



Maria Su, Psy.D.  
EXECUTIVE DIRECTOR



Edwin M. Lee  
MAYOR

## DCYF 2018-23 RFP & RFQ: SUBMITTED QUESTIONS AND ANSWERS (AS OF: AUGUST 4<sup>TH</sup>, 2017)

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### QUESTION CATEGORY: GENERAL RFP QUESTIONS

Submitted Question	DCYF Answer
<p>If our programming and services extend to multiple services areas, can we submit more than one application?</p> <p>Do we have to submit separate applications for funding strategies within the same service area?</p> <p>Can we submit two separate proposals for the RFP release for 2018-2023 from one organization? If so, do we just create two user accounts?</p> <p>Our organization has two very different programs that serve youth with different priority characteristics. Can one organization submit more than one proposal for the same category and strategy if the programs are different?</p> <p>Can an organization apply to two different areas?</p> <p>Can an organization apply to two different strategies in an area (for example, both women and girls ' juvenile and criminal justice services AND detention based services)</p> <p>For the 2018-2023 RFP, can an organization apply in more than one area? If so, would we submit separate proposals? Also, if an organization is eligible to apply under more than one area, can we apply for the same program under more than one area, or would we need to apply for separate programs for each area?</p>	<p>Applicants can choose to apply to the strategies that are the best fit for their agency. If applying to multiple strategies the applicant can and will need to submit multiple applications.</p> <p>In addition, for some strategies applicants are required to submit separate applications if they choose to serve more than one target population.</p> <p>Applicants should read the RFP document carefully to understand the specific requirements of each strategy.</p> <p>Applicants do not need to create separate accounts in the database for each strategy they apply to. Instead agencies can submit multiple applications using the same agency account and will be able to manage and see all proposals for their agency when logged into the RFP database.</p>



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### QUESTION CATEGORY: GENERAL RFP QUESTIONS

Submitted Question	DCYF Answer
<p>I can't figure out how to look at the actual grant application and not just the RFP. The online form asks for information to be entered before I can access the next section, and I'm not ready to enter that information, but I would like to see the application in its entirety. How can I do this?</p>	<p>The RFP database requires applicants to first complete their agency profile before creating individual grant applications so that this information only has to be entered one time. In order to create grant proposals and see subsequent sections of the RFP, applicants will need to complete the steps outlined in the database.</p>
<p>Will you record the pre-proposal conference meeting on August 7 and post it for those not able to attend? Will you post the slides used at the meeting?</p>	<p>DCYF will not record the Pre-Proposal Conferences but will post the slides used for the presentation on our website. It should also be noted that DCYF will not present any information at the Pre-Proposal Conferences that is not in the RFP document and will only answer questions that have been submitted in advance.</p>
<p>Do you have to have your Vendors Permit before being able to attend the Pre-Proposal Conference or can you be applying simultaneously</p>	<p>Applicants must be an Approved City Vendor by the release of award decisions which is tentatively scheduled for February 5th, 2018. Applicants do not have to be Approved City Vendors to attend the Pre-Proposal Conferences or submit an application in response to this RFP and RFQ.</p>
<p>Re: Collaboratives and subcontractor commitments prior to proposal submission - Will we be able to add contractors or collaborations in the 5-year cycle?</p>	<p>Yes, funded programs would be able to add collaborative partners or subcontractors during the grant cycle, keeping in mind that additional funds would not likely be available beyond the initial grant award. In addition, collaborative programs would be expected to ensure that the services they were funded to provide remain intact when adding or potentially removing collaborative partners.</p>



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### QUESTION CATEGORY: GENERAL RFP QUESTIONS

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The SAP and the introduction to the RFP and RFQ both highlight "Early Care and Education," "Emotional Well-Being," and "Family Empowerment" service areas. However, these service areas seem to be otherwise absent from the RFP and RFQ. Is funding in these service areas available now or in the near future?	DCYF will distribute all of the funds in our Early Care and Education Service Area through interdepartmental partnership with the Office of Early Care and Education and will not RFP them. While some funds in the Emotional Well-Being and Family Empowerment Service Areas will also be distributed through interdepartmental partnerships DCYF does intend to release an RFP that addresses these Service Areas during the 18/19 fiscal year.
Can you confirm that the funds from this RFP will be released for use after July 1, 2018, and no sooner? As in, programs during the 2017-18 school year will not be supported?	All funds in the 2018-2023 RFP will be released no sooner than July 1, 2018.
If an organization serves many school sites in San Francisco (such as 20 or more), is it advisable to limit our proposal to a smaller number of school sites? Is there an advised upper limit? Should we limit our request to schools that only serve populations with a specific percentage of high-need children?	Applicants should read the entire RFP carefully and make a determination about the strategies that best fit their program(s).
I understand that only questions submitted in advance will be addressed at Monday's pre-proposal conference. Is there a deadline in advance of the conference that determines whether questions will be addressed at time? In the RFP I see only a deadline of August 18 for ALL questions.	DCYF is not setting a deadline for questions to be answered at the Pre-Proposal Conference. However, the department will make an effort to answer as many questions as possible submitted by Friday August 4th for the Pre-Proposal Conference on August 7th. DCYF will also post all the answers provided at the Pre-Proposal conference on our website.



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Do you have a sense of how long it takes to get approved with a Vendors Permits once it has been submitted?	The timeframe for full completion of the City's vendorization process varies, but from past experience we expect it to last 3-5 months from the time application materials are first submitted. DCYF is not involved in this process and there is little the department can do to hasten it. We recommend any organization considering applying to the RFP visit <a href="https://sfcitypartner.sfgov.org/">https://sfcitypartner.sfgov.org/</a> immediately to begin the process.
Do you have to have a BAN and/or BRC to be approved as a Vendor with the SF government / DCYF? If so, how do you apply for these things?	In order for us to respond accurately, please resubmit this question without abbreviations or acronyms.
How much of an organization's budget can the award(s) total? How much can the award(s) total?	The City and County of San Francisco generally recommends that agencies receive at least 15% of their budget from non-City funding sources. Other than this general guidance DCYF has not established a cap on the percentage of an organization's budget that the grant award can be. The total amount of funds an agency can receive from DCYF during this RFP will depends on the number of grants that agency has received.
Does this DCYF RFP cover services for those currently delivered through the ISCS collaborative programs, which is currently joint-funded by DCYF and DPH?	No, as stated on page 81 of the RFP "NOTE: DCYF will issue an application for Intensive Supervision and Clinical Services (ISCS) after the beginning of the 2018-2023 funding cycle. This application will be open to all Justice Services grantees funded through this RFP."



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Submitted Question	DCYF Answer
<p>The RFP states these services are only for SF residents. Can we serve youth that are transient in SF or constantly moving between homes, in and our of SF, either due to school, or safety, etc? What constitutes the youth to be a SF resident?</p>	<p>DCYF is mandated by the Proposition C Charter to distribute the Children &amp; Youth Fund for services provided in the City to residents of San Francisco. Residents of San Francisco are defined as maintaining a San Francisco address. DCYF understands that youth can be transient, especially Disconnected TAY. However, programs funded by DCYF must serve San Francisco residents and provide services in the City.</p>
<p>The RFP states services can only be delivered in SF. Can services be predominantly in SF, but follow the youth in surrounding areas as well, depending on if the youth is visiting or temporarily living with aunty or someone outside of SF? Can field-trips be outside SF?</p>	<p>DCYF is mandated by the Proposition C Charter to distribute the Children &amp; Youth Fund for services provided in the City to residents of San Francisco. DCYF understands that youth can be transient, especially Disconnected TAY. However, programs funded by DCYF must serve San Francisco residents and provide services in the City.</p>
<p>With regard to the emphasis on Emotional Well-Being (mental and behavioral health) that was so prominent in the Service Allocation Plan, are those aspects of work not covered in this RFP? If we have programs focusing on mental and behavioral health outside the Justice Strategy, are there particular program strategies we should be looking at? Or should we be looking at a different local process?</p>	<p>DCYF is not distributing funds under our Emotional Well-Being or Family Empowerment Service Areas through this RFP. Instead we plan to RFP a portion of those funds during the 2018-19 fiscal year with the remaining portion being distributed through interdepartmental partnerships. Agencies interested in applying to that RFP should make sure they are on our mailing list so that they will receive notification when the RFP is released. Interested parties can sign up for our mailing list at <a href="http://www.DCYF.org">www.DCYF.org</a>.</p>
<p>Will there be a separate RFP process for providing TA and training to youth-serving providers?</p>	<p>DCYF will be issuing an RFQ for Technical Assistance and Capacity Building training providers in the Fall of 2017. The RFQ process will be used to generate a list of qualified providers that DCYF, at its sole discretion, can enter into contract with.</p>



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### QUESTION CATEGORY: GENERAL RFP QUESTIONS

Submitted Question	DCYF Answer
For school-based programs, do we need to have MOUs fully in place with schools to apply, or can we have verbal arrangements and complete formal MOUs with schools if the grant is awarded?	No, DCYF is not requiring providers to have MOU's in place before they submit their applications to this RFP.
What is considered a "high percentage of participants" that would trigger the 10 additional Equity points for Proposal Score? Is it possible to get partial Equity points or is it all or nothing (either 0 or 10 points)?	In order to encourage applicants to provide a projected number of participants that accurately reflect the program and agency's capacity, DCYF is not providing the exact percentage of youth in the specified categories that will trigger the addition of Equity Points. Partial Equity Points will not be provided. Programs with a projected number of participants in the specified categories will receive the full 10 Equity Points if they hit the threshold.
How many Strategies can we apply for and be awarded?	There is no limit on the number of strategies and applicant can submit applications to or be awarded grants under. Applicants are encouraged to consider their agency capacity and expertise and should apply to strategies for which they meet the eligibility requirements and can provide the required services.
Do you have any estimates (based on past grantee experience) of how many hours grantees have expended for administration of and reporting for DCYF grants?	There is not a single estimate of the amount of hours spent administering and reporting on DCYF grants. DCYF strategies have different programmatic and reporting requirements depending on the type, breadth and scope of the services.



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### QUESTION CATEGORY: BUDGET QUESTIONS

Submitted Question	DCYF Answer
In looking at the Budget section of the RFP for the Enrichment, Leadership and Skill Building - Arts and Creative Expression Strategy, I notice a summary of the program costs is requested. Is there another place where the details of the budget should be submitted?	Full budget details can be entered into the Budget section of the RFP. The Budget Summary section will automatically fill in as you enter details beneath it.
In the Agency Profile, fiscal audits should be uploaded. Our Agency does not have audited financial statements, although they are reconciled by a CPA. Should we submit our financial statements and should this be for the most recent fiscal year which in our case would be calendar year 2016.	DCYF requires grantees with agency budgets of \$750,000 or more to receive a full audit. Those with budgets between \$500,000 and \$750,000 must receive a financial review. For the RFP please upload the most recently-completed report. If your organization does not have either an audit or review you can upload your financial statements.
Do the subcontractor MOUs have to be for the 5-year period, or can they be renewed on an annual basis?	MOUs should be in place for at least the period July 1, 2018 through June 30, 2019 (the first year of the five-year funding cycle). Contracts can be renewed throughout the cycle.
under our agency profile in the portal, which years of audits need to be attached?	Please attach the most recently-completed audit.
How should we answer the requirement for audited financials in the Agency Profile if our organization is not audited?  This question is for the Fiscal Audit request located in the Agency Profile. Our organization does not conduct a paid-third party fiscal audit. What other financial documents may we submit to reflect the soundness of our organization fiscal year?	DCYF requires grantees with agency budgets of \$750,000 or more to receive a full audit. Those with budgets between \$500,000 and \$750,000 must receive a financial review. For the RFP please upload the most recently-completed report. If your organization does not have either an audit or review you can upload your financial statements.



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### QUESTION CATEGORY: BUDGET QUESTIONS

Submitted Question	DCYF Answer
Should the program budget reflect the full five years, or just one year out of five?	Applicants should submit a program budget that reflects only the first year of the funding cycle, from July 1, 2018 through June 30, 2019.
How are subcontractors designated for the purposes of the budget? Would that be anyone providing services who receives a 1099? (For example, teaching artists who provide direct services to youth and have been with us for a long time, but are not technically organization staff.)	For this RFP, a subcontractor is defined as an external party (either a nonprofit, for-profit company, or individual) utilized by the agency to fulfil its program goals. Please see the published Budget Guide for more information.
Should staff with the same duties be grouped together in the program budget (e.g. "direct service provider"), or should each individual be listed separately?	Adult Staff should each be entered individually. Please see the published Budget Guide for more information.



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### QUESTION CATEGORY: ENRICHMENT, LEADERSHIP AND SKILL BUILDING QUESTIONS

Submitted Question	DCYF Answer
Under the Enrichment, Leadership and Skill Building, it states that programs will only be funded under one strategy. Can an organization submit proposals for multiple programs, each under a different strategy?	Yes organizations can submit applications for different programs in multiple ELS strategies. The restriction about funding in ELS is in regards to the same program. DCYF will not fund the same single program simultaneously in multiple ELS strategies.
This question is about the restriction in Section 3: ELS. Can an agency with two (or more) separate programs apply for funding for each program under a different Strategy? For example, Agency A has Program X and Program Z. Can Agency A apply for funding for Program X under "Arts and Creative Expression" and apply for funding for Program Z under "Identity Formation"?	Yes organizations can submit applications for different programs in multiple ELS strategies. The restriction about funding in ELS is in regards to the same program. DCYF will not fund the same single program simultaneously in multiple ELS strategies.
Under category Enrichment, Leadership & Skill Building, under the Identity Formation strategy, the description of the Target Population (p.53) indicates we can serve middle school youth, high school youth, or both. However, when I go to the proposal, it asks us to pick one. Do we have to submit a separate proposal for each youth group (middle school and high school youth)?	No, in the RFP database for the Identity Formation strategy applicants are asked to "Select the population(s) that your proposed program will focus on when providing services." Applicants can select either option or both and will be asked to answer additional questions based on those selections.
Can you offer any guidance regarding grant request? For Arts & Creative Expression proposals specifically, is there an expected grant range? Should requests be a specific percentage of the entire program budget?	Applicants should provide a budget that reflects the true cost of the entire program or the program components in which you are pursuing funding.
Does the Arts & Creative Expression priority area support in-school as well as out-of-school time programs?	Yes. According to the Program Structure requirements for Arts and Creative Expression located on page 49 of the RFP, programs can be either school or community based.



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### **QUESTION CATEGORY: ENRICHMENT, LEADERSHIP AND SKILL BUILDING QUESTIONS**

<b>Submitted Question</b>	<b>DCYF Answer</b>
<p>p. 45 states that DCY will only fund proposed programs under one ELS Strategy. As an agency, may we apply for three strategies for three completely autonomous and different programs?</p>	<p>Yes. The restriction about funding in ELS is in regards to the same program. DCYF will not fund the same single program simultaneously in multiple ELS strategies.</p>
<p>What exactly does this mean? “DCYF will only fund proposed programs under one Enrichment, Leadership and Skill Building (ELS) Strategy. Applicants are encouraged to choose the strategy that best fits their program. “ Does it mean that we should not try to combine multiple program areas in one application? That we can submit only one proposal under ELS? That we can’t serve the same youth with different proposals under this strategy?</p>	<p>The restriction about funding in ELS is in regards to the same program. DCYF will not fund the same single program simultaneously in multiple ELS strategies. Applicants can submit multiple different programs in different ELS strategies.</p>



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### QUESTION CATEGORY: JUSTICE SERVICES QUESTIONS

Submitted Question	DCYF Answer
As an existing ISCS provider , we plan to reapply for funding when that RFP comes out. Seeing as the Multi-Service strategy under Justice Services is very similar in nature, would it be recommended that we apply for other justice strategies so as not to take us out of the running when that funding becomes available?	Agencies should read the RFP carefully and make a determination about the strategies they should apply for based on the information provided. DCYF cannot recommend to applicants which strategies they should apply for.
It is stated that applicants may apply either Multi-Service or one of the three targeted areas for their program. May we apply for multi-services for one program and to one of the others - say, Detention Services - for a totally different program? Note that the programs operate autonomously, with no crossover / duplication in staffing or program budgets.	As stated on page 81 in the RFP applicants that apply to the Multi-Service Strategy are not eligible to apply to Detention Based Services, Girls' and Young Women's Programming or Cultural Programming Strategies. If applying in Multi-Service Strategy program services may include detention based, girls and young women's and cultural programming.
If one is currently an ISCS provider, does one need to secure a grant under Justice Services in this current DCYF RFP in order to be able to apply for the 2018 ISCS RFP? If so, is it the organization as a whole that will be eligible, or just the specific program funded under this current RFP? (Note: renewal of another program (that doesn't offer ISCS) falls under Justice Services; current funded ISCS services are offered through a different, separate program)	As stated on page 81 in the RFP grantees awarded in Justice Services Service Area will be eligible to apply for Intensive Supervision and Clinical Services (ISCS) at a later date. The agency that is awarded a Justice Services grant is eligible to apply for ISCS. The details for ISCS program requirements are not available at this time.
Can services under the detention-based justice services strategy include intensive case management to the youth upon release from the Juvenile Justice Center and/or Log Cabin Ranch (page 88) or do services solely need to be provided while the youth is detained and not thereafter?	No, Detention Based Services must be provided while the youth is detained.



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### QUESTION CATEGORY: JUSTICE SERVICES QUESTIONS

Submitted Question	DCYF Answer
Under the multi-service justice services strategy, must all applicants be able to offer a day or evening reporting center (page 99)?	Yes, applicants must have the capacity to provide day or evening reporting services.
When proposing services under the detention-based justice services strategy for 10-21 year-old youth, can one proposal include services for both the Juvenile Justice Center and the Log Cabin Ranch?	Yes, applicants under the Detention Based Services strategies will submit proposals based on target population. If targeting 10-21 year old youth services can be provided both at the Juvenile Justice Center and Log Cabin Ranch.
Under the cultural programming justice services strategy, does “culturally focused programming” (page 86) refer to ethnically-oriented programming, or does it refer to programming relevant to the child’s justice-system and other individualized experiences, i.e. the justice culture?	Culturally focused programming refers to ethnically oriented programming.
Under the definition of case management (page 21) it entails “clinical supervision to support staff case managers”. Does such “clinical” supervision need to be offered by a clinical or behavioral health worker, or will an experienced supervisor suffice?	No, clinical supervision must be provided by clinician or behavioral health worker.
In the cultural programming justice services strategy, can we propose to serve both populations through one proposal (page 84)?	As stated on page 84 of the RFP "The Cultural Programming Strategy has two target populations. Applicants will choose to serve one or both of the following target populations and will be required to answer specific questions in their proposals depending on their selection." Therefore applicants can apply to serve both target populations through a single proposal.



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**QUESTION CATEGORY: MENTORSHIP**

<b>Submitted Question</b>	<b>DCYF Answer</b>
Under the mentorship strategy, we recognize the community need and demand to serve girls and boys that are in grades 6 through 12, with a high-need for high-school aged youth in grades 9-12. Which population category may we submit a proposal under, for this group of youth, for the mentoring?	DCYF cannot advise applicants on the target population they should apply to serve. Applicants should read the RFP carefully and make a determination about the target population to select for this and all strategies based on their agency's expertise and the requirements of the strategy.



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### QUESTION CATEGORY: OUT OF SCHOOL TIME (OST) QUESTIONS

Submitted Question	DCYF Answer
Requirement for comprehensive year-round and summer learning programs: "Cannot operate at a school with a DCYF funded Beacon Center." Since our program only operates during the summer, I assume this does not apply to us?	This requirement would apply to all programs funded under the Comprehensive Year-Round and Summer Learning strategy. The requirement states that DCYF will not fund a Comprehensive Year-Round or Summer Learning program at a school site that has a Beacon Community School program.
Requirement for summer learning programs only: "Services offered at least eight weeks per summer." Our program is five weeks for kids and seven weeks for teachers. Does this mean we are not eligible?	This requirement, located on RFP page 123, will be amended in an updated version of the RFP to be released after the question period ends on August 8th. Under Additional Program Structure Requirements for Summer Learning Programs Only, the duration requirement will be amended to the following language: Duration: Summer Learning Programs must operate during the following periods: o Summer: April – August with services offered five-eight weeks per summer, five days per week, and six to eight hours per day.
Assuming we are eligible for funding, and we want to apply for DCYF support at multiple summer sites, do we need to submit a separate proposal for each site?	No, applicants applying to the Comprehensive Year-Round and Summer Learning strategy can submit a single proposal for all of the sites where their program is operating. These program sites must be listed in the Services & Projections section of the proposal.
For the summer program, will rental costs for the entire 8 weeks be covered? That is, is it guaranteed that the school location will remain open and available for the entire 8 weeks at no cost to the lead agency?	Programs operating at a school site must go through the SFUSD Real Estate office and will be required to pay the specified rental costs unless the program is an ExCEL or Beacon Community School funded program.



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### QUESTION CATEGORY: OUT OF SCHOOL TIME (OST) QUESTIONS

Submitted Question	DCYF Answer
<p>For summer programs, will there be matching funds in addition to funds for the Beacon Center? In the past, Beacon Centers have received matching funds (matching 21st Century Supplemental funds which will most likely go away) from DCYF for summer programs.</p>	<p>No. There are no matching funds for Beacon Community School funded programs.</p>
<p>Under Program Content, it states under Expanded Learning that programs must offer activities that occur before, during and after school. What are the expectations/requirements for activities that occur before school?</p>	<p>Since individual schools differ it is expected that before school activities will be decided through consultation with the school.</p>
<p>It states that for middle school programs, the summer ADA is 150 youth. However, can this number be lower if 1) the overall school population is low and 2) the ExCEL ADA requirements for the after school program are currently well less than 150 (and much lower for the current summer program)?</p>	<p>No, the number for Summer ADA cannot be lowered. The Summer ADA number includes more than just the youth attending the school. It also includes the surrounding community.</p>
<p>Are there any requirements to have a full time family engagement specialist?</p>	<p>No, there is no requirement to have a full time Family Engagement Specialist.</p>
<p>The requirements to run a Beacon Center have increased (e.g. 8 week summer programs, before school programs, in-school requirements, etc.) compared to standards of the past. Will the amount of funding per Beacon Center increase according to this increase in expectations?</p>	<p>Yes, the amount of funding available for programs funded under the Beacon Community Schools strategy will increase.</p>
<p>How will the overall funding be allocated to each Beacon Center? Is it an equal amount per center, or distributed based on criteria (e.g. school population, historical work, etc.)?</p>	<p>No, there is not an equal amount of funding per Beacon Community School program. Applicants should submit budgets for the actual costs they think it will take to run the program based on the specified requirements.</p>
<p>Will all targeted Beacon Centers be funded or just a subset? If a subset, how will the locations be selected?</p>	<p>Yes. All schools listed as Beacon Community School sites will be funded.</p>



Maria Su, Psy.D.  
EXECUTIVE DIRECTOR



Edwin M. Lee  
MAYOR

## DCYF 2018-23 RFP & RFQ: SUBMITTED QUESTIONS AND ANSWERS (AS OF: AUGUST 4<sup>TH</sup>, 2017)

**NOTE:** these questions are being provided as they were submitted, including any spelling errors or grammatical mistakes. DCYF will not make any correction to the question text. If a question cannot be understood in its submitted form DCYF will contact the question asker and request they resubmit the question.

### QUESTION CATEGORY: OUT OF SCHOOL TIME (OST) QUESTIONS

Submitted Question	DCYF Answer
Are there word/character limits for each question to be answered?	Yes, there are character limits for each question to be answered and they are detailed both in the RFP document and in the database.
Beyond the requirements for having a Beacon Director, are there any other staffing requirements? That is, can the Beacon Director also serve as the Site Coordinator?	Yes. The Beacon Director can also serve as the Site Coordinator.
Why are CBO's only allowed to partner at 3 Beacon Sites?	DCYF is limiting the number of schools a CBO can partner with to ensure quality of services and fidelity to the Beacon Model. DCYF knows from experience that starting up a Beacon is a heavy lift for any CBO and therefore is limiting the number to address concerns about CBO capacity, sustainability and overall quality of services. Applicants are encouraged to pick the schools that best fit with their agency's approach to services.
Can CBO's apply to more than 3 Beacon Sites?	No, applicants to the Beacon Community School strategy can only apply to serve up to 3 schools and must submit separate applications for each school.
The school building we operate out of needs to be closed for several weeks during the summer for cleaning. Because of this, we can only be in the building seven weeks during the summer. We offer 36 weeks of programming during the school year plus 2 weeks over winter break and 1 week over spring break, as needed (39 weeks during the school year + 7 weeks during the summer = 46 weeks total). Is this enough weeks to qualify or do we have to offer an 8-week program during the summer break (this would mean we would need to find an alternate space for that additional week)?	This requirement, located on RFP page 123, will be amended in an updated version of the RFP to be released after the question period ends on August 8th. Under Additional Program Structure Requirements for Summer Learning Programs Only, the duration requirement will be amended to the following language: Duration: Summer Learning Programs must operate during the following periods: o Summer: April – August with services offered five-eight weeks per summer, five days per week, and six to eight hours per day.



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### QUESTION CATEGORY: OUT OF SCHOOL TIME (OST) QUESTIONS

Submitted Question	DCYF Answer
<p>We offer a comprehensive year-round OST program working with a single school currently, but are planning to expand our program into one or more additional schools in the coming years. This would affect our budget in the latter years of this grant (e.g. years 3-5). How should we reflect this in our proposal, since it is not a “done deal” yet?</p>	<p>For this RFP process DCYF is only asking for a budget that represents one year of program costs. DCYF cannot provide any other guidance on how to reflect the situation described in the question. It is solely up to the agency/program to decide what information they would like to provide and how they would like to convey or reflect that information.</p>
<p>If we were to apply for a comprehensive program (OST Beacon Community School or Comprehensive School Year), is it possible to write proposals in other strategies (such as Academic Supports, Identity Formation, or the like) to enhance/deepen a proposed program? For example: a comprehensive Beacon program that has intensive academic supports targeted at Latino youth and focuses on identity formation of newcomer/ELL youth?</p>	<p>There are no restrictions that prevent an applicant to the OST strategies from applying to other Service Areas. Applicants are encouraged to think carefully about how they apply to the RFP knowing that individual proposals will be weighed individually.</p>
<p>If we want to do both community based school year after school and summer programs, do we provide one comprehensive program design and budget that combines both? Or do we do two separate proposals?</p>	<p>Applicants the Comprehensive Year-Round and Summer Learning strategy will submit a single proposal for their school year and summer components.</p>



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### QUESTION CATEGORY: YOUTH WORKFORCE DEVELOPMENT QUESTIONS

Submitted Question	DCYF Answer
<p>Given that one of the DCYF results is “Youth are ready for college, work and productive adulthood,” why is the Youth Workforce Development piece only focus on HS graduation and job placement- with no focus on postsecondary education persistence and success?</p>	<p>As stated on page 5 of the RFP "While individual funding strategies may not address the totality of each result, the combination of strategies and service areas contained in this RFP and RFQ are designed to collectively impact the results in a positive way." DCYF understands that our results do not map perfectly to a single Service Area or Strategy. In many cases a single result is influenced by several strategies crossing multiple Service Areas. The Result referenced in this question connects to the Youth Workforce Development Service Area, the Educational Supports Service area and even to the Enrichment, Leadership and Skill Building Service Area.</p> <p>Applicants with a program model that connects youth workforce development to education should carefully read both the YWD and Educational Supports Service Area and decide which one is a better fit for their programs.</p>