

Starting July 2017

# An Exciting New World for SF Vendors and Suppliers

## The City of San Francisco is implementing a new Financial and Procurement System: PeopleSoft

All of your transactions with the City will be managed in the new system. Your designated Vendor Manager will be able to track approvals, assign other users, and view reports.

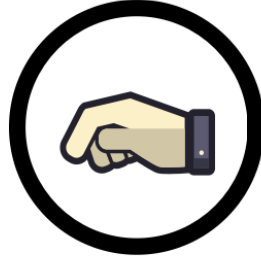


## New Functionalities to Make All of Your Transactions Easier and Online



**#1**

Register in Portal to View Opportunities



**#2**

Submit Bid



**#3**

Negotiate Contract



**#4**

Submit Invoice

## We Need to Know Your Initial Account Information

In February, we'll send you an email asking you to designate a Vendor Manager for your account. We need your primary contact's email address so that we may continue to communicate important vendor information, including upcoming payment changes.

Please email us at:

[vendor.maintenance@sfgov.org](mailto:vendor.maintenance@sfgov.org)

