure Growth

- Expenditure drivers include salaries and benefits, citywide operating budget costs, and other departmental costs
- Last budget made significant one-time investments, limited new ongoing cost growth
- Reduced pension costs represent largest change in expected cost growth

Projected Cumulative Expenditure Growth (\$M)



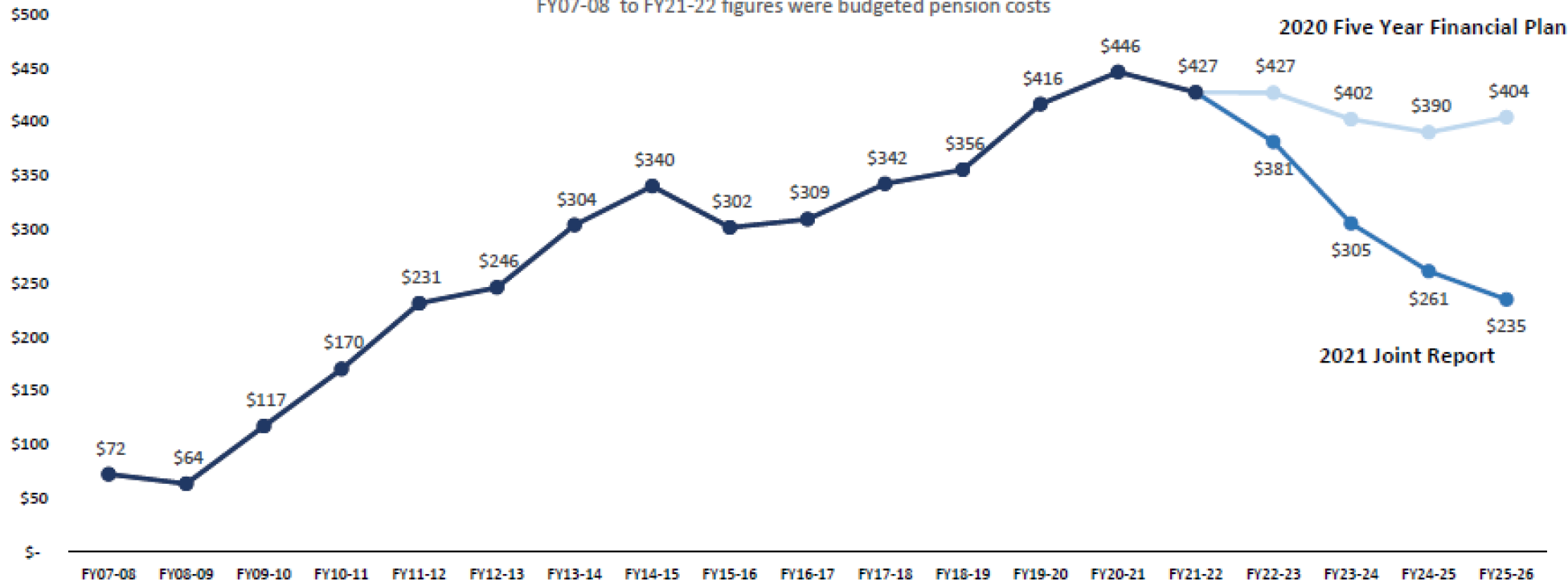
City's Fiscal Outlook (continued)



Joint Report – Pension Contributions

**Projected Employer Pension Contribution Cost
Increases from Prior Projections (\$M)**

FY07-08 to FY21-22 figures were budgeted pension costs



Budget Instructions



Mayoral Policy Priorities

- **Restoring vibrancy** in San Francisco, including improved public safety and street conditions
- **Recovery** of the local economy driven by the return of residents, tourists, and office workers to downtown and public spaces; small business; and, housing production
- **Reprioritization** of funding to improve core service delivery
- **Accountability & equity** in programming, services, and spending



Budget Instructions (continued)

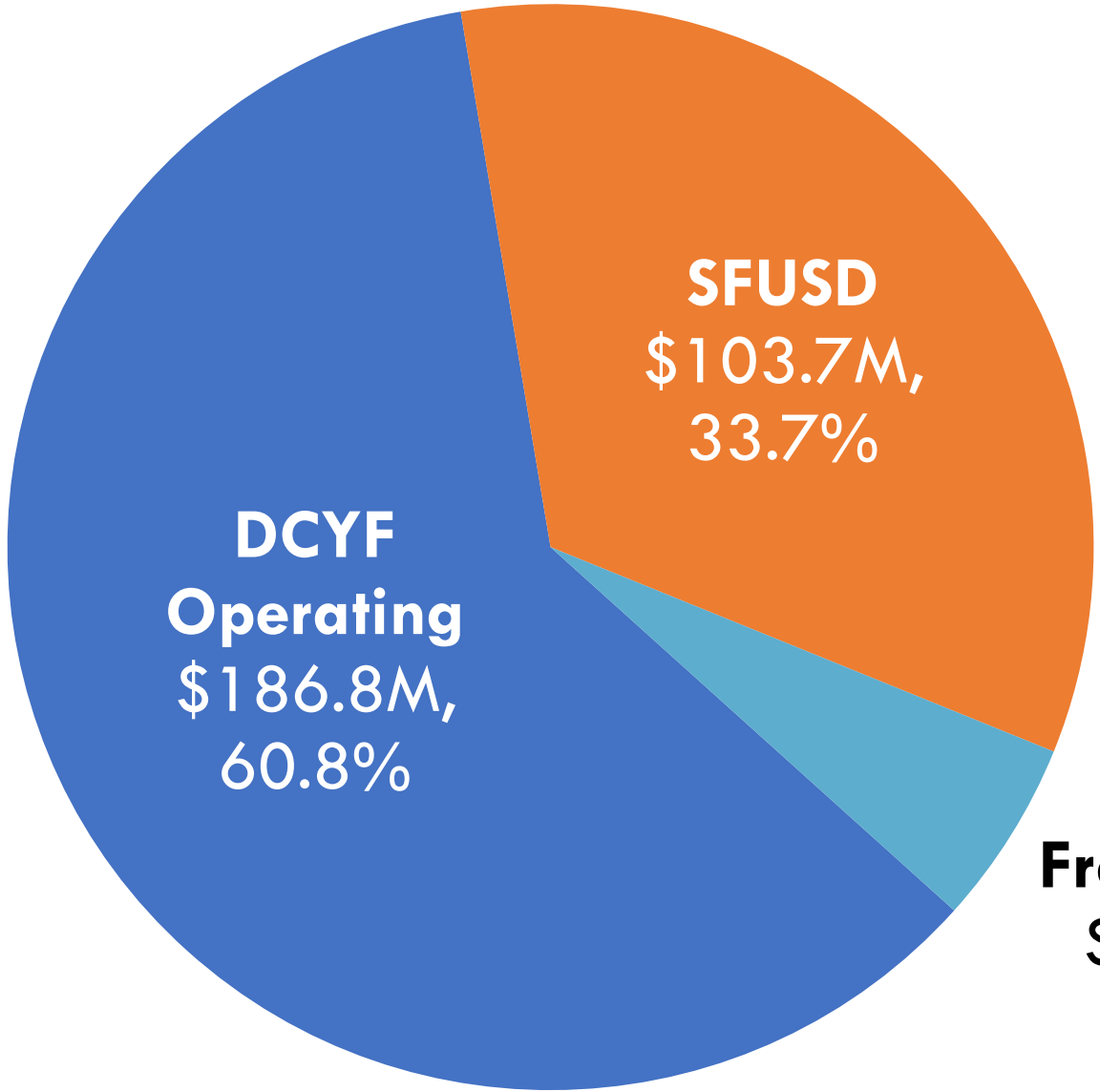


Budget Instructions to Departments

- No mandatory reductions, but do not increase General Fund support
- Get “back to basics”, utilize existing budget and fill current funded vacancies to improve core service delivery
- Focus on programs that produce meaningful, equitable results
- Non-General Fund departments balance within their own revenue projections



FY 2022-23 DCYF Operating Budget vs Other Programs



Free City College
\$16.9M, 5.5%



FY 2022-23 & FY 2023-24 DCYF Base Phase Operating Budget

FY23 & FY24 Base Phase Expenditures* (\$ in Millions)	FY20-21	FY21-22	FY22-23 Base	FY22-23 Base Change From FY21-22	% Base Change	FY23-24 Base	FY23-24 Base Change From FY22-23 Base	% Base Change
Salaries	6.5	7.1	7.4	0.2	3%	7.6	0.2	3%
Programmatic Projects	0.0	16.6	0.1	(16.5)	-100%	0.0	(0.1)	-100%
Mandatory Fringe Benefits	3.2	3.3	3.2	(0.1)	-3%	3.0	(0.2)	-5%
Non-Personnel Services	8.5	7.8	6.2	(1.6)	-20%	6.1	(0.1)	-2%
City Grant Program	114.1	118.8	124.4	5.7	5%	114.9	(9.6)	-8%
Materials & Supplies	0.3	0.4	0.4	0.0	0%	0.4	0.0	0%
Services Of Other Depts	37.5	38.9	38.9	0.0	0%	38.9	0.0	0%
Transfer Adjustments - Uses	<u>5.1</u>	<u>5.6</u>	<u>6.3</u>	<u>0.7</u>	13%	<u>6.8</u>	<u>0.5</u>	7%
Total	175.2	198.4	186.8	(11.6)		177.6	(9.3)	
<i>% Change</i>		12%	-6%				-5%	

Note: *This does not reflect Department Phase Proposed Budget due February 22nd, 2022



Questions?



2022 OAC MEETING CALENDAR

All meetings of the DCYF Oversight & Advisory Committee (OAC) currently take place virtually via Zoom on the 2nd Monday of the highlighted months below. The public is welcome and encouraged to attend.

Meeting information, dates and materials are posted at www.dcyf.org/oac. For more information regarding upcoming meetings, please contact Rebecca Corteza at rebecca.corteza@dcyf.org.

MONTH	DATE	TIME	MONTH	DATE	TIME
JANUARY	1/10/2022	3:00 - 5:00 PM	JULY - RECESS		
FEBRUARY	2/14/2022	3:00 - 5:00 PM	AUGUST - RECESS		
MARCH - RECESS			SEPTEMBER	9/12/2022	3:00 - 5:00 PM
APRIL	4/11/2022	3:00 - 5:00 PM	OCTOBER - RECESS		
MAY - RECESS			NOVEMBER	11/14/2022	3:00 - 5:00 PM
JUNE	6/13/2022	3:00 - 5:00 PM	DECEMBER - RECESS		

JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE							
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	
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31																												30	31													
JULY							AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER							
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Maria Su, Psy.D.
Executive Director



London N. Breed
Mayor

**Department of Children Youth and Their Families'
Oversight and Advisory Committee**

I. OAC Officers

- a. The Officers of the OAC shall be Chair and Vice Chair. All Officers are members of the OAC.

II. Terms of Office

- a. The Officers shall hold offices for one year and until their successors are elected.

III. Election of OAC Officers

- a. Elections of officers shall be conducted at the first regular meeting of the OAC in each fiscal year.
- b. In the event the Chair is unable to complete her or his term of office, the Vice Chair shall serve as Chair until the next regular meeting. At the next regular meeting, the OAC shall elect a new Chair to fill the vacancy for the balance of the unexpired term. In the event the Vice Chair is elected Chair, there shall be an election for a new Vice Chair at that meeting. If the office of Vice Chair is vacated before the expiration of a term, it shall remain vacant until the next regular meeting, at which time the OAC shall elect a new Vice Chair.

IV. Duties of Chair

- a. The Chair shall preside at all meetings of the OAC. The Chair, working with members of the OAC and DCYF staff, shall oversee the preparation and distribution of the agenda for the meetings. The Chair shall preserve order and decorum and shall decide all questions of order consistent with Robert's Rules of Order. In addition, the Chair shall appoint all subcommittees and their chairs.
- b. The Chair shall encourage OAC members to participate on subcommittees and shall ensure broad and diverse representation of OAC members on all subcommittees.

V. Duties of Vice Chair

- a. In the event of the absence or inability of the Chair to act, the Vice Chair shall preside at meetings and perform the duties of the Chair. In the event of the absence of the Chair and the Vice Chair, the remaining OAC members shall appoint one of the members to preside at the meeting and perform the duties of the Chair until such time as the Chair or Vice Chair is available.

Department of Children, Youth and Their Families

1390 Market Street Suite 900 * San Francisco, CA 94102 * 628-652-7100 * www.dcyf.org



FOR IMMEDIATE RELEASE:

Monday, December 13, 2021

Contact: Mayor's Office of Communications, mayorspressoffice@sfgov.org

***** PRESS RELEASE *****

**MAYOR LONDON BREED ANNOUNCES CHILDREN FIRST
BALLOT MEASURE**

Charter Amendment for June ballot will create groundbreaking reform and accountability measures to better serve children and families

San Francisco, CA — Mayor London N. Breed today announced a new Children First Ballot measure that will make San Francisco a national model for how cities can improve the well-being for children. The measure will reform how the City delivers services to children and create accountability measures to ensure the San Francisco School Board focuses on kids, not politics.

Children First will be introduced at the Board of Supervisors on Tuesday, December 14th, with the goal of being on the June 2022 ballot. It requires a majority vote by the Board to be placed on the ballot, with a deadline for that vote being in February 2022.

"This pandemic has really impacted our kids, but we have to be honest that we've been struggling to efficiently and effectively provide quality services to young people and their families for years," said Mayor Breed. "By streamlining how we deliver services, by bringing more collaboration and transparency to our programs, and by creating real accountability for City Departments and the School Board, we can make a transformative difference for our young people. This City showed what it can do during the pandemic when our schools were shut down and Departments and service providers moved mountains to create our Community Learning Hubs program, which was stood up in a matter of weeks to serve over 3,000 kids who needed it the most. We've shown we can do better, so now is the time to make real and lasting change."

The Children First Ballot measure will focus on two key areas:

Consolidating City Services to Better Serve Families

Children First will reform a system that too often consists of siloed City Departments and School District, lack of shared vision, disparage and inconsistent community engagement, no meaningful structure for collaboration, unstrategic resource allocation, and misaligned incentives.

To address this, Children First will form a Children's Agency to streamline how the City delivers funding and services from birth through transitional age youth, require one City Plan across all Departments for how it will serve youth and family, and bring a new level of transparency to the \$200 million dollars the City spends on children and youth services.



Focus on Effective Governance at the School Board Level

Children First will create accountability by requiring the School Board to make serious changes in the way they operate — to govern and not micromanage — or they will lose access to millions of dollars provided annually by the City.

To achieve this, Children First will require the School Board to meet certain goals around strategy, fiscal oversight, separation of duties, community engagement, governance standards, professional development. The School Board will be required to submit an annual report to the Mayor and the Board of Supervisors showing that the key activities have been met.

"As a SFUSD parent, I felt abandoned by the school board last year. I had a problem with the Board focusing on political issues rather than the kids and getting them back into the classroom. It's time to move forward; this initiative will help the Board to do better for our kids," said SFUSD parent Chanel Blackwell.

"This will provide the reform and public accountability that parents have been calling for over the last few years, as we have struggled to be heard by the Board of Education. For too long, parents have felt left out of a process that only serves the loudest voices. This measure will change how they operate so they can stay focused on the needs of students and the quality of education for all San Francisco kids," said SFUSD parent Xiaoying Xu.

"I am happy to support this effort to rationalize San Francisco's delivery of services to children and their families," said District 8 Supervisor Rafael Mandelman. "As a former SF kid myself, I am excited to help pass the Children's Amendment, to ensure that our city puts children first."

"San Francisco voters have consistently directed the school district and city government to focus on the needs of children, but the structures that exist to serve the city's children are siloed and not always aligned," said Rachel Norton, Former SFUSD Board Member. "The proposed initiative streamlines all of the services and investments that San Francisco makes in its children, and makes clear that governance is the core responsibility of our school board - hiring and evaluating the Superintendent and focusing on student achievement, fiscal responsibility and community engagement."

"We at Boys & Girls Clubs of San Francisco are encouraged by Mayor Breed's announcement today and are thankful that the City is listening to youth serving nonprofits from across San Francisco," said Rob Connolly, President, Boys & Girls Clubs of San Francisco. "We believe that consolidating services for youth under one agency will greatly improve the effectiveness of the City and its nonprofit partners, and will make it easier for families and caregivers to navigate city-funded programs."

"This is a groundbreaking initiative that will bring much needed coordination to the many agencies and organizations serving kids in San Francisco," said Mario Paz, Executive Director, Good Samaritan Family Resource Center. "It will support the work of organizations like Good

OFFICE OF THE MAYOR
SAN FRANCISCO



LONDON N. BREED
MAYOR

Samaritan Family Resource Center and allow us all to work together toward the same goals - helping families and children in this city."

###

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

1 [Charter Amendment - Establishment of Children’s Agency and Commission; Funding for
2 Children, Youth, and the San Francisco Unified School District; Funding Conditions on City
3 Appropriations for the School District]

4 **Describing and setting forth a proposal to the voters at an election to be held on June 7,**
5 **2022 to amend the Charter of the City and County of San Francisco to 1) establish a new**
6 **Children’s Agency responsible for overseeing, aligning, and coordinating the development**
7 **of systems, services, policies, and planning strategies to strengthen the City’s services for**
8 **children, youth, and families; 2) authorize the Agency to include the Department of**
9 **Children, Youth, and Their Families, which is responsible for administering the City’s**
10 **Children and Youth Fund and promoting the development of programs and planning**
11 **strategies to enhance services for children, youth, and their families; 3) authorize the**
12 **Agency to include a new Department of Early Childhood, which will assume the duties**
13 **previously assigned to the Office of Early Care and Education promoting the development**
14 **of programs, policies, and strategies to enhance services for children ages 0-5; 4) establish a**
15 **Children’s Commission to oversee the Agency; 5) modify the process for expending funds**
16 **in the Children and Youth Fund to support services for children; 6) modify the process for**
17 **expending funds in the Public Education Enrichment Fund to support the San Francisco**
18 **Unified School District; and 7) require the Board of Education to submit a certification of**
19 **compliance with specified governance requirements before the City appropriates funds to**
20 **the San Francisco Unified School District not otherwise required by the Charter or State**
21 **law.**

22
23 Section 1. Findings. The People of the City and County of San Francisco find as
24 follows:

25 This Charter amendment shall be known as the Children First Initiative.

1 It is the intent and moral imperative of the City and County of San Francisco to provide
2 every child and family—without exception—an opportunity to develop to their maximum
3 potential. The extent to which we attend to the wellbeing of San Francisco’s children and
4 families is an expression of our collective values and a vital investment in our collective
5 aspirations. San Francisco will thrive when our children and families thrive.

6 Yet, our City’s public systems still leave many people behind, especially the most
7 vulnerable and marginalized children and families. The COVID-19 pandemic, while producing
8 inspirational examples of our public systems coming together to care for our most vulnerable
9 residents, also has exposed profound inadequacies in these systems.

10 The present moment provides an opportunity to improve two fundamental systems that
11 serve our children and families.

12 First, this Charter amendment makes changes to the City departments that serve children
13 and families. The City’s broad array of social services helps families create healthy, safe, and
14 secure foundations from which to prosper. On its own, each City department works tirelessly to
15 fulfill its mission. Yet, as a collective system departments lack a shared vision, shared
16 accountability for holistic youth and family outcomes, and coordination and coherence to create
17 a seamless experience for youth and families.

18 Second, this Charter amendment calls for a set of supports and improvements for the San
19 Francisco Unified School District (SFUSD) Board of Education. Just as SFUSD’s dedicated
20 teachers, administrators, and support staff serve our City’s students, so too should its Board
21 members. All SFUSD students deserve to have Board members who are resolutely focused on
22 the needs of students and their families and unswayed by issues that distract from that focus; who
23 work effectively with the Superintendent as a governance team; who govern SFUSD with a long-
24 term vision and in a fiscally prudent manner; and who take actions aligned with accepted
25

1 governance best practices. Yet, the Board of Education in recent years has not done these things,
2 and has lacked the willingness or capacity to reform itself.

3 Given San Francisco’s moral imperative, we are compelled to act with urgency and
4 determination to create public systems that live up to the ambitions of our youth and families.
5 To that end, this measure, among other things: (1) creates a unified, Citywide plan for our
6 children and families while placing accountability for outcomes on the City’s top leaders; (2)
7 creates a new Children’s Agency to streamline funding and make essential social services much
8 more accessible to families; and (3) creates structures and supports that ensure the SFUSD Board
9 of Education is student-centered, strategic, fiscally responsible, professional, responsive to the
10 community, transparent, and focused with the utmost determination on improving academic
11 achievement and student wellbeing.

12 Public systems that produce persistently inequitable and substandard outcomes are not
13 unique to San Francisco, but the task of changing that reality for our children is ours alone. Our
14 current ways of delivering social services to children and families and governing our public
15 schools are products of our making, and we can remake them to be more child- and family-
16 centered, more effective, and more equitable. This Charter amendment promises to do just that.

17
18 Section 2. The Board of Supervisors hereby submits to the qualified voters of the City
19 and County, at an election to be held on June 7, 2022, a proposal to amend the Charter of the
20 City and County by adding Sections 4.142, 4.143, and 16.121; revising Sections 16.108, 16.123-
21 2, 16.123-4, 16.123-6, and 16.123-8; and deleting Sections 16.108-1, 16.127-1, 16.127-2,
22 16.127-3, 16.127-4, 16.127-5, 16.127-6, and 16.127-7, to read as follows:

23 NOTE: **Unchanged Charter text and uncoded text** are in plain font.
24 **Additions** are *single-underline italics Times New Roman font*.
25 **Deletions** are ~~*strike-through italics Times New Roman font*~~.
 Asterisks (* * * *) indicate the omission of unchanged Charter
 subsections.

1
2 **SEC. 4.142. CHILDREN’S COMMISSION.**

3 (a) Purpose. There is hereby established a Children’s Commission (“Commission”).
4 The Commission shall set policy and provide oversight for the Children’s Agency (“Agency”).

5 **(b) Membership and Terms of Office.**

6 (1) The Commission shall consist of seven members appointed pursuant to
7 this Section 4.142. The Mayor shall appoint members for Seats 1 through 4, and the Board of
8 Supervisors shall appoint members for Seats 5 through 7. The Mayor and the Board of
9 Supervisors shall make initial appointments by noon on July 1, 2024.

10 (2) Members of the Commission shall serve four-year terms; provided,
11 however, the term of the initial appointees in Seats 3, 4, and 5 shall be two years.

12 (3) Members of the Commission may be removed from office at will by their
13 respective appointing authority.

14 **(c) Powers and Duties. With regard to the Agency, beginning on July 1, 2024, the**
15 **Commission shall have the following powers and duties:**

16 (1) The Commission shall exercise all the powers and duties of boards and
17 commissions set forth in Sections 4.102, 4.103, and 4.104, except that the Commission shall not
18 have the duty under Section 4.102(5) to submit to the Mayor qualified applicants for the position
19 of Agency Director, nor shall the Commission have the authority under Section 4.102(6) to
20 remove the Agency Director.

21 (2) Except as limited in subsection (c)(1), the Commission shall exercise all
22 the powers and duties set forth in this Charter, including in Sections 4.143 and 16.108.

23 (3) The Commission shall develop policies regarding outcomes for children,
24 youth, and family services; the evaluation of such services; data systems common to service
25 providers; a process for making funding decisions; program improvement and capacity-building

1 of service providers; community engagement in planning and evaluating services; leveraging
2 dollars of the Children and Youth Fund in Section 16.108; and the use of that Fund as a catalyst
3 for innovation. The Commission shall promote and facilitate transparency in the administration
4 of the Children and Youth Fund, including the Children and Youth Baseline, and other funding
5 overseen by the Agency.

6 (4) The Commission shall assume such other powers and duties, if any, as
7 prescribed by ordinance.

8 (d) **Department of Children, Youth, and their Families Community Advisory**
9 **Committee.**

10 (1) The Commission shall establish a Department of Children, Youth, and
11 their Families Community Advisory Committee (“DCYF Advisory Committee”) to advise the
12 Department of Children, Youth, and their Families (“DCYF”) and the Commission on
13 implementation priorities, policy development, the planning cycle, evaluation design and plans,
14 and any issues of concern to the DCYF Advisory Committee related to the Children and Youth
15 Fund under Section 16.108 and other funding overseen by DCYF. The DCYF Advisory
16 Committee shall engage a broad cross-section of community members and service providers in
17 providing information, education, and consultation to DCYF and the Commission.

18 (2) The DCYF Advisory Committee shall be comprised of at least nine
19 members appointed by the Commission, provided that the Commission may expand the number
20 of seats on the DCYF Advisory Committee to no more than 15. Members of the DCYF Advisory
21 Committee shall serve at the Commission’s pleasure.

22 (3) The DCYF Advisory Committee shall meet at least four times a year.

23 (4) The Agency shall provide administrative support for the DCYF Advisory
24 Committee.

1 (5) The DCYF Advisory Committee shall come into existence on July 1, 2025
2 or when the Commission has appointed members to a majority of seats on the Committee,
3 whichever is sooner.

4 (6) Until such time as the DCYF Advisory Committee comes into existence,
5 the Service Provider Working Group under former Section 16.108-1(e) shall perform all the
6 functions and duties set forth in former Section 16.108-1(e). On the date the DCYF Advisory
7 Committee comes into existence, the Service Provider Working Group shall cease to exist by
8 operation of law. No later than December 31, 2025, the City Attorney shall cause this
9 subsection (d)(6) to be removed from the Charter.

10 **(e) Department of Early Childhood Community Advisory Committee.**

11 (1) The Commission shall establish a Department of Early Childhood
12 Community Advisory Committee (“DEC Advisory Committee”) to advise the Department of
13 Early Childhood (“DEC”) and the Commission on the implementation priorities, policy
14 development, evaluation design and plans, and any issues of concern to the DEC Advisory
15 Committee related to the Public Education Enrichment Fund in Section 16.123-4 and other
16 funding overseen by the Department of Early Childhood. The DEC Advisory Committee shall
17 engage a broad cross-section of community members and service providers in providing
18 information, education, and consultation to DEC and the Commission.

19 (2) The DEC Advisory Committee shall be comprised of at least nine members
20 appointed by the Commission, provided that the Commission may expand the number of seats on
21 the DEC Advisory Committee to no more than 15. Members of the DEC Advisory Committee
22 shall serve at the Commission’s pleasure.

23 (3) The DEC Advisory Committee shall meet at least four times a year.

24 (4) The Agency shall provide administrative support for the DEC Advisory
25 Committee.

1 (5) The DEC Advisory Committee shall come into existence on July 1, 2025 or
2 when the Commission has appointed members to a majority of seats on the Committee,
3 whichever is sooner.

4 (6) Until such time as the DEC Advisory Committee comes into existence, the
5 Citizen’s Advisory Committee under former Section 16.123-4(d) shall perform all the functions
6 and duties under former Section 16.123-4(d). On the date the DEC Advisory Committee comes
7 into existence, the Citizen’s Advisory Committee shall cease to exist by operation of law. No
8 later than December 31, 2025, the City Attorney shall cause this subsection (e)(6) to be removed
9 from the Charter.

10 **(f) Transitional Aged Youth Community Advisory Committee.**

11 (1) The Commission shall establish a Transitional Aged Youth Community
12 Advisory Committee (“TAY Advisory Committee”) to advise the Agency and the Commission on
13 implementation priorities, policy development, evaluation design and plans, and any issues of
14 concern to the TAY Advisory Committee related to funding of services for Disconnected
15 Transitional Aged-Youth (as that term is defined in Section 16.108). The TAY Advisory
16 Committee shall engage a broad cross-section of community members and service providers in
17 providing information, education, and consultation to the Agency and the Commission.

18 (2) The TAY Advisory Committee shall be comprised of at least nine members
19 appointed by the Commission, provided that the Commission may expand the number of seats on
20 the TAY Advisory Committee to no more than 15. Members of the TAY Advisory Committee shall
21 serve at the Commission’s pleasure.

22 (3) The TAY Advisory Committee shall meet at least four times a year.

23 (4) The Children’s Agency shall provide administrative support for the TAY
24 Advisory Committee.

1 (5) The TAY Advisory Committee shall come into existence on July 1, 2025 or
2 when the Commission has appointed members to a majority of seats on the Committee,
3 whichever is sooner.

4 (g) **Transition provisions.**

5 (1) The Commission shall come into existence on July 1, 2024. Until then, the
6 Children, Youth and Their Families Oversight and Advisory Committee (“Oversight and
7 Advisory Committee”) under former Section 16.108-1 shall perform all the functions and duties
8 set forth in former Section 16.108-1. On July 1, 2024, the Oversight and Advisory Committee
9 shall cease to exist by operation of law. The Mayor and Board of Supervisors may appoint
10 members of the Oversight and Advisory Committee to the Commission. Until the Agency comes
11 into existence on July 1, 2024 under Section 4.143, DCYF shall provide administrative support
12 to facilitate the establishment of the Commission.

13 (2) No later than December 31, 2025, the City Attorney shall cause this
14 subsection (g) to be removed from the Charter.

15
16 **SEC. 4.143. CHILDREN’S AGENCY.**

17 (a) **Establishment.** There shall be a Children’s Agency (“Agency”), which shall
18 come into existence on July 1, 2024. The Agency shall include and oversee the Department of
19 Children, Youth and Their Families (“DCYF”), the Department of Early Childhood (“DEC”),
20 and other agencies that may be designated by ordinance or pursuant to Section 4.132 related to
21 children, youth, Disconnected Transitional Aged-Youth (as that term is defined in Section
22 16.108), and families that include children, youth, or Disconnected Transitional Aged-Youth.
23 The Agency shall provide administrative and staff support for the Children and Families First
24 Commission unless those administrative and staff support functions are transferred by ordinance
25

1 or pursuant to Section 4.132. The Agency shall be headed by a Children’s Agency Director
2 (“Agency Director”) appointed by the Mayor.

3 (b) **Duties.** The Agency shall be responsible for overseeing, aligning, and
4 coordinating the development of comprehensive and connected systems, services, policies, and
5 planning strategies to strengthen the City’s services for children, youth, Disconnected
6 Transitional-Aged Youth, and families, with the goals of increasing equitable access and
7 enhancing effectiveness. Except as otherwise provided in the Charter or pursuant to Section
8 4.132, in addition to any other duties assigned by ordinance, the Agency shall have the following
9 duties:

10 (1) The Agency shall be responsible for the duties set forth in Sections 16.108,
11 16.123-2, 16.123-6, and 16.127-6.

12 (2) The Agency shall convene and coordinate with City departments and, to
13 the extent possible, the San Francisco Unified School District, to evaluate the City’s progress
14 toward achieving the goals of the Mayor’s Plan for Children and Families prepared under
15 Section 16.108.

16 (3) The Agency shall maintain a service inventory of all services provided or
17 funded by the City for children, youth, Disconnected Transitional-Aged Youth, and families, and
18 shall collect data and information from City departments and agencies regarding such services.
19 Upon request from the Agency, all City departments shall provide the Agency with data and
20 information regarding services, including the impacts and outcomes of those services, to the
21 extent permitted by State and federal law. If any City department fails to provide the Agency
22 with such data and information, the Board of Supervisors and the Mayor may exercise their
23 discretion to not appropriate funds to that department from the Children and Youth Fund,
24 including the Children and Youth Baseline, and the Public Education Enrichment Fund.

1 (4) The Agency shall coordinate policy development and implementation for,
2 and provide administrative services to, the Department of Children, Youth, and Their Families
3 and the Department of Early Childhood.

4 (5) The Agency Director shall submit to the Mayor at least three qualified
5 applicants, and if rejected, shall make additional nominations in the same manner, for the
6 positions of department head of the Department of Children, Youth, and Their Families and
7 department head of the Department of Early Childhood, subject to appointment by the Mayor.
8 The Agency Director may not submit a self-nomination to be the Director of the Department of
9 Children, Youth, and Their Families, but in the Mayor's discretion, the Mayor may appoint the
10 Agency Director as the Director of the Department of Children, Youth, and Their Families; as
11 provided in subsection (c), such a dual appointment must end no later than June 30, 2026. The
12 Mayor may remove the department heads of those two departments in the Mayor's discretion.

13 (c) **Department of Children, Youth, and Their Families.** There shall be a
14 Department of Children, Youth, and Their Families. The Department shall include a Director
15 (the department head) and such staff as authorized under the budgetary and fiscal provisions of
16 this Charter. The Department shall be responsible for administering the Children and Youth
17 Fund in Section 16.108, promoting the development of comprehensive programs, and planning
18 strategies to enhance services for children, youth, and their families. On July 1, 2024, the
19 Department shall become responsible for all the duties of the Department of Children, Youth,
20 and Their Families as set forth in the Municipal Code on that date; thereafter, those duties may
21 be modified by ordinance or pursuant to Section 4.132. The person holding the position of
22 Director of the Department of Children, Youth, and Their Families on July 1, 2024 shall remain
23 in that position until the Mayor appoints a new Director, who may or may not be the incumbent.
24 The Mayor may appoint one person to hold the positions of both Agency Director and Director
25 of the Department of Children, Youth, and Their Families provided the dual appointment ends no

1 later than June 30, 2026. Beginning July 1, 2026, no individual may hold both positions
2 simultaneously; any person holding both positions at the end of the day on June 30, 2026 shall
3 by operation of law forfeit the position of Director of the Department of Children, Youth, and
4 Their Families.

5 (d) **Department of Early Childhood.** There shall be a Department of Early
6 Childhood. The Department shall include a Director and such staff as authorized under the
7 budgetary and fiscal provisions of this Charter. The Department shall be responsible for
8 promoting the development of comprehensive programs, policies, and strategies to enhance
9 services for children ages 0-5. On July 1, 2024, the Department shall become responsible for all
10 the duties of the Office of Early Care and Education as set forth in the Municipal Code on that
11 date; thereafter, those duties may be modified by ordinance or pursuant to Section 4.132. The
12 person holding the position of Director of the Office of Early Care and Education on July 1,
13 2024 shall perform the duties of the Director of the Department of Early Childhood in an acting
14 capacity until the Mayor appoints a new Director.

15 (e) **Children and Families First Commission.** The Children and Families First
16 Commission (also referred to in this Charter and the Municipal Code as the First Five
17 Commission), established under State law pursuant to Proposition 10 in November 1998, shall
18 continue to perform the functions assigned to that Commission under State and local law, as they
19 may be amended from time to time, related to the distribution of tax revenues to support,
20 promote, and optimize early childhood development. The Department of Early Childhood shall
21 manage and oversee the administration of the Commission's functions.

22 (f) **Mayor's Annual Report.** Every year, the Mayor shall publish a State of the City's
23 Children and Families Report on the results of the efforts of the Agency, including its two
24 departments and other offices under its authority, other City departments, the San Francisco
25 Unified School District, and community organizations to serve children and families under the

1 Mayor's Plan for Children and Families, and to report on the City's progress toward the
2 outcomes proposed in the Citywide goals and outcomes framework approved under Section
3 16.108(i).

4 (g) **Transition.**

5 (1) The Director of the Department of Children, Youth, and Their Families as
6 of July 1, 2024 shall serve as the director of both the Agency and the Department of Children,
7 Youth, and Their Families until such time as the Mayor appoints a different person to be Agency
8 Director. The Mayor shall appoint an Agency Director to begin service in that position no later
9 than July 1, 2026.

10 (2) No later than June 30, 2025, the Agency Director shall submit to the
11 Board of Supervisors a proposed ordinance amending the Municipal Code to conform to
12 Sections 4.142, 16.108, 16.123-2, 16.123-4, 16.123-6, and 16.123-8, and this Section 4.143, as
13 adopted or amended by the voters at the June 7, 2022 election. Before submitting the proposed
14 ordinance, the Agency Director, in coordination with the Mayor, shall conduct a comprehensive
15 review of other agencies related to children, youth, Disconnected Transitional-Aged Youth, and
16 families. In the Agency Director's discretion, the proposed ordinance may also propose
17 additional amendments to the Municipal Code to transfer functions related to children,
18 Disconnected Transitional-Aged Youth, families, or education to the Agency or the departments
19 or offices thereunder.

20
21 **SEC. 16.108. CHILDREN AND YOUTH FUND.**

22 * * * *

23 (b) **Fund for Children and Youth Services.** ~~Operative July 1, 2001,~~ There is
24 hereby established a fund to provide and expand children's services, which shall be called the
25

1 Children and Youth Fund ("Fund"). Monies in the Fund shall be expended or used only to
2 provide services for children and youth as provided in this Section 16.108.

3 * * * *

4 (f) **Eligible Uses.** The City shall only use monies from the Fund for the following
5 purposes:

6 * * * *

7 (2) Funding for the Children's Agency and the Children's Commission for
8 administrative expenses related to the Fund. Department of Children, Youth and Their Families
9 ("DCYF") and the Children, Youth and Their Families Oversight and Advisory Committee
10 created in Section 16.108-1 ("Oversight and Advisory Committee").

11 * * * *

12 (h) **Baseline.** The Fund shall be used exclusively to increase the aggregate City
13 appropriations and expenditures for those services for children and Disconnected Transitional-
14 Aged Youth that are eligible to be paid from the Fund (exclusive of expenditures mandated by
15 state or federal law). To this end, the City shall not reduce the amount of such City
16 appropriations for eligible services (not including appropriations from the Fund and exclusive of
17 expenditures mandated by state or federal law) under this section below the amount so
18 appropriated for the fiscal year 2000-2001 ("the base year") as set forth in the Controller's
19 baseline budget, as adjusted ("the Children and Youth Baseline~~base amount~~").

20 The Controller shall calculate City appropriations made in fiscal year 2013-2014 for
21 services for Disconnected Transitional-Aged Youth aged 18 through 24 years. Beginning with
22 fiscal year 2014-2015, that amount shall be added to the Children and Youth Baseline~~base~~
23 ~~amount~~ and adjusted as provided below. The City shall not reduce the amount of such City
24 appropriations for services for Disconnected Transitional-Aged Youth (not including
25

1 appropriations from the Fund and exclusive of expenditures mandated by state or federal law)
2 under this section below the amount so appropriated for fiscal year 2013-2014, as adjusted.

3 The Children and Youth Baseline~~base amount~~ shall be adjusted for each year after the
4 base year by the Controller based on calculations consistent from year to year by the percentage
5 increase or decrease in aggregate City and County discretionary revenues. In determining
6 aggregate City and County discretionary revenues, the Controller shall only include revenues
7 received by the City and County that are unrestricted and may be used at the option of the Mayor
8 and the Board of Supervisors for any lawful City purpose. Additionally, in determining
9 aggregate City and County discretionary revenues, the Controller shall not include revenues
10 received by the City under the increased rates in Business and Tax Regulations Code Sections
11 953.1(g), 953.2(h), 953.3(h), 953.4(e), 953.5(d), 953.6(f), 953.7(d), and 953.8(i) adopted by the
12 voters at the general municipal election on November 3, 2020, and shall not include revenues
13 received by the City under Article 36 of the Business and Tax Regulations Code adopted by the
14 voters at the general municipal election on November 3, 2020. Errors in the Controller's estimate
15 of discretionary revenues for a fiscal year shall be corrected by an adjustment in the next year's
16 estimate. Within 90 days following the end of each fiscal year through Fiscal Year 2040-2041,
17 the Controller shall calculate and publish the actual amount of City appropriations for services
18 for children and Disconnected Transitional-Aged Youth that would have been eligible to be paid
19 from the Fund but are paid from other sources, separately identifying expenditures mandated by
20 state or federal law.

21 (i) **Five-Year Planning Cycle.** The City shall appropriate monies from the Fund and
22 allocate funds from the Children and Youth Baseline according to a five-year planning process.
23 This process is intended to: (1) increase transparency, accountability, and public engagement; (2)
24 provide time and opportunities for community participation and planning; (3) ensure program
25 stability; and (4) maximize the effectiveness of the services funded-; provided, however, that

1 nothing in this Section 16.108, with the exception of subsections (i)(1)(C), (i)(2)(F), (i)(3), and
2 (j), shall limit the authority of the Mayor and the Board of Supervisors to propose, amend, and
3 adopt a budget, including appropriating revenues from the Fund or the Children and Youth
4 Baseline, under Article IX of the Charter.

5 (1) **Year 1 – Community Needs Assessment.** By December 31, 2024, and
6 thereafter dDuring every fifth fiscal year beginning with Fiscal Year ~~2015-2016~~2025-2026,
7 ~~DCYF the Children’s Agency~~ shall conduct a Community Needs Assessment (“CNA”) to inform
8 the Mayor’s Plan for Children and Families~~identify services to receive monies from the Fund.~~
9 The initial CNA referenced in the preceding sentence shall supplement or expand upon the CNA
10 completed by the Department of Children, Youth, and Their Families in Fiscal Year 2021-2022.

11 The CNA should include qualitative and quantitative data sets collected through interviews,
12 focus groups, surveys, or other outreach mechanisms to determine service gaps in programming
13 for children, youth, and families. Subject to the budgetary and fiscal provisions of the Charter,
14 ~~DCYF the Children’s Agency~~ may contract with consultants and outside experts for such services
15 as ~~the department~~ it may require to prepare the CNA. ~~DCYF The Children’s Agency~~ shall
16 undertake a robust community process in every supervisorial district, soliciting input from a
17 diverse cross-section of parents, youth, non-profit organizations, and other key stakeholders to
18 develop the CNA:

19 (A) ~~DCYF The Children’s Agency~~ shall develop a plan for how to
20 conduct the CNA. The CNA shall include an equity analysis of services and resources for
21 parents, children, and youth. ~~DCYF The Children’s Agency~~ shall develop a set of equity metrics
22 to be used to establish a baseline of existing services and resources in low-income neighborhoods
23 and disadvantaged communities, compared to services and resources available in the City as a
24 whole. The outreach for the CNA shall create opportunities for parents, youth, nonprofit
25 agencies, and other members of the public, to provide input. ~~By September 1, DCYF The~~

1 Children's Agency shall provide its plan for conducting the CNA to the ~~Oversight and Advisory~~
2 ~~Committee, Children's Commission, the DCYF Advisory Committee, the DEC Advisory~~
3 ~~Committee, the TAY Advisory Committee, the Service Provider Working Group created in~~
4 ~~Section 16.108-1(e)~~, and the Board of Supervisors. The plan shall be a public document.

5 (B) The Children's Agency shall provide a draft of the CNA to the
6 Children's Commission, which shall provide input and may approve or disapprove within 30
7 days. If the Commission disapproves the CNA, the Agency may modify and resubmit the CNA to
8 the Commission for review and action as described in the preceding sentence.

9 ~~————— (B) By March 1, DCYF shall complete a draft CNA and provide this draft~~
10 ~~to the Oversight and Advisory Committee and the Service Provider Working Group for review.~~
11 ~~DCYF shall also provide the draft CNA to interested City departments, including the First Five~~
12 ~~Commission, the Office of Early Care and Education (or any successor entity), the Recreation~~
13 ~~and Park Commission, the Health Commission, the Human Services Commission, the Youth~~
14 ~~Commission, the Juvenile Probation Commission, the Adult Probation Department, the~~
15 ~~Commission on the Status of Women, the Police Commission, the Library Commission, and the~~
16 ~~Arts Commission.~~

17 ~~————— (C) By April 1, DCYF shall submit a final version of the CNA to the~~
18 ~~Oversight and Advisory Committee and the Board of Supervisors. The final version may~~
19 ~~incorporate any comments or suggestions made by the public or by the agencies that received~~
20 ~~copies of the draft CNA.~~

21 ~~————— (D) By May 1, the Oversight and Advisory Committee shall provide input~~
22 ~~on, approve or disapprove the CNA. If the Oversight and Advisory Committee disapproves the~~
23 ~~report, DCYF may modify and resubmit the report.—~~

24 (EC) By June 1, the Board of Supervisors shall consider and approve or
25 disapprove, or modify, the CNA. If the Board disapproves the CNA, ~~DCYF~~ the Children's

1 Agency may modify and resubmit the ~~CAN~~ CNA to the Board, provided, however, that the City
2 may not expend monies from the Fund or the Children and Youth Baseline during the five-year
3 cycle until the Board of Supervisors has approved the CNA.

4 (2) **Year 2 – Mayor’s Plan for Children and Families, including an**
5 **Outcomes Framework, Services and Allocation Plan, and Baseline Allocation Plan.**

6 ~~*During every fifth fiscal year beginning with Fiscal Year 2016-2017, DCYF shall prepare*~~
7 ~~*a Services and Allocation Plan (“SAP”) to determine services eligible to receive monies from the*~~
8 ~~*Fund.*~~

9 *The Children’s Agency shall prepare the Mayor’s Plan for Children and Families*
10 *(“Mayor’s Plan”), provided that the Department of Children, Youth, and Their Families shall*
11 *prepare the Mayor’s Plan during years before the Agency comes into existence as described in*
12 *this subsection (2). The Mayor’s Plan shall include at least three parts: a set of proposed*
13 *Citywide outcomes for services to children and families, including an outcomes framework*
14 *(“outcomes framework”) that is responsive to the CNA; a Services Allocation Plan (“SAP”) to*
15 *determine proposed types of services eligible to receive monies from the Fund; and a Baseline*
16 *Allocation Plan (“BAP”) to determine the portion of Children and Youth Baseline funds*
17 *allocated to each of the outcomes in the outcomes framework . In Fiscal Year 2022-2023, the*
18 *Department of Children, Youth, and Their Families shall prepare the SAP. In Fiscal Year 2023-*
19 *24, the Department of Children, Youth, and Their Families shall prepare the outcomes*
20 *framework and BAP. Thereafter, during every fifth fiscal year beginning with Fiscal Year 2026-*
21 *2027, the Agency shall prepare the outcomes framework, SAP, and BAP together. DCYF The*
22 *Children’s Agency shall use the following process to prepare the framework, the SAP, and the*
23 *BAP:*

24 (A) *The Children’s Agency shall prepare a report describing a*
25 *Citywide outcomes framework for children and families based on the CNA. The Agency shall*

1 present the outcomes framework to the Children’s Commission. The Commission may approve
2 or disapprove the outcomes framework. If the Commission disapproves, the Agency may submit
3 a revised outcomes framework. The Agency may not submit a final SAP or BAP under
4 subsection (i)(2)(E) of this Section 16.108 until the Commission has approved the outcomes
5 framework.

6 (AB) ~~DCYF~~ The Children’s Agency shall prepare a draft SAP and a
7 draft BAP in consultation with interested City ~~departments~~ agencies, ~~including the First Five~~
8 ~~Commission, the Office of Early Care and Education (or any successor entity), the Recreation~~
9 ~~and Park Commission, the Health Commission, the Human Services Commission, the Youth~~
10 ~~Commission, the Juvenile Probation Commission, the Adult Probation Department, the~~
11 ~~Commission on the Status of Women, the Police Commission, the Library Commission, and the~~
12 ~~Arts Commission~~, as well as the San Francisco Unified School District, community-based service
13 providers, parents, children, youth, and other members of the public.

14 The SAP and BAP each must:

15 (i) Demonstrate consistency with the CNA and the outcomes
16 framework with Citywide vision and goals for children and families;

17 (ii) Include all services for children and Disconnected
18 Transitional-Aged Youth;

19 (iii) Be outcome-oriented and include goals and measurable and
20 verifiable objectives and outcomes;

21 ~~_____ (iv) Include capacity building and evaluation of services as~~
22 ~~separate funding areas; _____~~

23 ~~_____ (v) State how services will be coordinated and have specific~~
24 ~~amounts allocated towards specific goals, service models, populations, and neighborhoods;~~

1 ~~_____ (vi) Include funding for youth initiated projects totaling at least 3~~
2 ~~percent of the total proposed expenditures from the Fund for the cycle;~~

3 ~~(vii) Include evaluation data from the previous funding cycle~~
4 ~~and the details of the Children and Youth Baseline; and,~~

5 (viii) Incorporate strategies to coordinate and align all services for
6 children funded by the San Francisco Unified School District and all other governmental or
7 private entities and administered by the City, whether or not those services are eligible to receive
8 monies from the Fund or the Children and Youth Baseline.

9 In addition, the SAP must:

10 _____ (i) Include capacity-building and evaluation of services as
11 separate funding areas;

12 _____ (ii) State how services will be coordinated and have specific
13 amounts allocated toward specific goals, service models, populations, and neighborhoods; and

14 _____ (iii) Include funding for youth-initiated projects totaling at least
15 3% of the total proposed expenditures from the Fund for the cycle.

16 (BC) The SAP and BAP each shall include an equity analysis of services
17 and resources for parents, children, and youth. Using the equity metrics developed for
18 preparation of the CNA, the SAP and BAP each shall compare proposed new, augmented, and
19 coordinated services and resources for low-income neighborhoods and disadvantaged
20 communities with services and resources available to the City as a whole.

21 (CD) Subject to the budgetary and fiscal provisions of the Charter,
22 ~~DCYF~~ the Children's Agency may contract with consultants and outside experts for such services
23 as the department may require to prepare the SAP and the BAP, including the equity analysis of
24 services and resources for parents, children, and youth.

1 (E) The Children's Agency shall provide the draft SAP to the
2 Children's Commission. The Commission shall provide input and may approve or disapprove
3 the draft SAP. If the Commission disapproves the SAP, the Agency may modify and resubmit the
4 draft SAP to the Commission. The Agency may not submit a final SAP to the Board of
5 Supervisors for approval until the Commission has approved.

6 ~~————— (D) — By March 1, DCYF shall provide the draft SAP to the Oversight~~
7 ~~and Advisory Committee and the Service Provider Working Group. DCYF shall also provide the~~
8 ~~draft SAP to the San Francisco Unified School District and interested City departments,~~
9 ~~including the First Five Commission, the Office of Early Care and Education (or any successor~~
10 ~~entity), the Recreation and Park Commission, the Health Commission, the Human Services~~
11 ~~Commission, the Youth Commission, the Juvenile Probation Commission, the Adult Probation~~
12 ~~Department, the Commission on the Status of Women, the Police Commission, the Library~~
13 ~~Commission and the Arts Commission.~~

14 ~~————— (E) — By April 1, DCYF shall submit a final version of SAP to the~~
15 ~~Oversight and Advisory Committee and the Board of Supervisors. The final version may~~
16 ~~incorporate any comments or suggestions made by the public or by the agencies that received~~
17 ~~copies of the draft SAP.~~

18 ~~————— (F) — By May 1, the Oversight and Advisory Committee shall approve or~~
19 ~~disapprove the SAP. If the Oversight and Advisory Committee disapproves the SAP, DCYF may~~
20 ~~modify and resubmit the SAP.~~

21 (GF) By June 1, the Board of Supervisors shall consider and approve or
22 disapprove, or modify, the SAP. If the Board disapproves the SAP, ~~DCYF~~ the Children's
23 Agency may modify and resubmit the SAP to the Board, provided, however, that the City may
24 not expend monies from the Fund until the SAP has been approved by the Board ~~of Supervisors~~.

25

1 (~~HG~~) During subsequent years of the planning cycle, ~~DCYF~~ the
2 Children's Agency, with the approval of the ~~Oversight and Advisory Committee~~ Children's
3 Commission and the Board of Supervisors, may amend the SAP to address emerging needs. And
4 during subsequent years of the planning cycle, the Children's Agency may amend the BAP to
5 address emerging needs.

6 (3) **Year 3 – Selection of Contractors.** In Fiscal Year 2023-24, the
7 Department of Children, Youth, and Their Families shall conduct competitive solicitations for
8 services to be funded from the Fund. Thereafter, d~~During~~ every fifth fiscal year beginning with
9 Fiscal Year ~~2017-2018~~2028-2029, ~~DCYF~~ the Children's Agency shall conduct competitive
10 solicitations for services to be funded from the Fund.

11 In each of those fiscal years, the Children's Agency (or, in Fiscal Year 2023-2024, the
12 Department of Children, Youth, and Their Families) also shall request interested City
13 departments to submit proposals for services to be funded from the Children and Youth Baseline.
14 Interested City departments shall submit proposals to the Children's Agency, and the San
15 Francisco Unified School District may submit proposals to the Children's Agency in
16 collaboration with interested City departments. Each proposal shall at minimum describe how
17 the department will use funds consistent with the BAP. In Fiscal Year 2024-2025 and every fifth
18 fiscal year thereafter, the Children's Agency shall review the proposals submitted by City
19 departments, including proposals submitted by the San Francisco Unified School District in
20 collaboration with a City department. Additionally, the City shall not appropriate funds from the
21 Children and Youth Baseline to a City department in a fiscal year unless either the Children's
22 Agency or the Mayor has determined in writing that the department has agreed to share any
23 appropriate and relevant data with the Children's Agency in that fiscal year. The City shall not
24 appropriate funds from the Children and Youth Baseline for use by the San Francisco Unified
25 School District unless the District has entered a data sharing agreement with the Children's

1 Agency. During subsequent years of the planning cycle, the Children's Agency may recommend
2 to the Mayor and the Board of Supervisors changes to allocations from the Children and Youth
3 Baseline allocation to address amendments to the BAP and emerging needs, provided that all
4 allocations from the Baseline shall be consistent with the most recent CNA and BAP.

5 (4) **Year 4 – Service Cycle Begins.** Contracts for services from the Fund
6 shall start on July 1 of Year 4 of the planning cycle, beginning with Fiscal Year ~~2018-2019~~2024-
7 2025. During subsequent years of the planning cycle, ~~DCYF~~ the Children's Agency, with the
8 approval of the ~~Oversight and Advisory Committee~~ Children's Commission, may issue
9 supplemental competitive solicitations to address amendments to the SAP and emerging needs.
10 All expenditures for services from the Fund shall be consistent with the most recent CNA and
11 SAP. Grants awarded by City departments using funds allocated from the Children and Youth
12 Baseline shall begin on July 1 of Fiscal Year 2025-2026 and then again in Fiscal Year 2029-
13 2030 and every fifth fiscal year thereafter, provided that the departments awarding grants may
14 in their discretion determine that it is in the public interest to award such grants at other
15 intervals.

16 (5) ~~DCYF~~ The Children's Agency may recommend, ~~and the Oversight and~~
17 ~~Advisory Committee and the Board of Supervisors may approve,~~ changes to the due dates and
18 timelines provided in this subsection (i), ~~subject to approval. The Board of Supervisors shall~~
19 ~~approve such changes~~ by ordinance.

20 (j) **Evaluation.** ~~DCYF~~ The Children's Agency shall provide for the evaluation on a
21 regular basis of all services funded through the Fund and the Children and Youth Baseline, and
22 shall prepare on a regular basis an Evaluation and Data Report ~~for the Oversight and Advisory~~
23 ~~Committee.~~ To support the evaluation, departments receiving funds under the Children and
24 Youth Baseline shall report progress to the Children's Agency on an annual basis. Subject to
25 the budgetary and fiscal provisions of the Charter, ~~DCYF~~ the Children's Agency may contract

1 with consultants and outside experts for such services as the ~~department~~ Children's Agency may
2 require to conduct such evaluations and to prepare the Evaluation and Data Report. The
3 Children's Agency shall provide each report to the Children's Commission.

4 (k) **Selection of Contractors.** The ~~Oversight and Advisory Committee~~ Children's
5 Commission shall ~~adopt recommend~~ standards and procedures for the selection of contractors to
6 be funded from the Fund. It shall be the policy of the City to use competitive solicitation
7 processes where appropriate for allocating monies from the Fund and to give priority to the
8 participation of non-profit agencies. The Children's Agency shall adopt standards and
9 procedures for the selection of departments to be funded from the Children and Youth Baseline,
10 subject to review and approval by the Mayor.

11 (l) **Implementation.**

12 (1) In implementation of this Section 16.108, facilitating public participation
13 and maximizing availability of information to the public shall be primary goals.

14 (2) ~~DCYF~~ The Children's Agency shall administer the Fund and prepare the
15 CNA, ~~and~~ the SAP, and the BAP pursuant to this Section 16.108.

16 (3) The Board of Supervisors ~~may by~~ may enact ordinances implementing this
17 Section 16.108.

18 * * * *

19
20 ~~SEC. 16.108-1. CHILDREN, YOUTH AND THEIR FAMILIES OVERSIGHT AND~~
21 ~~ADVISORY COMMITTEE.~~

22 ~~(a) Creation. There shall be a Children, Youth and Their Families Oversight and~~
23 ~~Advisory Committee ("Oversight and Advisory Committee") to review the governance and~~
24 ~~policies of the Department of Children, Youth and Their Families ("DCYF"), to monitor and~~
25 ~~participate in the administration of the Children and Youth Fund as provided in Charter Section~~

1 ~~16.108 ("Fund"), and to take steps to ensure that the Fund is administered in a manner~~
2 ~~accountable to the community.~~

3 ~~(b) Responsibilities.~~

4 ~~—— (1) The Oversight and Advisory Committee shall develop recommendations for~~
5 ~~DCYF and the Fund regarding outcomes for children and youth services, the evaluation of~~
6 ~~services, common data systems, a process for making funding decisions, program improvement~~
7 ~~and capacity building of service providers, community engagement in planning and evaluating~~
8 ~~services, leveraging dollars of the Fund and the use of the Fund as a catalyst for innovation. The~~
9 ~~Oversight and Advisory Committee shall promote and facilitate transparency in the~~
10 ~~administration of the Fund.~~

11 ~~(2) As provided in Section 16.108, the Oversight and Advisory Committee shall review~~
12 ~~and approve the planning process for the Community Needs Assessment ("CNA") and the final~~
13 ~~CNA, the Services and Allocation Plan, and DCYF's overall spending plan (including, as~~
14 ~~separate items, approval of the departmental budget and of DCYF's proposed grants as a~~
15 ~~package), and shall review the annual Data and Evaluation Report. Nothing in this Section shall~~
16 ~~limit the authority of the Mayor and the Board of Supervisors to propose, amend, and adopt a~~
17 ~~budget under Article IX of the Charter.~~

18 ~~(3) The Oversight and Advisory Committee shall participate in the evaluation of the~~
19 ~~Director of DCYF, assist in recruitment for the Director when the position is vacant, and may~~
20 ~~recommend candidates to the Mayor.~~

21 ~~(4) The Oversight and Advisory Committee shall establish and maintain a Service~~
22 ~~Provider Working Group as provided in subsection (e).~~

23 ~~(5) The Oversight and Advisory Committee shall meet at least six times a year.~~

24 ~~(c) **Composition.** The Oversight and Advisory Committee shall have eleven members.~~
25 ~~The Mayor shall appoint members for Seats 1 through 6. The Board of Supervisors shall appoint~~

1 ~~members for Seats 7 through 11. The Mayor and the Board of Supervisors shall appoint the~~
2 ~~initial members of the Committee by July 1, 2015. The terms of the initial appointees to the~~
3 ~~Committee shall commence on the date of the first meeting of the Committee, which may occur~~
4 ~~when at least eight members have been appointed and are present.~~

5 ~~(d) **Implementation.** The Board of Supervisors shall further provide by ordinance for~~
6 ~~the membership, structure, functions, appointment criteria, terms and support of the Oversight~~
7 ~~and Advisory Committee. The Board of Supervisors shall adopt such legislation to be effective by~~
8 ~~July 1, 2015.~~

9 ~~(e) **Service Provider Working Group.** The Oversight and Advisory Committee shall~~
10 ~~create a Service Provider Working Group ("Working Group") to advise the Oversight and~~
11 ~~Advisory Committee on funding priorities, policy development, the planning cycle, evaluation~~
12 ~~design and plans, and any other issues of concern to the Working Group related to the Fund or~~
13 ~~the responsibilities of DCYF or other departments receiving monies from the Fund. The Working~~
14 ~~Group shall engage a broad cross-section of service providers in providing information,~~
15 ~~education and consultation to the Oversight and Advisory Committee. All members of the~~
16 ~~Working Group shall be actively providing services to children, youth and their families. The~~
17 ~~Working Group shall be supported by DCYF staff, and shall meet at least four times a year. The~~
18 ~~Oversight and Advisory Committee shall appoint two initial co-chairs of the Working Group,~~
19 ~~who shall be responsible for developing the structure of the Working Group and facilitating the~~
20 ~~meetings. After the terms of the initial co-chairs expire, the Working Group shall select its own~~
21 ~~chairs. Working Group meetings shall be open and encourage widespread participation.~~

22
23 **SEC. 16.121. DISCRETIONARY APPROPRIATIONS TO THE SAN FRANCISCO**
24 **UNIFIED SCHOOL DISTRICT; CERTIFICATION REGARDING GOVERNANCE**
25 **REQUIREMENTS.**

1 (a) Certification Prior to Approval of Discretionary Appropriations to the San
2 Francisco Unified School District. Prior to the City’s approval of any appropriation to the San
3 Francisco Unified School District (“District”) not required by this Charter or State law, the
4 Board of Education must submit to the Mayor and the Board of Supervisors a written
5 certification stating that the District and the Board of Education complied with the governance
6 requirements of subsection (b) during the preceding calendar year. The certification shall be
7 accompanied by a written report supporting the certification.

8 (b) Governance Requirements.

9 (1) Duties and Roles of the Board Education. The Board of Education shall
10 exercise the following duties and roles as specified:

11 (A) Vision and Strategy. To ensure the District has a strategic plan that
12 reflects the vision, values, and needs of the San Francisco community and a Superintendent who
13 is capable and supported to implement it, the Board of Education shall:

14 (i) Establish the overall vision and high-level goals of the District
15 and monitor progress toward those goals;

16 (ii) Provide input on and approve the strategic plan proposed by
17 the Superintendent under Section (b)(2)(B) of this Section and ensure the community’s vision and
18 values are represented in the plan;

19 (iii) Support the Superintendent’s efforts to implement the
20 strategic plan, including supporting the coordination and collaboration with City departments
21 servicing children and families; and

22 (iv) Serve as the appointing authority of the Superintendent and
23 General Counsel but not dictate, suggest or interfere with respect to any appointment,
24 promotion, compensation, or disciplinary action regarding other District staff unless otherwise
25 required by law; and conduct an annual evaluation of the Superintendent.

1 (B) Fiscal Oversight. To create the conditions and policies for the
2 District to operate in an efficient and fiscally prudent manner, the Board of Education shall:

3 (i) In its discretion, approve the District's budget;

4 (ii) Request that the Superintendent present a financial impact
5 analysis for any change in policy or practice that has total financial resource requirements
6 totaling greater than \$2 million in one year or \$5 million over five years;

7 (iii) In its discretion, approve ballot measures proposed by the
8 District, including bond measures;

9 (iv) In its discretion, approve contracts governing the terms and
10 conditions of employment with labor organizations representing the District's employees;

11 (v) In its discretion, approve contracts above \$250,000 as well as
12 those that require Board of Education approval under the California Education Code, but not
13 dictate, suggest, or interfere with respect to any other contracts proposed or entered by the
14 District;

15 (vi) In its discretion, approve capital projects; and

16 (vii) In its discretion, approve the settlement of legal proceedings
17 involving the District.

18 (C) Separation of Duties. So that the Board of Education and
19 Superintendent can fulfill their unique roles while working together as a governance team, the
20 Board of Education and its members, as applicable, shall:

21 (i) Not perform administration or management functions that are
22 clearly the responsibility of the Superintendent and staff;

23 (ii) Submit any requests for information from the District to the
24 Superintendent or the Superintendent's designee and not directly to other District employees
25 except with permission of the Superintendent; and

1 (iii) With the exception of complaints concerning the
2 Superintendent of General Counsel and any complaints asserted within the parameters of an
3 established whistleblower program, refer complaints about District administration or
4 management to the Superintendent or Superintendent's designee so that they may receive proper
5 consideration through the appropriate District process.

6 (D) Community Engagement. To understand and faithfully represent the
7 community's vision and values, the Board of Education, and its members, as applicable, shall:

8 (i) Annually create and execute a plan for engaging with a broad
9 and representative cross-section of the San Francisco community. The plan shall include
10 dedicated activities where the primary goal is to listen to community members;

11 (ii) Subject to any applicable public noticing requirements, use
12 methods other than public comment periods in regular and special board meetings to solicit
13 feedback and input from the community. Methods may include but are not limited to facilitating
14 small group listening sessions, observing School Site Council meetings, and volunteering in
15 schools;

16 (iii) Ensure that forums for community engagement are accessible
17 to community members who may not otherwise be able to attend regular or special Board of
18 Education meetings;

19 (iv) Gather input from the community in advance of major policy
20 decisions that would result in shifts in the District's overall vision and high-level goals; and

21 (v) Share information with the public regarding District
22 performance and major policy decisions that impact student achievement or wellbeing.

23 (E) Governance Standards. To ensure the Board of Education models the
24 highest standard of conduct and efficacy, the Board and its members, as applicable, shall:

1 (i) Keep academic achievement and wellbeing for all students as
2 the primary focus of actions and decisions, and shall not hold any partisan principle, group
3 interest, or personal interest above the education of students;

4 (ii) Act with integrity, treat others with dignity, and understand
5 the implications of demeanor and behavior;

6 (iii) Assume collective responsibility for building unity and
7 creating a positive organizational culture, including recognizing and respecting differences of
8 perspective and style on the Board and among staff, students, families, and the community;

9 (iv) Manage Board meetings in a manner that allows for
10 appropriate consideration of issues, respects community members' time and participation, and
11 places central emphasis on student achievement and wellbeing;

12 (v) Ensure that individual Board members do not exercise the
13 authority of the Board, for example by speaking on behalf of the Board, without express advance
14 permission from the Board;

15 (vi) Ensure that individual Board members do not use their
16 position as a Board member to attempt to influence District employees about issues specifically
17 related to the Board member's child or child's school (when the child is attending a District
18 school or may be attending a District school in the future); and

19 (vii) Adopt and periodically review and revise as appropriate
20 governance principles, norms, and protocols.

21 (F) Professional Development. To support development of the
22 knowledge, skills, habits, and mindsets of Board members to best serve the interests of San
23 Francisco's children and to ensure the Board regularly assesses and reflects upon its
24 performance and identifies areas for improvement, the Board and its members, as applicable,
25 shall:

1 (i) Regularly engage in training and ongoing coaching. Such
2 training shall include, at a minimum, the following elements: monitoring and improving student
3 outcomes, governance, financial and budgetary literacy, ethics, equity, community engagement,
4 and leadership;

5 (ii) Provide initial training on the above elements to new Board
6 members before they assume office or within 60 days of assuming office;

7 (iii) Conduct an annual self-evaluation before completing the
8 Board's evaluation of the Superintendent. The self-evaluation shall, at a minimum: assess the
9 Board's contribution toward improving student outcomes including academic achievement and
10 wellbeing, and assess the Board's adherence to its governance principles, norms, and protocols
11 as adopted by the Board; and

12 (iv) Contract with one or more experts who are not employed by
13 the District to facilitate the training, coaching, and self-evaluations required in subsections
14 (b)(1)(F)(i)-(iii); provided that the Board and the Superintendent must agree on the selection of
15 the experts.

16 (G) Annual Report. To ensure the Board holds improving student
17 outcomes as its highest priority, to ensure the general public has access to clear data regarding
18 student outcomes, and to ensure the Mayor and Board of Supervisors can be effective partners
19 with the District, the Board of Education shall:

20 (i) Request that the Superintendent create an easily
21 understandable and succinct annual report that includes the District's progress toward its
22 overall vision and high-level goals, including student outcome goals for individual student
23 groups' academic achievement and wellbeing; and

24 (ii) Submit the report to the Mayor and the Board of Supervisors.
25

1 (H) By April 1 each year, each member of the Board of Education must
2 certify in writing that they have read and understand the requirements contained in this
3 subsection (b)(1).

4 (2) Duties and Roles of Superintendent. The role of the Superintendent is to
5 oversee the management and administration of the District and execute its strategic plan. In
6 addition to any responsibilities required by law or assigned to the Superintendent by the Board
7 of Education, the Superintendent shall have the responsibilities listed below. These
8 responsibilities may not be fulfilled by the Board of Education or by its individual members. The
9 Superintendent shall:

10 (A) Implement the policies, vision, and goals set by the Board of
11 Education;

12 (B) Develop and implement a strategic plan, including receiving Board of
13 Education and community feedback concerning the plan;

14 (C) Unless otherwise required by law, serve as the appointing authority
15 for all employees of the District except the General Counsel, which includes decisions regarding
16 appointment, promotion, compensation, and disciplinary action;

17 (D) Receive and address complaints raised by families, students, staff,
18 and members of the public concerning problems at schools, including but not limited to problems
19 with families, students, District vendors, and staff except the Superintendent and the General
20 Counsel, and with the exception of complaints submitted within the parameters of an established
21 whistleblower program;

22 (E) Manage the District's budget approved by the Board of Education;

23 (F) Inform the Board of Education about progress toward strategic goals
24 and significant operational issues on a timely and regular basis; and

1 (G) Present a financial impact analysis for any change in policy or
2 practice that has total financial resource requirements totaling greater than \$2 million in one
3 year or \$5 million over five years.

4 To the extent financial resources are required to satisfy the governance requirements of this
5 subsection (b), the Board of Education shall include such resources in the District's budget.

6 **(c) Statement of Policy Concerning Qualities of Members of the Board of Education.**

7 The people of San Francisco believe that effective members of the Board of Education
8 can come from all parts of the community and all backgrounds. The children of San Francisco
9 deserve the best members of the Board of Education that the City has to offer, and to that end,
10 the people of San Francisco aspire to seek members who, at a minimum, have demonstrated the
11 following traits.

12 (A) Commitment to improving all students' outcomes, including academic
13 achievement and wellbeing;

14 (B) Unqualified belief that all District students can achieve at high levels;

15 (C) Community leadership;

16 (D) Commitment to serving in a governance role and not performing duties
17 reserved for management;

18 (E) Commitment to sound fiscal management and strategic resource allocation;
19 and

20 (F) Ability to work collaboratively with colleagues and stakeholders who hold
21 diverse points of view.

22 **(d) No Conflict With State Law. This Section 16.121 is not intended to supersede State**
23 **law and shall not be interpreted and applied so to create any requirement, power, or duty in**
24 **conflict with State law.**

1 **SEC. 16.123-2. PUBLIC EDUCATION ENRICHMENT FUND.**

2 (a) **Creating the Fund.** There shall be a Public Education Enrichment Fund. The
3 City shall each year appropriate monies to the Public Education Enrichment Fund according to
4 subsections (b), (c), and (d), below.

5 (b) **Baseline Appropriations.**

6 (1) *Amount of Baseline Appropriations.* The Fund shall be used exclusively
7 to increase the aggregate City appropriations to and expenditures for the San Francisco Unified
8 School District. To this end, *except as provided in subsection (b)(2) or in Section 16.123-8,* the
9 City shall not reduce the amount of such City appropriations (not including appropriations from
10 the Fund and exclusive of expenditures mandated by state or federal law) in any year during
11 which funds are required to be set aside under this Section 16.123-2 below the amount so
12 appropriated for Fiscal Year 2002-2003 (“the base year”). These baseline appropriations shall be
13 separate from the City’s annual contributions to the Public Education Enrichment Fund under
14 subsection (c), and shall be appropriated by the City to the School District each year through and
15 including Fiscal Year 2040-2041, *except as provided in subsection (b)(2) or in Section 16.123-8.*

16 The amount of the City’s baseline appropriations to the School District shall be adjusted
17 for each year after the base year by the Controller based on calculations consistent from year to
18 year by the percentage increase or decrease in City and County discretionary General Fund
19 revenues. In determining City and County discretionary General Fund revenues, the Controller
20 shall only include revenues received by the City and County that are unrestricted and may be
21 used at the option of the Mayor and the Board of Supervisors for any lawful City purpose.
22 Additionally, in determining aggregate City and County discretionary General Fund revenues,
23 the Controller shall not include revenues received by the City under the increased rates in
24 Business and Tax Regulations Code Sections 953.1(g), 953.2(h), 953.3(h), 953.4(e), 953.5(d),
25 953.6(f), 953.7(d), and 953.8(i) adopted by the voters at the general municipal election on

1 November 3, 2020, and shall not include revenues received by the City under Article 36 of the
2 Business and Tax Regulations Code adopted by the voters at the general municipal election on
3 November 3, 2020. Errors in the Controller's estimate of discretionary revenues for a fiscal year
4 shall be corrected by an adjustment in the next year's estimate. Using audited financial results for
5 the prior fiscal year, the Controller shall calculate and publish the actual amount of City
6 appropriations that would have been required under this baseline for the School District.

7 (2) **School District Spending Proposal.** In Fiscal Year 2024-25, again in
8 Fiscal Year 2028-29, and every fifth year thereafter, as a condition of receiving funds under this
9 Section 16.123-2, the School District shall submit a proposal to the Children's Agency and
10 Children's Commission describing how it plans to use the baseline funds described in this
11 section (b) during the subsequent five fiscal years consistent with the Mayor's Plan for Children
12 and Families. Upon receipt, the Commission shall consider the report and may approve or
13 disapprove the School District's proposal. If the Commission disapproves the School District's
14 proposal, the School District may submit a modified proposal. The City shall not provide the
15 School District any funds under this subsection (b) during the five-year period until and unless
16 the Commission approves a proposal submitted by the School District.

17 * * * *

18 (e) **Audit Requirements.** All disbursements from the Fund and from the baseline
19 appropriations shall be subject to periodic audit by the Controller. The San Francisco Unified
20 School District and the Children's Agency Office of Early Care and Education, or any successor
21 entity ("OECE") shall agree to such audits as a condition of receiving disbursements from the
22 Fund.

23
24 **SEC. 16.123-4. UNIVERSAL ACCESS TO EARLY EDUCATION.**

25 * * * *

1 ~~(b) **Planning Process.** No later than January 1, 2016, the OECE, in consultation with~~
2 ~~the San Francisco Child Care Planning and Advisory Council, the First Five Commission, the~~
3 ~~San Francisco Unified School District, the San Francisco Human Services Agency, the San~~
4 ~~Francisco Department of Children, Youth and Their Families, and community stakeholders,~~
5 ~~shall submit to the Board of Supervisors a proposal for expanding quality universal early~~
6 ~~education for San Francisco. The Board of Supervisors shall approve the plan by resolution; if~~
7 ~~the Board does not approve the plan, it may refer the plan back to the OECE for revision.~~

8 ~~In preparing the plan, the OECE may consult with the First Five Commission to develop~~
9 ~~universal early education funding guidelines consistent with the findings of the 2012-2013 Child~~
10 ~~Care Planning and Advisory Council's San Francisco Child Care Needs Assessment, the 2012~~
11 ~~San Francisco Citywide Plan for Early Education, First 5 San Francisco's 2013 Evaluations of~~
12 ~~the Preschool for All program, the San Francisco Unified School District's 2014 Kindergarten~~
13 ~~Readiness Data, and the Office of Early Care and Education's 2014 Financing Study.~~

14 ~~The plan shall include goals for the quality of early care and education programs, shall~~
15 ~~align with emerging developments in state and/or federal early care and education policy, and~~
16 ~~shall address the professional development needs of center-based and family child care~~
17 ~~providers. "Professional development" as used in this Section 16.123-4 includes education,~~
18 ~~technical assistance and coaching, training, and supports, and shall be aligned with the City's~~
19 ~~goals for early care and education program quality. Additionally, in preparing the plan, the~~
20 ~~OECE shall develop guidelines designed to meet neighborhood-specific needs, including school~~
21 ~~readiness, subsidy availability, children's dual language development, facility development,~~
22 ~~parent engagement and education, inclusion of children with special needs, and provider support~~
23 ~~for both family child care homes and child care centers. Such funding guidelines also shall~~
24 ~~address the unmet need for universal early education and child care slots in specific City~~
25 ~~neighborhoods.~~

1 ~~The plan shall also include an equity analysis of services and resources for children and~~
2 ~~families. The OECE Citizens' Advisory Committee shall develop a set of equity metrics to be used~~
3 ~~to compare existing services and resources in low income and disadvantaged communities with~~
4 ~~services and resources available in the City as a whole.~~

5 ~~Following the Board of Supervisors' approval of the plan, the OECE, in collaboration~~
6 ~~with the San Francisco Unified School District and First Five Commission, shall develop an~~
7 ~~evaluation plan for tracking the results of the City's investments in early care and education.~~

8 **(b~~e~~) Annual Disbursements.** ~~For Fiscal Year 2014-2015, the City shall appropriate~~
9 ~~one-third of the money in the Public Education Enrichment Fund to the First Five Commission~~
10 ~~for universal preschool programs administered by the Commission.~~ Beginning July 1, 2015, the
11 City each year shall appropriate one-third of the money in the Public Education Enrichment Fund
12 to the ~~OECE~~ Office of Early Care and Education for early education programs to be
13 administered by that office ~~or entity or its successor.~~ Beginning July 1, 2024, the City each year
14 shall appropriate one-third of the money in the Public Education Enrichment Fund to the
15 Children's Agency for early education programs to be administered by the Agency.

16 ~~(d) Citizens Advisory Committee.~~ ~~No later than March 1, 2015, the Board of~~
17 ~~Supervisors shall establish, by ordinance, a Citizens Advisory Committee to provide~~
18 ~~recommendations to the OECE on universal access to early education and the funds~~
19 ~~appropriated under this Section.~~

20
21 **SEC. 16.123-6. EXPENDITURE PLANS.**

22 (a) No later than April 1 of each year ~~during the term of this measure~~, the San
23 Francisco Unified School District and the ~~OECE~~ Children's Agency shall each submit an
24 expenditure plan for funding to be received from the Public Education Enrichment Fund for the
25

1 upcoming fiscal year to the Mayor and the Board of Supervisors, in response to the Controller's
2 March fund estimate for the coming fiscal year.

3 (b) The plans shall include a budget for the expenditures, descriptions of programs and
4 services, performance goals, target populations, hiring and recruitment plans for personnel, plans
5 for matching or other additional funding, operating reserves, and any other matters that the
6 District and the *OECE Children's Agency* deem appropriate or the Mayor or the Board requests.

7 (c) The Mayor and the Board of Supervisors may request further explanation of items
8 included in the plans, and the District and the *OECE Children's Agency* shall respond in a timely
9 manner to such inquiries. The Board may place appropriations provided for under this measure
10 on reserve until it has received adequate responses to its inquiries.

11
12 **SEC. 16.123-8. ADJUSTMENTS.**

13 (a) **Audit Recommendations.** The Mayor and the Board of Supervisors may suspend
14 the City's disbursements from the baseline appropriations or the Public Education Enrichment
15 Fund under Sections 16.123-3, 16.123-4, or 16.123-5 in whole or in part for any year where the
16 Controller certifies that the San Francisco Unified School District or the *OECE Children's*
17 *Agency* has failed to adopt audit recommendations made by the Controller.

18 As part of the audit function, the Controller shall periodically review performance and
19 cost benchmarks developed by the School District and the *OECE Children's Agency*, including:

- 20 (1) Fund dollars spent for services, materials, and supplies permitted under the
21 Charter;
- 22 (2) Fund dollars spent as reported to the City;
- 23 (3) Supporting documentation of Fund expenditures; and,
- 24 (4) Progress towards established workload, efficiency, and effectiveness
25 measures.

1 (b) **Reserve Policies.** The Mayor and the Board of Supervisors may suspend the City’s
2 disbursements from the baseline appropriations or the Public Education Enrichment Fund under
3 Sections 16.123-2, 16.123-4, or 16.123-5 in whole or in part for any year where the Controller
4 certifies that the San Francisco Unified School District or the ~~OECE~~ Children’s Agency has
5 failed to adopt reserve policies recommended by the Controller.

6 * * * *

7 ~~(d) **New Local Revenues.** The Board of Supervisors may, by ordinance, proportionally~~
8 ~~reduce the contribution to the Public Education Enrichment Fund and the disbursements to the~~
9 ~~San Francisco Unified School District and the OECE required by Sections 16.123 1 through~~
10 ~~16.123 10 if the voters of San Francisco adopt new, dedicated revenue sources for the School~~
11 ~~District or the OECE, and the offsetting reduction in disbursements is specifically authorized by~~
12 ~~the local revenue measure.~~

13 (ed) **New State Revenues.** Following full implementation of the per-student funding
14 targets outlined for ~~SFUSD~~ the San Francisco Unified School District in the State's Local
15 Control Funding Formula ("LCFF"), as adopted in 2013, the Board of Supervisors may, by
16 ordinance, proportionally reduce the contribution to the Public Education Enrichment Fund and
17 the disbursements to the San Francisco Unified School District required by this measure if the
18 percentage increase in per-pupil LCFF funding provided by the State of California to the San
19 Francisco Unified School District in any subsequent fiscal year exceeds the percentage increase
20 in the City's cost of living during the previous fiscal year.

21 The Board of Supervisors may, by ordinance, proportionally reduce the contribution to
22 the Public Education Enrichment Fund and the disbursements to the ~~OECE~~ Children’s Agency if
23 the State of California provides funding to the City for universal preschool, provided that such
24 disbursements are not required to match state and/or other funding.

1 **~~SEC. 16.127-1. OUR CHILDREN, OUR FAMILIES COUNCIL; PREAMBLE.~~**

2 ~~(a) San Francisco has historically shown great concern and compassion for its most~~
3 ~~vulnerable residents—its children. The City and the community have demonstrated this~~
4 ~~commitment through the adoption of progressive, innovative and creative ideals supporting the~~
5 ~~well-being of San Francisco's children and families.~~

6 ~~(b) To continue its legacy as a champion of children, it is imperative for San Francisco~~
7 ~~to further invest in the City's children and families.~~

8 ~~(c) The people of the City and County of San Francisco previously supported the~~
9 ~~passage of the unprecedented Children's Amendment in 1991 and 2000 and the Public Education~~
10 ~~Enrichment Fund in 2004. While these initiatives dedicated funding to services, the level of~~
11 ~~unmet needs in providing critical programming and services still falls short.~~

12 ~~(d) In order to advance a Citywide vision and long term set of goals, City leaders,~~
13 ~~departments, the San Francisco Unified School District ("SFUSD"), and community partners~~
14 ~~must come together to align needs with services, coordinate across agencies, and develop a~~
15 ~~strategy.~~

16 ~~(e) The Our Children, Our Families Council, comprised of department heads from the~~
17 ~~City and SFUSD, and community stakeholders, will build a platform that will place children and~~
18 ~~families at the center of every policy decision.~~

19 ~~(f) With the renewal of the Children and Youth Fund and the Public Education~~
20 ~~Enrichment Fund in November 2014, the City must seize this opportunity to develop a long-term~~
21 ~~Citywide vision, create a set of strategies, coordinate services, and identify shared goals to not~~
22 ~~only ensure that all children and families already here are able to thrive, but to encourage other~~
23 ~~families to live here.~~

1 ~~(g) The percentage of children under the age of 18 in San Francisco has steadily~~
2 ~~declined. As of 2010, 13.4 percent of the City's total population was under the age of 18, the~~
3 ~~lowest percentage of any major city nationwide.~~

4 ~~(h) Families continue to leave San Francisco, especially those families in the low to~~
5 ~~moderate income brackets.~~

6 ~~(i) San Francisco's children population is declining, with over 10 percent of 1 to 4 year~~
7 ~~olds moving out of the City annually and fewer children moving in.~~

8 ~~(j) The declining numbers of children and families in the City cost the community~~
9 ~~financially as less money is spent on the local economy.~~

10 ~~(k) This measure will put in place a collaborative approach around the following~~
11 ~~points of unity:~~

12 ~~—— (1) Ensuring equity, and giving priority to children and youth with the highest~~
13 ~~needs; ——~~

14 ~~—— (2) Empowering parents, youth, and community stakeholders by giving them a~~
15 ~~voice in the implementation of this Citywide vision; and,~~

16 ~~—— (3) Building public trust through transparency and accountability meeting the~~
17 ~~needs of children and families.~~

18
19 ~~**SEC. 16.127-2. OUR CHILDREN, OUR FAMILIES COUNCIL; CREATION.**~~

20 ~~There shall be an Our Children, Our Families Council ("the Council") to advise the City~~
21 ~~on the unmet needs, services, and basic needs infrastructure of children and families in San~~
22 ~~Francisco through the creation of a Children and Families Plan for the City.~~

23
24 ~~**SEC. 16.127-3. OUR CHILDREN, OUR FAMILIES COUNCIL; PURPOSE.**~~

1 ~~In order to advance a Citywide vision centered on the needs of children and families, City~~
2 ~~leaders and departments, SFUSD, and community partners must come together to coordinate~~
3 ~~their efforts across agencies and develop a strategy for achieving shared goals. The purpose of~~
4 ~~the Children and Families Plan to be developed by the Council will be to create an aligned and~~
5 ~~connected system of programs and services, in order to strengthen the City's ability to best serve~~
6 ~~children, youth and their families, with the specific goals of promoting coordination among and~~
7 ~~increased accessibility to such programs and services, and enhancing their overall effectiveness.~~

8
9 ~~**SEC. 16.127-4. OUR CHILDREN, OUR FAMILIES COUNCIL; COMPOSITION.**~~

10 ~~The Mayor shall chair the Council, and shall invite the Superintendent of SFUSD to~~
11 ~~serve as co chair of the Council. Other members of the Council shall include the heads of City~~
12 ~~departments with responsibilities for services to children and families, members of the~~
13 ~~community, and stakeholders. The Mayor shall also invite the heads of SFUSD divisions~~
14 ~~identified by the Superintendent to serve as members of the Council.~~

15
16 ~~**SEC. 16.127-5. OUR CHILDREN, OUR FAMILIES COUNCIL;**~~
17 ~~**RESPONSIBILITIES.**~~

18 ~~(a) In order to ensure that all children in every neighborhood, especially those~~
19 ~~neighborhoods with the greatest needs, have access to the resources to achieve, the Council will~~
20 ~~be responsible for developing a Citywide vision, Citywide shared priorities, Citywide program~~
21 ~~goals, and Citywide best practices for addressing those needs.~~

22 ~~(b) **The San Francisco Children and Families Plan.** The Council shall craft a San~~
23 ~~Francisco Children and Families Plan ("the Plan") and identify relevant goals and strategies to~~
24 ~~align and coordinate the services to children and families provided by City departments,~~

1 ~~SFUSD, and community partners and to maximize support for children and families. The Plan~~
2 ~~shall consider the following elements:~~

3 ~~—— (1) Ease of access for children, youth and families in receiving services;~~

4 ~~—— (2) Educational milestones developed by SFUSD and youth development~~
5 ~~milestones developed by the Department of Children, Youth, and Their Families ("DCYF") and~~
6 ~~the Council;~~

7 ~~—— (3) Existing quality of service benchmarks established by City and SFUSD~~
8 ~~departments;~~

9 ~~—— (4) Framework for a basic needs infrastructure, including, but not limited to,~~
10 ~~housing, transit, and job placement resources; and~~

11 ~~—— (5) Fairness in prioritizing the delivery of services to the children and families~~
12 ~~with the most need.~~

13 ~~The Plan shall also include an equity analysis of services and resources for children,~~
14 ~~youth, and families. The Council shall develop a set of equity metrics to be used to compare~~
15 ~~existing services and resources in low-income and disadvantaged communities with services and~~
16 ~~resources available in the City as a whole. The Council may draw upon metrics used by~~
17 ~~departments including DCYF and the Office of Early Care and Education (or any successor~~
18 ~~agency).~~

19 ~~(c) No later than May 1, 2016, and every fifth year thereafter, the Council shall develop~~
20 ~~and adopt a set of proposed Citywide outcomes for services to children and families, including~~
21 ~~an outcomes framework responsive to the evolving needs of the community. No later than July 1,~~
22 ~~2016, and every fifth year thereafter, the Council shall prepare and adopt a Children and~~
23 ~~Families Plan for the City, which shall include a comprehensive assessment of City policies and~~
24 ~~programs, both public and private, addressing the needs of children and families in San~~
25 ~~Francisco, and policy-level recommendations for making the City more supportive of children~~

1 ~~and families. The Council shall emphasize solicitation and incorporation of community input in~~
2 ~~the development of the initial Plan and subsequent Plans.~~

3 ~~(d) No later than October 1, 2017, and each year thereafter, the Board of Supervisors~~
4 ~~shall conduct a noticed public hearing to review the Council's performance and the City's~~
5 ~~overall progress under the current Plan and to update interested parties on the status of the next~~
6 ~~Plan.~~

7 ~~(e) All City Departments shall consider the Plan in developing their own strategic plans~~
8 ~~to make the City more supportive of children and families.~~

9 ~~(f) **Planning.** Following the adoption of implementing legislation under Section 16.126-~~
10 ~~7, the Mayor shall appoint members to the Council and the Council shall convene to make initial~~
11 ~~decisions regarding staffing, organization, and implementation. The Council shall also begin~~
12 ~~planning for the start of the five year planning cycle in Fiscal Year 2016-2017. The Council may~~
13 ~~recommend, and the Board of Supervisors may approve by ordinance, changes to the due dates~~
14 ~~and timelines provided in this Section 16.127-5.~~

15 ~~(g) **Coordination of Stakeholders.** The Council shall ensure that various community~~
16 ~~groups, agencies, and organizations responsible for providing support, including the City,~~
17 ~~SFUSD, and community partners, work together in aligned, coherent, and effective ways.~~

18 ~~(h) **Coordination of Departments.** The Council shall facilitate cooperation and~~
19 ~~coordination between relevant departments of the City and SFUSD to maximize alignment and~~
20 ~~improve outcomes for children and youth. The Council shall oversee development and~~
21 ~~implementation of a data-sharing agreement between SFUSD and relevant City departments.~~
22 ~~The Council, in cooperation with the Board of Supervisors, the San Francisco Board of~~
23 ~~Education, and community groups, shall work to ensure that funds spent to benefit children and~~
24 ~~families are targeted to those most in need of specific services and that the funds are used~~

1 ~~strategically to leverage and complement existing and anticipated federal, state, and local~~
2 ~~resources.~~

3 ~~(i) **Continued Autonomy of City and SFUSD.** The Council will be a policy~~
4 ~~coordinating body dedicated to improving coordination between the City and its departments,~~
5 ~~SFUSD and its departments, and community based organizations funded by those agencies.~~
6 ~~While the Council will make recommendations to the City and SFUSD, the City and SFUSD will~~
7 ~~each retain its full independence and authority regarding programmatic and funding decisions.~~

8 ~~(j) **Evaluation.** Every five years, the Controller shall review the Council's operations~~
9 ~~and the Plan. The Controller shall submit the results of the review to the Council, the Board of~~
10 ~~Supervisors, and the Board of Education. The Council shall consider the results of the~~
11 ~~Controller's review in the preparation of the next Plan. The Council shall also report to the~~
12 ~~general public on the Council's efforts and achievements through the creation of an annual San~~
13 ~~Francisco Children and Families First Progress Report. The Progress Report shall provide the~~
14 ~~results of the efforts of the City, SFUSD, and the community to serve children and families under~~
15 ~~the Plan, measured against quantifiable standards and metrics and in light of the Council's~~
16 ~~previously adopted goals and priorities.~~

17
18 ~~**SEC. 16.127-6. OUR CHILDREN, OUR FAMILIES COUNCIL; STAFFING.**~~

19 ~~(a) **Staffing Support.** Subject to the fiscal and budgetary provisions of the Charter,~~
20 ~~the City shall provide staff to the Council ("Council Staff") for administrative, organizational,~~
21 ~~policy, and research support. Funding for Council Staff shall come from the General Fund;~~
22 ~~provided, however, that SFUSD, participating City departments, and members of the public may~~
23 ~~provide additional support and contributions.~~

24 ~~(b) **Staff Roles and Responsibilities.** Subject to the direction of the Council, Council~~
25 ~~Staff shall:~~

1 ~~—— (1) — Provide administrative, organizational, policy, planning, and research~~
2 ~~support to the Council and its outcomes framework;~~

3 ~~—— (2) — Engage department heads from the City and SFUSD to coordinate the~~
4 ~~implementation of services;~~

5 ~~—— (3) — Provide support for the Council, including developing a joint data-sharing~~
6 ~~agreement between the City and SFUSD, monitoring the planning cycle, providing technical~~
7 ~~support, and developing policy briefs on key issues relevant to implementation of the Plan;~~

8 ~~—— (4) — Support the development of an inventory of all Citywide services for~~
9 ~~children and youth, including state and federally funded programs; and,~~

10 ~~—— (5) — Support the development of the Children and Families First Progress~~
11 ~~Report.~~

12 ~~(e) — **Funding.** It shall be the policy of the City to provide sufficient funding and~~
13 ~~administrative support for the Council and Council Staff to perform these functions. Funding for~~
14 ~~administrative support for the Council shall come from the General Fund; provided, however,~~
15 ~~that SFUSD, participating City departments, and members of the public may provide additional~~
16 ~~support and contributions.~~

17
18 ~~**SEC. 16.127-7. OUR CHILDREN, OUR FAMILIES COUNCIL;**~~

19 ~~**IMPLEMENTATION.**~~

20 ~~The Board of Supervisors shall further provide by ordinance for the membership,~~
21 ~~structure, functions and support of the Council, consistent with the provisions of Sections~~
22 ~~16.126-1 through 16.126-6.~~

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APPROVED AS TO FORM:
DAVID CHIU, City Attorney

By: _____
JON GIVNER
Deputy City Attorney

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