



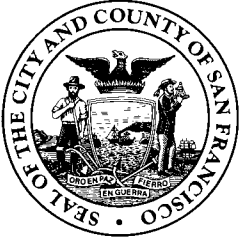
Children, Youth, and Their Families Oversight and Advisory Committee



Pre-Meeting Packet

Table of Contents

- **March 2021 Meeting Agenda**
Pg. 2-4
- **February 2021 Minutes for Approval**
Pg. 5-6
- **Item IV: Report of the OAC Chair**
Pg. 7-8
- **Item V: Overview of DCYF's 5 Year Planning Cycle**
Pg. 9-19



Children and Youth Fund Oversight and Advisory Committee

Meeting Agenda



Members: Ellie Lerner, Jada Curry (Vice Chair), Julie Roberts-Phung, Michelle Li, Mollie Matull (OAC Chair), Nadiyah Shereff, Tina Burgelman, Winnie Chen, Yamini Oseguera-Bhatnagar

Date and Time: Monday, March 8, 2021, 3:00pm – 5:00pm

Zoom Meeting Link: <https://zoom.us/j/95783694300>; Webinar ID: 957 8369 4300

Join by Telephone: Dial +1-(408)-638-0968

I. Call to Order and Roll Call (2 mins)

II. General Public Comments

This item allows members of the public to comment generally on matters within the OAC's purview that are not on the agenda.

III. Approval of the Minutes (2 mins)

Discussion and action required

IV. Report of the OAC Chair (15 mins)

Discussion only

V. Overview of DCYF's 5 Year Planning Cycle (50 mins)

Discussion only

VI. Report of the DCYF Director (15 mins)

Discussion only

VII. Report of the Service Provider Working Group (10 mins)

Discussion only

VIII. Action Items & Member Feedback (2 mins)

Discussion only

IX. Adjournment

Discussion and action required

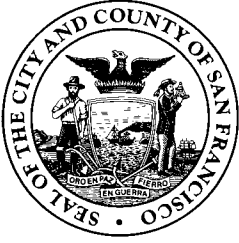
Providing Public Comment

Instructions:

- Wait for Public Comment to be announced (by Item # or for General Public Comment)
- When the Clerk calls Public Comment,
 - From your screen: Select "RAISE HAND" and wait to be introduced.
 - From your phone: Press *9 to raise your hand on the phone and wait to be introduced.
- Please wait until it is your turn to speak.
- When it is time for you to speak, you will be brought into the conversation by the Zoom Administrator.
- You will have the standard 2 minutes to provide your comments.
- Once your 2 minutes have ended, you will be moved out of the speaker line and back to listening as an attendee (unless you disconnect).
- If you wish to speak on other items on the Agenda or for other comment periods, please listen for the Clerk's next prompt and follow the same set of instructions.

Best Practices:

- Call from a Quiet location.
- Speak slowly and clearly.
- Turn down any televisions or radios around you.
- Address the Oversight and Advisory Committee as a whole. Do not address individual Members.



Children and Youth Fund Oversight and Advisory Committee

Meeting Agenda



KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact: Sunshine Ordinance Task Force Administrator
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and/or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Emily Davis at 415-554-8991 or Emily.Davis@dcyf.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, Filipino (Tagalog), and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide assistive listening devices and meeting materials in alternative formats (braille or large print). Minutes may be translated after they have been adopted by the Commission. For all these requests, please contact Emily Davis, Community Engagement Associate at least 72 hours before the meeting at 415-554-8991. Late requests will be honored if possible. The hearing room is wheelchair accessible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: www.sfgov.org/ethics.

CHINESE

如對會議有任何疑問，請致電415-557-9942查詢。當會議進行時，嚴禁使用手機及任何發聲電子裝置。會議主席可以命令任何使用手機或其他發出聲音裝置的人等離開會議場所。

了解你在陽光政策下的權益

政府的職責是為公眾服務，並在具透明度的情況下作出決策。市及縣政府的委員會，市參事會，議會和其他機構的存在是為處理民眾的事務。本政策保證一切政務討論都在民眾面前進行，而市政府的運作也公開讓民眾審查。如果你需要知道你在陽光政策 (San Francisco Administrative Code Chapter 67) 下擁有的權利，或是需要舉報違反本條例的情況，請聯絡：

陽光政策 專責小組行政官
地址：City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
電話號碼：415-554-7724；傳真號碼415-554-5163
電子郵件：SOTF@sfgov.org

陽光政策的文件可以通過陽光政策專責小組秘書、三藩市公共圖書館、以及市政府網頁www.sfgov.org等途徑索取。民眾也可以到網頁<http://www.sfbos.org/sunshine>閱覽有關的解釋文件，或根據以上提供的地址和電話向委員會秘書索取。

語言服務

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情况下也將可提供。上述的要求，請於會議前最少48小時致電415-557-9942或電郵至Brandon.Shou@dcyf.org向委員會秘書Brandon Shou提出。逾期提出的請求，若可能的話，亦會被考慮接納。

利便參與會議的相關規定

根據《美國殘疾人士法案》(Americans with Disabilities Act)與「語言服務條例」(Language Access Ordinance)，中文、西班牙文、菲律賓文和/或美國手語傳譯員，須應要求，提供傳譯服務。另外，我們會盡一切努力予以提供輔助性聽力儀器及不同格式(點字印製或特大字體)的會議資料。翻譯版本的會議記錄可在委員會通過後予以提供。如有這些方面的請求，請在會議前七十二(72)小時致電415-557-9942與Brandon Shou聯絡。逾期所提出的請求，若可能的話，亦會接納。聽證室設有輪椅通道。

為了讓市政府更好照顧有嚴重過敏、因環境產生不適、或對多種化學物質敏感的病患者，以及有相關殘疾的人士，出席公眾會議時，請注意其他與會者可能會對不同的化學成分產品產生過敏。請協助市政府關顧這些個別人士的需要。

遊說者法令

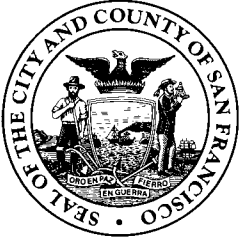
依據「三藩市遊說者法令」(SF Campaign & Governmental Conduct Code 2.100)能影響或欲影響本地立法或行政的人士或團體可能需要註冊，並報告其遊說行為。如需更多有關遊說者法令的資訊，請聯絡位於Van Ness街25號220室的三藩市道德委員會，電話號碼：415-252-3100，傳真號碼415-252-3112，網址：www.sfgov.org/ethics。

SPANISH

Para preguntas acerca de la reunión, por favor contactar el 415-934-4840. El timbrado de y el uso de teléfonos celulares, localizadores de personas, y artículos electrónicos que producen sonidos similares, están prohibidos en esta reunión. Por favor tome en cuenta que el Presidente podría ordenar el retiro de la sala de la reunión a cualquier persona(s) responsable del timbrado o el uso de un teléfono celular, localizador de personas, u otros artículos electrónicos que producen sonidos similares.

CONOZCA SUS DERECHOS BAJO LA ORDENANZA SUNSHINE

1390 Market Street, Suite 900 • San Francisco, CA 94102 • Tel 415.554.8990 • Fax 415.554.8965 • TTY 415.934.4847 • www.dcyf.org



Children and Youth Fund Oversight and Advisory Committee

Meeting Agenda



El deber del Gobierno es servir al público, alcanzando sus decisiones a completa vista del público. Comisiones, juntas, concilios, y otras agencias de la Ciudad y Condado, existen para conducir negocios de la gente. Esta ordenanza asegura que las deliberaciones se lleven a cabo ante la gente y que las operaciones de la ciudad estén abiertas para revisión de la gente. Para obtener información sobre sus derechos bajo la Ordenanza Sunshine (capítulo 67 del Código Administrativo de San Francisco) o para reportar una violación de la ordenanza, por favor póngase en contacto con:

Administrador del Grupo de Trabajo de la Ordenanza Sunshine (Sunshine Ordinance Task Force Administrator)
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Oficina); 415-554-5163 (Fax);
Correo electrónico: SOTF@sfgov.org

Copias de la Ordenanza Sunshine pueden ser obtenidas del Secretario del grupo de Trabajo de la Ordenanza Sunshine, la Biblioteca Pública de San Francisco y en la página web del internet de la ciudad en www.sfgov.org. Copias de documentos explicativos están disponibles al público por Internet en <http://www.sfbos.org/sunshine>; o, pidiéndolas al Secretario de la Comisión en la dirección o número telefónico mencionados arriba.

ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con Prishni Murillo al 415-934-4840, o Prishni.Murillo@dcyf.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

POLITICA DE ACCESO A LA REUNIÓN

De acuerdo con la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance) intérpretes de chino, español, filipino (tagalo) y lenguaje de señas estarán disponibles de ser requeridos. En adición, se hará todo el esfuerzo posible para proveer un sistema mejoramiento de sonido y materiales de la reunión en formatos alternativos. Las minutas podrán ser traducidas luego de ser aprobadas por la Comisión. Para solicitar estos servicios, favor contactar a Prishni Murillo, por lo menos 72 horas antes de la reunión al 415-934-4840. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencia es accesible a silla de ruedas.

ORDENANZA DE CABILDEO

Individuos y entidades que influyen o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de cabildeo. Para más información acerca de la Ordenanza de Cabildeo, por favor contactar la Comisión de Ética: 25 de la avenida Van Ness, Suite 220, San Francisco, CA 94102, 415-252-3100, FAX 415-252-3112, sitio web: www.sfgov.org/ethics.

FILIPINO

Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag lang sa 415-554-8991. Ang pagtunog at paggamit ng mga cell phone, mga pager at kagamitang may tunog ay ipinagbabawal sa pulong. Paalala po na maaaring palabasin ng Tagapangulo ang sinumang may-ari o responsable sa ingay o tunog na mula sa cell-phone, pager o iba pang gamit na lumilikha ng ingay.

ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE

Tungkulin ng Pamahalaan na paglikuran ang publiko, maabot ito sa patas at madaling maunawaan na paraan. Ang mga komisyon, board, kapulungan at iba pang mga ahensya ng Lungsod at County ay mananatili upang maglingkod sa pamayanan. Tinitiyak ng ordinansa na ang desisyon o pagpapasya ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napagkaisahan ay bukas sa pagsusuri ng publiko. Para sa impormasyon ukol sa inyong karapatan sa ilalim ng Sunshine Ordinance (Kapitulo 67 sa San Francisco Administrative Code) o para mag-----report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force .
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Opisina); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Ang mga kopya ng Sunshine Ordinance ay makuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa www.sfgov.org. Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makuha online sa <http://www.sfbos.org/sunshine> o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.

PAG-ACCESS SA WIKA

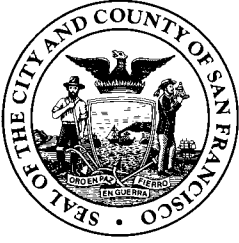
Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission Emily Davis sa 415-554-8991, o Emily.Davis@dcyf.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

PATAKARAN PARA SA PAG-ACCESS NG MGA MITING

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga tagapagsalin wika sa salitang Tsino, Espanyol, Filipino o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng gamit upang lalong pabutihin ang inyong pakikinig at maibahagi ang mga kaganapan ng miting sa iba't ibang anyo (braille o malalaking print). Ang mga kaganapan ng miting ay maaaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Sa mga ganitong uri ng kahilingan, tumawag po lamang kay Emily Davis sa 415-554-8991. Magbigay po lamang ng hindi bababa sa 72 oras na abiso bago ng miting. Kung maari, ang mga late na hiling ay posibleng tanggapan. Ang silid ng pagpupulongan ay accessible sa mga naka wheelchair.

LOBBYIST ORDINANCE

Ayon sa San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100], ang mga indibidwal o mga entity na nag iimpluensiya o sumusubok na mag impluensiya sa mga lokal na pambatasan o administrative na aksyon ay maaaring kailangan mag-register o mag-report ng aktibidad ng lobbying. Para sa karagdagan na impormasyon tungkol sa Lobbyist Ordinance, tumawag lamang po sa San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: www.sfgov.org/ethics.



Children and Youth Fund Oversight and Advisory Committee

Meeting Minutes



Members: Ellie Lerner, Jada Curry (Vice Chair), Julie Roberts-Phung, Michelle Li, Mollie Matull (OAC Chair), Nadiyah Shereff, Tina Burgelman, Winnie Chen, Yamini Oseguera-Bhatnagar

Date and Time: Tuesday, February 16, 2021, 3:00pm – 5:00pm

Zoom Meeting Link: <https://zoom.us/j/95106572007>; Webinar ID: 951 0657 2007

Join by Telephone: 1-669-900-6833

I. Call to Order and Roll Call

- A. Meeting called to order at 3:04pm.
- B. Members Present: Jada Curry, Michelle Li, Yamini Oseguera-Bhatnagar, Tina Burgelman, Ellie Lerner, Julie Roberts-Phung, Winnie Chen, Nadiyah Shereff, Mollie Matull (late)

II. Adoption of the Agenda

- A. Agenda adopted unanimously.

III. General Public Comments

- A. No public comment.

IV. Approval of the Minutes

- A. Minutes approved unanimously.

V. Youth Commission Budget Presentation

- A. Youth Commissioner Gabrielle Listana shared the presentation.
- B. Member Comments & Questions
 - Member Ellie Lerner asked if the Youth Commission have specific targets that support younger children in San Francisco. Commissioner Listana said that the commission is mostly focused on Transitional Aged Youth (TAY) for this budget cycle. Youth Commission Staff Austin Truong continued that TAY is often left out of budget priorities, and so the commission wanted to prioritize supports for TAY in this cycle.
 - Member Julie Roberts-Phung asked if the commission sees gaps for TAY. Austin Truong stated that City College YC laptops are given on temporary basis. Will circle back with more information on technological needs for TAY.
 - Director Maria Su thanked the Youth Commission for their thoughtful and informational budget proposal. DCYF staff attended the Youth Commission Budget Town Hall. Director Su stated that DCYF will continue to discuss programs and projects like the driver's license program.
- C. Public Comment
 - Marnie Regen from Larkin Street Youth Services thanked the Youth Commission for budget recommendations with whole-hearted support.

VI. DCYF Final Budget Presentation

- A. Chief Financial Officer Denise Payton shared the presentation.
- B. Member Comments & Questions
 - Member Julie Roberts-Phung asked how the short-run surplus and long-term shortfall affect the budget. How is DCYF using equity lens in the budget? Denise Payton shared that as the Community Hubs Initiative evolves, DCYF will continue to share gaps and needs with the City. The City is balancing increased and sustained costs for COVID-19 response. DCYF works with the Mayor's Budget Office closely to ensure that the population served is continuously looked at with an equity lens. Director Su stated that DCYF funds using a racial equity framework and was included in the last Community Needs Assessment (CNA). Members can view the CNA, Services Allocation Plan (SAP), and the Request for Proposals (RFP) on the DCYF website.
 - All members approved the budget unanimously.

VII. Community Hubs Initiative (CHI) Evaluation from SPR

- A. Heather Lewis-Charp, Rachel Estrella, and Mika Clark from SPR shared the presentation.
- B. Member Comments & Questions
 - Vice-Chair Jada Curry asked if it is possible to survey TAY feedback on services provided at hub sites. Sherrice Dorsey-Smith stated that DCYF is working on opening hub sites specifically for high school and middle school students by mid-March. These hub sites will provide tech support and distance-learning support with college/career SAT prep and summer programming.
 - Member Julie Roberts-Phung asked if possible, to access data on social emotional wellness and experience of participants and academic outcomes. She requested more information about closures and COVID exposures. Director Su stated that due to HIPPA constraints, we cannot disaggregate the data further. There have no outbreaks at hubs. All hubs follow DPH guidelines and have been effective in protecting the staff and participants at hubs. Sherrice Dorsey-Smith shared that DCYF can provide report on data of closures and infections since beginning of ECYC.



Children and Youth Fund Oversight and Advisory Committee

Meeting Minutes



- Member Ellie Lerner asked if certain hub sites target specific age groups and how often participants get tested. Sherrice Dorsey-Smith stated that hub sites are separated by grade level, K-8 or high school. Director Su shared that there is no requirement for student testing. Staff get tested every two weeks and all hub sites follow DPH guidelines.
- Chair Mollie Matull asked for percentage of capacity of hubs enrollment. DCYF Sarah Duffy replied that 100% capacity is 2,000 slots. Current enrollment is close to 1,800 participants and retention is high. Hub sites opened in staggered way making it challenging to record accurate retention. There have been total 200 participants drop out.
- Chair Matull asked how DCYF is thinking about hubs role in supporting children as schools re-open. Director Su stated that DCYF is discussing with SFUSD on how to leverage infrastructure of hub sites and CBO support.

VIII. Report of OAC Chair

- A. Chair Matull shared her report.
 - Governance Strategy & Working Agreements
 - Finalizing Agenda Topics
 - SPWG/OAC Collaboration and Retreat
- B. Member comments & Questions
 - Member Roberts-Phung stated the importance to call out items that require approvals and decisions from the OAC.
 - Member Tina Burgelman expressed appreciation to Chair Matull for working on governance strategy and working agreements.
- C. Public Comment
 - Lisa Spinali shared that she is looking forward to working with the OAC on internal planning.

IX. Report of the Service Provider Working Group

- A. SPWG Co-Chairs Kian Alavi and Madison Holland shared report.
 - Will share OAC Proposed Agenda Topics with SPWG and provide feedback.
 - Launched SPWG Newsletter and Instagram @sf_spwg_cyf; email "add to newsletter" to sf.spwg.cyf@gmail.com
 - Shared concern about past CNA format; felt that voices were missing due to limited number of Family Summits/timing. Requesting smaller feedback sessions. CBOs not currently funded by DCYF shared they felt intimidated by RFP process.
- B. Member Comments & Questions
 - Member Roberts-Phung asked if CBOs feel they have necessary information regarding vaccinations. Co-Chair Alavi replied that one CBO has shared that most staff feel they have enough information. 15% would like to discuss with medical provider before getting vaccinated. Co-Chair Holland recommended more information at the individual level and shared that there has not been any text update after signing up for the City's vaccination information text system.

X. Report of DCYF Director

- A. Director Su shared her report.
 - On February 7, SFUSD's collective unions announced a tentative agreement with SFUSD regarding health and safety protocols: agreement to follow DPH guidelines, ventilation, sanitization, cleaning, and contact tracing, testing frequencies and vaccinations. There will be more regular testing of teaching staff and students. For SFUSD to open in red tier, all teaching staff desired to vaccinated; in orange tier, staff are not required to be vaccinated. Negotiations are ongoing.
 - City Attorney's lawsuit against SFUSD: SFUSD will move forward with focusing on reopening. The hearing is March 22.
- B. Member Comments
 - Member Roberts-Phung asked if the state will require student testing. Director Su stated that student testing was recommended, but not currently required. DCYF is working with SFUSD to ensure logistics and administration of testing for youth and families.

XI. Action Items & Member Feedback

- Director Su to share equity analysis in the last Community Needs Assessment.
- Sherrice Dorsey-Smith to share data of closures and infections since the opening of the ECYC.
- Chair Matull and Vice-Chair Curry to meet with SPWG Co-Chairs regarding SPWG/OAC Retreat.
- Chair Matull and Vice-Chair Curry to continue working with Lisa Spinali on working agreements and member roles.
- Next OAC Meeting Date: March 8, 2021, 3:00pm – 5:00pm.

XII. Adjournment

- A. Meeting adjourned at 5:40pm.

DCYF OAC Agenda Plan Proposal for 2021

Here is the proposed agenda plan for the OAC to discuss. This serves as the backbone of what we will address over the course of the year. Other topics may be added as needed, but this is the base. Please review this as Jada and I will be seeking your agreement on this plan on Monday.

Meeting planning:

- To be respectful of everyone's time, we will plan for a two hour meeting. If the agenda requires more time, we will plan for the specific time needed. We will factor in time for OAC discussion and public comment.
- The agenda categories for the OAC meetings are: Learning/Evaluation, Children and Families Fund planning, Key Initiatives, and Governance. All of the items the OAC addresses should fall under one of these categories.
- Standard agenda items are: General Public Comment, Approval of Minutes, Reports: SPWG, OAC Chair, & DCYF Director, and Action Items & Member Feedback. Except for Public Comment, these items are estimated to take 45 minutes.

Key: Category - Topic (time estimate)

March

- Learning - orientation to the Children and Families Fund 5 year Planning Process (50min) - *allows us to all be aligned on the work of DCYF*
- Governance - overview of learning about the basics of being an OAC member - our roles, meetings/agendas, working with staff - that will be conducted during May and July meetings - during OAC Chair report (5min)
- Governance - OAC agenda plan proposal for 2021 - during OAC Chair report (10min)

May

- Learning - the basics of being an OAC member, part 1 (40min)
- Learning - Equity training, part 1 (40min)

July

- Learning - the basics of being an OAC member, part 2 (40min)
- Learning - Equity training, part 2 (40min)

Sept

- Governance - discuss update of Bylaws (40min)
- Key Initiatives - Equity Action Plan - discuss OAC section (40min)

Nov

- Governance - finalize update of Bylaws (40min)
- Key initiatives - Equity Action Plan - finalize OAC section (40min)
- Governance - introduce officer elections to be held in January (15min)

SF DEPARTMENT OF



CHILDREN YOUTH
& THEIR FAMILIES

DCYF's Planning Process

Oversight & Advisory Committee
March 8, 2021



Our Mandate

DCYF administers the Children & Youth Fund to ensure that services and programming meets the needs of San Francisco's children, youth, transitional age youth and their families and address disparities.

To achieve this task DCYF must:

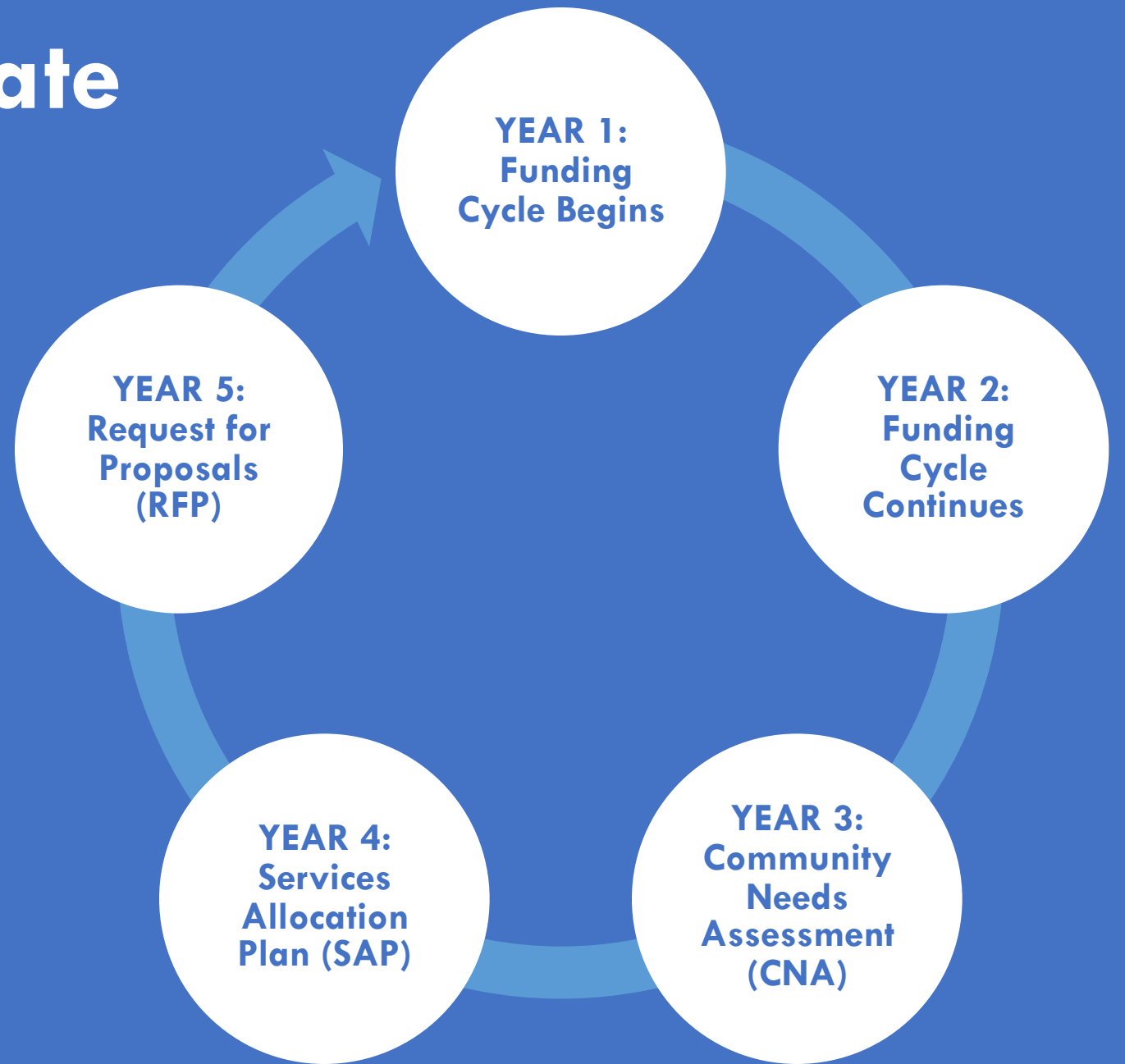
- **Know the needs & disparities we are trying to address**
- **Coordinate with our partners to allocate the dollars to leverage, compliment & enhance**
- **Distribute funds to CBOs & partner agencies to meet needs & address disparities**



Meeting Our Mandate

*“The City shall appropriate monies from the Fund according to a five-year planning process.”
(Charter Section 16.108-1)*

Our 5-year Planning Process includes the **Community Needs Assessment (CNA)**, **Services Allocation Plan (SAP)** & **5 Year Request for Proposals (RFP)**



Guiding Principles

Our Charter compels us to distribute the Children & Youth Fund to “ensure that children and youth with the highest needs receive maximum benefit from the Fund and that equity is a guiding principle of the funding process.” Additionally, our work is guided by the following principles:

- **Strategic Funding**
- **Quality Services**
- **Engagement with SF’s Communities**
- **Collaborative Partnerships**



Community Needs Assessment (CNA)

Every five years DCYF engages young people, parents and service providers in our CNA to understand their strengths and challenges. The CNA is an opportunity to devote time and energy towards listening to community members to understand their strengths and challenges and amplify their voices. The data collected in the CNA through interviews, focus groups, surveys and other outreach, as well as an equity analysis focusing on low-income neighborhoods and disadvantaged communities, informs the development of the SAP.

The CNA is developed by the following DCYF Teams:

- **Senior Staff**
- **Data & Evaluation**
- **Community Engagement & Communications**
- **Our Children Our Families**
- **Funding Teams**



DCYF's Results

Our results represent the impact we seek to achieve during our Funding Cycle. Our results are generated based on the research & community input presented in our CNA. The results identified for our current Funding Cycle include:

Children & youth are supported by nurturing families & communities



Children & youth are healthy, physically & emotionally



Children & youth are ready to learn & succeeding in school



Youth are ready for college, work, & productive adulthood



Services Allocation Plan (SAP)

DCYF's citywide plan to allocate funds for services that address the needs and disparities identified by the CNA. The SAP draws directly from the CNA to establish strategic funding priorities in collaboration with our partners.

The SAP provides the opportunity to solidify our collaborative partnerships with City agencies and SFUSD for the purpose of effectively leveraging, coordinating and enhancing our shared approaches.

The SAP is developed by the following DCYF Teams:

- **Senior Staff**
- **Funding Team**
- **D&E**
- **COMMS**
- **Fiscal/Budget/Operations**



DCYF Service Areas & Partners

Ages 0-5

Early Care & Education (ECE)
DPH, First 5 SF, OECE, SFUSD

Ages 6-13

Ages 14-17

Ages 18-24

Out of School Time (OST)

Recreation and Parks Dept (RPD), Library (SFPL), SF Unified School District (SFUSD)

Educational Supports

HOPE SF, SFPL, SFUSD

Enrichment, Leadership & Skill Building (ELS)

RPD, SFPL, SFUSD

Justice Services

Adult Probation, District Attorney, Public Health (DPH), Juvenile Probation, Police Dept, Public Defender, SFUSD, Sheriff

Youth Workforce Development (WYD)

HSA, Human Rights Commission (HRC), Office of Economic & Workforce Development, Public Utilities Commission, RPD, SFUSD

Mentorship

Juvenile Probation, SFUSD

Emotional Well-Being

DPH, SFUSD

Family Empowerment

First 5 SF, HOPE SF, HRC, HSA, Office of Early Care and Education (OECE), SFUSD

Outreach & Access

DPH, HSA, Municipal Transit Agency, SFUSD

Technical Assistance & Capacity Building (TACB)

Mayor's Office of Housing & Community Development, HRC, SFUSD

Request for Proposals (RFP)

DCYF's competitive process for distributing funds to CBOs to provide the services prioritized by the SAP. DCYF seeks to fund CBOs with the experience and cultural competence to provide services that address the needs and disparities identified by the CNA.

We seek to administer an RFP that is clear, transparent and equitable and that leads to a portfolio of grantees who can provide high quality services.

The RFP is an all hands on deck effort that involves all DCYF Teams:

- **Senior Staff**
- **Funding Team**
- **Data & Evaluation**
- **Contracts & Compliance**
- **Fiscal/Budget/Operations**
- **Community Engagement & Communications**
- **Our Children Our Families**



Discussion Questions

In the upcoming months, DCYF will be resuming community engagement activities for our CNA.

In light of this presentation, and taking into consideration the wide impacts of COVID-19 on San Francisco's children, youth and families, what are some ideas for innovative approaches to engagement for the CNA? How might the OAC support this engagement?



Making San Francisco



a great place to grow up

