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DCYF 2024-2029 RFP: FINAL SUBMITTED QUESTIONS & ANSWERS (AS OF SEPT 13TH, 2023)

This document contains all Questions and Answers submitted about DCYF's 2024-2029 RFP from August 16th-September 1st, 2023. The questions are being provided as they were submitted including any spelling errors or grammatical mistakes. DCYF did not make any corrections to the question text.

DCYF encourages agencies to visit our RFP page for documents and resources including the most recent version of the RFP document, our Bidder's Conference video, a Frequently Asked Questions document and recordings of our technical assistance workshops.

HOW TO USE THIS DOCUMENT:

Click the links below to access each category of questions in this document. DCYF did some additional grouping within each category to try and group similar questions together.

ALLOCATION QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Allocations	Can a 501(c)3 request full funding for programs?	As a best practice, DCYF encourages agencies to have diverse funding sources. For this RFP, agencies can request funding for the full cost of their programs or for a portion.
Allocations	On page III the RFP states: "We understand the value of large, flexible grants, and this RFP will be the catalyst for turning this commitment into reality." How is this being operationalized? Will there be increase in funds available or will there be fewer, but larger, grants? Is this a reflection of the absence of information about the allowable funding level per proposal?	DCYF is addressing the idea of large flexible grants in two ways for this RFP. These approaches include funding larger grants, and as a result, fewer agencies and providing the ability to move funds across multiple programs funded under the same Result area. Please view our Bidders Conference recording on our RFP page for more information about how we are operationalizing flexible funding in the 2024-2029 grant cycle.
Allocations	How many students should we be aiming to work with, particularly given the size of grant? For example, if we requested $250K in one service area, how many students and sites would you expect us to work with according to that grant size?	DCYF is not able to provide a target number of children, youth and/or TAY we expect a program to serve to correspond to the grant provided. DCYF understands that programs differ in the types of services they provide, the intensity of those services and the needs of the participants they work with. We encourage applicants to read the strategy and initiative requirements closely and to submit proposals that provide justification for their service delivery approach, including the number of participants it includes.
Allocations	Is there the ability to increase our bid over the duration as we implement the program? i.e. if we ask for 75k the first two years and need to increase due to success and more demand?	No, agencies are awarded a set amount of annual funding for the five-year funding cycle and are not able to increase this amount. However, DCYF does provided an annual Cost of Doing Business (CODB) increase to our grantees that usually equals 2.5-3% of the annual grant amount.
Allocations	How many grants will you be offering per strategy, it helps to know what amount we should be asking for?	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund. We encourage agencies to submit proposals that represent the true cost of their programs.
Allocations	How many organizations are going to be funded per category?	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund.
Allocations	How many grants total does DCYF plan to award?	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund.
Allocations	Regarding award ranges, can DCYF provide guidance on the anticipated minimum and maximum awards per organization in general and preferably for each category?	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund. We encourage agencies to submit proposals that represent the true cost of their programs.
Allocations	Is there a maximum amount that can be awarded to one organization?	No, there is no maximum amount of funds that can be awarded to one agency.
Allocations	How much can we apply for? We didn't see a dollar amount per organization.	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund. We encourage agencies to submit proposals that represent the true cost of their programs.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Allocations	What do you expect the average grant size to be?	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund. We encourage agencies to submit proposals that represent the true cost of their programs.
Allocations	What is the minimum amount you are planning to fund per year for this round of funding? I know I have heard a lot about not funding smaller grants this time around, so wondering what is considered the minimum funding amounts. Will you be funding summer only programs? Related to the question above	The annual allocation range for DCYF Grants for the 2024-2029 funding cycle is $87.3M–$96.5M. DCYF has not set a minimum level for individual grants.
Allocations	What are the specific funding amounts? Is the intention to submit a budget based on what we need to run our proposed programs?	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund. We encourage agencies to submit proposals that represent the true cost of their programs.
Allocations	How many organizations is DCYF looking to fund, what amount does DCYF typically fund, and what are the sizes of the funded organizations?	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund. We encourage agencies to submit proposals that represent the true cost of their programs.
Allocations	If the amount requested in a proposal is too large, will DCYF award partial grants? E.g. if a proposal requests $500,000 and that is too high, would DCYF approve the proposal with a lesser amount? If yes, how should organizations indicate capacity to run the program effectively with a lesser grant amount?	Yes, DCYF will make funding allocations based on the proposal's request and the available funds for the Service Area. DCYF may adjust the requested amount to align with available funds or other grants within the Service Area or strategy.
Allocations	Does DCYF have a preferred threshold of the percentage of total program costs that it will grant?	No, DCYF does not have a preferred threshold of the percentage of total program costs that our grant will cover. We encourage applicants to submit proposals that requests funding that represents the true cost of their programs.
Allocations	Do you ever fund the full cost of programs? Or do you always expect that DCYF should only be funding a percentage of programs with the institution contributing a significant portion of funds towards the program as well?	While it is best practice for agencies to maintain diverse funding sources, DCYF does fund the full cost of programs.
Allocations	Can you clarify if the funding allocations are strategy specific or service area specific? Page 8 of the RFP states they are strategy specific but it looks like the total amount available is based on the service areas.	As stated on page 8, "All funding allocations are Strategy specific, and the funds provided must be used for the specific program purposes outlined under each Strategy." Strategy level allocations are a part of the total allocation within each Service Area. DCYF opted to provided allocations in this RFP on the Service Area level to allow for more flexibility in our decision making.
Allocations	Are the funding allocations per service area unduplicated across Results Areas?	The allocations listed for each service area represents the total amount of funds across all Results. For example, the Enrichment & Skill Building Service Area's allocation range of $8.9-$9.8M would cover all grants awarded across the 3 Results Areas where this Service Area is present.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Allocations	All Creative Expression / Skill Building Categories list $8.9-$9.8M as the funding total. Are they independent pots per result area or does that figure encompass all 3 Result Areas (Ready to Learn, Ready for College, Physically and Emotionally Healthy)?	The allocations listed for each service area represents the total amount of funds across all Results. For example, the Enrichment & Skill Building Service Area's allocation range of $8.9-$9.8M would cover all grants awarded across the 3 Results Areas where this Service Area is present.
Allocations	The updated v3 dollar amounts listed on page 9 state: "DCYF has allocated roughly $127.2M–$140.6M in total available funding per fiscal year for the 2024-29 funding cycle. This total includes roughly $87.3M –$96.5M in DCYF Grants, $30.7M–$33.9M in Partnerships with other City agencies and $9.2M–$10.1M in DCYF-Implemented Efforts. This RFP will provide approximately $87.3M–$96.5M" Can DCYF please show the breakdown by Result Area? It is not clear what comprises the $87.3- $96.5 million within the document, as opposed to inter-agency partnerships and DCYF implemented efforts totaling $39.9- $44 million. As a Beacon, if we are partnering with the school and having some of their Community Schools funding and resources support our Beacon program, how do we show their direct and in-kind contributions in our budget? The direct funds amounts are promised by the school with an amount yet to be determined.	The $87.3M-$96.5M encompasses all service areas, strategies and initiatives contained in the RFP. Each Results section of the RFP contains Service Areas and their corresponding strategies and initiatives. Within each Service Area section there is a chart that details the total allocation for the Service Area across all Results. DCYF is not providing a per strategy or per Result breakdown of this total allocation to allow us to have flexibility in our decision-making process. Applicants can show the additional funding that supports the program by indicating the total cost for each item in their budget as well as the portion they are requesting from DCYF.
Allocations	Is DCYF funding within each category openly or is there a specific number of grants for each category? (Specifically looking at Arts and Creative Expression and Identity Formation & Inclusion under Result Area 1- Enrichment & Skill Building)	DCYF has not set a minimum or maximum for grant amounts or the number of proposals we will fund.
Allocations	How much is DCYF currently spending on annual basis for CBOs (ie. This RFP is 87.3- 96M)- how does this compare to the current level of funding?	For the 23/24 fiscal year DCYF has allocated a total of $145M to the grants we directly administer. This number is higher than the allocation range of $87.3M-$96.5M for this RFP because it includes additional funds beyond the Children & Youth Fund including dollars for COVID response, funding from philanthropic organizations and Addbacks provided by the Board of Supervisors.
Allocations	Please provide a break-down of the $30.7- $33.9M that DCYF is granting to partnerships with other City agencies and what the strategy goals and performance	DCYF is currently unable to provide a breakdown of the funds provided for the $30.7- $33.9M in partnerships because this allocation is for the 2024-2029 funding cycle and specific funding amounts have not yet been finalized. These amounts will be finalized as a part of the City's 2024 budget process. While DCYF is currently funding many services implemented at other City agencies and SFUSD these funding amounts and specific programs or initiatives may change before the beginning of the cycle.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Allocations	Is there a portion of funding set aside for new grantees?	No, a portion of funding has not been set aside for new grantees. This RFP is a competitive process and funding will be provided to programs that meet the eligibility criteria whether new or previously funded.

BOARD OF DIRECTORS QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Boards	At the end of the powerpoint presentation it stated a Board Resolution was required but I am unable to find information about the requirement in the RFP Booklet. Is there specific wording needed? Is it required to apply in October or to enter into contract if awarded in March?	Per San Francisco Board of Supervisors Resolution No.490-21, funded agencies must have at least one youth member, defined as between the ages 14-24 years old, on the organization's Board of Directors. This is not a requirement to apply to the RFP but will be expected of all funded agencies.
Boards	If board meetings need to be open at least once a year, what is your recommendation as to how to notify the public that they can attend?	Chapter 12L of the City's Administrative Code describes the requirements involving public access to meetings of nonprofit organizations. Section 12L.4(d)(2) states: "The Board of Directors shall cause a written notice of the date, time and location of each designated public meeting to be submitted to the Clerk of the Board of Supervisors who shall post the written notice where notices of meetings of the Board of Supervisors are posted, and to the San Francisco Main Library Government Information Center which shall post the written notice where notices of meetings of City boards and commissions are posted. In addition, upon inquiry by a member of the public, the nonprofit organization shall disclose the date, time and location of the designated public meeting."
Boards	In the online system under Agency Profile it asks to include an upload of the Board Roster. Can you please clarify whether there is any specific information that needs to be included in the Board Roster?	At minimum the Board Roster should include the members' names and any officer board seats they hold.
Boards	Does there need to be youth representation on the board of directors if using a fiscal sponsor? Or will representation on advisory board suffice?	Per San Francisco Board of Supervisors Resolution No.490-21, funded agencies must have at least one youth member, defined as between the ages 14-24 years old, on the organization's Board of Directors.
Boards	Will we need to have a Youth Board Member in place by the end of 2023 since there seems to be a lot of guidelines on this?	No, agencies do not need to have a youth board member to qualify for this RFP. The expectation is that if funded, grantees will need to have a youth on their board before the end of the 5-year funding cycle.
Boards	By when does a CBO need to have a young person on the board?	Agencies do not need to have a youth board member to qualify for this RFP. The expectation is that if funded, grantees will need to have a youth on their board before the end of the 5-year funding cycle.
Boards	When (by what date) do we need to have youth representation on board of directors?	Agencies do not need to have a youth board member to qualify for this RFP. The expectation is that if funded, grantees will need to have a youth on their board before the end of the 5-year funding cycle.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Boards	Are organizations able to waive the "youth representation on agencies board" requirement if we have alumni on our board hat have aged out of the 14-24 youth definition? We have a 30 year old on our board who was a participant from ages 14-23. Does this count for the requirement?	No, per San Francisco Board of Supervisors Resolution No.490-21 funded agencies must have "at least one youth member, defined as between the ages 14-24 years old, to be a member of the organization's Board of Directors."
Boards	The RFP states that funded agencies must have a youth board member. According to the linked Board of Supervisors Resolution, DCYF was encouraged to adopt this policy. Has DCYF actually adopted this policy? We have not heard of such policy adoption prior to this RFP, nor has DCYF provided guidance, trainings and so forth for successful implementation. If in fact the policy has been adopted, please provide more details on when DCYF expects funded agencies to have a youth board member in place and what supports DCYF will provide as per the BOS resolution.	Agencies do not need to have a youth board member to qualify for this RFP. The expectation is that if funded, grantees will need to have a youth on their board before the end of the 5-year funding cycle.
Boards	Youth representation of Boards...what age range constitutes a youth?	Per San Francisco Board of Supervisors Resolution No.490-21 funded agencies must have "at least one youth member, defined as between the ages 14-24 years old, to be a member of the organization's Board of Directors."
Boards	Would a youth advisory board meet the requirements for youth on a board, avoiding a tokenized youth situation on the fiduciary board?	While the San Francisco Board of Supervisors Resolution No.490-21 states that funded agencies must have "at least one youth member, defined as between the ages 14-24 years old, to be a member of the organization's Board of Directors," it is not clear whether an advisory, junior, associate or alumni board would fulfill this requirement. DCYF will seek clarity and provide more complete guidance to funded programs after award announcements are made on March 11th, 2024.
Boards	In the RFP, it is stated that there must be one youth member (ages 14-24) on the Board of Directors under Item L. in the DCYF Contractual Requirements. Later in the RFP under Universal Requirements, Item 11 states that Funded agencies should work toward having at least one youth member in their organization's Board of Directors. Both areas reference SF BOS Resolution No.490-21. Can you clarify if our organization would have to have an active youth Board of Directors member, or if this is something we can be working towards, should funding be awarded?	The expectation is that if funded, grantees will need to have a youth on their board before the end of the 5-year funding cycle.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Boards	Does having program alumni on Board work instead of having a current student? What about an associate/junior board or alumni board? Does it have to be the main fiduciary board?	While the San Francisco Board of Supervisors Resolution No.490-21 states that funded agencies must have "at least one youth member, defined as between the ages 14-24 years old, to be a member of the organization's Board of Directors," it is not clear whether an advisory, junior, associate or alumni board would fulfill this requirement. DCYF will seek clarity and provide more complete guidance to funded programs after award announcements are made on March 11th, 2024.
Boards	What happens if we appoint someone 14-24 who ages out in 5 years? Do we keep recruiting new board members throughout?	Yes, San Francisco Board of Supervisors Resolution No.490-21 states that funded agencies must have "at least one youth member, defined as between the ages 14-24 years old, to be a member of the organization's Board of Directors."
Boards	Please clarify what the timing is for having the board member- Page 16 "Funded agencies should work toward having at least one youth member in their organization's board of directors through appropriate training and support (SF BOS Resolution No.490- 21)." v. Page 14 "Per (SF BOS Resolution No.490- 21), agencies must have at least one youth member, defined as between the ages of 14-24 years old, on the organization's Board of Directors."	The expectation is that if funded, grantees will need to have a youth on their board before the end of the 5-year funding cycle.
Boards	Do junior/associate or programs boards count towards the youth board requirement? Or is that only for the main/fiduciary Board of Directors?	While the San Francisco Board of Supervisors Resolution No.490-21 states that funded agencies must have "at least one youth member, defined as between the ages 14-24 years old, to be a member of the organization's Board of Directors," it is not clear whether an advisory, junior, associate or alumni board would fulfill this requirement. DCYF will seek clarity and provide more complete guidance to funded programs after award announcements are made on March 11th, 2024.
Boards	You are asking for a youth to be on our board. - What ages do you consider someone a youth? - What if they turn older than the highest youth age within the grant period of five years? - Can they also be employed at the agency?	San Francisco Board of Supervisors Resolution No.490-21 states that funded agencies must have "at least one youth member, defined as between the ages 14-24 years old, to be a member of the organization's Board of Directors." If the board members ages out than a new member that meets this requirement would be needed. Yes, youth board members can be employed at the agency.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Boards	Our Agency has over 30+ programs of which only two small programs receive DCYF Funding. Very sensitive topics are discussed at this level and need to be confidential, in addition the time requirements for a youth are usually during school and work hours in addition to multi year terms all of which can be very challenging for a Youth. Did DCYF and the Board of Supervisors discuss these issues? Can we create alternate terms and requirements for the Youth Board member? Must they be a "Director on the Board" or can they be a representative on a Board Committee only related to the programs that have DCYF Funding?	While the San Francisco Board of Supervisors Resolution No.490-21 states that funded agencies must have "at least one youth member, defined as between the ages 14-24 years old, to be a member of the organization's Board of Directors," it is not clear whether an advisory, junior, associate or alumni board would fulfill this requirement. DCYF will seek clarity and provide more complete guidance to funded programs after award announcements are made on March 11th, 2024.
Boards	When do funded organizations need to have at least one youth member in their organization's board of directors through appropriate training and support?	The expectation is that if funded, grantees will need to have a youth on their board before the end of the 5-year funding cycle.
Boards	Regarding requirement for grantees to have a seat on their board for a young person between the age of 14-25, what date does this person need to be seated? Oct 20th when RFP is due, or by July 2024 when funding begins? (Page 14) Would a separate Youth Advisory Board suffice or must the youth member be on the fiduciary board?	Agencies do not need to have a youth board member to qualify for this RFP. The expectation is that if funded, grantees will need to have a youth on their board before the end of the 5-year funding cycle.

CHARACTER COUNT QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Character Counts	Are there any length limits for any questions?	Yes, there are character limits for the questions in this RFP. This error has been corrected in the most current version of the RFP document (available on our RFP page) and is up to date in our online RFP system. The following character limits apply to the questions in this RFP: • Target Population Need: 900 characters • Program Overview: 900 characters • Program Implementation: 900 characters • Program Design and Implementation: 1400 characters
Character Counts	I noticed that on the RFP document itself that the character limit for EACH question is 1,400, BUT when I look at the RFP website, some questions are 900 characters. Which is the correct one?	Yes, there are character limits for the questions in this RFP. This error has been corrected in the most current version of the RFP document (available on our RFP page) and is up to date in our online RFP system. The following character limits apply to the questions in this RFP: • Target Population Need: 900 characters • Program Overview: 900 characters • Program Implementation: 900 characters • Program Design and Implementation: 1400 characters
Character Counts	Do character counts include spaces?	Yes, character counts include spaces.
Character Counts	Can you please clarify the character limit for activity descriptions under Services and Projections/Service Sites/Activities in the online system?	There are no character limits for the activity descriptions under Services and Projections form.
Character Counts	In the online system for Budget/Subcontractors, can you please clarify the character limit for "Services and Activities to be Provided for the Proposed Program"?	There are no character limits for the "Services and Activities to be Provided for the Proposed Program" box in the Subcontractors budget category.
Character Counts	There seems to be some repetition between asking numbers served in narrative and in services projections- if we are low on character count can we just reference it in the other locations?	Readers will provide a score for each proposal response. Reader scores for those questions will be based on the response provided. Therefore, if your response does not answer the question and instead refers the reader to another part of the proposal this incomplete answer will be reflected in your score.

FISCAL & BUDGET QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal & Budget	Considering the increased need for basic needs support in SF, how might we account for "barrier removal" support for youth/families?	Applicants can include all relevant costs for their program model as a part of their proposal budget. These costs could include resources for barrier removal.
Fiscal & Budget	Are transportation costs directly related to program delivery an allowable expense?	Please see our Doing Business with DCYF Guide for allowable and disallowable expenses.
Fiscal & Budget	Will the budget moving into the new grant cycle include a line item specifically for outreach and recruitment since that seems to be emphasized in the RFP?	While grant budgets do not include a specific line item for outreach and recruitment these activities can be covered by DCYF grants. These functions are typically performed by staff and supported by materials. In grant budgets these expenses would be reflected under the personnel and program materials and supplies budget categories.
Fiscal & Budget	What can be included under "occupancy costs"? How do you differentiate between occupancy costs and depreciation?	Occupancy costs are those directly related to the use of real property in which programs and administrative activities are conducted. Rent is the primary occupancy cost for a nonprofit agency. Depreciation is an accounting metric related to the reduction in value over time of fixed assets and does not necessarily involve property.
Fiscal & Budget	Referencing – Pg 16 Examples of eligible uses of funds include rent, lease, and occupancy costs as eligible expenses. In the scenario where the organization possesses the facility, what could be considered a parallel expense? Additionally, how can the expenses for operating and upkeeping the facility be addressed, given that depreciation on the building and equipment is classified as an ineligible expenditure?	The San Francisco City Charter Section 16.108(g)(5) holds the following as an ineligible use of the Children and Youth Fund: "Acquisition (other than by lease for a term of ten years or less) of any real property or land, or capital expenditures, or predevelopment or construction costs for housing." General property maintenance is an allowable expense.
Fiscal & Budget	What type of HR costs can be included under program costs vs admin?	Examples of human resources costs classified under Program Expenses are job posting fees to fill program positions, fingerprinting fees for program staff background checks, and payroll processing fees for program staff. Comparable expenses for executive and administrative staff should be classified as Administrative.
Fiscal & Budget	If we want to pay a volunteer coach a stipend to coach young people after school, how are they defined? Are they subcontractors? Do I need an MOU for each coach?	DCYF cannot provide human resources advice to applicants. Please seek counsel on how to classify all individuals engaged in program provision.
Fiscal & Budget	For OST or summer program grants for students with disabilities, can group transport be part of the budget?	Yes, transportation costs can be included in the budget.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal & Budget	Each summer, we rent space in a University of San Francisco dormitory for our teachers. (We're committed to providing free housing to them, since many of them are out-of-town college students exploring an education career.) Is it acceptable to include the dorm rental cost under "Occupancy"? Or is that category just for rent for spaces where we run programming?	As described, this expense is appropriately classified as Occupancy under Program Expenses.
Fiscal & Budget	Under Uses of DCYF funds, for "support for collaboration among grantees", could these include expenses to enhance the delivery of services and a program's capacity building by hiring staff to specifically serve the needs of the children?	Yes, program expenses could include staff hired to support capacity building that enhances the delivery of services.
Fiscal & Budget	Under Uses of DCYF funds, for "behavioral and mental health services", could these include expenses associated with making linkages to therapists?	Yes, program expenses could include expenses associated with making linkages to mental and behavioral health supports.
Fiscal & Budget	Under uses of DCYF funds, for "recreational and afterschool" costs, could these include expenses associated to activities like karate, sports teams, music lessons, and afterschool care like paying for the boys and girls club enrollment?	Expenses related to activities within the proposed program model are allowable.
Fiscal & Budget	Can funds be used towards rental space outside San Francisco County?	DCYF funds can only be used to support the children, youth, and families of San Francisco. If rental space outside of the City is necessary to pursue that goal than such rental would be an allowable expense.
Fiscal & Budget	Can we write in youth participation stipends for ages 14-17 into our DCYF budget? What about other incentives such as bus passes or similar?	Yes, both stipends and incentives are allowable expenses.
Fiscal & Budget	We are currently in the process of completing our Agency Profile for this year's DCYF grant funding. I see a required upload is the agency's most recently completed fiscal audits. As of now, [redacted} does not possess audited financials. Our financial statements for 2021 and 2022 are available, along with the 990 form for the corresponding years. We wanted to seek clarification on whether audited financials are a mandatory requirement for the application or if providing the 990 form and financial statements would suffice.	You are not required to file a financial audit if your agency does not currently have one. If you are funded, you will need to follow department policy on whether or not you will be required to get an audit as a grantee.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal & Budget	Does DCYF require all grantees to submit audited financial statements from an independent CPA? If so, what is the timeline by which an organization needs to have an audited financial statement complete? Furthermore, does DCYF accept audits that are done on a cash basis if the organization plans to shift to an accrual basis?	DCYF policy requires most grantees to receive an annual financial audit from a CPA firm. If your organization does not currently have any audit you can apply without one. If funded, we will work with you to come into compliance on an appropriate time frame. Cash accounting is not a generally accepted accounting principle in the United States and would not be part of an audit conducted by a CPA.
Fiscal & Budget	I have a question about the FINANCIALS section on the AGENCY PROFILE page. What numbers are you seeking under Program, Development/Fundraising, and Admin/Finance? Are you looking for budget numbers broken down by these categories or staffing numbers?	This section, under the subheading Number of FTEs, is requesting Full Time Equivalent (FTE) staffing levels of your agency broken out by the three areas listed (Program, Development/Fundraising, and Admin/Finance).
Fiscal & Budget	I'm inquiring about the budget requirements for the grant proposal. There does not appear to be any budget templates in the RFP. Where might I find the guidelines for submitting a budget along with the application?	All RFP forms, including those for budgets, are located within the online RFP system. To access these forms applicants will need to follow the Online Submission Instructions on page 19 of the RFP.
Fiscal & Budget	If an org decides to apply to multiple program areas that fit holistically under one program umbrella, can one overall budget be submitted?	Agencies must provide a budget for each strategy to which they apply. However, if you are proposing to operate at more than one site, agencies will submit one proposal with an overall budget for all sites that are listed on the Services and Projections form.
Fiscal & Budget	Do you need to list staff individually or is the budget line item for the type of adult staff – the job category so it can include multiple individuals? For example if there is budget item for 10 weeks workshop leaders, is that a single budget line item or do all 10 individuals need to be listed.	Adult Staff budget entries are for individual staff, and will include their Role, Title, Hourly Wage, and Hours Worked on Program. In your example, there would be 10 separate entries for workshop leaders.
Fiscal & Budget	If we are applying for multiple categories in the same service area, and intend to share budget resources, then how do we show that in the budget request?	Your budget should reflect the full cost of the program you are submitting for consideration.
Fiscal & Budget	Is there a cap on fringe (ie 30%) benefits?	There is no cap on Fringe Benefits.
Fiscal & Budget	Where in the budgets should we enter cohorts of TAY that are over the age of 19? It was stated at the bidders conference that cohorts or "classes" of youth under the age 19 should be entered in the youth staff line. Does that mean Class members over the age of 19 should be entered one by one in the adult area?	If you're operating a workforce program that employs TAY as participants then those wages should be listed under youth staff. If the program has TAY as a part of the staff who are not considered program participants than they would be listed under Adult Staff.
Fiscal & Budget	When entering the budget in the RFP, is it an annual amount for 202402025 or projecting a total for 2024-2029?	Agencies should enter an annual budget that corresponds to a typical year of the funding cycle.
Fiscal & Budget	If applying for more than one program/result will it be each proposal and budget or just one?	A program budget is required for every proposal submitted.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal & Budget	We have a lot of variables in the next 5 years including becoming our 501c3 and moving into a permanent space. What is the best way to project that in the budget? Or should we project our budget based on program projections only?	Your budget should reflect the full cost of the program you are submitting for consideration, for the period July 1, 2024 through June 30, 2025.
Fiscal & Budget	In submission of a budget for a program that aligns with multiple strategies do we submit a complete budget to each strategy for the entire program budget or split up the proposed budget per strategy?	A program budget is required for every proposal submitted.
Fiscal & Budget	In regards to the administrative fee, is the total cap at no more than 20% of direct expenses or is it no more than 20% of total funding amount?	The administrative cap is no more than 20% of the total annual grant amount.
Fiscal & Budget	For the Administrative line item, can we put down the entire 20% amount under the heading "Agency Administrative Fees" (since our actual audited indirect is greater than 20%) instead of itemizing each administrative category (i.e., audit, communications, contractors, equipment, fringe, human resources costs, insurance, that are considered indirect, etc. to add up to the 20%)	Agency Administrative Fees are defined as those charged to grantees operating under and receiving central services from a larger institution, such as the YMCA. That fee is one of many Administrative expenses which should be detailed in your application as individual line items, if applicable.
Fiscal & Budget	Is there a targeted number of youth for the budget (cost per participant?)	No, there is not a target cost per youth number that DCYF is looking for in the proposal budgets. DCYF understands that programs differ in the types of services they provide, the intensity of those services and the needs of the participants they work with and is not setting target cost per youth to reflect these differences.
Fiscal & Budget	If I want to partner with schools and other grantees to expand my services off-site in order to better meet the needs of the community, how would I classify this expense on my budget? Is it a special event? Would the partner be considered a subcontractor that needs to be pre-determined prior to the application deadline?	if expansion of services is dependent on paid partnerships, then these would be considered subcontractors. A formal agreement or MOU must be in place for all subcontractors listed in the budget at the time of proposal submission.
Fiscal & Budget	If we are asking for the full program to be funded by DCYF, should the "total program cost" field equal the "DCYF request" field?	Yes, if the proposal is requesting that DCYF cover the full cost of the program than the Total Program Cost and DCYF Request fields would be equal.
Fiscal & Budget	We are expanding in the next three years, with a concrete plan to partner with more school sites and expand leadership programming (among other growth initiatives). Should we create our budgets to reflect where our staffing and other program costs will be in 2-3 years?	Agencies should submit budgets that reflect a typical year of programming.
Fiscal & Budget	How do we know if our organization is already or still on the approved city supplier list? My organization, [redacted] (formerly named [redacted]), would be new to the DCYF RFP process, but we have participated in the DCYF snack program in the past years up until 2018.	This information is available by contacting San Francisco City Partner User Support at 415-944-2442 or sfcitypartnersupport@sfgov.org.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal & Budget	Can an agency apply an estimated cost of living increase between 3-5% in the program's budget, in years 2-5? Are there other guidance for the increase in cost year over year ?	No, agencies are awarded a set amount of annual funding for the five-year funding cycle and are not able to increase this amount. However, DCYF does provided an annual Cost of Doing Business (CODB) increase to our grantees that usually equals 2.5-3% of the annual grant amount.
Fiscal & Budget	If I provide employment and scholarship opportunities to youth, do I have the right to terminate their employment or our agreement based on behavior, performance or attendance? Would these youth employees be considered at-will?	DCYF cannot provide human resources advice to applicants. Please seek counsel on how to manage and classify Youth Staff.
Fiscal & Budget	Will DCYF allow a lead agency to include subcontractors as part of the proposal?	Yes, lead agencies can include subcontractors in their budgets.
Fiscal & Budget	On page 13 of the RFP, the County details standard insurance requirements that funded organizations must comply with if they are to contract with DCYF. Does DCYF require that proof of insurance be uploaded into the online application portal as a part of the proposal submission?	No, required insurance will be due at the time of the signing of the contract.
Fiscal & Budget	Is the required insurance for subcontractors due at the time of RFP submission or is it due upon awarding of grants/workplan submission?	Required insurance will be due at the time of the signing of the contract.
Fiscal & Budget	Another question for the Comprehensive Year-Round and Summer Learning strategy- could you please clarify which months we can invoice for, as a summer program? I have it in my head that we can invoice from Apr-Aug. So, any work that our staff do in preparation for the summer in Feb or Mar shouldn't be included in our budget. Any wrap-up work we do in Sept or Oct also isn't allowable. Is that accurate?	Invoicing should align with program related cost, including months of planning pre-summer and closing of program post-summer. Final month range will be determined after grant awards are issued and negotiated.
Fiscal & Budget	What is the minimum wage ordinance/waiver (email sent this week) and does this impact all youth serving programs? (ie. Stipend based programs)	As part of the 2023/24 budget process, the Mayor and Board of Supervisors approved a youth waiver to the MCO. This waiver applies specifically to youth employees under the age of 19 who are participating in an employment or training program employed as an after-school or summer employee. Youth staff meeting these criteria will no longer be subject to the MCO. Rather, these staff are covered under the San Francisco Minimum Wage and Paid Sick Leave Ordinances. This change potentially impacts all programs that employ youth under the age of 19 and wish to use the exemption, especially youth workforce development programs. Programs that provide compensation to youth employees through stipends are not paying a wage and thus are not affected by this law.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal & Budget	Do volunteer stipends need to follow minimum compensation ordinance?	DCYF cannot provide human resources advice to applicants. Please seek counsel on how to classify all individuals engaged in program provision.
Fiscal & Budget	Stipends to be paid to youth under various programs – Are there any regulations as to minimum/ maximum stipend to be paid? Can we have gift cards as stipend payments?	DCYF is providing more flexibility to programs, especially those funded under the Youth Workforce Development General strategy, by offering a stipend-based payment option. This type of payment is being made available to account for shorter term, training and exposure-based activities for which a wage would not make sense. DCYF encourages agencies to consult with their counsel to ensure that programs providing stipends based payments are in compliance with relevant City state and federal employment and reporting laws. Agencies should be sure to understand the distinctions between the types of work that are eligible for wages and stipends as determined by the law as well as the necessary IRS reporting requirements. DCYF will provide additional guidance to funded programs between award announcements on March 11th, 2024 and the beginning of the grant term on July 1st, 2024.
Fiscal & Budget	Can you offer more clarity around any parameters with stipends (does DCYF have any guidelines or restrictions to consider if we include stipends in the budget?)	DCYF is providing more flexibility to programs, especially those funded under the Youth Workforce Development General strategy, by offering a stipend-based payment option. This type of payment is being made available to account for shorter term, training and exposure-based activities for which a wage would not make sense. DCYF encourages agencies to consult with their counsel to ensure that programs providing stipends based payments are in compliance with relevant City state and federal employment and reporting laws. Agencies should be sure to understand the distinctions between the types of work that are eligible for wages and stipends as determined by the law as well as the necessary IRS reporting requirements. DCYF will provide additional guidance to funded programs between award announcements on March 11th, 2024 and the beginning of the grant term on July 1st, 2024.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal & Budget	Are there any restrictions/guidelines in offering stipends to partner schools sites or CBO partners or subcontracting with them?	DCYF is providing more flexibility to programs, especially those funded under the Youth Workforce Development General strategy, by offering a stipend-based payment option. This type of payment is being made available to account for shorter term, training and exposure-based activities for which a wage would not make sense. DCYF encourages agencies to consult with their counsel to ensure that programs providing stipends based payments are in compliance with relevant City state and federal employment and reporting laws. Agencies should be sure to understand the distinctions between the types of work that are eligible for wages and stipends as determined by the law as well as the necessary IRS reporting requirements. DCYF will provide additional guidance to funded programs between award announcements on March 11th, 2024 and the beginning of the grant term on July 1st, 2024.
Fiscal & Budget	If we have a TAY/A youth workforce development program with youth 19 years old + older, do we put their wages in adult staff? Or add them in the collective youth staff salaries?	If the workforce program employs TAY as participants then those wages should be listed under youth staff. If the program has TAY as a part of the staff who are not considered program participants than they would be listed under Adult Staff.

FISCAL SPONSOR QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal Sponsors	On the top of page 9, the rfp states "Applicants may submit only one proposal per Strategy except for the Beacon Community Schools and High School Partnerships Strategy." What if you are a fiscal agency for an organization that does the same work. Can the lead agency and fiscal sponsored agency both apply. If so, can they both be funded?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches <u>OR</u> if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
Fiscal Sponsors	Does the one proposal per strategy apply to organizations acting as fiscal sponsors?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches <u>OR</u> if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal Sponsors	I understand you can only submit one application per strategy – can you submit one application as a lead agency and another as a fiscal sponsor of another now 501(c)3 organization for the same strategy?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
Fiscal Sponsors	On page 9 the RFP states that agencies may only submit one proposal per strategy. If an agency is a fiscal sponsor for another agency, can each submit a proposal under the same strategy?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
Fiscal Sponsors	Does fiscal sponsor need to be an approved city contractor?	Yes, Fiscal Sponsors need to be approved vendors with the City.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Fiscal Sponsors	How much weight will DCYF be putting on equitable salaries for staff in the budget? If there are best practices or recommended pay scales, can DCYF share this info? Also, does the same rule apply if an agency is applying as a fiscal sponsor? Fiscal sponsor shouldn't be held to the rule.	Given current challenges that community-based organizations are having hiring and retaining staff DCYF encourages agencies to pay their employees at a wage level that both reflects their work and acknowledges key factors such as the local cost of living. DCYF is not providing recommended pay scales or setting requirements about the wages that agencies should pay their staff. We encourage agencies to submit proposals that represent the true cost of their programs. As the holder of the contract for the funded program the fiscal sponsor is expected to adhere to all contractual regulations and requirements.

FOR PROFIT ORGANIZATIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
For Profit Organizations	Can you explain the logic and reasoning behind opening the RFP competition to for-profit companies? Why are non-profits expected to compete against for-profit companies?	DCYF is required to include language in our RFP that aligns with Chapter 21G of the San Francisco Administrative code. Section 21G.2 Definitions defines a grantee as a "party entering into a Grant Agreement with the City. A Grantee may be a for-profit or nonprofit entity, an individual, or a governmental entity." All applicants are held to the same requirements and expectations and will receive equal review under this RFP.
For Profit Organizations	Why are you making nonprofits compete with for-profits for funding?	DCYF is required to include language in our RFP that aligns with Chapter 21G of the San Francisco Administrative code. Section 21G.2 Definitions defines a grantee as a "party entering into a Grant Agreement with the City. A Grantee may be a for-profit or nonprofit entity, an individual, or a governmental entity." All applicants are held to the same requirements and expectations and will receive equal review under this RFP.
For Profit Organizations	How come DCYF has decided to accept applications from for profit organizations?	DCYF is required to include language in our RFP that aligns with Chapter 21G of the San Francisco Administrative code. Section 21G.2 Definitions defines a grantee as a "party entering into a Grant Agreement with the City. A Grantee may be a for-profit or nonprofit entity, an individual, or a governmental entity." All applicants are held to the same requirements and expectations and will receive equal review under this RFP.
For Profit Organizations	Please provide more info re: eligibility for profit companies.	DCYF is required to include language in our RFP that aligns with Chapter 21G of the San Francisco Administrative code. Section 21G.2 Definitions defines a grantee as a "party entering into a Grant Agreement with the City. A Grantee may be a for-profit or nonprofit entity, an individual, or a governmental entity." All applicants are held to the same requirements and expectations and will receive equal review under this RFP.
For Profit Organizations	- Why will awards be made to for-profit institutions? How will companies be held accountable to centering students and providing services on par with peers who can afford to pay full price for services?	DCYF is required to include language in our RFP that aligns with Chapter 21G of the San Francisco Administrative code. Section 21G.2 Definitions defines a grantee as a "party entering into a Grant Agreement with the City. A Grantee may be a for-profit or nonprofit entity, an individual, or a governmental entity." All applicants are held to the same requirements and expectations and will receive equal review under this RFP.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
For Profit Organizations	DCYF has opened the RFP process up to for-profit companies this year. We are wondering the reason for this change and what DCYF views as the benefit? Who do you anticipate your for-profit partners will be? Are they subject to sunshine ordinance, youth on their board, and independent audits?	DCYF is required to include language in our RFP that aligns with Chapter 21G of the San Francisco Administrative code. Section 21G.2 Definitions defines a grantee as a "party entering into a Grant Agreement with the City. A Grantee may be a for-profit or nonprofit entity, an individual, or a governmental entity." All applicants are held to the same requirements and expectations and will receive equal review under this RFP.
For Profit Organizations	Per SF BOS Resolution No.490-21, agencies must have at least one youth member, defined as between the ages 14-24 years old, on the organization's Board of Directors. **Question**—Will for-profit organizations governed by a board of directors be held to this standard or does it only apply to nonprofit organizations? If a for-profit organization is structured as a LLC, does a youth ages 14-24 years old need to be an owner of the organization?	All grantees, including for profit companies, will be held to the same requirements and expectations. These expectations include those related to youth board members.
For Profit Organizations	Under Chapter 12L of the San Francisco administrative code, non-profits that receive in excess of $250,000 in City funds must comply with specific open government requirements and respond to requests for financial and meeting information from members of the public. This is commonly called the "Sunshine Act." **Question**—Will for-profit organizations funded under this RFP be expected to comply with the Sunshine Act standards that non-profit organizations must adhere to?	All grantees, including for profit companies, will be held to the same requirements and expectations. These expectations include those related to youth board members.
For Profit Organizations	If requested by City, Grantee shall also deliver to City, no later than one hundred twenty (120) days following the end of any Fiscal Year, an audited balance sheet and the related statement of income and cash flows for such Fiscal Year, certified by a reputable accounting firm as accurately presenting the financial position of Grantee. Question--Will for-profit organizations be held to this audit requirement?	All grantees, including for profit companies, will be held to the same requirements and expectations. These expectations include those related to youth board members.
For Profit Organizations	Can you explain the logic and reasoning behind opening the RFP competition to for-profit companies? Why are non-profits expected to compete against for-profit companies?	DCYF is required to include language in our RFP that aligns with Chapter 21G of the San Francisco Administrative code. Section 21G.2 Definitions defines a grantee as a "party entering into a Grant Agreement with the City. A Grantee may be a for-profit or nonprofit entity, an individual, or a governmental entity." All applicants are held to the same requirements and expectations and will receive equal review under this RFP.

GENERAL QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
General	Are there any other attachments that will be needed in the RFP?	No other attachments are needed for this RFP.
General	Are letters of support recommended?	Letters of support are not being collected for the 2024-2029 RFP.
General	Are support letters being considered for proposals?	No, DCYF is not collecting letters of support with the 2024-2029 RFP.
General	Will funding be prioritized for certain proposals (ie. One result area multiple programs)?	Funding in the 2024-2029 RFP is prioritized for specific strategies or initiatives. DCYF will make funding decisions for each strategy and initiative based on the responsiveness of proposals, their alignment with requirements and their ability to serve the selected target population.
General	In the SAP, what is the difference between DCYF grants and partnerships? How is DCYF distinguishing the allocation of resources by partnerships?	DCYF Grants encompass funds directly RFP'ed and administered by the department. Partnerships are funding for programs and initiatives implemented by other City Agencies and SFUSD that are partially or wholly funded by DCYF. In the 2023 Services Allocation Plan (SAP) distinct allocation ranges were provided for both DCYF grants ($87.3M-96.5M) and Partnerships ($30.7M-$33.9M).
General	Is continuity of service a priority for this cycle?	While DCYF recognizes the importance of continuity of services in the programs we fund we are also charter mandated to administer an RFP every 5 years to select our portfolio of grantees. DCYF will consider the past performance of current grantees as a part of our decision process.
General	Will you be as forgiving in regards to errors in our proposals as we are expected to be in regards to errors in your RFP?	DCYF apologizes for any errors as they were not intentional. We have addressed all the errors that were brought to our attention and these corrections are reflected in the most recent version of the RFP document available on [our RFP page](#).
General	In the SAP, what is the difference between DCYF grants and partnerships? How is DCYF distinguishing allocation of resources by partnerships?	DCYF Grants encompass funds directly RFP'ed and administered by the department. Partnerships are funding for programs and initiatives implemented by other City Agencies and SFUSD that are partially or wholly funded by DCYF. In the 2023 Services Allocation Plan (SAP) distinct allocation ranges were provided for both DCYF grants ($87.3M-96.5M) and Partnerships ($30.7M-$33.9M).
General	Prepandemic the SFUSD was a collaborative partner with CBOs, particularly with middle + high school children. After the pandemic, SFUSD has not been as collaborative (many people left or retired). How can DCYF help build back those relationships for CBOs?	DCYF is committed to strengthening our partnerships with all of the City agencies we work with include SFUSD. We currently collaborate with SFUSD and will continue to do so throughout the funding cycle.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
General	Will we have the ability to use funding to build the program? i.e. hire staff, establish and execute outreach. How long do we have before we have to implement and report numbers?	While it is possible to work towards full capacity, services are expected to begin at the onset of the grant on July 1st, 2024 unless stated otherwise for specific strategies and initiatives.
General	Does program have to be built by the March deadline or will we have time to execute the planning of the program and hire, allocate funds?	While award decisions for the 2024-2029 RFP are expected to occur on March 11th, 2024 grants will not begin until July 1st, 2024. In addition, funded programs will be required to finalize their workplan and budget before the start of the grant.
General	Listed as "excluded services" and thus an ineligible use of funds it states services provided by law enforcement. Does this exclude us from this RFP to apply to provide services to children, youth, and young adults, if we are otherwise partially funded by one of the law enforcement agencies in San Francisco?	No, this restriction, listed on page 9 of the RFP, applies to services directly implemented by the "Police Department or other law enforcement agencies, courts, the District Attorney, Public Defender, City Attorney; or the Fire Department, detention or probation services mandated by state or federal law, or public transportation." It does not apply to applicants that receive funding from these entities.
General	We understand the release of this RFP was postponed, however the due dates for the proposals do not seem to have changed (even though the release was delayed) so can we have more time to submit the proposals, to be able to be more thoughtful of our design and planning?	No, despite the change of release date for the 2024-2029 RFP, DCYF is not providing additional time for applicants to complete and submit proposals. All proposals are due on October 20th, 2023, by 5pm.
General	What existing grantees have been offered the opportunity to extend without reapplying in order to better understand who the successful leaders are?	All DCYF grants for the 2018-2023 funding cycle will end on June 30th, 2024. Therefore, there are no existing grantees who have been offered the opportunity to extend their funding without reapplying.
General	Who are the top 3 grantees that provide physical health services for DCYF? How can I obtain a copy of their past proposals?	DCYF encourages agencies to review our Year End Reports indicating grantee performance during the 2018-24 funding cycle.
General	Which 5 neighborhoods receive the most funding from DCYSF in order to better understand how the "culturally responsive" requirement might play out in terms of staffing needs?	DCYF encourages agencies to review our 2023 District Calendar that provides an overview of funding by supervisorial district.
General	Depending on which are the top 5 neighborhoods receiving funding from DCYSF- who are the top 3 "community partners" in each of those neighborhoods DCYSF wants grantees to collaborate with?	DCYF does not maintain a list of top community partners in any neighborhoods in San Francisco. We encourage applicants to review our Year End Reports to get a better sense of the providers we fund.
General	If my afterschool program is open to the public with scholarships available for all who want to participate, does this mean only a portion of the program costs (rent, utilities, etc) are eligible for DCYF funding?	Programs can submit proposals that request the full cost or a portion of the cost of their programs. Typically, agencies allocate a portion of the program cost (rent, utilities, etc.) in proportion to the number of youth the funding is seeking to support.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
General	What are the current youth fitness programs funded through DCYF?	We encourage applicants to review our Year End Reports to get a better sense of the providers we fund. To see information about grantees funded under the Sports & Physical Activity strategy please visit our Year End Reports page and select Sports & Physical Activity from the strategy drop down menu.
General	In the fitness industry, we are legally required to refer people with special conditions to specialists if their needs are out of our team's job scope. Does DCYF help grantees navigate difficult situations/conversations?	While DCYF can provide some assistance connecting grantees with other providers we fund we also expect grantees to develop their own partnerships to support the unique needs of their participants.
General	Please define a standard-based curriculum.	On page 22 of the RFP curriculum is defined as "Curriculum: Components of a curriculum should include learning goals and objectives, activities that help meet the learning goals and objectives, and resources that can support the activities. The sequencing of a curriculum can span any length of time and be broken into smaller units but must be implemented through daily lessons to guide the activities within a given session of programming. Activities should advance in complexity and/or depth over time and utilize various methods to practice and reinforce concepts and skills. For example, a larger curriculum on improving a youth's digital literacy may have a unit or series of lessons about cyberbullying. Activities in the session may include a discussion about the definition of cyberbullying and the reasons people engage in cyberbullying, watching and debriefing a video about cyberbullying, and role-playing a cyberbullying incident. Additionally, the session may contain support materials like a listing of resources people can turn to when bullied."
General	Can DCYF please define and add to the glossary "at-risk youth"?	DCYF defines at-risk youth as youth and young adults who are system-impacted and or system-involved.
General	Can DCYF please define and add to the glossary "justice-involved youth"?	As described on page 89 of the RFP, DCYF defines justice involved as youth and young adults in multiple stages of their case flow, including in-custody, pre-trial release, awaiting adjudication, awaiting sentencing, alternative to detention, out-of-home placement or while in school.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
General	Can DCYF please define and add to the glossary "disconnected youth"?	As described in the City Charter definition of disconnected transitional age youth: youth ages 18 to 24 as who "are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs, including substance abuse; are low-income parents/caregivers; are undocumented; are new immigrants and/or English Learners; are Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQQ); and/or are transitioning from the foster care, juvenile justice, criminal justice or Special Education system."
General	On p.12 under DCYF Eligibility Requirements, it says that "Non-profit applicants must be compliant with the California Office of the Attorney General's registration and reporting requirements as reported in its Registry of Charitable Trusts". Can you please clarify whether that is compliant by the time of proposal submission, or by award announcement (March 11, 2024)?	Agencies must be in compliance with the California Office of the Attorney General's registration and reporting requirement by the time of award announcements on March 11th, 2024.
General	Does our current MOU(from 2023-26) with SFUSD apply toward the approval to implement programming? All partner sites are listed in the MOU.	If your MOU with SFUSD is active through 2026 and the program(s) you are applying to DCYF for are the same, then the MOU would still apply.
General	Do the proposed programs need to be tuition-free, or can funding support scholarships for tuition-based programs?	No, proposed programs do not need to be tuition free to apply. Typically, DCYF funds are used by agencies to provide free to low cost programming to children, youth and their families.
General	Will DCYF support programs that serve predominantly SF residents but deliver these services both in SF and in other counties? (Marin, Alameda,etc)	DCYF funds can only be used to serve San Francisco residents. However, the services can take place outside of San Francisco, if appropriate. It should also be noted that Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court.
General	Can we apply for work in a public charter school?	Yes, applicants can apply to provide services in a public charter school.
General	Many of the strategies require that SFUSD provide information and offer support to CBOs for academic updates and other information. Is DCYF going to support these CBO/SFUSD partnerships? We have had varying degrees of success in gaining information from SFUSD.	DCYF will continue to work towards strengthening our partnership with SFUSD throughout the 2024-29 funding cycle. We are aware of challenges getting data and information from SFUSD and will continue to try and address these issues.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
General	Can an organization use awarded funds for Strategic Planning for the first year?	No, DCYF is not providing funding for planning for any strategies or initiatives in this RFP. Agencies that receive DCYF grants will have between the time of award announcement, tentatively scheduled for March 11th, 2024, until the onset of the grant on July 1st, 2024 to plan for the implementation of their program.
General	The RFP is different than the RFQ, correct? If so, When is the RFQ for children youth and family going to be release?	Unlike the 2018-23 RFP process, DCYF is not releasing an RFQ for services for children, youth, TAY and families at this time. Agencies should focus on the 2024-2029 RFP to apply for funding.
General	Tracking data has been a challenge since we had students complete signed forms. What strategies and plans are you looking for in the application to ensure we can continue with the best tracking data possible? Does DCYF plan on any actions to address the challenges of collecting data from students directly? Currently, we cannot count a student unless they complete a signed form, and so we are considering that challenge when setting our goals, but is there a benchmark DCYF expects for goal setting to ensure we are not too conservative in benchmarking that would disqualify us from a DCYF grant?	DCYF has not specified any specific strategies in this RFP for tracking data. DCYF has also not set a benchmark for goal setting relative to the challenge of collecting data from participants. DCYF generally addresses program specific issues on an individual basis with our grantees. Agencies are encouraged to set their program goals based on their unique circumstances.
General	There isn't funding towards mental health & in-school out-of-school time/summer learning- what is the plan if there are no longer strategies/initiatives supporting these programs formally supported by DCYF?	DCYF's funding for mental health support is mostly provided through our partnerships with the Dept. of Public Health and SFUSD. In future years of the 2024-2029 funding cycle DCYF may RFP out funds for mental health support and administer the awarded grants directly. DCYF's funding for summer learning is a part of the Comprehensive Year-Round and Summer Learning strategy located on page 54 of the RFP.
General	If an organization does not apply for this RFP, are there possibilities to get funding later/during the 5-year period? For example, if we want to launch after school programs in two years, can we apply for planning later? Or, should we apply now to fund planning in year 1 and programs in years 2-5?	DCYF will administer additional RFP's during the 2024-2029 funding cycle, however, it is nearly certain that those processes will not include all DCYF strategies and initiatives. Additionally, DCYF is not offering funding for planning in any strategies or initiatives in the 2024-2029 RFP and will expect services to begin at the onset of the grant on July 1, 2024.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
General	Can we direct the reviewer/scorer of our proposal to the Services Projection Activity narratives in our Program Design and have the Program Overview section scored based on both the narrative for that section and the Services Projection Activity narratives? Or will the score be based solely on what is written in the Program Overview section? - And, does the Services Projection Activity narrative have a character limit?	Readers will provide a score for each proposal response. Reader scores for those questions will be based on the response provided. Therefore, if your response does not answer the question and instead refers the reader to another part of the proposal this incomplete answer will be reflected in your score. No, there are no character limits in the Services & Projections form activity narratives.
General	Program designs are very prescriptive in the RFP do you expect us to address it all in the way outlined in the RFP, where can we be creative?	The strategy requirements listed in the RFP set certain parameters for the type of services DCYF intends to fund. Agencies can still be creative within these parameters, as long as they meet the requirements for the strategy.
General	Can you provide some clarification as to what you mean by "providers" in the following RFP question? "Describe your program's approach to ensuring the wellness of your participants. In your answer, please describe any established partnerships with providers that can be used to support participants." We bring our program to SFUSD and community organizations. Would they be considered the providers? I feel like we are the providers, and they are the recipients. I am also wondering if the foundations and government agencies that support the program are considered providers.	In this question the term providers refers to any organization that you partner with to bring in supportive services to your participants. Examples could include but are not limited to, bringing in a wellness organization that provides mindfulness sessions, a cooking program that teaches participants about healthy meals or a mental health provider that offers counseling.
General	If we have two Co-Executive Directors, how we list them in the Agency Profile- Key Agency Staff section?	DCYF suggests entering the person who has more administrative responsibility as the executive director and providing more detail in the Key Agency Staff section.
General	For large agencies with separate departments, should the agency profile reflect information specific to the department or the entire agency? For instance, we are a program that is part of the Department of Psychiatry and Behavioral Sciences within UCSF. There are some questions like the financial and number of FTEs, key staff that would be department specific, and the rest of the questions seem most relevant to put information on UCSF as a whole. Any guidance on how to handle this would be greatly appreciated.	In most cases, the organization with which the City and County of San Francisco would enter into a contract with should be reflected in its entirety in the Agency Profile. If a large organization is incorporated in such a manner that individual branches or departments are empowered to enter into contracts independently, then the branch or department can be reflected in the Agency Profile.
General	When will the bidder's conference recording be available on DCYF's website?	The Bidder's Conference recording is available on our RFP Page.
General	Will there be an FAQ page where we can access the questions that agencies submit and the answers that DCYF provides?	DCYF posted a Frequently Asked Questions (FAQ) document on September 8th and the full Questions & Answers document on September 13th. Both documents are available on our RFP page.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
General	I know that the last day to submit questions is September 1. However, how do we get questions answered if we have them while we are completing the application?	DCYF only accepted questions for this RFP from August 16th-September 1st. DCYF posted a Frequently Asked Questions (FAQ) document on September 8th and the final Questions & Answers document on Sept. 13th. Both documents are available on our RFP page. DCYF encourages applicants to review the final questions and answers document as other applicants may have submitted similar questions.
General	Where can we find our score reports for the previous cycle?	Applicants can find scores, reader comments, deliberation results and award amounts for the 2018-23 RFP & RFQ by following this link to our website.
General	Is there a way we can get access to our past scores and comments on our 2018 proposals? We found the link but it doesn't work anymore. And we moved our files due to flood damage and can't access them.	Applicants can find scores, reader comments, deliberation results and award amounts for the 2018-23 RFP & RFQ by following this link to our website.

HOW TO APPLY QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	Since the last RFP, our program has grown to serve students during in-school time (bridging the gap of services at SFUSD schools) and adding career preparation components to help students get job-ready (resume creation, networking workshop, mock interviews, etc.) in addition to our after-school programming. Therefore, since we serve in the three Result Areas: ready to learn & succeed in school (1- skill building and 2- out-of-school time) and 3- ready for college, work & productive adulthood, should we be submitting 3 RFPs or can we encompass the entire program into one RFP?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency.
How to Apply	If we have a historical/proven DCYF program is it better to apply for continuations of the existing program or to apply to expand the program into other qualifying underserved schools?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency.
How to Apply	If we have K-12 programs at different schools but also serve HS specifically should we apply through the K-12 or HS specific categories, or both?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas, Target Populations and Strategies.
How to Apply	If we are a Middle School Beacon, can we apply for other middle school programming too, or should we focus only on elementary school and high school for other proposals?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency.
How to Apply	We need drop-in teen centers so youth know they have a safe space. Where would this application fall under?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	We provide free open days at our three science workshops for families, children and community members we work with every week and three Saturdays per month. We believe this specific "Open Community Days" program empowers families and brings culturally relevant and accessible hands-on science activities, tools, equipment, real scientific collections all free and open for everyone to use. They are very popular and we have hundreds of families and children who enjoy this community every week. Would this program fall under service areas "Family Empowerment" or "Outreach and access" and strategies "Collaboratives" and "Community Navigators"?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	If we have one program that is in alignment with multiple strategy areas do we submit a separate proposal of the same program to each aligned strategy?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	Our non-profit organization, the San Francisco Girls Chorus (SFGC), provides music education for young people, and we will be focusing on our offerings in Bayview-Hunters Point in our proposal. I want to confirm that SFGC should apply under the Arts and Creative Expression Strategy. While our programming does take place after school, it seems that the Arts Strategy under the Enrichment & Skill Building Area is more aligned with us than the Out of School Time Service Area. Can you confirm that this is the right approach, and that programs under the Arts and Creative Expression Strategy can take place during out of school time?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	If we believe our project falls into two Strategies/Initiatives that are in the same Results category, should we submit two proposals to increase our project's chance of being funded?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	In trying to understand the different service areas can 1 program be divided into different proposals based on different aspects falling into different strategies?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This RFP has been developed with this goal in mind and we have made efforts to try and prevent the need for agencies to split their programs into multiple proposals. However, despite our efforts it is possible that agencies may still feel that their programs must be split to fit into DCYF's funding structure. DCYF cannot provide guidance on how agencies should apply to our RFP meaning that agencies will need to decide which approach is in their best interest.
How to Apply	How many strategies are recommended per youth program?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	We need teen centers that are drop-in so youth know that they have a safe space – where would this proposal fall under in the list of strategies/initiatives?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	What do you recommend if our program employs 2 strategies (i.e.STEM and Identity Formation)? Should we submit 2 separate proposals?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	Result Area 1, Enrichment & Skill Building, Arts & Creative Expression strategy: Can we apply Arts & Creative Expression strategy funding to be used at Beacons we serve?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. However, it is possible for an agency to submit proposals for programs under different strategies that work together.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	If we have a currently funded DCYF program where we have identified what RFP strategy it fits into, and we provide w/in that program specific Workforce Development activities that are non-DCYF funded, should we submit one application under the identified strategy OR submit two separate applications under (e.g., summer + workforce development)?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	One of our workforce development programs looks to cover multiple RFP strategies. Can or should we apply for both strategies?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	We have "teen centers" embedded into existing DCYF programming for our agency. For this RFP, should we apply for an individual teen center grant under one of the strategies, OR incorporate the "teen center" activities into other specific grant strategy applications we plan to apply for (e.g., Beacons)?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	IS it ok to submit the same proposal to each strategy it could fit into?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	In 2018, our organization acquired another DCYF grantee, and we inherited their grant and expanded our program, staff, and impact to include their service areas- though we have been reporting the impact of that inherited program in our original service area. When reapplying this year for both amounts of funds, should we consolidate our grant request to one service area for the full amount from both organizations or reapply in both our original service area and the inherited area? Our programming seems to work across both service areas (Arts and Creative Expression and Identity Formation & Inclusion- both under Result Area 1- Enrichment & Skill Building). We are thinking of applying with different age groups under the aforementioned service areas. If we only received a grant in one service area, would we be able to adjust the age groups to cover our student population holistically?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program. If funded, DCYF will expect programs to adhere to the Services and Projections they submitted with their applications. These forms will serve as the basis for their 2024/25 workplan. Adjustments would be allowed to the number of youth if the agency received a different funding amount than requested.
How to Apply	How can we clarify our program is Black serving given the City Attorney's rules around Prop 209?	The RFP requires agencies to complete a Services & Projections form for each program where they provide projected numbers and demographic information about participants. Additionally, the RFP questions and target population selection and needs section (if relevant) also provide agencies with opportunities to describe the unique program model and approaches used to serve participants.
How to Apply	Can organizations combine multiple programs that support different strategies initiatives from separate result areas into one applications or do we need to submit separate applications for our programs that mirror the RFP's breakdown? There was a technicality last cycle (in terms of scoring, etc.) that prohibited combing. It looks like the interface still has this feature, can that be changed?	Proposals can only be submitted by strategy or initiative and cannot be combined. This restriction is in place because strategies and initiatives have different requirements, target populations and intended outcomes.
How to Apply	May we submit a proposal ourselves and also be included as a subcontractor for the same work on another proposal?	Agencies can submit their own proposal and be included as a subcontractor for another agency, but these services cannot be for the same program. DCYF will not provide multiple grants for the same program.
How to Apply	If we have multiple result areas and any combination of programs, do we submit that as one proposal or multiple different proposals? How do we select multiple on the DCYF online submission webpage and how do we specify which result area goes with which program if here are multiple programs and result areas?	Please view our Bidder's Conference recording (at the 24:07 mark) for more information about the different ways to apply to the 2024-2029 RFP. The Bidder's Conference recording is available on our RFP page.
How to Apply	Result Area 1, Out-of-School Time (OST) Service Area, Beacon: If we partner with a Beacon, can we apply for services to be used on school campus?	Yes, if you partner with a Beacon, you can apply to provide services on a school site.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	Can you recommend a strategy for a HS Out of School time program that is school-based?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
How to Apply	In our application, should we mention and give context for the acquisition of another DCYF grantee?	Agencies should respond to RFP questions as they are asked and should include details that are relevant to what is being asked.
How to Apply	If a collaborative team of agencies applies for the RFP, is only the lead agency/fiscal sponsor required to submit an application? What application requirements are needed on the part of the other agencies that are also involved in the proposal?	Yes, the lead agency of the collaborative would apply to the RFP and include the other members of the collaborative as subcontractors in their budget. Because they are being included as subcontractors formal agreements or MOUs must be in place with all providers listed as subcontractors at the time of proposal submission.
How to Apply	Would we have different applications to serve different age groups within the same category, or do we need to put all ages served in the same application?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	Page 9 of the RFP states, "Agencies may submit only one proposal per Strategy except for the Beacon Community Schools and High School Partnership Strategies." On page 184 of the RFP, under the Out-of-Home Placements Strategy, it states, "Agencies may apply for multiple models but must submit a separate proposal for each." Can you confirm that DCYF would accept two separate proposals from one organization for two of the out-of-home placement models?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	Why are organizations being limited to applying only once per strategy?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	On page 9 the RFP states that agencies may only submit one proposal per strategy. On page 92 the RFP states: "Applicants must focus on one target population per proposal under this strategy. If intending to serve multiple target populations, separate proposals must be submitted." Does this mean multiple proposals can be submitted by an agency under this strategy or that agencies should only propose to service one target population?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	Why are organizations being limited to apply only once per strategy? Does the one proposal per strategy apply to organizations that are acting as fiscal sponsors?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	with regard to this restriction ("Agencies may submit only one proposal per Strategy except for the Beacon Community Schools and High School Partnerships Strategies….") does that mean we can submit one "Identity Formation & Inclusion" proposal under Ready to Learn & Succeed in School and one under "Ready for College, Work & Productive Adulthood, or only one between the two?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	On p. 9 of the RFP, it notes "Agencies may submit only one proposal per Strategy except for the Beacon Community Schools and High School Partnerships Strategies…." Does this actually mean that if we want to offer young women's workshops to middle schoolers under Enrichment & Skill-Building, we can't also apply to sustain our young men's workshops for high schoolers, or a leadership program addressing identity and diversity, or a specific identity, self-care, and service navigation program for newcomer youth?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	Can one program submit more than one proposal if they are under different service areas and/or result areas?	Yes, agencies can submit more than one proposal for a single program in multiple strategies or initiatives. However, there are no guarantee that all proposals will receive funding. In addition, DCYF does not want to fund programs that duplicate services. Agencies should consider the implications of this approach before submitting their proposals.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	We can apply "one strategy" per one "agency", correct? Or can agencies submit multiple proposals in a single strategy, and only be funded in one, or is that immediate disqualification?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	Can one agency submit multiple proposals in one strategy if its for different programs?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	Lamont went through all of the ways to apply – but it wasn't clear how many applications each possibility he went through would be. One application? Multiple? for each result area? Clarification.	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	The RFP states "agencies may submit only one proposal per strategy" but does that mean you must submit one separate application for each strategy?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	I'm applying on behalf of a couple of clients. One thing that has come up is, can we apply for the same program funding in different result area to increase the likelihood of DCYF funding at least one result area?	Yes, agencies can submit more than one proposal for a single program in multiple strategies or initiatives. However, there are no guarantee that all proposals will receive funding. In addition, DCYF does not want to fund programs that duplicate services. Agencies should consider the implications of this approach before submitting their proposals.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	Can one agency submit more than 1 proposal for a different program in the same strategy/initiative, in the same service area and the same result area? i.e. can an agency submit 2 proposals for 2 distinct programs, in the same strategy/initiative/service area/result area?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	If we have two separate programs that are currently funded by DCYF and that would fit into the same strategy, could we apply for the same strategy with two separate programs?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	On page 9 of the RFP, it says "Agencies may submit only one proposal per Strategy except for the Beacon Community Schools and High School Partnerships Strategies". However, "Identity Formation & Inclusion" is a Strategy that is located under two different Result Areas. As each of these Result Areas has a different intended impact, is it possible to submit two proposals for Identity Formation & Inclusion, one under each Result Area?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	Will each proposal only select one result, one service category, and one strategy?	Proposals are submitted by strategy or initiative. Agencies will select the strategies they are interested in applying under and submit separate proposals for each.
How to Apply	We are seeking clarification of the "one-proposal per strategy" rule stated on page 8 of the RFP (under **Funding Terms)**: "Agencies may submit <u>only one proposal per Strategy</u> except for the Beacon..." We wish to confirm that the one-proposal per strategy rule <u>does NOT apply</u> to **Custody-Based Services,** as defined on page 92 under **Target Population** (screenshot below): We currently have three distinct programs funded by DCYF, two in the Juvenile Justice Center and one in the County Jail.	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	If we have one program that applies to two strategies, do we need to submit two proposals for that program, one for each strategy? i.e. Out of School Time programs – do we submit a proposal under Comprehensive Year-Round & Summer Learning AND Literacy Supports, if we want to be funded for our OST programs under both of these strategies?	Yes, agencies can submit more than one proposal for a single program in multiple strategies or initiatives. However, there are no guarantees that all proposals will receive funding. In addition, DCYF does not want to fund programs that duplicate services. Agencies should consider the implications of this approach before submitting their proposals.
How to Apply	Can we apply for the same strategy in different result areas? (i.e., Can we apply for Identity Formation and Inclusion under "Ready to Learn and Succeed in School" and also in the "Ready for College, Work and Productive Adulthood" result area?)	Yes, agencies can submit separate proposals under strategies with the same name that fall in multiple Results areas. DCYF encourages agencies to read the strategy description carefully to understand their distinctions.
How to Apply	The RFP states that "Agencies may submit only one proposal per Strategy except for the Beacon Community Schools and High School Partnerships Strategies", with that in mind, if our agency is not a Beacon Community School or high school, and is applying/proposing for two separate out of school time programs at two different school sites, should our agency still submit one proposal under the "comprehensive after-school" strategy that includes both sites or two separate proposals under the "comprehensive after-school" strategy, one for each school site?	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This goal is reflected in the requirement that agencies only submit one proposal per strategy except for Beacon Community Schools and High School Partnerships. However, due to the large volume of questions about this requirement, many of which reflected unique situations in which it made sense to allow multiple proposals per strategy, **DCYF has made the following change to the one proposal per strategy requirement:** Agencies can submit multiple proposals per strategy if the programs are distinctly different in their outcomes, goals, program models and approaches **OR** if the strategy or initiative explicitly requires agencies to submit different proposals for each selected target population. Fiscal sponsors can submit multiple proposals per strategy for each program they are sponsoring
How to Apply	Can you apply for funding for the same singular, program in multiple proposal areas? (want to be sure)	We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency. Applying for the same program in multiple service areas is a decision for the agency. There is no guarantee you will receive funding in all, a combination of or any service areas.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
How to Apply	Can we put one part of a program into one proposal and another part into a second proposal? (For instance, we may define a "program" internally that has several components, one of which fits under one service area or strategy, and others which fit under other service areas or strategies.)	One of the goals of this RFP is to fund programs holistically rather than through a structure that forces agencies to chop up their program under separate DCYF grants. This RFP has been developed with this goal in mind and we have made efforts to try and prevent the need for agencies to split their programs into multiple proposals. However, despite our efforts it is possible that agencies may still feel that their programs must be split to fit into DCYF's funding structure. DCYF cannot provide guidance on how agencies should apply to our RFP meaning that agencies will need to decide which approach is in their best interest.

PARTNERSHIP QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Partnerships	Do partnerships (i.e. Schools/CBO) have to be confirmed to be included in our proposal as potential collaborations?	Partnerships that involve a subcontracting relationship where the subcontractor is listed in the proposal budget must have a formal agreement or MOU in place at the time of proposal submission. Less formal partnerships that are not included as subcontractors in the budget do not need to be confirmed before the application is submitted.
Partnerships	Referencing pg 20 In the section titled "Subcontracting," applicants must outline the arrangements they have made with other agencies for subcontracting before submitting their proposal. Is an expression of interest adequate, or is a formal agreement imperative prior to proposal submission?	Partnerships that involve a subcontracting relationship where the subcontractor is listed in the proposal budget must have a formal agreement or MOU in place at the time of proposal submission.
Partnerships	When partnering with another agency to submit a proposal, how do we go about designating the relationship?	Partnerships that involve a subcontracting relationship where the subcontractor is listed in the proposal budget must have a formal agreement or MOU in place at the time of proposal submission. Less formal partnerships that are not included as subcontractors in the budget do not need to be confirmed before the application is submitted. There are questions within the RFP that will allow for agencies to provide information about collaboration and/or partnerships with other agencies.
Partnerships	In Services & Projections- we are asked if we have approval to implement programming at the school location we are proposing. Are we expected to have new MOUs signed for the 2024-29 prospective contract year, or is this a question about what agreement is currently in place?	DCYF expects agencies that list sites that are not their own to have an agreement in place to use those sites and to indicate that approval in the Services & Projections form. MOUs or other formal agreements to use those sites must be obtained by the beginning of the grant on July 1st, 2024. It should also be noted that agencies that list subcontractors in their proposal budget must have a formal agreement or MOU in place by the time of proposal submission.
Partnerships	We run our Out of School Time Comprehensive Year Round and Summer Learning program in partnership with another non profit organization. How do we apply together to reflect our partnership, would it be suggested to apply as a collaborative or in a subcontractor model?	If applying together as a collaborative a single lead agency should submit the proposal with partnering agencies or programs listed as subcontractors in the budget. MOUs or formal agreements must be in place for these subcontractors at the time of proposal submission. DCYF suggests that agencies discuss their collaborative approach in detail with partnering agencies and make decisions on how to apply based on the requirements in the RFP and what makes the most sense for the partnership.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Partnerships	For subcontractors, do we need to have the details already gathered and MOU in place, or is TBD for a specific service ok if we have not selected the subcontractor/subgrantee at the time of RFP submission?	Partnerships that involve a subcontracting relationship where the subcontractor is listed in the proposal budget must have a formal agreement or MOU in place at the time of proposal submission. Less formal partnerships that are not included as subcontractors in the budget do not need to be confirmed before the application is submitted.
Partnerships	If including subcontractors in budget request, do MOUs need to be in place prior to submission?	Partnerships that involve a subcontracting relationship where the subcontractor is listed in the proposal budget must have a formal agreement or MOU in place at the time of proposal submission. Less formal partnerships that are not included as subcontractors in the budget do not need to be confirmed before the application is submitted.
Partnerships	Are signed and completely executed MOUs required at the time of the proposal submission (October 20th) for agencies subcontracting with other entities?	Partnerships that involve a subcontracting relationship where the subcontractor is listed in the proposal budget must have a formal agreement or MOU in place at the time of proposal submission. Less formal partnerships that are not included as subcontractors in the budget do not need to be confirmed before the application is submitted.
Partnerships	If we are providing linkages to employment, do we need an MOU with the actual providers of the employment services?	Agencies will not need MOUs with employers to apply for funding.
Partnerships	Through this proposal process, how do we elaborate on informal (non-contractual) partnerships and do we need an MOU for such partnerships?	Less formal partnerships that are not included as subcontractors in the budget do not need to be confirmed before the application is submitted. There are questions within the RFP that will allow for agencies to provide information about collaboration and/or partnerships with other agencies.
Partnerships	Are MOUs with partners required?	Partnerships that involve a subcontracting relationship where the subcontractor is listed in the proposal budget must have a formal agreement or MOU in place at the time of proposal submission. Less formal partnerships that are not included as subcontractors in the budget do not need to be confirmed before the application is submitted.
Partnerships	Do the MOUs with our partner agencies/providers who are helping to run our programming need to be in place upon applying or at the beginning of the contract?	Partnerships that involve a subcontracting relationship where the subcontractor is listed in the proposal budget must have a formal agreement or MOU in place at the time of proposal submission. Less formal partnerships that are not included as subcontractors in the budget do not need to be confirmed before the application is submitted.
Partnerships	Will our partners and subcontractors with MOUs be able to bring their services to the school sites where we provide our DCYF-funded programs?	If your program model is designed to provide services on a school site and includes partners and subcontractors, they will be able to bring their services to the school site as long as the appropriate MOU is in place with SFUSD.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Partnerships	Do submitting agencies benefit by showing long standing partnerships with San Francisco's adult and juvenile justice agencies?	DCYF will consider the agency's partnerships with system providers especially if they are relevant to the strategy or initiative's goals and requirements.

PERFORMANCE MEASURES QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Performance Measures	While it's clear that DCYF is conducting evaluation activities, and programs must participate in those activities, it's unclear whether programs will also be required to evaluate themselves or participants. Under each result area, it states, "Programs will be required to administer participant surveys or other evaluation instruments to examine the outcome measures listed below," and then programs have to answer, "What processes and systems does your agency have in place to evaluate services, program quality and impact?" So, are programs required to develop surveys to administer? Do they have to analyze those surveys? Or are those DCYF surveys programs just have to distribute and collect? In terms of what programs have in place for evaluation, does this mean programs must have something in place to evaluate themselves if they don't already? Does this funding cover activities programs engage in to evaluate themselves?	DCYF will develop and provide surveys for strategies that have performance measures based on our youth participant survey and does not expect programs to develop their own. Grantees will be required to distribute, collect and return surveys to us based on instructions and timelines we will provide. In addition, during the funding cycle, DCYF will conduct more in-depth evaluation of some strategies and will require grantees to engage as needed. Engagement in evaluations may include interviews or distributing and collecting additional assessments. While DCYF does not require agencies to evaluate their programs to receive funding, ongoing assessment and evaluation are best practices for program improvement. Grant funds can be used for evaluation of funded program services but must be approved by DCYF before implementation.
Performance Measures	Should the "program impact" narrative map to the performance measures listed under the strategy?	The Performance Measures listed in the RFP are for informational purposes so programs have a better understanding of what they will be held accountable to for each individual strategy. Agencies do not need to include them in their responses unless they are relevant.
Performance Measures	Should we list performance measures listed within the RFP in our proposals?	The Performance Measures listed in the RFP are for informational purposes so programs have a better understanding of what they will be held accountable to for each individual strategy. Agencies do not need to include them in their responses unless they are relevant.
Performance Measures	Regarding performance measures in Result Area 1, is there a specific template grantees will be required to use for the SEL Plan and the Individual Learning Plans, or will each organization come up with their own versions of those plan? (Page 38)	DCYF will provide templates for the SEL Plans and Individual Learning Plans.
Performance Measures	"Percent of participants with completed literacy assessments before and after program participation" and "Percent of participants whose reading proficiency improved based on literacy assessment before and after program participation" - are grantees able to develop their own assessment tools to measure these or is there a specific assessment tool DCYF will require?	Yes, grantees can use their own assessments to measure grade level proficiency. There will be a module in our Contract Management System to collect the data.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Performance Measures	The Literacy Supports Performance Measures appears to have a mistake. It lists the following Education/Career Goals for this Strategy: Education/Career Goals Percent of surveyed participants who report developing education or career goals and understanding the steps needed to achieve their goals as a result of the program. 75%+	This error has been corrected in the most current version of the RFP (available on our RFP page).
Performance Measures	We are purchasing our own assessment, will there be a recommended list of assessment tools?	DCYF will provide information to funded programs about assessments during the period between award announcements on March 11th and July 1st, 2024.

RFP DECISION MAKING QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
RFP Decision Making	Who will the readers be that are reviewing the proposals?	As stated on page 17 of the RFP, DCYF recruits subject matter experts from the community, government and other sources to read and score proposals. All readers are trained and provided materials to ensure their understanding of our RFP and to support their ability to score proposals and make funding recommendations.
RFP Decision Making	How was the expert panel chosen for the review process?	As stated on page 17 of the RFP, DCYF recruits subject matter experts from the community, government and other sources to read and score proposals. All readers are trained and provided materials to ensure their understanding of our RFP and to support their ability to score proposals and make funding recommendations.
RFP Decision Making	Will agencies that seek to challenge existing practices within the juvenile justice system be penalized?	While DCYF will not penalize agencies that seek to challenge existing practices within the juvenile justice system we do expect programs to adhere to all strategy or initiative requirements stated in the RFP.
RFP Decision Making	Do we put our program at risk by asking for too much money? For example, if we have a strong program and request $400,000, will DCYF make a yes or no decision based on the amount we requested, or, if you feel the grant request is too high, will you sometimes partially fund a grant? Another way to ask this is, is it better to be conservative or optimistic with regard to the amount we are requesting?	No, DCYF encourages applicants to submit proposals that represent the true cost of their programs and does not penalize agencies for making large requests.
RFP Decision Making	Will programs that request DCYF funds cover the entire Total Program Cost be viewed or scored negatively?	DCYF does not penalize agencies for making large funding requests. We understand that some types of programming happen at larger scales, serve participants with high intensity needs or require specialized staffing. We encourage agencies to submit proposals that represent their true program cost as there is no benefit in requesting less funding than is needed to provide high quality services.
RFP Decision Making	Who is reviewing the proposals? Community members? Professionals with experience serving youth experiencing barriers in San Francisco?	As stated on page 17 of the RFP, DCYF recruits subject matter experts from the community, government and other sources to read and score proposals. All readers are trained and provided materials to ensure their understanding of our RFP and to support their ability to score proposals and make funding recommendations.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
RFP Decision Making	Does offering a program incentive strengthen our proposal (even if our target population is K-5)? Do you encourage an incentive for the families?	DCYF highly recommends that applicants review the Universal Requirements on page 15 of the RFP as well as the Best Practices section in each strategy. We also recommend that applicants consider the role of incentives within their program model and make a case for the importance of this approach in their proposal.
RFP Decision Making	Will DCYF approve certain portions of our programming or is it all or nothing?	DCYF will fund programs as they are submitted rather than supporting individual parts. However, applicants should keep in mind that DCYF may not provide funds to meet the full request presented in the proposal.
RFP Decision Making	Will the agency's history and direct links to the San Francisco communities they will be serving be prioritized?	DCYF will consider applicants' ability to implement the services they propose in the communities they indicate during our decision process.
RFP Decision Making	Are programs that commit other funding to support the program, considered more fundable or desired? Will they get higher points?	Bringing in additional outside funding does not increase an agency's chances of receiving DCYF funds. Agencies do not receive higher points if they commit other funding or resources to support the proposed program. However, DCYF will consider the potential for additional resources to strengthen program offerings or outcomes for participants during our decision-making process. We encourage agencies to strengthen their ability to secure funding from diverse sources to support their programs even while we understand that they may differ in their capacity to achieve this goal.
RFP Decision Making	Will you prioritize budgets that's not fully funded by DCYF?	Bringing in additional outside funding does not increase an agency's chances of receiving DCYF funds. Agencies do not receive higher points if they commit other funding or resources to support the proposed program. However, DCYF will consider the potential for additional resources to strengthen program offerings or outcomes for participants during our decision-making process. We encourage agencies to strengthen their ability to secure funding from diverse sources to support their programs even while we understand that they may differ in their capacity to achieve this goal.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
RFP Decision Making	Will agencies benefit by bringing in other resources including contracts with other city agencies that service the targeted population?	Bringing in additional outside funding does not increase an agency's chances of receiving DCYF funds. Agencies do not receive higher points if they commit other funding or resources to support the proposed program. However, DCYF will consider the potential for additional resources to strengthen program offerings or outcomes for participants during our decision-making process. We encourage agencies to strengthen their ability to secure funding from diverse sources to support their programs even while we understand that they may differ in their capacity to achieve this goal.
RFP Decision Making	Will partnerships and collaborations with other SF-based agencies be a priority in the decision making?	DCYF will consider the agency's partnerships with other grantees and providers especially if they are relevant to the strategy or initiative's goals and requirements.

RFP SYSTEM QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
RFP System	Our agency has multiple sites in different neighborhoods. Is there a way to capture more than one address in our agency profile?	The Agency Profile is for inputting the address of your agency's headquarters. You list the sites where your program will operate in the Services & Projections form of your proposal.
RFP System	In the agency profile section in the portal, does the phone number after the district selection refer to our phone number or the district's office?	In the Agency Profile the phone number box listed after the district selection refers to the Agency's phone number.
RFP System	The agency profile requires we respond either yes or no to having a State Charity Registration #; our organization has an exemption from the California Department of Justice stating we do need to be registered with a charity number. Is there a way to submit our exemption letter along with the agency profile?	We have added an Exempt option to the "Do you have a State Charity Reg. #?" question in the RFP Registration System. If Exempt is selected, the applicant will not see/need to respond to the "Are you in compliance…" or "State Charity Reg. #" questions.
RFP System	Is it possible to see full walkthrough of application without making a profile?	No, applicants must register and create an account to gain access to the RFP system.
RFP System	If our agency account is a former staff member, should we create a new account? Or contact DCYF to update?	Yes, you should create a new account. Visit the RFP system for access.
RFP System	Does DCYF tech provide a PDF version of each proposal type? We always have a draft version on google docs that we workshop the proposals with, making it easier to gather answers to all questions.	Applicants can access a PDF of each section of the proposal on the Proposal Overview page in the online RFP system. Visit the RFP system for access.
RFP System	Are the online submission pages available to save and/or download to use as templates?	Applicants can access a PDF of each section of the proposal on the Proposal Overview page in the online RFP system. Visit the RFP system for access.
RFP System	It is difficult to view the entire proposal in the online system and prepare responses offline because it requires completing each step before advancing to the next. It is suggested that DCYF make the full proposal with all questions (including impact and budget) available in PDF format.	Applicants can access a PDF of each section of the proposal on the Proposal Overview page in the online RFP system. Visit the RFP system for access.
RFP System	Regarding access to the DCYF online system, if a current grantee had an RFP account held by a former staff, is it possible to create a new RFP account/profile that reflects the current leadership and email address?	Yes, applicants can and should create new accounts to reflect their current leadership. Visit the RFP system for access.
RFP System	Can two people be working on the RFP portal on the same proposal at the same time? Will both people be able to save their work?	DCYF does not recommend that two people work on the exact same proposal at the same time. If the two people are working on the same proposal and the exact same form at the same time, they may overwrite each other's work. Multiple people can login at the same time and work on different proposals.
RFP System	When we are completing the services & projections section in the CMS contracts portal, should we input projections for each year, or over the total FY2024-2029 proposal?	Applicants should submit projections for the first year of the funding cycle. If funded, grantees will complete a new workplan and budget for each year of the funding cycle.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
RFP System	In the application, do we only select the zip codes of where our activities are being held and/or include the zip codes of where our youth are coming from?	On the Services & Projections form, forecast the number of youth your program will serve along with the zip codes of where the youth live. On this page you also list the sites where your program will operate and the addresses of those sites.
RFP System	How should we project student attendance projections if we're applying for multiple categories, considering we can't duplicate youth? (in the same service area)	Projections of youth to be served are made for each submitted proposal. Because each proposal should represent a distinct program projection should be made separate from other proposals you intend to submit.
RFP System	Are the activities we submit the only activities we'll be able to include in CMS? Or will we be able to add activities later?	No, if funded there will be a formal process for grantees to revise activities associated with their grants. Revisions are subject to DCYF review and approval.
RFP System	For service number estimates, do we just focus on first year numbers?	Applicants should submit projections for the first year of the funding cycle. If funded grantees will complete a new workplan and budget for each year of the funding cycle.
RFP System	When we complete our Services and Projections in the RFP portal, do we input the total number of participants per year or over the full 5-year cycle?	Agencies should provide projections that represent a typical year of programming.
RFP System	When submitting our application and listing the Service Areas, what should we do if we provide programming at various school sites? Should we list every school site we work with and plan on working with? Our program brings our services directly to students during in-school time for workshops and after-school time.	Agencies are required to provide their program sites on the Services & Projections form in the RFP system. Agencies should list all the sites they intend to provide their services at. For more information about the forms in the RFP system please view the Bidder's Conference recording located on our RFP page.
RFP System	In the CMS platform, for the proposal submission, under the "site" section, if the services are provided in the community, where the youth and families are at, especially for justice impacted individuals and families, what address should be entered for the site location, since the physical service is being delivered city-wide throughout all of San Francisco (and beyond- out of county) wherever the youth and families are?	Agencies that provide services in this way should choose "other" for Program Site Type and use their agency address. When entering activities that occur at this site agencies can explain that services take place where youth are.

STRATEGIES & INITIATIVES QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	While keeping in mind DCYF's communication in recent workshops that this RFP cycle would want to focus more on looking at funding programs holistically and not using a similar strategy as in previous years to fund "portions" of programming as this then makes it hard to evaluate impact/data etc., I came upon a question regarding the upcoming RFP. With a CBO that has 2 distinct comprehensive after school programs (one at 2 separate school sites and communities) that traditionally have fallen under the "out of school time" service area and the "community-based comprehensive year round and summer learning after-school") funding strategy, but with both programs being comprehensive and as a whole include components of other service areas and funding strategies, specifically the "educational supports" service area and "academic supports" strategy in regards to a program imbedded simultaneous tutoring program for youth who face challenges in performing at grade-level in core subjects or who are barely meeting grade-level standards, as well as a program imbedded para professional connection program providing a para professional during after school to students who receive these services during school day and advocating for students who may benefit from this resource if not receiving the para professional support yet, would applying for 2 separate proposals (one per school site) under the traditional "out of school time" service area and the "community-based comprehensive year round and summer learning after-school)" strategy be recommended and make the most sense instead of applying to 3-4 different service areas and strategies per site? Please advise	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency. In addition, we recommend reading through the questions of the strategies where you feel your program is most aligned
Strategies & Initiatives	For those of us who received OST funding and are school based, is there a particular strategy you would have us focus on? Or is it expected that we should write for all components of our school based programs including Arts, STEM, Academics, Literacy, and Identity formation?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency. In addition, we recommend reading through the questions of the strategies where you feel your program is most aligned

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Do you have a sense of how many collaborative total you want to fund in the Family Empowerment area: Collaboratives?	DCYF will likely fund one collaborative for each target population listed in the RFP.
Strategies & Initiatives	If we are applying as a collaborative through the initiatives, do we need to apply separately – create a proposal – when innovative components fall under 1 or more result areas. For example: RTP has Frisco For Us component where TAY youth come together to plan safe spaces/havens for socializing in safe way. Would we include in collab proposal or do we apply separately?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency. In addition, we recommend reading through the questions of the strategies where you feel your program is most aligned
Strategies & Initiatives	Result Area 3, Family Empowerment, Initiative: Collaboratives- will the lead agency be the only agency to receive funding, or can funding be shared among the collaborative's core agencies and partners?	For the Collaboratives strategy DCYF will provide funding to a single lead agency that will serve as the contract holder for the grant. Funds would then be distributed by this lead agency to the partnering agencies in the collaborative. By nature of the fact that the strategy is funding collaborative programming it is expected that funding will be shared among collaborative members.
Strategies & Initiatives	With regards to Result Area 3 under Family Empowerment: the "Collaboratives" strategy/initiative, can we use agencies we already collaborate with or would this need to mean specifically with child-based (and TAYA) providers only?	DCYF has no restrictions or limitations for the partnerships agencies can form under the Collaboratives strategy. Agencies are able to partner with whomever they choose.
Strategies & Initiatives	Result Area 3, Family Empowerment, Initiative: Collaboratives- will the lead agency be the only agency to receive funding, or can funding be shared among the collaborative's core agencies and partners?	For the Collaboratives strategy DCYF will provide funding to a single lead agency that will serve as the contract holder for the grant. Funds would then be distributed by this lead agency to the partnering agencies in the collaborative. By nature of the fact that the strategy is funding collaborative programming it is expected that funding will be shared among collaborative members.
Strategies & Initiatives	For the Family Empowerment Collaborative Initiative, can you please clarify what you mean by "Multi-system involved youth" and "families affected by violence"? Can we use neighborhood-level data to define this ourselves?	Multi-system or multiple-system involved as well as system-impacted may include person(s) with direct participation and involvement in either the child welfare or justice system in one of its various forms, including arrests that result in petition/charges, active incarceration, probation, or parole.
Strategies & Initiatives	Is there an existing group of organizations already functioning in the role of Community Navigators under this DCYF Initiative or is this a new initiative based on the most recent DCYF community needs assessment?	No there is not an existing group of organizations already providing Community Navigator services. This initiative is new and is being funded in response to findings from DCYF's 2022 Community Needs Assessment and Mayor Breed's Children & Family Recovery Plan.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Are there any expectations around how broad a geographic area in a neighborhood or district that a grantee will reach as a Community Navigator?	DCYF has not defined the scope of reach or geographic boundaries that will be expected of Community Navigators. While these guidelines have not been set, DCYF does expect these grantees to have authentic connection, language capacity and knowledge about the communities they select to serve. DCYF will prioritize agencies that can effectively describe their knowledge of their chosen geographic area and their experience engaging with this community in their proposal.
Strategies & Initiatives	What would be considered a reasonable scope of reach geographically for the Community Navigator role?	DCYF has not defined the scope of reach or geographic boundaries that will be expected of Community Navigators. While these guidelines have not been set, DCYF does expect these grantees to have authentic connection, language capacity and knowledge about the communities they select to serve. DCYF will prioritize agencies that can effectively describe their knowledge of their chosen geographic area and their experience engaging with this community in their proposal.
Strategies & Initiatives	What are the differences between the two opportunities to serve high school youth for Creative Skills and STEM?	As is the case for multiple strategies in this RFP, the Arts & Creative Expression and STEM/Environmental Sustainability strategies appear under both the Ready to Learn & Succeed in School and Ready for College, Work & Productive Adulthood Results Areas. The primary reason why strategies are listed in this way is because Results Areas are focused on different age groups. Creative Expression and STEM/Environmental Sustainability listed under the Ready to Learn and Succeed in School Result targets K-12th graders. These same strategies listed under the Youth Are Ready for College, Work & Productive Adulthood Result targets 13-24 year olds (9th-TAY).
Strategies & Initiatives	Are summer and after school differentiated within the two opportunities to service high school youth within Creative Skills and STEM?	No, there is no differentiation between summer and school year with the Arts &Creative Expression and STEM/Environmental Sustainability Strategies. Agencies will be able to state if the program is year-round, school or summer only within their response to the questions.
Strategies & Initiatives	If a strategy appears under two DCYF 2024-2029 RFP Result Areas, then can an organization submit two proposals in response? For example, "Strategy: Arts & Creative Expression" appears under two Result Areas.	Yes, agencies can submit separate proposals under strategies with the same name that fall in multiple Results areas. DCYF encourages agencies to read the strategy description carefully to understand their distinctions.
Strategies & Initiatives	Result Area 1: can arts and creative expression programming be provided during the school day?	Yes, programming can happen during the school day as long as the MOU an agency has in place with a school site indicates programming can happen within the school day.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Result Area 1, Enrichment & Skill Building, Arts & Creative Expression strategy: Can we apply Arts & Creative Expression strategy funding to be used at Beacons we serve?	Yes, agencies can submit proposals for schools that will also have a Beacon provider.
Strategies & Initiatives	For Results Area "Ready to Learn & Succeed in School", Service Area"Enrichment & Skill-Building", strategy "Arts & Creative Expression": can programming take place during the school day, after school, and/or over the summer? does it strengthen the competitiveness of the application to highlight the interest of the school communities proposed to e served?	Programming for the Arts & Creative Expression strategy can occur during the school day, after-school or both and can also happen year-round, school year only or summer only. While there are no additional points awarded for highlighting the interest of the proposed school site, agencies are welcome to include this information.
Strategies & Initiatives	Would Culinary Arts be a discipline considered in the Arts & Creative Expression Strategy?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency. However, If the program is able to meet the strategy requirements and provide youth with opportunities to explore one or more forms of artistic and creative expression and have structured and intentional ways to express themselves and showcase their work, applicants are encouraged to apply.
Strategies & Initiatives	The differences between the two Arts & Creative Expression categories for high school youth are minimal (School-Readiness vs. College-Workforce Readiness). The only question that is worded differently is the last question, regarding impact. Our program addresses both goals. Are there any other criteria you can offer which would help us decide which is the best fit for our program?	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency.
Strategies & Initiatives	We run a college readiness program we would like to apply to under the Identity Formation and Inclusion strategy. The youth we serve are middle school aged to TAY. Should we apply on both result areas for the same program or just once to the result area 1 that is for 6-17 year olds or result area 2 for 14-24 if we serve youth across both age ranges?	The Identity Formation & Inclusion strategy has different target populations under the Ready to Learn & Succeed in School Result than it does under Ready for College, Work & Productive Adulthood. These Target populations span from middle school through high school under Ready to Learn & Succeed in School and from high school to TAY under Ready for College, Work & Productive Adulthood. Therefore, programs that wanted to serve youth from middle school up to TAY would have to submit proposals under both of these strategies

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	3. Under the strategy Identity Formation & Inclusion, is our nonprofit agency not eligible to apply if we provide these activities at a Beacon School?	If your program meets all the requirements for the Identity Formation & Inclusion strategy and your program model is designed for you to go into existing programs to provide services, then you would be eligible to apply.
Strategies & Initiatives	Across the 4 Result Areas, there are similar/same initiatives/strategies (ie Identity Formation & Inclusion across Result Areas 1 & 2), Is the funding bucket across these shared or are they separate because of the result area?	The allocations (aka funding bucket) are shared for Service areas and their corresponding strategies and initiatives across Result Areas.
Strategies & Initiatives	Can we group summer programming/camp into one proposal with school year programming within the sports & physical activity strategy? Or does it have to be separated out into Summer Learning?	The Sports & Physical Activity strategy allows programming to occur during the school year only, summer only or both.
Strategies & Initiatives	With regards to Result Area 4, under the "Sports and Physical Activity" strategy, it states that this result area is associated with programs, resources, supports and activities that promote physical, emotional, behavioral and mental health but can you please identify the language and scope around how this helps with behavioral and mental health for our youth and children?	On page 207 the RFP states that the Physically & Emotionally Healthy Result "is associated with programs, resources, supports and activities that promote physical, emotional, behavioral and mental health as well as healing from trauma. The Result Area is supported by the Enrichment and Skill-Building Service Area, which aims to provide resources and support to children, youth and families to fulfill their basic right to physical and emotional health." The statement applies to all services funded under this Result Area including those administered through partnerships with the Dept. of Public Health and SFUSD. DCYF is only RFP'ing the Sports & Physical Activity strategy as a part of this RFP.
Strategies & Initiatives	With regards to Result Area 4, under the "Sports and Physical Activity" strategy, can this area cover activities like costs for enrolling youth and children in sports teams, swimming, karate etc?	Yes, expenses for enrolling youth and children in sports teams and other activities can be covered by the grant.
Strategies & Initiatives	With regards to Result Area 4, under the "Sports and Physical Activity" strategy, can this area cover food costs for healthy meals for our families in an existing program? Or does this have to be done in-house like a group or class facilitated by the agency to include the parents?	The Sports and Physical Activity strategy has specific programmatic requirements that must be met by all applicants. Food costs for participants and their families are allowable but should be a part of the program's offerings in addition to services and activities that meet the strategy requirements.
Strategies & Initiatives	Is it a requirement that Physical Activities must include structured games, sports, dance, and martial arts?	No, it is not a requirement that programs include sports, dance and martial arts. However, programs funded under this strategy are required to have structured activities. Please review the Strategy Requirements on pg. 210 of the RFP for more information.
Strategies & Initiatives	Under the RA1, Literacy supports, if we are applying for a Beacon school, can we also apply for literacy support under the same school?	Yes, agencies can submit proposals for a single school under Beacon Community Schools and Literacy Supports strategies.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	On page 78 for Academic Supports target population it state "you must select one or both of the following target populations" but there are three options. Is this a typo? May we select one , two or three populations?	This error has been corrected in the most current version of the RFP (available on our RFP page).
Strategies & Initiatives	On page 32, under Academic Supports, there is an icon for ages 6-13 and 14-17, but the target populations are middle schoolers and high schoolers. Are elementary-aged youth eligible for these programs? Do the programs have to focus on a particular grade band, or can there be a mix of grade bands (i.e. elem, middle, and high school)?	The two target populations for the Academic Supports Strategy under the Ready to Learn & Succeed in School Result are: 1. San Francisco middle school youth in grades 6-8 who are African American, Hispanic/Latinx, and/or Pacific Islander youth and in need of additional academic support 2. San Francisco high school youth in grades 9-12 who are African American, Hispanic/Latinx, and/or Pacific Islander and in need of additional academic support These target populations do not include elementary school students.
Strategies & Initiatives	- For the Academic Supports strategy (specifically under Result Area 2) what kind of assessments will satisfy the "Assessments and Individual Learning Plans" requirement? In lieu of standardized tests, can assessments take the form of surveys, self-reflections, report cards from school, and/or observational data?	The requirement for assessments and individual learning plans basically means that agencies need to have a method in which they can assess where the youth is at and what type of supports they need. The use of report cards, observations, progress reports are all acceptable.
Strategies & Initiatives	Can trained volunteers work as tutors/mentors in the Academic supports strategy? In other strategies such as Literacy supports volunteers are mentioned (best practices for the Literacy supports strategy include: "Utilizing volunteers: training and coordinating them"). For the Academic supports, volunteer tutors/mentors would be trained (including in subject matter) and work in conjunction with program staff/teachers.	Yes, you can used trained volunteers as tutors/mentors for an Academic Supports program.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Conducting pre-and post-assessments to examine change or improvement in academic performance, knowledge base, or practices" (P. 33)- What if our program is able to use SFUSD literacy data? Does this suffice? Having said this, will grantees be able to purchase their own assessment program? If so, will there be a "best in class" list of DCYF approved tools?	The Academic Supports strategy under the Ready to Learn & Succeed in School Result notes that a best practice is "conducting pre-and post-assessments to examine change or improvement in academic performance, knowledge base, or practices." The intent of this best practice is for programs to have ways to measure the level of participants both before and after they have received services. While a specific assessment tool can be used for this purpose there are other ways to assess progress as a result of programming including accessing SFUSD data. Additionally, programs can use grant funds to purchase their own assessment tools. DCYF will provide information to funded programs about assessments during the period between award announcements on March 11th and July 1st, 2024.
Strategies & Initiatives	For the Educational Supports Area; do we have to support youth in transition for all grades/transitions and ages groups?	No, not every strategy requires transition support for all grades. Academic Supports, Alternative Education and Summer Transitions specifically call out transition supports for specific grades. Please review the requirements carefully for each strategy in which you plan to submit a proposal.
Strategies & Initiatives	Academic Support: What qualifies as an assessment? What is an Individual Learning Plan? What is an SEL plan?	Student report cards, progress reports. observations, intake form etc., can qualify as an assessment of the youth. An Individual Learning Plan outlines the academic goals for the participant and the steps that will help the youth meet those goals. An SEL plan outlines how the program provides social emotional learning opportunities for the youth in their program. An SEL plan will outline which social emotional competencies the programs focuses on and how they are incorporated into programming.
Strategies & Initiatives	In the Alternative Education Strategy, GED is listed as the required equivalency credential. However, there are other state recognized high school equivalency credentials in California such as the HiSet. Does offering HiSet meet the requirements of this strategy? We find that HiSet is a more appropriate path to credential than GED for some youth.	The Alternative Education Strategy seeks to serve TAY who are seeking high school equivalency credentials. Because California recognizes two high school equivalency tests, the GED and HiSET, for receiving a California High School Equivalency Certificate both would meet the requirements of the strategy.
Strategies & Initiatives	We also have a question about the Literacy supports strategy: - Can it serve English Learner Youth who are not in k-5? Can it serve high school age English learners?	No, the Literacy Supports Strategy is designed to serve kids in grades K-5 and is not intended for older youth. Programs that serve high school students should also review the Academic Supports strategy, under the Ready to Learn & Succeed in School and Ready for College, Work & Productive Adulthood Results areas to see if these strategies are a fit for their program.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	On page 37 under Literacy Supports Strategy Requirements, there is a requirement for "Basic numeracy and math." This seems different from the focus on literacy (reading, writing, speaking). How much of literacy programming should address math? Do the pre and post assessments have to be in every subject area? Or is there a standard expected?	The Literacy Supports program does not have to focus heavily on math but must ensure that participants understand basic numeracy and math like counting, recognizing, writing and ordering numbers. Assessments should be literacy assessments.
Strategies & Initiatives	Re: the Literacy Supports Strategy, can these programs take place both at schools and at the CBOs?	The Literacy Supports Strategy is designed to serve kids in grades K-5 in a school or community-based setting.
Strategies & Initiatives	2. Under the strategy Literacy Supports (in Result Area Ready to Learn & Succeed in School and Service Area Education Supports), is our nonprofit agency not eligible to apply if we already provide push-in literacy supports in a Beacon school?	If your program meets all the requirements for the Literacy Supports strategy and your program model is designed for you to go into existing programs to provide services, then you would be eligible to apply.
Strategies & Initiatives	On page 37 the RFP states, "Programs serving K-5 youth must include the following additional elements in participants' Individual Learning Plans: (a) School readiness including skills such as self-regulation and social and emotional learning and (b) Basic numeracy and math. Does this mean that every literacy support strategy program must include basic numeracy and math?	The Literacy Supports program does not have to focus heavily on math but must ensure that participants understand basic numeracy and math like counting, recognizing, writing and ordering numbers.
Strategies & Initiatives	"Academic mentors should have, at minimum, a two-year college degree in a relevant field and appropriate experience"- what if we have a candidate without the education requirement but has other relevant lived/work experience? (Page 43)	While the expectation is that there is a minimum two-year degree, if the candidate can demonstrate relevant lived/work experience they may be considered eligible for this role.
Strategies & Initiatives	My company Moonshot Labs provides childcare support and STEAM enrichment in 6 cities. In SF, we work with 12+ schools to provide STEAM after school activities and camps. We'd love to also open a few childcare centers in the community. I attended the RFP session yesterday, which was incredibly helpful, but I couldn't find a clear "service area" specific to daycares (0-5 yo). Could you point me in the right direction for related grants and opportunities?	Funding for the 0-5 population is mainly provided through our partnership with the Department of Early Childhood (DEC). Funding for childcare and family resources centers are distributed by DEC.
Strategies & Initiatives	Can we have different youth cohorts/groups within one strategy within one program proposal? For example, different youth leadership and organizing cohorts under the same strategy of youth leadership and organizing?	Yes, agencies can provide services to multiple cohorts within their program.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	We run a number of programs (in school, out of school, summer) that all meet the sports & physical activity strategy requirements. Given the character count, would you like us to try to describe/separate out each program within the one proposal or focus more holistically on our work and approach as an organization?	DCYF encourages agencies to read the RFP in its entirety and make the decision on the best approach for their agency.
Strategies & Initiatives	Please clarify if existing school-based programs days be school day can be supported?	If you are asking if existing school-based programs can be expanded during the school day the answer is yes.
Strategies & Initiatives	Result area 2: can we provide programming during transition programs? Meaning those for students with disabilities offered by SFUSD?	We are not exactly sure what this question is asking. If you are asking whether you can provide programming to youth with disabilities the answer is yes.
Strategies & Initiatives	There seems to be little to no community based, preventative case management. Is there a strategy or service where children and tay who are at/in-risk, not touched by the justice system, and are disengaged from school receive case management services without going into the juvenile or adult criminal justice system?	While case management is specifically called out within the Justice Services strategies it is not disallowed in other strategies and initiatives. That means that agencies can apply to other strategies and use a service delivery approach that includes case management as long as it aligns with the strategy or initiative requirements.
Strategies & Initiatives	To remove barriers to access, and in response to community feedback, we employ different strategies to reach youth in Bayview-Hunters Point. This includes both our traditional rehearsal site at the Southeast Community Center, and an additional on-site program we began in 2021 at George Washington Carver Elementary in partnership with the Boys and Girls Club Beacon program at Carver. Each program reaches separate cohorts, and has different enrollment supports for participants (tuition scholarships at our rehearsal site vs a free program at Carver). Our proposal to DCYF will be inclusive of all our activities serving BVHP youth, which includes both of these programs. Is there an issue with applying to a program via the Arts Strategy that includes an existing connection with Beacon? Are there any additional details that we should share about our partnership with Beacon?	No, there are not any issues with listing an existing partnership or collaboration when describing your program model. Additional information about the partnership can be shared in the responses to RFP questions, if relevant.
Strategies & Initiatives	For Strategies/Initiatives that are DCYF Initiatives (per RFP "programs where DCYF or DCYF and partners determine the model and overall structure of the program") are DCYF's expectations regarding the model and overall program structure outlined in the RFP or will some of that work take place if/when a contract is being developed?	The requirements and program components for all DCYF Initiatives are outlined within the RFP. However, some program development may occur after the grant is awarded.
Strategies & Initiatives	Other than the Expanded Learning Service Levels for Beacons, is there a minimum number of participants required for the other strategies?	No other strategy calls out a minimum number of participants.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Is there anything in this RFP that will fund preventative case management programs? Is violence prevention still funded through this RFP?	While case management is specifically called out within the Justice Services strategies it is not disallowed in other strategies and initiatives. That means that agencies can apply to other strategies and use a service delivery approach that includes case management as long as it aligns with the strategy or initiative requirements. There are several strategies that fall under multiple Service Areas and Results where a program model that uses preventive case management would be appropriate.
Strategies & Initiatives	Through this RFP, which service area(s) will fund clinical staff to provide youth/TAY with behavioral and mental health services?	DCYF's funding for mental health support is mostly provided through our partnerships with the Dept. of Public Health and SFUSD. In future years of the 2024-2029 funding cycle DCYF may RFP out funds for these services and administer the awarded grants directly. Please also note that agencies can include behavioral and mental health services as a component of their program approach and can reflect these expenses in their proposal budgets.
Strategies & Initiatives	Regarding curriculum/lesson plans: is daytime in-class support allowable under the Academic supports strategy? Since it's during class, it would follow the school's curriculum and lesson plans, building on them and helping students understand the material. That would be supplemented by mentoring, tutoring, and life skills activities out of school time.	Yes, DCYF funds can support school-day activities.
Strategies & Initiatives	We know we need site-based tutoring. As part of the proposal, can we apply to hire this person in-house? And, can this take the place of the requirement to have an MOU with a tutoring subcontractor in place before we submit our application? With the goal of having an entity in place within this fiscal year?	Yes, site-based tutors can be hired in house. DCYF requires that all subcontractors listed in the proposal budget to have a formal agreement or MOU in place at the time of proposal submission.
Strategies & Initiatives	For the enrichment skill building strategy, can you please share more on how DCYF defines "students with disabilities?" Is it students with IEPs/504 plans, students in special education, and/or does it also include students from low socioeconomic status + BIPOC, foster youth, and unhoused students who are also more apt to be labeled as having behavior issues at school?	The definition for youth with disabilities includes students with IEP's and 504 plans and students within special day classes. In addition to a person who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such an impairment, or is regarded as having such an impairment.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	"Describe the curricula you plan to use for this program. How does the program model and/or curricula provide structured opportunities for skill-building, while addressing accessibility for the diverse population of youth in San Francisco?" (pg 169)What is meant by "accessibility" in this context? Do you mean accessibility as in ensuring the program takes place at a day/time/location convenient for youth? Or are you asking about ADA-type accessibility?	Accessibility in this context is ensuring that the program model and curriculum is accessible to youth from various backgrounds, learning styles, etc.
Strategies & Initiatives	Is the staff to youth ratio of 1:15 meant for all activities or just for targeted programming? Internally, we provide lower ratios for group programming, but allow for ratios of 1:20 for less structured activities like meals and field play. Is this in compliance with DCYF requirements? Are site managers and support staff (therapists, admin assistants, etc.) factored into the ratios?	As a best practice and for safety reasons DCYF requires a maximum staff to youth ratio of 1:15. Programs are allowed to operate at a lower ratio for their program model. This requirement crosses all activities.
Strategies & Initiatives	How does DCYF define "at-risk" when language in Target Population says "San Francisco high school at-risk"? Is this at-risk for system involvement or at-risk in a more general sense?	DCYF defines at-risk youth as youth and young adults who are system-impacted and or system-involved.
Strategies & Initiatives	Can you please provide further details on the question regarding disability? Is there a baseline for what is mandatory/how are you defining disability?	The definition for youth with disabilities includes students with IEP's and 504 plans and students within special day classes. In addition to a person who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such an impairment, or is regarded as having such an impairment.
Strategies & Initiatives	Are the "Best Practices" sections in the each Strategy Section requirements or recommendations If requirements, how will DCYF be tracking compliance with these? (Multiple Pages)	The items in the Best Practice Section are not requirements. They are elements/activities that have been considered as evidence of high-quality programs.
Strategies & Initiatives	Does the program structure have to primarily be cohort based/peer support group based? Is it ok if the primary structure is mentorship (1-1 with one child and one adults) wherein the group of mentees and mentors gather together as a group from time to time? How often would we be required to have the cohort group meet? Do all activities need to address a form of identity? We do have some activities on identity but others are focused on healthy relationships and goal setting for example. Project based learning requirement: what is an "extended period of time?" Would it be sufficient that we go through our curriculum over a year's time in which some of our lessons explore identity?	No, the program structure does not need to be strictly cohort or peer support based. One-on-one programming, such as mentoring, can occur. We are calling out a cohort based approach as a part of programming to foster peer bonding, develop a culture of learning among participants and strengthen teamwork. However, all activities do not need to be done as a cohort.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Are there initiatives or services that will be funded through this RFP to move forward the closure of the juvenile hall?	No, the strategies and initiatives in this RFP are not intended to move forward the closure of Juvenile Hall. Instead, the strategies and initiatives under the Justice Services Service Area are designed to serve justice involved youth and TAY/A.
Strategies & Initiatives	DCYF has previously funding community service for youth mandated to community services by the courts. This is not an activity in any service strategy. Is this intentional?	While Community Service is not listed as an activity, it can be a component of an agency's programming.
Strategies & Initiatives	Can Justice Services grants serve young people who live out of county?	Yes, Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund.
Strategies & Initiatives	On page 184 of the RFP, Out-of-Home Placement Model 2 states that the ISFC program shall ensure a minimum capacity of seven. Does this mean DCYF will not consider a proposal for an ISFC program that can serve less than seven youth? If a proposal for less than seven youth will not be accepted, would it be adequate to propose a ramp-up period where the organization gradually increases its capacity to serve at least seven youth as they're able to recruit and train resource families?	DCYF seeks to fund an ISFC program with the capacity of seven. If awarded, the agency will have the opportunity to ramp up to meet this requirement.
Strategies & Initiatives	For youth participating in court proceedings or other justice related services and supports under the Justice Services Service Area in "Ready for College, Work & Productive Adulthood" Result Area, does the healthy snack to participants (for two hours or more) pertain or is that for on-site programming only?	Providing healthy snacks is a contractual requirement for programs operating for two hours or more. Agencies are responsible for meeting this requirement within the activities of their program model and can determine how to do based on their program models.
Strategies & Initiatives	Is there a strategy under this RFP that funds supporting justice system impacted individuals with housing or housing vouchers, for those who are homeless, who may also be immigrant youth and/or may be non-English speakers (recognizing current housing capacity issues in San Francisco)?	While there is no strategy that calls out housing vouchers specifically DCYF funds can be used for this purpose as long as the program as a whole aligns with the requirements of the strategy being applied under. Agencies wishing to provide housing vouchers as a part of their program model should describe their approach where relevant in RFP questions and should include this expense in their budgets.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Will agencies with DPH mental health contracts be able to use DCYF funding to subsidize services for justice-involved youth that are not allowed under normal state and federal mental health funding guidelines?	We believe this question refers to Intensive Supervision and Clinical Services (ISCS), a funding partnership between DCYF, the Juvenile Probation Dept. and the Dept. of Public Health. DCYF, DPH and JPD will determine how to address the intensive clinical services and support needs of justice-involved youth through this or other service delivery models. Current ISCS grantees that hold contracts with DPH will have their ISCS funding extended until June 30, 2024.
Strategies & Initiatives	Is a youth based in San Francisco eligible for Justice Services under this RFP if they were ordered by the court to relocate out of county, due to safety concerns or other needs?	Yes, Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund.
Strategies & Initiatives	Within the juvenile justice system, is there emergency funding available through this RFP for immediate support (i.e. within 24 hours) for a family or youth in need of basic needs such as clothing, furniture, food, transportation support (via lyft, uber), etc?	The Justice Services Whole Family Support strategy, located on page 178 of the RFP, is designed to provide tools and resources needed by families navigating the system, including flexible and direct funding.
Strategies & Initiatives	For justice system impacted individuals, can they be connected to services outside of San Francisco for housing purposes, while still being served under programs funded in this RFP, without jeopardizing their eligibility to be served through programs funded by this RFP.	Yes, Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund.
Strategies & Initiatives	Recognizing that a goal of this RFP is to support youth, children, and TAYA with behavioral and mental health services, and that it's a eligible use of funds, will this RFP directly fund services for clinicians to provide such services to the justice impacted populations as delineated in the "Justice Services" service area?	This RFP does not include any strategies that solely fund clinicians to provide services to justice involved youth. However, agencies can include clinicians in their proposals and budgets if those services are a part of the agency's program model.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Can Justice Services grants serve young people who live out of county?	Yes, Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund.
Strategies & Initiatives	Can we have other programs included in the RFP for CARC, AFTER & RESET? This is how it has been done in the past.	No, the CARC initiative description includes all the elements intended for this strategy.
Strategies & Initiatives	What resources has DCYF seen successfully implemented for offering translation of services in custody at JJC or SF County Jail, where providers are not allowed to bring their phones or access language lines on the unit, and on site translators are not consistently available?	City facilities, including the Juvenile Justice Center and SF County Jail, will use the City's language line to support language needs for the populations in custody-based settings.
Strategies & Initiatives	Can one CBO be funded for both the CARC strategy and the Justice Services Care Coordinator strategy simultaneously (can one CBO apply, and be awarded contracts for, both strategies during the same grant period?)	Yes, one agency could be awarded a grant for both the CARC initiative and Justice Services Care Coordinator strategy.
Strategies & Initiatives	CARC currently has two subcontractors who provide both assessment and case management services. Will the 2024- 2029 CARC contract include those subcontracts?	DCYF does not determine the subcontractors for the CARC initiative or any other strategy as these agencies have a relationship with the program provider. Agencies currently receiving subcontracts for CARC or any other DCYF grant should discuss the proposal and program model with the provider they currently provide subcontracted services for. DCYF requires agencies that are listing subcontractors in their proposal budgets to have a formal agreement or MOU in place with those agencies at the time of proposal submission.
Strategies & Initiatives	What is the anticipated caseload for the Justice Services Care Coordinator position (under Result Area 2: Justice Services Coordinator)?	Caseloads will be based on the capacity of staff and the program model of each grantee. We anticipate the range could be 10-20 youth per staff.
Strategies & Initiatives	Can non-San Francisco residents be served through programs under the "Justice Services Care Coordinators" strategy?	Yes, Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	3. Does the Justice Services Care Coordinator strategy include case management or services for 11-13 year olds?	As stated on page 107 in the RFP, the target population age range for Justice Care Coordinator is 14-24 and includes case management.
Strategies & Initiatives	How is the job of "life coaches" different from "case management" especially since it states life coaches can't case manage?	As described on page 98 of the RFP, "activities and interactions within a life coaching arrangement may encompass numerous forms of support. However, Credible Messenger Life Coaches are not a substitute for education, employment, housing, or substance abuse treatment or traditional case management and service brokering services." This role is distinct from the case manager described in the Justice Services Care Coordinator Strategy, but these adults will often work together in support of youth and TAY/A across their system involvement. Life coaches may offer specific and intentional mentorship or life coaching programs and services delivered by people with similar lived experiences to our justice-involved youth and young adult populations, specifically work with youth and TAY/A throughout their justice system involvement and until they age out of the programming or successfully complete or surpass their personal goals.
Strategies & Initiatives	Performance Measures for Life Coaches- "mid-year and annual reports on expected services benchmarks" (Page 101)- what are these reports and benchmarks? Are they the monthly reports in CMS or are these separate benchmarks? Will DCYF set these or will the funded program set them?	These reports are separate from the monthly CMS reporting. They will be required twice per year. DCYF will provide a template, and grantees will establish their own benchmarks with approval from DCYF.
Strategies & Initiatives	Can non-San Francisco residents be served through programs under the "Whole Family Support" strategy under the Justice Services Service Area in the "Supported by Nurturing Families & Communities" result area?	Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund.
Strategies & Initiatives	At what point will high school aged programs be able to return to applying for Beacon Community schools funding? The conversation needs to be had about bringing high schools back in toe the fold.	The Beacon Community Schools Strategy is focused on grades K-8 and their corresponding schools. This RFP includes other strategies such as Comprehensive & Summer Learning and HS Partnerships that provide the opportunity to serve high schools.
Strategies & Initiatives	Knowing that school admin and the school community chooses a CBO as their Beacon partner, and that a CBO can apply for more than 3 Beacons, what will happen in situations where a CBO is the chosen partner for more than 3 Beacons?	The Beacon Community Schools strategy requires strong integration with SFUSD and school principals. While Principal and school community input is heavily considered DCYF ultimately makes the final decision on who will be funded for these sites.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Result Area 1, Out-of-School Time (OST) Service Area, Beacon: If we partner with a Beacon, can we apply for services to be used on school campus?	Yes, agencies can submit proposals for schools that will also have a Beacon provider.
Strategies & Initiatives	Beacon is in the OST Strategy, but we want to confirm that the Beacon Community School Model includes/will be funded to provide activities both out of school time and during the school day. Our school day work directly supports this result area, is it still meeting the requirements of this strategy if we include our school day work?	The Beacon Community Schools strategy supports school day and after-school programming as they are components of the model therefore budgets can include funding for both.
strategies & Initiatives	Are all Beacons required to offer before-school options?	Before School programming is not a specific requirement for funding within this RFP. However, this is a blended funding model and may be a requirement for ASES or ELOP funding.
Strategies & Initiatives	For Beacon Community Schools, do only those from the school count toward the 50% of school enrollment ADA requirement for summer, or do students who are enrolled in any SFUSD count as has been the case in the past?	Students enrolled in any SFUSD school can count towards the summer ADA count. However, sites will need to prioritize students from the Beacon school.
Strategies & Initiatives	We run three school sites, two of which are Beacon Centers. Can a summer program beheld at a Beacon location simply because we have the space and we want all of our programs to be held in the same location?	Due to school closures for the summer, we have always allowed Beacon programs to consolidate their programs at one site if needed.
Strategies & Initiatives	We currently run a Beacon Center where we currently provide an outdoor education/sustainability program. We would like to expand this program. Is it best to include the expansion within our Beacon application, or is it better to submit an application for the STEM & Environmental Sustainability strategy in addition to our Beacon application? Same question in regards to the Literacy Supports and Sports & Physical Activities strategies.	One of the goals within this RFP is to fund programs holistically, instead of having agencies chop up their programmatic components as separate programs when in actuality it is just one. While DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency and program.
Strategies & Initiatives	Is three Beacons per organization really the maximum? Will organizations that currently have 4 Beacons have to give one up? Are there any exceptions to this?	Yes, at this time there is a maximum of 3 Beacons per organization.
Strategies & Initiatives	If we have a subsidiary with its own 501c3, can we operate six Beacons?	A subsidiary that operates as a separate agency with its own governance could operate up to 3 beacons.
Strategies & Initiatives	Can an agency apply for more than three Beacons to increase the likelihood of getting three?	The maximum number of programs DCYF will fund for a single agency under the Beacon Community Schools strategy is 3. Agencies may submit more than 3 proposals but should be comfortable receiving awards for any of the proposals submitted since DCYF will only fund 3.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	What happens if a Beacon contract is awarded and the school closes in the five-year period of this DCYF grant cycle?	The funding for Beacon Community Schools is tied to the school meaning that if a school site closes then the funds would return to DCYF.
Strategies & Initiatives	In the Comprehensive Year Round & Summer Learning strategy, there is a requirement for the duration of summer programing as follows: "Summer: April – August with services offered 8 weeks per summer, five days per week, and six to eight hours per day (unless located at SFUSD school site with more limited access)." What sort of conditions would qualify for the "more limited access" exception? For example, would an MOU with the school district for a fixed number of weeks be sufficient? For the narrative question asking about how organizations ensure the wellness of participants, how does DCYF define wellness? What are the most critical elements you hope organizations address?	SFUSD only allows programs to operate within a certain time frame at SFUSD sites. The "more limited access" refers to the fact that programs can only operate M-F, between the hours of 8-4:30pm until the 2nd or 3rd week in July. If agencies are providing programs at non SFUSD school sites the "more limited access" rule can apply to those sites as well. This question is asking agencies to speak to the ways their programs ensure that social emotional, and behavioral and mental health needs are met. Responses should describe the supports, resources and partnerships agencies have in place to support participants' needs.
Strategies & Initiatives	I had a question regarding the Comprehensive Year-Round & Summer Learning Strategy. There is a requirement that summer programs operate for 8 weeks, five days per week, and six to eight hours per day. In the 2018- 2023 RFP, the 8 week requirement was changed to 5- 8 weeks to allow summer programs more flexibility. Will it be possible to allow that flexibility again?	DCYF is requiring Comprehensive Summer Learning programs to operate for a minimum of 8 weeks in the summer (unless located at a school site, whether public or private).
Strategies & Initiatives	The RFP mentions that programs based at an SFUSD school site with more limited access will have some leeway. We hold our summer program at a private school- is there flexibility with the number of weeks in our case as well? We currently run for 6 weeks and it would be challenging to go beyond that, since we need to allow time for building maintenance between the end of our summer program and the start of the new school-year.	The flexibility around the number of weeks is inclusive of any program that is operating at a school site, whether public or private.
Strategies & Initiatives	Do we need to be open during Winter Break under OST?	No, there is no requirement to be open during winter break.
Strategies & Initiatives	For Summer Learning Programs, is it required for students to attend for the entire 8 weeks? Or is it OK for us to divide the 8 weeks into sessions, with students enrolled for shorter periods of time (i.e., 4 weeks)?	No, it is not required for students to attend the entire 8 weeks. Breaking the 8 weeks into sessions is possible if that is your program model. The requirement is that there needs to be at least 8 weeks of programming.
Strategies & Initiatives	Can applicants submit one proposal for "comprehensive year round & summer learning" that includes multiple sites with one site providing year-round services and other sites providing summer only services?	Yes, within a single proposal submitted under the Comprehensive Year-Round & Summer Learning strategy an agency can provide multiple sites including one used only for summer and one used for year-round services.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Result Area 1, Out-of-School Time (OST) Service Area, Comprehensive Year-Round & Summer Learning Strategy: As a CBO, we have been providing comprehensive year-round & summer learning at a (non-Beacon) specific school site for 5 years, and under the DCYF RFP 2024-29 requirement section, it states that programs 'can' operate at a facility that is not a public school campus; however it does not state that the program is allowed to operate within the school site, as we have been operating. Since we plan to continue providing Comprehensive Year-Round & Summer Learning programming, would we be eligible to apply for this Strategy? This same question applies to Summer, if we want to apply only to the Summer portion.	Yes, programs are able to apply if they are operating at non-Beacon school sites including public or private.
Strategies & Initiatives	Related to the Summer Only requirements under the Comprehensive Year Round & Summer Learning strategy, will applications be accepted for programs running for fewer weeks (ours runs for 6 with an additional week of teacher professional development) if the host site cannot accommodate a longer period and they are a non-SFUSD, independent school? The school is our fiscal sponsor and donates space in-kind. - Relatedly, would 1-2 weeks of professional development for teachers in preparation for student services be considered to reach the 8 week requirement?	SFUSD only allows programs to operate within a certain time frame at SFUSD sites. The "more limited access" refers to the fact that programs can only operate M-F, between the hours of 8-4:30pm until the 2nd or 3rd week in July. If agencies are providing programs at non SFUSD school sites, the "more limited access" rule can apply to those sites as well.
Strategies & Initiatives	Community-Based: Programs can operate at a facility that is not a public school campus, such as non-profit organization spaces, public recreation or community centers, public libraries, and other non-school sites that are safe and accessible to the youth. Comprehensive Year Round and Summer Learning programs cannot operate at a school with a DCYF funded Beacon Center (see the Beacon Community School Strategy for a list of targeted schools). Can we operate an elementary summer program open to the entire community at a school site?	Yes, you can operate an elementary summer program at a school site.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Result Area 1, Out-of-School Time (OST) Service Area, Comprehensive Year-Round & Summer Learning Strategy: As a CBO, we have been providing comprehensive year-round & summer learning at a (non-Beacon) specific school site for 5 years, and under the DCYF RFP 2024-29 requirement section, it states that programs 'can' operate at a facility that is not a public school campus; however it does not state that the program is allowed to operate within the school site, as we have been operating. Since we plan to continue providing Comprehensive Year-Round & Summer Learning programming, would we be eligible to apply for this Strategy? This same question applies to Summer, if we want to apply only to the Summer portion.	Yes, programs are able to operate at school sites that are not Beacon sites.
Strategies & Initiatives	For Comprehensive Year-Round & Summer Learning…Does this only apply to before school, after school, evening and weekend programming only or can the funding be used for support during the school day? How is it determined if a school site has limited access for summer programming?	Funding from this RFP can be used for before, during and after-school programs. SFUSD only allows programs to operate within a certain time frame at SFUSD sites. The "more limited access" refers to the fact that programs can only operate M-F, between the hours of 8-4:30pm until the 2nd or 3rd week in July. If agencies are providing programs at non SFUSD school sites, the "more limited access" rule can apply to those sites as well.
Strategies & Initiatives	We currently are the ExCEL partner for an elementary school site that is not a Beacon. Are we allowed to apply for this funding to support our school-based program (in-school and after school) or is it solely intended for organizations that have their own location?	Comprehensive Year Round and Summer Learning typically supports community-based and school-based programs that are non ExCEL funded programs.
Strategies & Initiatives	On pg. 54 the RFP states, "Community-Based: Programs can operate at a facility that is not a public school campus, such as non-profit organization spaces, public recreation or community centers, public libraries, and other non-school sites that are safe and accessible to the youth."does this mean that programs CAN operate at a school campus?	Yes, programs can operate at school sites that are non-Beacon Community School sites.
Strategies & Initiatives	Summer Transitions- If awarded, will it begin in Summer 2024 or 2025?	Services for the Summer Transitions initiative are expected to begin during summer 2024.
Strategies & Initiatives	For the Youth Leadership & Organizing strategy – can youth in this program participate in activities related to advocacy, social justice, and related activities outside of San Francisco (ie, in other counties, at the state, or federal level?)	Yes, while participants in Youth Leadership & Organizing programs must be San Francisco residents they can participate in program activities that occur outside of San Francisco.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Specific to the Youth Leadership & Organizing Strategy: Is there funding available for both summer and year-round programming under this strategy?Is there any expectation regarding the number of weeks/months participants engage in this program? For example, a six-week course versus a year-long program.	Youth Leadership & Organizing programs can be of any length and duration as long as it makes sense for the program model, meets the outcomes and requirements of the strategy.
Strategies & Initiatives	For the Youth Leadership and Organizing Strategy, can a portion of our cohort focus on state and federal policy making and initiatives? Or is it preferable to have youth solely focused on local policy making and initiatives?	The Youth Leadership & Organizing strategy seeks to fund programs that support community building and civic engagement to foster collective empowerment and systems changes that reflect participants and their community's self-defined interests. The expectation is that programs will initiate, participate, and lead projects, campaigns and other meaningful activities that allow them to impact their communities. Therefore, while it is possible to engage youth around state and federal policy the focus should mostly be on change at the local level. Agencies seeking funding under this strategy should also be aware of Section 16.11 of the Grant Agreement Template located in Appendix 1 of the RFP which details the City's Prohibition on Political Activity with City Funds. This section states that "in accordance with San Francisco Administrative Code Chapter 12.G, no funds appropriated by the City and County of San Francisco for this Agreement may be expended for organizing, creating, funding, participating in, supporting, or attempting to influence any political campaign for a candidate or for a ballot measure (collectively, "Political Activity")."
Strategies & Initiatives	For the Youth-led Philanthropy Strategy: Can "Youth Trends and Needs" grants be made to individual youth? For example, if the Youth Leaders identify housing as a current need, can grants go to youth applicants to pay housing-related costs?	Agencies may develop the specific purposes and criteria for the grants they will provide as long as they align with the allowed uses listed in the Youth-Led Philanthropy requirements (Requirement #2).
Strategies & Initiatives	For workforce dev- does placing students/interns with the organization itself count?	Work placements can be internal or external.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	Regarding the Youth Workforce Development Strategy areas, we noticed that #7 "Work-Based Learning Placement or Experience" section, including stipend-based payments and wage-based payments, and #8 "Work-Based Learning Placement Support" – are only in the Youth Workforce Development (General) i.e, for 14-17 age group but #7 and #8 are NOT in the Youth Workforce Development (TAY/A) for 18-24 age group. Is this intentional? Only #3 "Work Experience" is listed in the Strategy Requirements for TAY/A so we just want to be clear about the requirements for the 18-24 TAY/A age group.	Yes, these differences are intentional. Because the YWD TAY/A strategy focuses on young people with more immediate needs for gainful employment the strategy requires wage-based payment (Requirement #3) and wrap around supports (Requirement #7). The YWD General strategy is focused on younger youth who may be earlier in their career journey. That is why this strategy allows for stipend and wage-based payment (Requirement #7) and sets an expectations for programs to provide a work based learning experience with Work Based Learning Placement Support (Requirement #8).
Strategies & Initiatives	How much of the overall OFA cost will the OFA-YW initiative will be funded by DCYF?	There is a base level of operational funding that DCYF will cover. The total amount has not been decided and will be based on the winning proposal.
Strategies & Initiatives	We noticed that mention of "Programs have a direct deposit payroll infrastructure and are able to provide payment for participants using direct deposit" is left out of the Youth Workforce Development (TAY/A) best practices and labor laws section, while it is included in the YWD (General) for 14-17 as well as MYEEP and OFA strategy areas. Can you clarify whether paying YWD TAY/A participants via direct deposit is a requirement, or has it been intentionally left out?	This error has been corrected in the most recent version of the RFP available on our RFP Page.
Strategies & Initiatives	For programs that cover ages 14-18, must 2 separate strategy proposals (ie. YWD general & YWD TAY-A) be submitted for that single program?	YWD General and YWD TAY/A are separate strategies that have different requirements and target populations. Agencies that wish to apply under both of these strategies will need to submit 2 proposals. We encourage agencies to read the RFP carefully and determine how to apply based on the strategy requirements and how they fit with your program model.
Strategies & Initiatives	Does private sector job placements include non-profits?	Yes, private sector job placements can also include nonprofit agencies.
Strategies & Initiatives	I had a question regarding the Youth Workforce Development (General) strategy. For this strategy, is it required for grantees to subcontract with other organizations across the city to employ the youth? Or can we employ all participating youth ourselves, on-site?	No, it is not required for grantees to subcontract with other organizations for placements. Agencies that have the capacity and ability to provide on-site placements while adhering to DCYF's requirements and expectations are allowed to do so. We highly encourage agencies to read all the requirements to make sure they can meet them.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	This questions is regarding Strategy: Youth Workforce Development (General). Our organization is a social enterprise and made up of a professional media production studio and youth media arts education and workforce training academy. My question is, can the "worksite placement" requirement be fulfilled in-house, through youth placements within the agency (in our case, through our in-house studio)? Or do "worksite placements" need to be external to the agency?	Work placements can be internal or external.
Strategies & Initiatives	Are there already CBO providers doing the work outlined in High School Partnerships for the five identified high schools?	All current DCYF grants end on June 30th, 2024. Therefore, while there are current grantees funded to provide services under High School partnerships grants, all of those agencies must reapply and are not guaranteed to receive continued funding.
Strategies & Initiatives	Is the MYEEP request to identify lead agencies that will provide training/support/coordination for MYEEP placements across multiple organizations or can agencies who host high numbers of interns Jan-Aug be awarded MYEEP grants to provide job placements?	The MYEEP initiative structure has not changed from previous funding cycles. DCYF provides funds to a lead agency that subcontracts with other agencies across the city to provide training, support and job placement of 9th and 10th graders.
Strategies & Initiatives	Result Area 2, Youth Workforce Development, Opportunities For All (OFA)- Youthworks: Our organization has received Opportunities For All funding from the SF Human Rights Commission for the past five summers. Will the application process for OFA now change to this DCYF RFP 2024-29? If we want to continue receiving OFA funding, will we need to apply via DCYF going forward? Does private sector job placements include non-profits?	The OFA-Youthworks Initiative is combining one component of Opportunities for All (OFA) that focuses on placements of interns within City Depts with a current DCYF Initiative that focuses on the same type of placements. The OFA-YouthWorks Initiative does not affect any other aspect of OFA programming. Agencies that received funding directly from the Human Rights Commission should continue to seek funding through their processes.
Strategies & Initiatives	Can applicants for the Result Area 2: Youth Workforce Development TAY/A work with young people to obtain gainful employment with their own organization?	Yes, agencies can provide employment to participants within their organization as long as they have the capacity and ability to provide on-site placements while adhering to the strategy requirements and expectations. We highly encourage agencies to read all the strategy requirements to make sure they can meet them.
Strategies & Initiatives	For the Youth Workforce Development for TAY/A: can services be provided for youth who are in our program based in San Francisco, but live in one of our Rapid Rehousing scattered sites outside of San Francisco?	Yes, services can be provided for youth who were San Francisco residents but now reside in Rapid Rehousing sites outside of the City.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Strategies & Initiatives	For proposals submitted under the Youth Workforce Development (TAY/A) strategy, could applicants propose a project that includes participants who meet the disconnected TAY/A definition and those who do not meet this qualification with the understanding that DCYF funds will be used to cover the costs of disconnected TAY/A? For example, if we reserve 50% of the spots for qualifying disconnected TAY/A, could we then allocate 50% of the total program cost to this DCYF proposal? Or would we have to have a cohort of only participants who meet your definition of disconnected TAY/A?	DCYF funds can only be used to provide services to disconnected TAY, defined by the City Charter as "youth ages 18 to 24 who are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs, including substance abuse; are low-income parents; are undocumented; are new immigrants and/or English Learners; are Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQQ) and/or are transitioning from the foster care, juvenile justice, criminal justice or Special Education system." If programs have other funding sources that they are using to partially support their programs, these funds could be used to serve young people who do not meet DCYF's definition.

TARGET POPULATIONS QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	Under the Family Empowerment service area, on page 195 it lists four target populations with each having age ranges of 5-25, but the icons on the right of the page include a 0-5 age category in addition to ages 6-13, 14-17, and 18-24. Is there an option to focus on populations ages 0-5? Is that referencing the children of teen/TAY parents? Or should there not be an icon for ages 0-5 for this service area?[AG5] [D(6)	The target populations listed on page 195 are for DCYF's Collaboratives Initiative and include ages 5-24 for each of the four target population selections. There is no option to focus on target populations ages 0-5 for the Collaboratives Initiative. The icons listed have been adjusted in the most current version of the RFP document (available on our RFP page).
Target Populations	There isn't a corresponding option for the Arab population in the target population (see picture below please) , what should we mark here? please advise.	This question refers to the 4 target populations listed under the Collaboratives Initiative which includes African American, Pacific Islander, Latinx and Asian children, youth, TAY and their families. While this initiative is funding 4 existing collaboratives that are focused on the listed target populations DCYF is also accepting proposals for collaboratives for other strategies throughout the RFP. As stated on page 14 of the RFP "Collaboratives (i.e., joint ventures or a team of agencies with complementary skills and experience) are permitted to respond to this RFP. Proposals from collaboratives must designate a lead agency to serve as the fiscal sponsor for the partners." DCYF encourages agencies who wish to develop collaborative programs to review the RFP with their partners and identify the strategies the collaborative is best positioned to address.
Target Populations	If we plan to serve all Target Populations listed for the Family Empowerment Service Area: Collaboratives may we state this versus selecting one specific target population?	DCYF suggests that you read the sections in their entirety, to determine the best fit for your program.
Target Populations	For the Collaboratives Initiative, is the opportunity only for an agency that serves one of the racial groups outlined on p 194? If you serve a mixed population with various races, is this not eligible?	The Collaboratives Initiative is designed to support agencies that address needs within the listed populations through a collaborative network of culturally responsive providers. Because Collaboratives is funding 4 existing programs under the initiative agencies wishing to apply must select one of the target populations and cannot submit models that cross over.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	How is DCYF weighing the priority of undocumented young people in the workforce development strategies, as it is not explicitly mentioned under the target population? In fact, ELL is listed, but to be clear, undocumented young people have additional workforce barriers as they don't have right-to-work documentation, regardless of English fluency.	While DCYF has not listed undocumented youth as a target population in the Youth Workforce Development General and TAY/A strategies agencies can still propose programs that serve these youth. The ability to provide YWD services to undocumented youth is reinforced by Requirement #6 in YWD General and Requirement #8 in YWD TAY/A which requires programs that serve undocumented/immigrant youth to "have protocols and procedures in place to support and place youth in employment opportunities." Agencies wishing to serve undocumented youth should describe their program approach in their proposals and should detail the ways they address the barrier these youth face.
Target Populations	How is DCYF prioritizing newcomers/undocumented families and individuals as a specialized population in this RFP?	While DCYF has not listed undocumented youth as a target population in the Youth Workforce Development General and TAY/A strategies agencies can still propose programs that serve these youth. The ability to provide YWD services to undocumented youth is reinforced by Requirement #6 in YWD General and Requirement #8 in YWD TAY/A which requires programs that serve undocumented/immigrant youth to "have protocols and procedures in place to support and place youth in employment opportunities." Agencies wishing to serve undocumented youth should describe their program approach in their proposals and should detail the ways they address the barrier these youth face.
Target Populations	In this RFP, youth with disabilities are not referenced at all as a target population. Was this an oversight? Or are we not prioritizing funding programs that support children and young adults (and their families) with disabilities? If it was an oversight, how will this be corrected?	Within this RFP there are several strategies that list youth with disabilities as a target population. We have also called out the need for Support of Youth with Disabilities in our Universal Requirements on page 15 of the RFP.
Target Populations	How is DCYF navigating through the unbalanced of the Pacific Islander needs versus the resources of allocation?	Some DCYF strategies and initiatives allow applicants to select target populations that are ethnic or cultural groups while others define broader requirements focused on age or grade. Unless an ethnic or cultural group is explicitly listed as a target population applicants can apply to serve the specific population that they work with.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	Our organization is focused on working with the Arab youth and their family and not a specific zip code. With the questions of the application we do not see Arab youth and families are projected in any of the questions. where can we indicate that in these questions. Also I see you have divided San Francisco to different zip codes and want to indicate each population that the organization will be serving . If we focus on the Arab youth and families, how do you want us to go about that. our goal is to serve the Arab youth and their families in the entirety of San Francisco county. Can you please advise?	Some DCYF strategies and initiatives allow applicants to select target populations that are ethnic or cultural groups while others define broader requirements focused on age or grade. Unless an ethnic or cultural group is explicitly listed as a target population applicants can apply to serve the specific population that they work with.
Target Populations	How is DCYF prioritizing newcomers/undocumented families and individuals as a specialized population in this RFP? How is DCYF weighing the priority of undocumented young people in the workforce development strategies as it is not explicitly mentioned under target population. In fact ELL is listed but to be clear undocumented young people have additional workforce barriers as they don't have right to work documentation regardless of English fluency.	While DCYF has not listed undocumented youth as a target population in the Youth Workforce Development General and TAY/A strategies agencies can still propose programs that serve these youth. The ability to provide YWD services to undocumented youth is reinforced by Requirement #6 in YWD General and Requirement #8 in YWD TAY/A which requires programs that serve undocumented/immigrant youth to "have protocols and procedures in place to support and place youth in employment opportunities." Agencies wishing to serve undocumented youth should describe their program approach in their proposals and should detail the ways they address the barrier these youth face.
Target Populations	In the Tenderloin there is a large Arab population. As I read the RFP, it appears that this group doesn't exist. I'm trying to better understand what DCYF is thinking in terms of this important population. What are other folks who are serving the Arab community planning to do to deal with this reality?	Some DCYF strategies and initiatives allow applicants to select target populations that are ethnic or cultural groups while others define broader requirements focused on age or grade. Unless an ethnic or cultural group is explicitly listed as a target population applicants can apply to serve the specific population that they work with.
Target Populations	Under the ARTS & CREATIVE EXPRESSION strategy, is the target population SF youth with and without disabilities? Or is the target population only youth with disabilities?	The target population is San Francisco youth with and without disabilities.
Target Populations	If we work with high school youth in the Identity Formation & Inclusion Strategy, how do we determine whether the results are in the "Ready to Learn & Succeed in School" or "Ready for College, Work, and Productive Adulthood" category? Many of the self-knowledge, self-care, and interpersonal skills built for youth are the same whether they are applying them to being in high school or beyond high school.	DCYF cannot provide guidance to applicants about how they should apply to our RFP including the services areas and/or strategies an agency should apply under. We encourage all applicants to reflect on their program, read through all the Service Areas and Strategies and identify which Result Areas, Service Area and Strategies make the most sense for your agency. In addition, we recommend reading through the questions of the strategies where you feel your program is most aligned

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	For the Identify Formation & Inclusion strategies, the target audience is listed as high school. Is it possible to expand this to elementary and middle school populations, where our programs support these same goals for younger students?	No, agencies must meet the requirements specified in the RFP to receive funding under this strategy.
Target Populations	On p.65 under Target Population, it says this Strategy has "two target populations" and "Applicants will choose to serve one or both of the target populations", however there are three target populations listed. Can DCYF please clarify how many or which target populations an agency is required to serve?	This error has been corrected in the most recent version of the RFP available on our RFP page.
Target Populations	The Identity Formation and Inclusion Strategy target population #3 it says "at risk and involved in the justice system", should "and" be changed to "or"? If so, what are the specific risk factors DCYF is targeting?	The Target Populations for Identity Formation & Inclusion includes "San Francisco Middle and High School at-risk and justice-involved youth ages 12-17." This population includes both youth who are at risk and those who are justice involved. DCYF recommends that agencies read the Need for the Identity Formation & Inclusion Strategy section to better understand the needs this strategy is addressing.
Target Populations	Questions re: Service Area Enrichment and Skill Building, Strategy: Identity formation and Inclusion: How would our target population of ages 9-15 fit into their target population requirements? If our program spans both age groups, do we have to serve the entirety of both age groups (I think this would include ages 6-13 & 14-17?). There is confusion for me around the target population- see question below. On page 65 re: Target Population- It says to choose to serve one or both of the target populations, then lists 3 populations below it with two icons to the right that don't seem to correlate with the 3 populations fully. Can you clarify what you mean by this section?	This error has been corrected in the latest version of the RFP available on our RFP page. There are 3 target populations for this strategy and agencies are able to serve one, two or all of the following groups: San Francisco middle school youth in grades 6-8, San Francisco high school youth in grades 9-12 and/or San Francisco Middle and High School at-risk and justice-involved youth ages 12-17. These target populations include 11-13 year olds (middle school); 13-17 year olds (high school) and 12-17 year olds (middle and high school youth that are justice involved). Applicants can serve a range within the target population and should select the groups that are inclusive of the participant your program serves.
Target Populations	On page 78, the target population is defined as youth in grades 9-12 AND in need of academic support. Is there a definition of "In need of academic support"?	DCYF suggests that agencies read the strategy sections in their entirety, specifically the Need for Academic Supports and Strategy Goals.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	1. Can you please clarify which ethnicities fall under Pacific Islanders? Under the strategies of Academic Supports and Summer Transitions (in Result Area Ready to Learn & Succeed in School and Service Area Educational Supports), is our nonprofit agency not eligible to apply if we do not serve Pacific Islander youth?	The target population section for Academic Supports under the Ready to Learn & Succeed in School Result states that "applicants must select one or both of the following target populations based on school years." The target population requirements for Summer Transitions have been corrected in the most recent version of the RFP (available on our RFP page) and now states that applicants must serve both of the target populations which include "San Francisco high school youth who are African American, Hispanic/Latinx, and/or Pacific Islander youth and entering 9th grade who are Early Warning Indicator (EWI) identified as well as San Francisco high school students in grades 10-12 who are African American, Hispanic/Latinx, and/or Pacific Islander youth and attending SFUSD Summer School." Therefore, agencies are eligible to apply if they do not serve Pacific Islander youth.
Target Populations	Is the EL target group for the Literacy Supports Strategy only inclusive of K-5 or is it inclusive of K-8 too? There is no explicit age group for this target group stated, but there is an image in the margin of the page that says "6-13."	The ELL target population for Literacy Supports is "San Francisco English Learner youth in need of additional literacy support." This target population does not provide grade limitations and thus could be inclusive of K-8th grades.
Target Populations	Education Supports Service Area, Summer Transitions Initiatives: Are organizations expected to serve the entire summer school population of the target groups they propose?	This error has been corrected in the most recent version of the RFP (available on our RFP page) and now states that agencies funded for the Summer Transitions Initiative must serve both target populations. No, agencies are not expected to serve the entire summer school population but they will serve a subset of students across all summer school sites. Applicants interested in the strategy need to propose the number of students they are able to serve for both components. Final numbers will be determined during the negotiation period.
Target Populations	Does providing service to Marin County qualify for the RFPs?	DCYF funds must be used to serve youth who live in San Francisco with the exception of programs funded under the Justice Service strategies. These grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	How are you defining "at-risk"? How are the at-risk youth tracked separately from the rest of the participants if your organization serves both categories? For example, would the youth be earmarked in your system as "at-risk"? Do they have any say in this label? Are at-risk youth defined by probation officers, police, etc. then referred to the organization providing services? Or are they referred from another city agency? Or are they self-referred?	DCYF defines at-risk youth as youth and young adults who are system-impacted and or system-involved. Programs will determine how they will track their selected populations. Youth and young adults are not defined by probation officers, police, etc. For questions regarding referrals please review the strategies listed in this RFP.
Target Populations	If we select more than one target population within a strategy, do we provide separate language for each target population? Or can we select more than one target population within a strategy and write a narrative that covers both/all?	Agencies can reflect information about all selected populations within their responses to RFP questions.
Target Populations	How is DCYF educating their readers on the diversity of Pacific Islander community beyond just Samoans?	DCYF provides training to all reader to ensure they understand the requirements of the strategies they are reading for as well as the target populations.
Target Populations	For the "ready to learn and succeed in school" one of the slides today indicated that the target population is African-American, Latino, and Pacific Islander. What percentage of the served population needs to represent those demographics to be eligible for funding?	DCYF is not providing a set percentage of the populations for a program to be eligible. DCYF considers program model and ability to serve target populations with a high level of quality.
Target Populations	On page 153, why is there an asterisk after target population #3, SF disconnected TAY/A ages 18-24?	This error was corrected in the most recent version of the RFP available on our RFP page.
Target Populations	RTP/IFR would like to know how is DCYF prioritizing the needs of undocumented LatinX youth compared to those who are documented? After reviewing some areas of the RFP it doesn't appear to focus and lift up undocumented young people. Especially at the intersection of employment and Justice!!! We as a city must understand central American young people are at a different place than other latinX's vs or use of color in the justice system.	DCYF prioritizes the needs of undocumented LatinX youth including those at the intersection of employment and justice. LatinX children, youth, TAY and families have been identified by DCYF's Community Needs Assessment as having concentrated needs. These are the specific populations that will benefit most from targeted programming. Our strategies and initiatives are designed to meet these needs through culturally responsive services provided by our CBO grantees. DCYF looks to proposers to identify the target populations they are most able to support. We understand that the needs of these target populations may be complex and that the approaches required to serve them may vary. DCYF encourages agencies to respond to RFP questions in ways that showcase their experience and understanding of current needs as it relates to the strategy and target population(s) they are applying to serve.
Target Populations	Newcomer students need more assistance, and state standards and grades do not adequately address progress. Can we use reading levels or other academic areas?	DCYF recommends that agencies describe the ways they will measure progress towards their desired outcomes in their proposal responses.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	How important is the number of youth served in the specific category? Can small programs apply?	This RFP is a competitive process and open to all. All agencies are encouraged to apply no matter how small or large.
Target Populations	Are grantees expected to find participants themselves or does DCYF fill these programs for us with the help of community/city partners?	While agencies can develop partnerships with City agencies for the purpose of outreach and recruitment, grantees are expected to have an outreach and recruitment plan to identify where and how they will recruit the youth for their program.
Target Populations	Is there any particular threshold or minimum percentage of participants that must be met when selecting the target populations that the program will serve?	There is no threshold or minimum percentage of participants that must be served for the selected target population. However, agencies should read the need for the strategy and the goals to better understand the intent of DCYF's funding.
Target Populations	Does DCYF prefer that agencies serve more than one or all target populations for a given strategy?	DCYF recommends that agencies read the strategy and initiative sections in their entirety and make decisions on the target populations they'd like to serve based on their experience and expertise.
Target Populations	For some disconnected TAY and other youth served by our organization there is a three or more month period where these youth may not have a qualifying zip code but are seeking services in San Francisco. Whether or not we would be able to serve and report on these youth will influence our projected program participant numbers in the proposal and future impact numbers. Can DCYF please advise whether we are able to include these youth and how to address it in the Projected Number of Participants by Zip Code section?	Agencies should provide information about their program model and target populations with the appropriate level of context. Projections of youth served should be based on their experience and the relevant factors impacting their target population.
Target Populations	If we have a program that serves other populations/ages in addition to the target population, should we include the services to these other populations in our proposal?	The questions within the RFP are specific to the selected target population and are designed to gather information about how you will serve them. It is up to agencies to decide what additional information they want to include.
Target Populations	Some strategies indicate grade levels and others specific age groups, can you please verify that in the scenario that a strategy has grade levels as the target population, if a young person is 18 years old but in the 11th grade that they would qualify to participate in the program? In the Services and Projections section, you only collect age group information and not grade level.	Yes, strategies that serve high school or other grade ranges can serve any youth who fall within those grades regardless of their age.
Target Populations	If an agency selects result 1 which targets ages 5-17, does the program have to serve all of these ages or could it serve a subset?	Target populations are specific to the strategies and initiatives within each Result Area. Agencies should review the RFP for more details.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	If it's challenging to accurately determine the # of participants by zip code, how do you suggest going about it?	We ask agencies to do their best in making these projections. Many agencies have a sense of where their participants typically come from, including the specific zip codes or neighborhoods. Agencies should project based on their typical participants, desired outcomes and outreach mechanisms.
Target Populations	Can we serve high school seniors who are 18 or 19 years old? Target populations in RFP says up to 12th grade, age range says 14-17	Yes, strategies that serve high school or other grade ranges can serve any youth who fall within those grades regardless of their age.
Target Populations	How does DCYF define SF residents? Do they need to have a physical address in SF? Or is "considering SF their home-base" enough? For context, many of the youth we work with are experiencing periods of homelessness, so they are sleeping in cars, couch surfing etc. to get by. They are staying in SF, but don't have a physical address.	San Francisco Resident is defined as anyone who lives in San Franisco. For homeless youth and TAY DCYF aligns with Department of Homelessness & Supportive Housing's Definitions of Homelessness which recognizes connection to San Francisco as being based on the number of nights spent in San Francisco and/or a young person's status as a ward of the county.
Target Populations	Does the order of target populations prioritize one over the other? i.e. STEM & Environmental Sustainability 1-3 youth with disabilities; 4 justice involved. Are programs and proposals for targets 1 – 3 prioritized over justice involved?	No, the order of the target population in the RFP is not an indication of their priority level.
target Populations	Does "underhoused" include SROs?	Yes, underhoused includes single room occupancy housing (SRO).
Target Populations	If our organization serves a small number of youth from the greater Bay Area are we still eligible to apply? In past DCYF cycles, we provide metrics for only our SF youth served and this allowed us to apply for the grant. Is this still the policy?	Yes, this is still DCYF's policy. The Children and Youth can only be used to serve San Francisco children, youth, TAY and their families. Agencies that have other funding sources can support their programs and serve non San Francisco youth with these funds.
Target Populations	We would like to understand the nature of the two distinct populations: committed youth vs. the detained youth as it pertains to programming. Are both groups of youth housed at JJC or are the committed youth in custody elsewhere?	As described on page 92 of the RFP, detained youth and TAY/A are at JJC/Juvenile Hall and are potentially facing short-term incarceration while awaiting adjudication or release. Committed youth are those facing long-term custody post-adjudication. Both groups of youth and TAY/A are housed at JJC.
Target Populations	What are the policies around working with families of youth who are in custody in the JJC? In the past, contact with families was not permitted however, we recognize there is a significant focus in the RFP around family involvement so we would like to understand what sort of access, if any we will have to families if we work with youth in detention.	As described on page 95 of the RFP, "programs should aspire to create avenues for families and caregivers to be involved, as suitable to the nature of services provided." Grantees will be supported by JPD to work with families of detained or committed youth. Grantees will be held to requirements related to communication and reporting. In addition, access levels will depend on the strategies in which applicants are funded.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	Finally, Within the custody-based services strategy area you indicate three distinct populations: detained youth, committed youth and TAY/A youth. Do we need to submit a separate proposal if we intend on working with all three populations?	As described on page 92 in the RFP, if intending to serve multiple target populations including detained, committed and TAY/A, you must submit separate proposals.
Target Populations	Can we serve and support youth who are out of county AND justice involved that are 11 years old? 12 years old? 13 years old?	Most Justice Services strategies require agencies to serve youth ages 12 and up. Justice Services grants can also serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund.
Target Populations	We understand that if a youth is in the juvenile justice system even if out of county that they can be served through this RFP. What about if they are in the adult justice system?	Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund. This exception does not apply to the Adult criminal justice system meaning that participants must be San Francisco residents.
Target Populations	I have a question about the funding for justice services. Can proposals include services for youth who are involved in the San Francisco juvenile delinquency system, but whose home address is outside of San Francisco? Does it depend on which strategy the services fall under? The RFP seems to suggest that the services are for "San Francisco youth," but many justice-involved youth have deep connections to San Francisco, even if their home residence is not currently in the city. Also, because of their involvement in the San Francisco juvenile delinquency system, the young people and the greater San Francisco community would benefit from them receiving DCYF-funded services. I'm hoping that the county of residence is not a limiting factor, and would appreciate learning more from DCYF on this topic.	Yes, Justice Services grants can serve young people who live out of county who have been arrested in San Francisco, referred to the San Francisco Juvenile Probation Department, and/or are under the jurisdiction of the San Francisco Juvenile Delinquency Court. Services funded under Justice Services are partially funded by the Juvenile Probation department which uses funding sources that have different restrictions than the Children & Youth Fund.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	For the CARC target population, are youth who are 18 served by CARC if they are arrested or first come into contact with CARC at 18 years? Or only if they started CARC services as a juvenile and then turn 18 while still receiving services?	Any person who is age 18 or older at the time of their arrest is considered an adult and their arrest will be handled by the criminal justice system. As an adult criminal matter, the arrest will not be referred to CARC or the Juvenile Probation Department. Youth who were arrested as juveniles under the age of 18 and were referred to CARC due to their juvenile justice involvement may continue to be served by CARC after they turn 18.
Target Populations	Under OST-Comprehensive, the Target Population says "K-5" but on the RFP website for Program Design, it says "TK-5". When it says TK, it is talking about the same kindergarten or is it referring to pre-school?	TK refers to Transitional Kindergarten, which is available at some school sites.
Target Populations	If we choose grades 6-12 under OST: Comprehensive but only serve grade 6-8, would that disqualify our application because we wouldn't be working with the entire 6-12 grade range?	Selecting OST: Comprehensive and only serving grades 6-8 would not disqualify an application.
Target Populations	In the STRATEGY: COMPREHENSIVE YEAR-ROUND & SUMMER LEARNING, the target population is listed as "San Francisco middle and high school youth in grades 6-12". Is the requirement to serve both populations or can we choose one?	Agencies can choose to serve one or both.
Target Populations	Under the section for Literacy Supports, it says on the side of that first page that the target population is from ages 6-13 but in the actual description of target population, it then says K-5 grades. Can we get clarification on the actual grade/age range?	The target population for Literacy Supports is K-5.
Target Populations	Clarification on TAY vs Disconnected TAY? Are there strategies with targets to serve any/all TAY vs just disconnected TAY?	No, there are no DCYF strategies that serve any and all TAY as opposed to disconnected TAY. DCYF is charter mandated to use our funds to serve disconnected transitional age youth (TAY). The City Charter defines disconnected TAY as "youth ages 18 to 24 who are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs, including substance abuse; are low-income parents; are undocumented; are new immigrants and/or English Learners; are Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQQ) and/or are transitioning from the foster care, juvenile justice, criminal justice or Special Education system." DCYF also understands that life circumstances can be fluid for TAY, and that these young people may shift from being at risk of disconnection to actively fitting within one of the categories listed above. Additionally, DCYF recognizes the importance of caring adults and the need for their consistent presence in the lives of TAY.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	Definition of disconnected transitional age youth: is having a disability or other special needs sufficient to be a "disconnected transitional age youth"?	The City Charter defines disconnected Transitional Age Youth as youth ages 18 to 24 who "are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs, including substance abuse; are low-income parents/ caregivers; are undocumented; are new immigrants and/or English Learners; are Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQQ); and/or are transitioning from the foster care, juvenile justice, criminal justice or Special Education system."
Target Populations	Can you please explain the differences in the terms "at risk", "justice involved", "systems involved", "disconnected tay", "system impacted", "in the juvenile justice system". Specifically, how does "at risk" different from these other terms? The RFP never defines at-risk.	DCYF defines at-risk youth as youth and young adults who are system-impacted and or system-involved. DCYF defines justice involved as youth and young adults in multiple stages of their case flow, including in-custody, pre-trial release, awaiting adjudication, awaiting sentencing, alternative to detention, out-of-home placement or while in school. Juveniles in these varying stages may also be considered 'in the juvenile justice system. DCYF defines system involved as a person with direct participation and involvement in either the justice system in one of its various forms, including arrests that result in petition/charges, active incarceration, probation, or parole; or child welfare system. DCYF and the City Charter defines disconnected TAY as "youth ages 18 to 24 who are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs, including substance abuse; are low-income parents; are undocumented; are new immigrants and/or English Learners; are Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQQ) and/or are transitioning from the foster care, juvenile justice, criminal justice or Special Education system." DCYF defines system impacted as a person who is legally, economically, or familiarly affected in a negative way by the incarceration or involvement of a close relative in the justice system, or are involved or affected by the child welfare system. These include people who are at-risk, but not in risk of direct involvement in these systems due to immense trauma, stress, violence, and uncertainty of systemic factors in their lives that reinforce inequities.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	definition of TAY- which should be used? The one in the glossary on page 25 or the one on page 81?	Participants must meet the City Charter definition of disconnected Transitional Age Youth: youth ages 18 to 24 who "are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs, including substance abuse; are low-income parents/caregivers; are undocumented; are new immigrants and/or English Learners; are Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQQ); and/or are transitioning from the foster care, juvenile justice, criminal justice or Special Education system." This definition encompasses the one for Transitional Age Young Adults (TAY/A) who are "disconnected young adults from ages 18 to 24 years that are served by and involved in adult systems, including the adult criminal justice systems, which have distinct terms, courts, processes, and services as compared to those in the juvenile justice systems." Agencies can use either description.
Target Populations	In the RFP there is a definition of Transitional Aged Young Adults (TAY/A) in the Glossary (p.25) and a City Charter definition of Disconnected TAY (p.81). The Glossary TAY/A definition includes the term "disconnected" but the rest of the definition focuses on system-involved. The City Charter definition of Disconnected TAY is much broader in scope. Under the Ready for College, Work & Productive Adulthood Result Area, TAY/A, Disconnected Transitional Age Youth, and Disconnected TAY/A are all used when describing the target populations depending on the Strategy (YWD TAY & TAY/A, Identity Formation & Inclusion, Youth Leadership & Organizing). Can you please confirm which definition is appropriate for each of those Strategies?	Participants must meet the City Charter definition of disconnected Transitional Age Youth: youth ages 18 to 24 who "are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs, including substance abuse; are low-income parents/caregivers; are undocumented; are new immigrants and/or English Learners; are Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQQ); and/or are transitioning from the foster care, juvenile justice, criminal justice or Special Education system." This definition encompasses the one for Transitional Age Young Adults (TAY/A) who are "disconnected young adults from ages 18 to 24 years that are served by and involved in adult systems, including the adult criminal justice systems, which have distinct terms, courts, processes, and services as compared to those in the juvenile justice systems." Agencies can use either description.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Target Populations	On page 164, the RFP says that there are 2 target demographics for youth-led philanthropy but then there are three demographics listed. Please clarify.	This error has been corrected in the most current version of the RFP (available on our RFP page). The target population section for Youth-Led Philanthropy now reads as follows: The Youth-Led Philanthropy Strategy has three target populations. Applicants will choose to serve one or both target populations and will be required to answer specific questions in their proposals depending on their selection: 1. San Francisco high school youth in grades 9-12 2. San Francisco at-risk or system-involved youth ages 14-17 3. San Francisco disconnected TAY/A ages 18-24
Target Populations	Under the YOUTH WORKFORCE DEVELOPMENT (TAY/A) strategy, what is the definition of TAY/A? Is this population delineated just by age or are they also classified as disconnected or system involved?	DCYF and the City Charter defines disconnected TAY/A as "youth ages 18 to 24 who are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs, including substance abuse; are low-income parents; are undocumented; are new immigrants and/or English Learners; are Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQQ) and/or are transitioning from the foster care, juvenile justice, criminal justice or Special Education system."

UNIVERSAL REQUIREMENTS QUESTIONS

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Universal Requirements	How should we address all the Universal requirements in our narratives with 1400 character limits?	Applicants should respond to each question in the RFP based on what is being asked including weaving in ways that they will meet universal and strategy requirements in their answers where appropriate. For example, many strategies include a question which asks for the "program's approach to ensuring the wellness of your participants." This question directly relates to the Universal Requirement 6 on page 15 of the RFP.
Universal Requirements	How do we reflect all of the universal requirements in the limited character limit?	Applicants should respond to each question in the RFP based on what is being asked including weaving in ways that they will meet universal and strategy requirements in their answers where appropriate. For example, many strategies include a question which asks for the "program's approach to ensuring the wellness of your participants." This question directly relates to the Universal Requirement 6 on page 15 of the RFP.
Universal Requirements	Should proposers mention how we will meet all universal requirements (RFP pp. 15-16) in grant proposals?	The Universal Requirements listed on pages 15-16 of the RFP will be expected of all funded programs. As with the requirements listed in each strategy and initiative, they are being provided to ensure that applicants are fully aware of DCYF's grant expectations. Applicants should respond to each question in the RFP based on what is being asked including weaving in ways that they will meet universal and strategy requirements in their answers where appropriate. For example, many strategies include a question which asks for the "program's approach to ensuring the wellness of your participants." This question directly relates to the Universal Requirement 6 on page 15 of the RFP.
Universal Requirements	There are several universal requirements listed in the RFP. Are programs able to request funding for items listed under the universal requirements along with costs relating to a specific results area/service area/strategy? For example, say we'd like to request funding for a case manager that is able to help with our program meeting requirements for outreach and recruitment, behavioral health and wellness, barrier removal, and engagement/retention support. If having a case manager helps us address the results area target, would this be an allowable expense?	Yes, because universal requirements, in addition to the strategy and initiative requirements, are a part of the expectations attached to DCYF grants it is possible to request funds to cover them. DCYF encourages applicants to think about the ways their program models can encompass all requirements and reflect these elements in their proposals.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Universal Requirements	Questions for the Universal Requirements: Do they all need to be documented in some way? How are we to prove we are doing them? What does number 6 mean about Behavioral health and wellness? Having referrals to organizations when needed?	The Universal Requirements, listed on pages 15-16 of the RFP, will be expected of all funded programs. As with the requirements listed in each strategy and initiative, they are being provided to ensure that applicants are fully aware of DCYF's grant expectations. Applicants should respond to each question in the RFP based on what is being asked including weaving in ways that they will meet universal and strategy requirements in their answers where appropriate. For example, many strategies include a question which asks for the "program's approach to ensuring the wellness of your participants." This question directly relates to the Universal Requirement 6 on page 15 of the RFP. DCYF will monitor programs to ensure they are adhering with the Universal Requirements once they have received a grant. Universal Requirement #6 for Behavioral Health & Wellness is intended to ensure that participants receive support for these needs. Since not all agencies maintain behavioral health or wellness services in house, DCYF wants to ensure that processes and connections to providers are in place for all participants.
Universal Requirements	On p.16 under Universal Requirements, 12. Internet Safety & Cyberbullying there is reference to a policy/plan in the handbook. Can you please clarify whether the handbook refers to the agency handbook or program curriculum?	As stated in the Universal Requirements in the RFP on page 16 under Internet Safety& Cyberbullying "programs are required to have a cyberbullying, internet-safety policy/plan outlined in their handbook." Because this requirement is designed to protect program participants it should be in handbooks and other materials given to participants, staff and parents.
Universal Requirements	Regarding the proposal application question under Program Design and Implementation, "Describe your program's approach to ensuring the wellness of your participants": o Can you please define how DCYF understands "wellness"?o Is this question referring to the Universal Requirement 6. Behavioral Health and Wellness?	The intention of this question is to gather information from programs about their approach to providing services that support the wellness of participants. In this context wellness can be broadly defined as the behavioral, mental and physical health of participants as well as their sense of wellbeing. The question directly connects with the Universal Requirement on page 15 of the RFP and is essentially asking applicants to detail how they will meet this requirement.

CATEGORY	SUBMITTED QUESTION	DCYF ANSWER
Universal Requirements	On p. 15 there is Universal Requirement 8. that says "Programs must create opportunities for families and caregivers to be connected to the program, as appropriate…". Due to the sensitive and confidential nature of the population we serve, informing or involving family or caregivers could be potentially harmful. Does this requirement need to be a major component of our program, and/or does DCYF have a recommendation for how to handle this requirement when it may not be appropriate or safe to involve family or caregivers?	This requirement, located on page 16 in the most recent version of the RFP, accounts for the differing circumstances of participants by using the words "as appropriate." DCYF expects grantees to meet this requirement in whatever way makes sense for the programming they provide and the populations they serve.
Universal Requirements	In Universal Requirements section it says "programs must provide or broker partnerships with behavioral health and wellness providers", does this have to be a formal partnership with an MOU or can we just have a list of partners and/or process for how we refer participants? (Page 15)	No, these partnerships do not need to be formalized through an MOU and can be a list of partners and processes for connecting participants. However, since the purpose of this requirements is to ensure that participants have support for behavioral health and wellness, programs should ensure that their method of connecting participants to supports is effective and that follow efforts are in place.
Universal Requirements	When do all of the Universal Requirements (page 15-16) need to be met? Upon applying? At the beginning of the contract?	The Universal Requirements listed on pages 15-16 of the RFP will be expected of all funded programs and must be met when the grant begins.
Universal Requirements	The youth board member requirement is mandatory by the final year 2029. Are there any other universal requirements that have an "extended due date" or do the rest need to be in place by the start of the grant.	No, all other Universal Requirements are expected to be in place by the onset of the grant in July 2024.