



# Children and Youth Fund Oversight and Advisory Committee

## Meeting Minutes



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**Members:** Andre Torrey, Aaron Yen, Jada Curry (Chair), Lesly Simmons (Vice Chair), Skylar Dang, Ryan Galvez

**Date & Time:** Monday, November 20, 2023, 5:00 – 7:00PM

**In-Person Meeting Location:** DCYF Office – Mint Conference Room,  
1390 Market Street, Suite 900, San Francisco, CA 94102

**Remote Public Access (if not attending in person):**

Remote public access is available via Zoom for members of the public only. To watch remotely, please follow the link below. OAC Committee Members must attend in person unless a disability accommodation request has been submitted.

Zoom Link for Remote Public Access Only:

<https://us06web.zoom.us/j/89737237066?pwd=9WcbCAAd6zOyzGuSypKYsD1k1I569V4.1>

Zoom Public Access Phone Number: +1-669-444-9171

Webinar ID: 897 3723 7066; Passcode: 039587

**Public Comment:** Public comment must be given in-person. Remote public comment is only available if a disability accommodation has been requested in advance. To request an accommodation, please email [ocac@dcyf.org](mailto:ocac@dcyf.org).

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### I. Call to Order and Roll Call

- A. Meeting called to order at 5:00pm.
- B. Members Present: Andre Torrey, Aaron Yen, Jada Curry, Ryan Galvez
- C. Members Absent: Lesly Simmons, Skylar Dang

### II. General Public Comments

- A. No general public comment.

### III. Approval of the August 2023 Minutes

- A. Minutes approved unanimously with a motion by Member Yen and seconded by Member Galvez.

### IV. DCYF Unit Spotlight Presentation: Technical Assistance & Capacity Building (TA/CB) Team

- A. DCYF TA/CB Lead Teodora Ildefonso-Olmo shared her presentation.
- B. Public and member comment was heard in committee. The presenter answered questions regarding most requested workshops and services, additional systems support, and increasing communication about TA/CB future offerings.

### V. Report of the Service Provider Working Group

- A. SPWG Leadership shared an update on membership engagement, wage equity, and feedback on the DCYF 2024-2029 Request for Proposals (RFP). SPWG currently has 300 active members on their mailing list and 40 members actively participating in meetings. A job board launched on the SPWG website. Feedback on the RFP included positive comments regarding Bidders Conference, clarity of requirements and eligibility, ease navigating CMS, and flexibility of strategy areas. Areas of concern: structure of questions, restriction of character limit, confusion updating agency profiles, numerous versions of the RFP, admin fee, and email response time.

### VI. Report of the OAC Chair

- A. Chair Curry shared a preview of the OAC Onboarding & Orientation Packet and the 2024 OAC Meeting Calendar, and briefly discussed the OAC Retreat.



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### **VII. Report of the DCYF Director**

- A. Director Maria Su shared highlights from the past year, plans to increase OAC Member engagement through DCYF Team Presentations at future committee meetings, and announced the upcoming Summer Resource Fair in February 2024. Director Su discussed mid-year budget cuts and upcoming budget instructions from the Mayor's Office in December.
- B. Public and member comment was heard in committee. Director Su answered questions regarding the impact of budget cuts on the Student Success Fund.

### **VIII. Action Items (5 mins)**

- A. No action items.

### **IX. Adjournment**

- A. Meeting adjourned at 6:23pm.