



Children and Youth Fund Oversight and Advisory Committee

Meeting Minutes



Members: Ellie Lerner, Jada Curry (Vice Chair), Julie Roberts-Phung, Michelle Li, Mollie Matull (OAC Chair), Nadiyah Shereff, Tina Burgelman, Winnie Chen, Yamini Oseguera-Bhatnagar

Date and Time: Monday, March 8, 2021, 3:00pm – 5:00pm

Zoom Meeting Link: <https://zoom.us/j/95783694300>; Webinar ID: 957 8369 4300

Join by Telephone: Dial +1-(408)-638-0968

I. Call to Order and Roll Call (2 mins)

- A. Meeting called to order 3:07pm.
- B. Members Present: Mollie Matull, Jada Curry, Julie Roberts-Phung, Tina Burgelman, Yamini Oseguera-Bhatnagar, Winnie Chen
- C. Members Absent: Michelle Li, Ellie Lerner, Nadiyah Shereff

II. General Public Comments

- A. No public comment.

III. Approval of the Minutes (2 mins)

- A. Minutes approved unanimously.

IV. Report of the OAC Chair (15 mins)

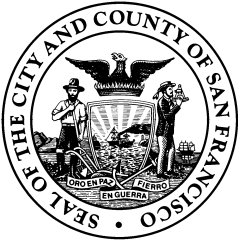
- A. Chair Matull shared her report.
- B. Public Comment
 - SPWG Co-Chair Madison Holland expressed appreciation to Chair Matull in sharing the agenda framework. No immediate feedback.
- C. Member Comments & Questions
 - Member Julie Roberts-Phung shared appreciation to Chair Matull and asked about timeline to review and approve CNA and evaluations, requested clarification on responsibilities and subcommittees as listed in the bylaws. Chair Matull stated that due to the OAC being small in membership, the subcommittees will be inactive. Focus work groups may be needed in future for certain topics and will hope to elevate conversations at the full committee so there will be no need for subcommittees.
 - Member Winnie Chen agreed with Chair Matull's governance and agenda plan.

V. Overview of DCYF's 5 Year Planning Cycle (50 mins)

- A. DCYF Data & Evaluations Manager, Sarah Duffy shared the presentation.
 - In light of this presentation, and taking into consideration the wide impacts of COVID-19 on San Francisco's children, youth, and families – what are some ideas for innovative approaches to engagement for the CNA? How might the OAC support this engagement?
- B. Public Comment
 - SPWG Co-Chair Madison Holland shared that the district-focused community engagement family summits posed some challenges for families. Can CBOs host Family Summits and family surveys? Co-Chair Holland suggested creative ways to get family feedback, a more flexible timeframe, provide incentives for community participation, and to leverage SPWG/CBO feedback. Will DCYF continue to work with a contractor? Sarah Duffy stated that DCYF is working on updating the CNA plan and data collection plan. Pre-Covid, DCYF was working with CBOs and other organizations on small, focused conversations. DCYF is working internally on the budget.
 - SPWG Co-Chair Frederique Clermont asked if DCYF will utilize virtual tools. Sarah Duffy stated that DCYF will use virtual tools. DCYF has been receiving CHI feedback on virtual tools and will research best practices and work with SPWG for virtual space. DCYF is also working with technical assistance and capacity building. DCYF will try to have a few in-person interviews at hubs during pick up and drop off. Sarah shared that DCYF will conduct a hybrid data collection.
 - Co-Chair Clermont suggested DCYF also conduct interviews at Covid testing sites.
- C. Member Comments & Questions
 - OAC Vice Chair Jada Curry suggested meeting families who use food banks/drives.
 - Member Roberts-Phung acknowledged the challenges in the process and agreed with suggestions from Vice Chair Curry and SPWG. She suggested collaboration with City College to reach TAY and to compare data pre- and post-Covid, acknowledging the effect of Covid.
 - Member Yamini Oseguera-Bhatnagar agreed and shared that there will always be disconnected families that do not show up to events and family summits and stressed the importance that DCYF catch them at times that is convenient for them.

VI. Report of the DCYF Director (15 mins)

- A. Director Su shared her report.
 - SFUSD held press conference to announce the tentative agreement on instructional model for elementary schools.
 - DCYF is working closely with SFUSD on summer programming and opportunities. BOS announced policy direction to help this effort.
 - In follow-up to an action item requested at the last OAC Meeting, Director Su shared the following data:
 - Between September 2020 – January 2021, there were a total of 12 site closures. In all the site closures, 1 staff tested positive, and the sites decided to close and have entire staff tested. Only 2 out of the 12 sites closed longer than 1 week. There were 5 other cases where sites only closed the pod, but the site remained open. The sites that closed were within multiple neighborhoods. Two sites out of the 12 closed twice, which happened early in the program.



Children and Youth Fund Oversight and Advisory Committee

Meeting Minutes



B. Public Comment

- SPWG Co-Chair Clermont asked how hubs will evolve as schools open. Director Su said that discussions are ongoing regarding how hubs can continue to support youth and SFUSD. DCYF funding to CBOs is not dependent on number of children attending hub sites.

C. Member Comments & Questions

- Member Roberts-Phung requested DCYF to share the neighborhoods in which the closures took place and if DCYF can share data on CBO staff vaccinations and barriers. Director Su said that the data for Covid infections and closures will be included in CHI data dashboards. DCYF will discuss internally on how to share more specifics about location of hub sites closures without violating privacy laws. Hubs staff have been fast tracked for vaccinations. Director Su shared that SFUSD Superintendent Matthews stated that by end of the week all SFUSD staff and teachers are to be vaccinated. SFUSD through an RFP, selected a provider and will announce final announcement after two-week grievance period. Out-of-school programs are not required to be vaccinated. Director Su shared that the summer initiative will include paid opportunities for high school students. DCYF does not require agencies to test youth participants.
- Member Chen shared that the DPH covid testing and safety protocols address questions that Member Roberts-Phung asked.

VII. Report of the Service Provider Working Group (10 mins)

A. SPWG Co-Chairs shared their report.

- SPWG Retreat, April 29, 10am-12pm.
 - Community building
 - Education on membership role
 - Assessment of current state of affairs
 - Understanding DCYF/OAC/SPWG partnership
- Will share Sarah Duffy's presentation at the retreat and invite any DCYF staff and OAC members to attend.
- SF RISE to help address learning loss due to pandemic.
- Co-Chair Holland thanked DCYF for work on summer programming.

VIII. Action Items & Member Feedback (2 mins)

- Next OAC Meeting is Monday, May 10.
- Chair Matull to check agenda plan with legislative requirements.
- OAC Chairs to check-in with absent members.

IX. Adjournment

- Meeting adjourned at 4:51pm.